



FINANCE COMMITTEE
June 22, 2018 – 8 a.m.
Mental Health Center – Board Room

Committee Chair: John Snider
Committee Vice-Chair: Janet Thomas

AGENDA

Disposition

- | | |
|--|--------------------|
| 1. <i>Call to Order</i> | <i>Quorum</i> |
| 2. <i>Approval of Minutes of May 18, 2018
(Previously Forwarded)</i> | <i>Action</i> |
| 3. <i>Items for Consideration</i> | |
| A. <i>Approval of Expenditures for May 2018
(Attachment #1)</i> | <i>Action</i> |
| B. <i>Interim Analysis of Expenditures
(Attachment #2)</i> | <i>Information</i> |
| C. <i>Interim Analysis of Revenues
(Attachment #3)</i> | <i>Information</i> |
| D. <i>Interim Balance Sheets of May 2018
(Attachment #4)</i> | <i>Information</i> |
| E. <i>HealthWest Expenditures Financial Statement
(Attachment #5)</i> | <i>Information</i> |
| F. <i>HealthWest Finance Update – Fees and Inpatient Summary
(Attachment #6)</i> | <i>Information</i> |
| G. <i>HealthWest Budget Variance Analysis Report
(Attachment #7)</i> | <i>Information</i> |
| H. <i>Year End Projection Trends
(Attachment #8)</i> | <i>Information</i> |
| I. <i>Medicaid Eligibles Report
(Attachment #9)</i> | <i>Information</i> |

Main Office

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HealthWest.net

~~J. Approval to contract with Beacon Specialized Living Services in their newly revised program~~ **MOTION PULLED FROM AGENDA** ~~———— Action~~
(Attachment #10)

K. Approval to contract with Beacon Specialized Living Services to provide Specialized Residential Services in three new locations Action
(Attachment #11)

L. Authorization to approve the enclosed list of changes/additions to HealthWest contractual purchases from Flatrock Manor, Cherry Health, Cornerstone I, Cornerstone II, Harbor Hall, Inc., and GuardianTrac for FY 2018 Action
(Attachment #12)

M. Authorization to contract with Touchstone Recovery of Michigan Action
(Attachment #13)

N. Authorization to contract with Turning Leaf Residential Rehabilitation Services to provide authorized Supported Independent Living (SIL) services in their newly revised programs Action
(Attachment #14)

O. Authorization to sign a lease agreement with the Whitehall District Schools for the use of a classroom office space and occasional building common areas such as the gymnasium Action
(Attachment #15)

P. Authorization to sign contracts with Doctor's Behavioral Health, LLC, RiverCrest Specialty Hospital, LLC, and Neuropsychiatric Hospital of Indianapolis, LLC for Adult Inpatient Services Action
(Attachment #16)

Q. Authorization to contract with Savory and Spice, LLC Action
(Attachment #17)

R. Authorization to contract with Reliance Community Care Partners Action
(Attachment #18)

4. Old Business

5. New Business

6. Communications

A. Michigan Department of Health and Human Services FY 2017 Compliance Report Information
(Overhead Projection/Email)

B. Copy of the motion approved at the Program/Personnel Committee meeting 6/15/2018 Information
(Attachment #19)

7. Director's Comments

8. Audience Participation

9. Adjournment

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The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon twenty-four hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling the following: Administration, Hall of Justice, Fourth Floor, 990 Terrace Street, Muskegon, Michigan 49442, (231) 724-6505. TDD - (231) 722-4103.

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE June 22, 2018	REQUESTOR SIGNATURE Brandy Carlson, CFO	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Expenditures for the month of May 2018 totaled \$5,735,581. Some unusual expenditures for the month include amounts of \$4,079.16 to the ARC Muskegon for two months disbursement; \$4,450 to the Board of Education for April and May lease payments for MCEC; \$212,370.25 to Cherry Street Services for claims for January – March; \$3,918.50 to David Short for catering of the Resilience Conference; \$1,272 to Humanity.com for 1 year of online employee scheduling software; \$4,000 to Lamar Companies for outdoor billboards; \$17,282.02 to Recovery Co-Op for 5 weeks at the Recovery Center; \$8,460 to SEHI Computers for laptops and docking stations.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to approve expenditures for the month ending May 31, 2018, in the total amount of \$5,735,581.			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

COMMUNITY MENTAL HEALTH
INTERIM ANALYSIS OF EXPENDITURES
May 31, 2018

	APPROVED BUDGET	Y - T - D EXPENDITURES	Y - T - D UNEXPENDED	% OF BUDGET UNDER (OVER)
1 DD Clinic	-	44,528	(44,528)	NA
2 Vocational Services	359,008	212,611	146,397	7.4
3 Club Interactions	613,872	330,432	283,440	12.8
Subtotal Skill Building	972,880	587,570	385,310	6.3
4 DD Supports Coordination	5,242,281	2,989,773	2,252,508	9.6
5 High Intensity Supports Coordination	709,127	420,327	288,800	7.4
6 MI Adult Supports Coordination	4,347,496	2,244,591	2,102,905	15.0
Subtotal Supports Coord.	10,298,904	5,654,691	4,644,213	11.8
7 SUD Internal Services	780,188	377,147	403,041	18.3
8 Juvenile Justice	159,690	132,039	27,651	(16.0)
9 Youth Community Based Services	1,937,149	1,146,873	790,276	7.5
10 Autism Program	4,710,052	2,170,718	2,539,334	20.6
11 MI Outpatient	565,897	247,703	318,194	22.9
12 Transition Age Team	990,850	586,131	404,719	7.5
13 Nursing	-	145,759	(145,759)	NA
14 Psychiatry	-	168,560	(168,560)	NA
15 ACT	936,651	523,972	412,679	10.7
16 Home Based	951,895	553,134	398,761	8.6
17 Infant Mental Health HomeBased Team	530,082	298,516	231,566	10.4
18 DD Outpatient	869,737	560,239	309,498	2.3
19 Intake/Crisis Intervention	1,058,137	621,089	437,048	8.0
20 Assessment Intake	553,048	294,480	258,568	13.4
21 Youth Outpatient	87,966	55,449	32,517	3.6
Subtotal Clinic Services	14,131,342	7,881,809	6,249,533	10.9
21 Kenneth L. Brinks Facility	1,869,091	1,058,766	810,325	10.0
22 Children's Waiver	209,972	148,408	61,564	(4.0)
Subtotal Residential	2,079,063	1,207,175	871,888	8.6
23 Youth Crisis Residential	50,287	-	50,287	66.7
24 Juvenile Urgent Response Teams	144,879	13,200	131,679	57.6
25 First Grant	-	-	-	#N/A
26 Connecting Veterans-Musk Co Project	200,000	85,680	114,320	23.8
27 Wraparound Services	374,645	195,413	179,232	14.5
28 Court Collaboration	733,924	391,996	341,928	13.3
29 HUD Supportive Housing Grant	120,653	89,776	30,877	(7.7)
30 HUD Supportive Housing Grant #2	19,258	14,502	4,756	(8.6)
31 HUD Supportive Housing Grant #3	24,375	16,539	7,836	(1.2)
32 HUD Supportive Housing Grant #4	25,588	19,508	6,080	(9.6)
33 Community Benefit/Prevention	326,193	212,926	113,267	1.4
34 SAMHSA Integrated Health Care	488,837	279,383	209,454	9.5
35 Pre-Lapse Study	350	250	100	(4.8)
36 CLOCS Grant	500	-	500	66.7
37 Systems of Care	1,705,958	726,908	979,050	24.1
38 Dream	7,484	-	7,484	66.7
39 Peer Support Services	347,420	174,105	173,315	16.6
40 Integrated Health #3	156,752	96,423	60,329	5.2
41 Homeless Project	182,427	100,154	82,273	11.8
Subtotal Other	4,909,530	2,416,765	2,492,765	17.4
42 Clerical Services	-	70,453	(70,453)	NA

**COMMUNITY MENTAL HEALTH
INTERIM ANALYSIS OF EXPENDITURES
May 31, 2018**

	APPROVED BUDGET	Y - T - D EXPENDITURES	Y - T - D UNEXPENDED	% OF BUDGET UNDER (OVER)
43 SUD Services	4,152,328	3,021,067	1,131,261	(6.1)
44 Inpatient-MI Adult	2,447,494	1,509,105	938,389	5.0
45 Inpatient-MI Child	603,441	364,248	239,193	6.3
46 MI Adult Vocational Services	50,174	35,427	14,747	(3.9)
47 DD Vocational Services	1,399,311	1,006,357	392,954	(5.3)
48 DD In Home Support Services	2,504,940	1,853,990	650,950	(7.3)
49 Consumer Run Program	154,919	97,229	57,690	3.9
50 DD Respite	308,346	267,694	40,652	(20.1)
51 Health Services	291,939	202,363	89,576	(2.7)
52 MI Child Respite	14,866	3,369	11,497	44.0
53 MI Adult Partial Hospitalization	65,383	47,957	17,426	(6.7)
54 MI Child Residential	20,973	13,125	7,848	4.1
55 DD Residential	15,593,879	9,800,552	5,793,327	3.8
56 MI Adult Residential	3,552,815	2,427,050	1,125,765	(1.6)
57 Utilization Management	437,835	202,116	235,719	20.5
58 Network Development	53,983	26,936	27,047	16.8
59 IS Management	383,762	169,104	214,658	22.6
60 QI & Training	225,882	111,419	114,463	17.3
61 Managed Care Administration	1,607,450	1,302,475	304,975	(14.4)
62 Managed Care Finance	493,230	248,148	245,082	16.4
63 Customer Services	68,882	41,776	27,106	6.0
	<u>34,431,832</u>	<u>22,751,505</u>	<u>11,680,327</u>	<u>0.6</u>
 Grand Total	 <u>\$ 66,823,551</u>	 <u>\$ 40,569,968</u>	 <u>\$ 26,253,583</u>	 <u>6.0</u>

**COMMUNITY MENTAL HEALTH
INTERIM ANALYSIS OF REVENUES
May 31, 2018**

	APPROVED BUDGET	Y - T - D AMOUNT EARNED	Y - T - D AMOUNT REC'D	ADJUSTMENTS SHORT (OVER)
1 DD Clinic	-	44,528	-	44,528
2 Vocational Services	359,008	212,611	252,738	(40,127)
3 Club Interactions	613,872	330,432	560,225	(229,794)
Subtotal Skill Building	972,880	587,570	812,964	(225,393)
4 DD Supports Coordination	5,242,281	2,989,773	2,102,711	887,062
5 High Intensity Supports Coordination	709,127	420,327	331,771	88,556
6 MI Adult Supports Coordination	4,347,496	2,244,591	2,326,456	(81,865)
Subtotal Supports Coord.	10,298,904	5,654,691	4,760,938	893,753
7 SUD Internal Services	780,188	377,147	318,758	58,389
8 Juvenile Justice	159,690	132,039	89,374	42,665
9 Youth Community Based Services	1,937,149	1,146,873	985,201	161,671
10 Autism Program	4,710,052	2,170,718	1,916,630	254,087
11 MI Outpatient	565,897	247,703	218,170	29,533
12 Transition Age Team	990,850	586,131	568,610	17,521
13 Nursing	-	145,759	-	145,759
14 Psychiatry	-	168,560	-	168,560
15 ACT	936,651	523,972	346,925	177,047
16 Home Based	951,895	553,134	1,314,914	(761,779)
17 Infant Mental Health HomeBased Team	530,082	298,516	746,907	(448,391)
18 DD Outpatient	869,737	560,239	194,895	365,343
19 Intake/Crisis Intervention	1,058,137	621,089	506,499	114,590
20 Assessment Intake	553,048	294,480	255,847	38,633
21 Youth Outpatient	87,966	55,449	40,263	15,186
Subtotal Clinic Services	14,131,342	7,881,809	7,502,994	378,814
22 Kenneth L. Brinks Facility	1,869,091	1,058,766	759,236	299,531
23 Children's Waiver	209,972	148,408	153,744	(5,336)
Subtotal Residential	2,079,063	1,207,175	912,980	294,195
24 Youth Crisis Residential	50,287	-	-	-
25 Juvenile Urgent Response Teams	144,879	13,200	9,950	3,250
26 First Grant	-	-	-	-
27 Connecting Veterans-Musk Co Project	200,000	85,680	44,409	41,272
28 Wraparound Services	374,645	195,413	66,189	129,224
29 Court Collaboration	733,924	391,996	400,416	(8,420)
30 HUD Supportive Housing Grant	120,653	89,776	2,058	87,718
31 HUD Supportive Housing Grant #2	19,258	14,502	2,105	12,397
32 HUD Supportive Housing Grant #3	24,375	16,539	66	16,473
33 HUD Supportive Housing Grant #4	25,588	19,508	2,657	16,851
34 Community Benefit/Prevention	326,193	212,926	182,550	30,377
35 SAMHSA Integrated Health Care	488,837	279,383	189,413	89,970
36 Pre-Lapse Study	350	250	25,107	(24,857)
37 CLOCS Grant	500	-	-	-
38 Systems of Care	1,705,958	726,908	709,741	17,168
39 Dream	7,484	-	1,871	(1,871)
40 Peer Support Services	347,420	174,105	38,342	135,763
41 Integrated Health #3	156,752	96,423	4,584	91,839
42 Homeless Project	182,427	100,154	93,439	6,715
Subtotal Other	4,909,530	2,416,765	1,772,897	643,868
43 Clerical Services	-	70,453	-	70,453

**COMMUNITY MENTAL HEALTH
INTERIM ANALYSIS OF REVENUES
May 31, 2018**

	APPROVED BUDGET	Y - T - D AMOUNT EARNED	Y - T - D AMOUNT REC'D	ADJUSTMENTS SHORT (OVER)
44 SUD Services	4,152,328	3,021,067	2,474,219	546,848
45 Inpatient-MI Adult	2,447,494	1,509,105	1,574,241	(65,136)
46 Inpatient-MI Child	603,441	364,248	391,776	(27,529)
47 MI Adult Vocational Services	50,174	35,427	33,876	1,551
48 DD Vocational Services	1,399,311	1,006,357	1,010,585	(4,228)
49 DD In Home Support Services	2,504,940	1,853,990	1,862,461	(8,472)
50 Consumer Run Program	154,919	97,229	67,237	29,992
51 DD Respite	308,346	267,694	208,540	59,154
52 Health Services	291,939	202,363	207,653	(5,290)
53 MI Child Respite	14,866	3,369	7,179	(3,810)
54 MI Adult Partial Hospitalization	65,383	47,957	49,351	(1,394)
55 MI Child Residential	20,973	13,125	13,125	-
56 DD Residential	15,593,879	9,800,552	9,929,536	(128,984)
57 MI Adult Residential	3,552,815	2,427,050	2,486,527	(59,477)
58 Utilization Management	-	202,116	-	202,116
59 Network Development	-	26,936	-	26,936
60 IS Management	-	169,104	-	169,104
61 QI & Training	-	111,419	-	111,419
62 Managed Care Administration	3,271,024	1,302,475	2,101,997	(799,522)
63 Managed Care Finance	-	248,148	-	248,148
64 Customer Services	-	41,776	-	41,776
	<u>34,431,832</u>	<u>22,751,505</u>	<u>22,418,303</u>	<u>333,202</u>
Grand Total	<u>\$ 66,823,551</u>	<u>\$ 40,569,968</u>	<u>\$ 38,181,076</u>	<u>\$ 2,388,892</u>

CASH BALANCES IN THE TWO FUNDS FOR FY 2018

	MENTAL HEALTH	CMH CLIENT	TOTAL ALL
MAY, 2017	(\$2,875,711)	\$329,156	(\$2,546,555)
JUNE, 2017	(\$4,958,873)	\$323,699	(\$4,635,174)
JULY, 2017	(\$5,000,099)	\$307,686	(\$4,692,413)
AUGUST, 2017	(\$5,068,165)	\$345,805	(\$4,722,360)
SEPT. PRELIM., 2017	(\$5,529,771)	\$358,190	(\$5,171,581)
SEPT. FINAL, 2017	(\$4,478,293)	\$358,190	(\$4,120,103)
OCTOBER, 2017	\$1,278,196	\$368,410	\$1,646,606
NOVEMBER, 2017	\$314,829	\$374,273	\$689,102
DECEMBER, 2017	(\$1,331,789)	\$341,700	(\$990,088)
JANUARY, 2018	(\$1,127,170)	\$348,202	(\$778,969)
FEBRUARY, 2018	(\$4,048,977)	\$370,189	(\$3,678,788)
MARCH, 2018	(\$1,872,691)	\$367,424	(\$1,505,267)
APRIL, 2018	(\$1,734,071)	\$359,606	(\$1,374,465)
MAY, 2018	(\$2,739,415)	\$378,388	(\$2,361,028)

12-Jun-18 BC (Cash Balances in the Different Funds)

**COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 2220
MENTAL HEALTH
May 31, 2018**

ASSETS	THIS YEAR	LAST YEAR
Cash	\$ (2,739,415.30)	\$ (2,856,030.89)
Imprest Cash	2,700.00	2,700.00
Accounts Receivable-Accruals	1,590,750.19	1,312,447.92
Due From Other Funds	491,294.00	491,288.00
Prepaid Expenses	22,182.70	43,776.70
Due From State-LRE	607,273.53	1,357,178.54
Due From Other Units of Government	282,747.13	157,544.55
Total Assets	<u>\$ 257,532.25</u>	<u>\$ 508,904.82</u>
LIABILITIES AND EQUITY		
Accounts Payable	\$ 54,231.29	\$ 168,655.94
Deferred Revenue	(2,388,891.89)	(3,380,511.26)
Undistributed Receipts	7,091.63	6,235.97
HAB Supports Waiver	803,167.34	859,954.25
State Advance	36,518.20	165,998.17
Capitation Medicaid	(1,719,610.75)	(1,013,130.04)
Medicaid - B3 Services	2,454,318.83	2,419,536.16
Medicaid - Healthy Michigan	(550,568.91)	(327,238.05)
Medicaid - Autism	242,804.89	-
SA Federal Pass Thru	58,657.49	(36,947.80)
SA State Plan Medicaid	63,510.01	15,441.74
SA B3 Services	(69,306.83)	191,655.92
SA Healthy Michigan	(3,037.65)	313,753.06
SA State Disability Assistance	18,350.64	18,350.64
SA PA2 Dollars	(1,576.43)	(12,364.85)
Donations - Lilac St	50,000.00	50,000.00
Fund Balance**	\$1,201,874.39	1,069,514.97
Total Liabilities and Equity	<u>\$ 257,532.25</u>	<u>\$ 508,904.82</u>
Fund Balance at beginning of year	-	-
General Fund Reserve	367,769.21	230,507.63
Adult Benefit Waiver Reserve	740,064.01	839,007.34
SOC Reserve	94,041.17	-
**Total Fund Balance	<u>1,201,874.39</u>	<u>1,069,514.97</u>
Current period profit/(loss)	-	-
Fund Balance at end of period	<u>\$ 1,201,874.39</u>	<u>\$ 1,069,514.97</u>
Transferred to County Equipment Revolving Account for:		
Mental Health Center Building (6660-0000-349220)	\$2,517,084.95	\$2,493,473.07
Future Equipment Purchases (6660-0000-349222)	\$281,525.96	\$234,092.78

**COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 7930
CMH CLIENT FUNDS
May 31, 2018**

ASSETS	THIS YEAR	LAST YEAR
Cash	\$ 378,387.66	\$ 329,155.67
Imprest Cash	\$ 7,374.69	\$ 2,492.44
Total Assets	<u>\$ 385,762.35</u>	<u>\$ 331,648.11</u>
 LIABILITIES AND EQUITY		
Accounts Payable	\$ -	\$ -
Interest Payable	\$ 322.62	\$ 72.21
Undistributed Receipts	\$ 385,439.73	\$ 331,575.90
	<u>\$ 385,762.35</u>	<u>\$ 331,648.11</u>

HEALTHWEST
MEMORANDUM

DATE: June 22, 2018
TO: HealthWest Board Members
FROM: Brandy Carlson – Chief Financial Officer
SUBJECT: HealthWest Expenditure Report

Attached is the expenditure report compared to the Budget for FY2018. This is based on the budget approved by the HealthWest Board during the month of May 2018. As you can see, expenditures are under the budget to date. The following is a brief explanation of the main variances.

- L. SUD CONTRACTUAL SERVICES – Contractual services costs are higher than anticipated.
- O. SUD INTERNAL SERVICES – Salary and fringe costs less than anticipated. Staff budgeted in this program actually working in other programs.
- Q. SYSTEMS OF CARE GRANT – Salary and fringe, contractual services, and vehicle lease costs less than anticipated. Staff budgeted in this program actually working in other programs.
- S. MI ADULT INPATIENT – Expected savings for MI Adult Inpatient placements through the month of May.
- T. MI CHILD INPATIENT – Expected savings for MI Child Inpatient placements through the month of May.
- X. DD SUPPORTS COORDINATION – Salary and fringe costs and equipment less than anticipated.
- Z. MI ADULT SUPPORTS COORDINATION – Salary and fringe costs less than anticipated.
- BB. DD VOCATIONAL SERVICES – DD Skill building services higher than anticipated.
- CC. IN HOME SUPPORT SERVICES – Contractual services for DD community living support higher than anticipated.
- KK. AUTISM PROGRAM – Salary and fringe, and contractual services costs less than anticipated.
- LL. MI OUTPATIENT – Salary and fringe, and contractual services costs less than anticipated.
- NN. NURSING – Salary and fringe costs less than anticipated.
- OO. PSYCHIATRY – Contractual services and general liability costs less than anticipated.
- WW. MI ADULT PARTIAL HOSPITALIZATION – Expected deficit for MI Adult Partial Hospitalizations through the month of May.
- WW. ASSESSMENT INTAKE - Salary and fringe and equipment costs less than anticipated.
- ZZ. BRINKS CRISES RESIDENTIAL – Salary and fringe , supplies, food and contractual services costs less than anticipated.

- CCC. DD RESIDENTIAL – Contractual services costs for DD residential placements higher than anticipated.
- DDD. MI ADULT RESIDENTIAL - Contractual services costs for MI adult residential placements higher than anticipated.
- JJJ. MANAGED CARE ADMINISTRATION – Liability insurance higher than anticipated. This cost will be spread through all departments during the month of June. The current deficit is expected to decrease.

BC/ab

BUDGET COMPARISON SUMMARY REPORT FOR PERIOD ENDING 5/31/18

	DEPARTMENT NAME	ANNUAL BUDGET	AVERAGE MONTHLY BUDGET	CURRENT MONTH EXPENDITURES	CURRENT YEAR-TO-DATE BUDGET	EXPENDITURES TO DATE	YEAR-TO-DATE VARIANCES
A.	YOUTH CRISIS RESIDENTIAL	\$50,287	\$4,191	\$0	\$33,528	\$0	\$33,528
B.	JUVENILE URGENT RESPONSE TEAMS	\$144,879	\$12,073	\$3,175	\$96,584	\$13,200	\$83,384
C.	FIRST GRANT	\$0	\$0	\$0	\$0	\$0	\$0
D.	CONNECTING VETERANS-MUSKEGON CO. PROJECT	\$200,000	\$16,667	\$23,669	\$133,336	\$85,680	\$47,656
E.	WRAPAROUND SERVICES	\$374,645	\$31,220	\$18,807	\$249,760	\$195,413	\$54,347
F.	COURT COLLABORATION	\$733,924	\$61,160	\$30,998	\$489,280	\$391,996	\$97,284
G.	HUD SUPPORTED HOUSING GRANT	\$120,653	\$10,054	\$9,382	\$80,432	\$89,776	(\$9,344)
H.	HUD SUPPORTED HOUSING GRANT #2	\$19,258	\$1,605	\$1,650	\$12,840	\$14,502	(\$1,662)
I.	HUD SUPPORTED HOUSING GRANT #4	\$25,588	\$2,132	\$2,124	\$17,056	\$19,508	(\$2,452)
J.	HUD SUPPORTED HOUSING GRANT #3	\$24,375	\$2,031	\$3,164	\$16,248	\$16,539	(\$291)
K.	COMMUNITY BENEFIT/PREVENTION	\$326,193	\$27,183	\$28,740	\$217,464	\$212,926	\$4,538
L.	SUD CONTRACTUAL SERVICES	\$4,152,328	\$346,027	\$475,650	\$2,768,216	\$3,021,067	(\$252,851)
M.	SAMHSA INTEGRATED HEALTH CARE	\$488,837	\$40,736	\$35,086	\$325,888	\$279,383	\$46,505
N.	PRE-LAPSE STUDY	\$350	\$29	\$50	\$232	\$250	(\$18)
O.	SUD INTERNAL SERVICES	\$780,188	\$65,016	\$57,965	\$520,128	\$377,147	\$142,981
P.	CLOCS GRANT	\$500	\$42	\$0	\$336	\$0	\$336
Q.	SYSTEM OF CARE GRANT	\$1,705,958	\$142,163	\$91,148	\$1,137,304	\$726,908	\$410,396
R.	DREAM	\$7,484	\$624	\$0	\$4,992	\$0	\$4,992
S.	MI ADULT INPATIENT	\$2,447,494	\$203,958	\$293,058	\$1,631,664	\$1,509,105	\$122,559
T.	MI CHILD INPATIENT	\$603,441	\$50,287	\$27,385	\$402,296	\$364,248	\$38,048
U.	DD CLINIC	\$0	\$0	\$8,861	\$0	\$44,528	(\$44,528)
V.	VOCATIONAL SERVICES	\$368,008	\$29,917	\$23,256	\$238,336	\$212,611	\$26,725
W.	CLUB INTERACTIONS	\$613,872	\$51,156	\$41,503	\$409,248	\$330,432	\$78,816
X.	DD SUPPORTS COORDINATION	\$5,242,281	\$436,857	\$410,255	\$3,494,856	\$2,989,773	\$505,083
Y.	HIGH INTENSITY SUPPORTS COORDINATION	\$709,127	\$59,094	\$71,141	\$472,752	\$420,327	\$52,425
Z.	MI ADULT SUPPORTS COORDINATION	\$4,347,496	\$362,291	\$294,965	\$2,898,328	\$2,244,591	\$653,737
AA.	MI ADULT VOCATIONAL SERVICES	\$50,174	\$4,181	\$4,437	\$33,448	\$35,427	(\$1,979)
BB.	DD VOCATIONAL SERVICES	\$1,399,311	\$116,609	\$135,901	\$932,872	\$1,006,357	\$73,485
CC.	IN HOME SUPPORT SERVICES	\$2,504,940	\$208,745	\$259,972	\$1,669,960	\$1,853,990	(\$184,030)
DD.	CONSUMER RUN PROGRAM	\$154,919	\$12,910	\$18,396	\$103,280	\$97,229	\$6,051
EE.	DD RESPITE	\$308,346	\$25,696	\$53,111	\$205,568	\$267,694	(\$62,126)
FF.	HEALTH SERVICES	\$291,939	\$24,328	\$32,061	\$194,624	\$202,363	(\$7,739)
GG.	MI CHILD RESPITE	\$14,866	\$1,239	\$0	\$9,912	\$3,369	\$6,543
HH.	JUVENILE JUSTICE TEAM	\$159,690	\$13,308	\$17,051	\$106,464	\$132,039	(\$25,575)
II.	PEER SUPPORT SERVICES	\$347,420	\$28,952	\$16,428	\$231,616	\$174,105	\$57,511
JJ.	YOUTH COMMUNITY BASED SERVICES	\$1,937,149	\$161,429	\$167,838	\$1,291,432	\$1,146,873	\$144,559
KK.	AUTISM PROGRAM	\$4,710,052	\$392,504	\$279,925	\$3,140,032	\$2,170,718	\$969,314
LL.	MI OUTPATIENT	\$565,897	\$47,158	\$21,892	\$377,264	\$247,703	\$129,561
MM.	TRANSITION AGE TEAM	\$990,850	\$82,571	\$66,293	\$660,568	\$586,131	\$74,437
NN.	NURSING	\$0	\$0	(\$24,753)	\$0	\$145,759	(\$145,759)
OO.	PSYCHIATRY	\$0	\$0	(\$21,486)	\$0	\$168,560	(\$168,560)
PP.	ACT	\$936,651	\$78,054	\$56,807	\$624,432	\$523,972	\$100,460
QQ.	HOME BASED	\$951,895	\$79,325	\$78,463	\$634,600	\$553,134	\$81,466
RR.	HOMELESS PROJECT	\$182,427	\$15,202	\$11,392	\$121,616	\$100,154	\$21,462
SS.	INFANT M.H. HOME BASED TEAM	\$530,082	\$44,174	\$38,058	\$353,392	\$298,516	\$54,876
TT.	DD OUTPATIENT	\$869,737	\$72,478	\$76,768	\$579,824	\$560,239	\$19,585
UU.	INTAKE/CRISES INTERVENTION	\$1,058,137	\$88,178	\$86,227	\$705,424	\$621,089	\$84,335
VV.	INTEGRATED HEALTH #3	\$156,752	\$13,063	\$11,426	\$104,504	\$96,423	\$8,081
WW.	MI ADULT PARTIAL HOSPITALIZATION	\$65,383	\$5,449	\$6,833	\$43,592	\$47,957	(\$4,365)
XX.	ASSESSMENT INTAKE	\$553,048	\$46,087	\$43,435	\$368,696	\$294,480	\$74,216
YY.	YOUTH OUTPATIENT	\$87,966	\$7,331	\$6,390	\$58,648	\$55,449	\$3,199
ZZ.	BRINKS CRISES RESIDENTIAL	\$1,869,091	\$155,758	\$131,623	\$1,246,064	\$1,058,766	\$187,298
AAA.	CHILDREN'S WAIVER SERVICES	\$209,972	\$17,498	\$25,594	\$139,984	\$148,408	(\$8,424)
BBB.	MI CHILD RESIDENTIAL	\$20,973	\$1,748	\$0	\$13,984	\$13,125	\$859
CCC.	DD RESIDENTIAL	\$15,593,879	\$1,299,490	\$1,312,592	\$10,395,920	\$9,800,552	\$595,368
DDD.	MI ADULT RESIDENTIAL	\$3,552,815	\$296,068	\$301,026	\$2,368,544	\$2,427,050	(\$58,506)
EEE.	CLERICAL SERVICES	\$0	\$0	(\$7,070)	\$0	\$70,453	(\$70,453)
FFF.	UTILIZATION MANAGEMENT	\$437,835	\$36,486	\$14,300	\$291,888	\$202,116	\$89,772
GGG.	NETWORK DEVELOPMENT	\$53,983	\$4,499	\$4,459	\$35,992	\$26,936	\$9,056
HHH.	IS MANAGEMENT	\$383,762	\$31,980	\$25,616	\$255,840	\$169,104	\$86,736
III.	QI AND TRAINING	\$225,882	\$18,824	\$16,227	\$150,592	\$111,419	\$39,173
JJJ.	MANAGED CARE ADMINISTRATION	\$1,607,450	\$133,954	\$485,729	\$1,071,632	\$1,302,475	(\$230,843)
KKK.	MANAGED CARE FINANCE	\$493,230	\$41,103	\$25,482	\$328,824	\$248,148	\$80,676
LLL.	CUSTOMER SERVICES	\$68,882	\$5,740	\$5,105	\$45,920	\$41,776	\$4,144
GRAND TOTAL		\$66,823,551	\$5,568,632	\$5,735,581	\$44,549,056	\$40,569,968	\$3,979,088

	DEPARTMENT NAME	CURRENT YEAR-TO-DATE BUDGET	EXPENDITURES TO DATE	YEAR-TO-DATE VARIANCES	PAYROLL LAG	CONTRACTURAL/ BILLING LAG	OTHER	ESTIMATED TRUE VARIANCE
A.	YOUTH CRISIS RESIDENTIAL	\$33,528	\$0.00	\$33,528.00	(\$2,344)	(\$31,184)		(\$0)
B.	JUVENILE URGENT RESPONSE TEAMS	\$96,584	\$10,025	\$86,559		(\$86,559)		\$0
C.	FIRST GRANT	\$0	\$0	\$0				\$0
D.	CONNECTING VETERANS-MUSKOGON CO. PROJECT	\$133,336	\$62,012	\$71,324	(\$3,203)	(\$68,122)		(\$0)
E.	WRAPAROUND SERVICES	\$249,760	\$176,606	\$73,154	(\$10,991)	(\$62,164)		(\$0)
F.	COURT COLLABORATION	\$489,280	\$360,998	\$128,282	(\$26,508)	(\$101,774)		\$0
G.	HUD SUPPORTED HOUSING GRANT	\$80,432	\$80,394	\$38		(\$38)		\$0
H.	HUD SUPPORTED HOUSING GRANT #2	\$12,840	\$12,852	(\$12)			\$12	(\$0)
I.	HUD SUPPORTED HOUSING GRANT #4	\$17,056	\$17,384	(\$328)			\$328	\$0
J.	HUD SUPPORTED HOUSING GRANT #3	\$16,248	\$13,375	\$2,873		(\$2,873)		\$0
K.	COMMUNITY BENEFIT/PREVENTION	\$217,464	\$184,186	\$33,278	(\$12,275)	(\$21,003)		(\$0)
L.	SUD CONTRACTUAL SERVICES	\$2,768,216	\$2,545,417	\$222,799		(\$907,228)		(\$684,429)
M.	SAMHSA INTEGRATED HEALTH CARE	\$325,888	\$244,297	\$81,591	(\$19,823)	(\$61,768)		(\$0)
N.	PRE-LAPSE STUDY	\$232	\$200	\$32		(\$32)		\$0
O.	SUD INTERNAL SERVICES	\$520,128	\$319,182	\$200,946	(\$25,840)	(\$47,647)		\$127,459
P.	CLOCS GRANT	\$336	\$0	\$336		(\$336)		\$0
Q.	SYSTEM OF CARE GRANT	\$1,137,304	\$635,760	\$501,544	(\$45,455)	(\$103,452)		\$352,638
R.	DREAM	\$4,992	\$0	\$4,992		(\$4,992)		\$0
S.	MI ADULT INPATIENT	\$1,631,664	\$1,224,691	\$406,973		(\$284,416)		\$122,557
T.	MI CHILD INPATIENT	\$402,296	\$336,863	\$65,433		(\$27,386)		\$38,047
U.	DD CLINIC	\$0	\$35,667	(\$35,667)	(\$21,375)		\$57,042	(\$0)
V.	VOCATIONAL SERVICES	\$239,336	\$189,355	\$49,981	(\$12,373)	(\$37,608)		\$0
W.	CLUB INTERACTIONS	\$409,248	\$288,929	\$120,319	(\$21,531)	(\$98,788)		(\$0)
X.	DD SUPPORTS COORDINATION	\$3,494,856	\$2,579,518	\$915,338	(\$135,541)	(\$405,068)		\$374,729
Y.	HIGH INTENSITY SUPPORTS COORDINATION	\$472,752	\$349,186	\$123,566	(\$24,749)	(\$98,816)		\$0
Z.	MI ADULT SUPPORTS COORDINATION	\$2,898,328	\$1,949,626	\$948,702	(\$101,570)	(\$277,757)		\$569,376
AA.	MI ADULT VOCATIONAL SERVICES	\$33,448	\$30,990	\$2,458		(\$2,458)		\$0
BB.	DD VOCATIONAL SERVICES	\$932,872	\$870,456	\$62,416		(\$279,664)		(\$217,248)
CC.	IN HOME SUPPORT SERVICES	\$1,669,960	\$1,594,017	\$75,943		(\$524,828)		(\$448,885)
DD.	CONSUMER RUN PROGRAM	\$103,280	\$78,833	\$24,447		(\$24,447)		(\$0)
EE.	DD RESPITE	\$205,568	\$214,583	(\$9,015)			\$9,015	(\$0)
FF.	HEALTH SERVICES	\$194,624	\$170,302	\$24,322		(\$24,322)		(\$0)
GG.	MI CHILD RESPITE	\$9,912	\$3,369	\$6,543		(\$6,543)		\$0
HH.	JUVENILE JUSTICE TEAM	\$106,464	\$114,988	(\$8,524)	(\$17,165)		\$25,690	\$0
II.	PEER SUPPORT SERVICES	\$231,616	\$157,677	\$73,939	(\$12,957)	(\$60,982)		\$0
JJ.	YOUTH COMMUNITY BASED SERVICES	\$1,291,432	\$979,034	\$312,398	(\$61,305)	(\$251,092)		\$0
KK.	AUTISM PROGRAM	\$3,140,032	\$1,890,793	\$1,249,239	(\$56,411)	(\$406,764)		\$786,065
LL.	MI OUTPATIENT	\$377,264	\$225,811	\$151,453	(\$13,080)	(\$25,232)		\$113,141
MM.	TRANSITION AGE TEAM	\$660,568	\$519,838	\$140,730	(\$33,516)	(\$107,213)		\$0
NN.	NURSING	\$0	\$170,512	(\$170,512)		(\$78,825)	\$557,845	\$308,508
OO.	PSYCHIATRY	\$0	\$190,046	(\$190,046)	(\$86,350)		\$595,770	\$319,374
PP.	ACT	\$624,432	\$467,164	\$157,268	(\$26,550)	(\$130,718)		(\$0)
QQ.	HOME BASED	\$634,600	\$474,671	\$159,929	(\$32,727)	(\$127,202)		(\$0)
RR.	HOMELESS PROJECT	\$121,616	\$88,762	\$32,854	(\$2,496)	(\$30,358)		\$0
SS.	INFANT M.H. HOME BASED TEAM	\$353,392	\$260,458	\$92,934	(\$19,933)	(\$73,001)		(\$0)
TT.	DD OUTPATIENT	\$579,824	\$483,470	\$96,354	(\$31,193)	(\$65,161)		(\$0)
UU.	INTAKE/CRISES INTERVENTION	\$705,424	\$534,862	\$170,562	(\$39,020)	(\$131,542)		\$0
VV.	INTEGRATED HEALTH #3	\$104,504	\$84,997	\$19,507	(\$6,724)	(\$12,783)		\$0
WW.	MI ADULT PARTIAL HOSPITALIZATION	\$43,592	\$41,124	\$2,469		(\$6,837)		(\$4,369)
XX.	ASSESSMENT INTAKE	\$368,696	\$251,045	\$117,651	(\$20,662)	(\$96,989)		\$0
YY.	YOUTH OUTPATIENT	\$58,648	\$49,059	\$9,589	(\$4,281)	(\$5,308)		(\$0)
ZZ.	BRINKS CRISES RESIDENTIAL	\$1,246,064	\$927,144	\$318,920	(\$69,506)	(\$124,636)		\$124,778
AAA.	CHILDREN'S WAIVER SERVICES	\$139,984	\$122,815	\$17,169		(\$17,169)		\$0
BBB.	MI CHILD RESIDENTIAL	\$13,984	\$13,125	\$859		(\$859)		\$0
CCC.	DD RESIDENTIAL	\$10,395,920	\$8,487,960	\$1,907,960		(\$2,712,671)		(\$804,711)
DDD.	MI ADULT RESIDENTIAL	\$2,368,544	\$2,126,025	\$242,519		(\$647,747)		(\$405,228)
EEE.	CLERICAL SERVICES	\$0	\$77,523	(\$77,523)	(\$44,966)		\$122,489	(\$0)
FFF.	UTILIZATION MANAGEMENT	\$291,888	\$187,816	\$104,072	(\$22,221)	(\$81,852)		(\$0)
GGG.	NETWORK DEVELOPMENT	\$35,992	\$22,477	\$13,515	(\$8,362)	(\$5,153)		(\$0)
HHH.	IS MANAGEMENT	\$255,840	\$143,488	\$112,352	(\$42,747)	(\$69,606)		(\$0)
III.	QI AND TRAINING	\$150,592	\$95,191	\$55,401	(\$15,821)	(\$39,579)		\$0
JJJ.	MANAGED CARE ADMINISTRATION	\$1,071,632	\$816,731	\$254,901	(\$45,532)	(\$490,086)		(\$280,717)
KKK.	MANAGED CARE FINANCE	\$328,824	\$222,666	\$106,158	(\$46,925)	(\$59,233)		\$0
LLL.	CUSTOMER SERVICES	\$45,920	\$36,670	\$9,250	(\$2,802)	(\$6,447)		\$0
GRAND TOTAL		\$44,549,056	\$34,843,016	\$9,706,040	(\$1,305,654)	(\$9,377,493)	\$1,368,191	\$391,084

HEALTHWEST
MEMORANDUM

DATE: June 22, 2018
TO: HealthWest Board Members
FROM: Brandy Carlson, Chief Financial Officer
SUBJECT: Finance Update – Fees and Inpatient Accounts

1. Substance Abuse Fees Report

Below is a summary of the Substance Abuse Fee Report for revenues received through May 2018. It should be noted that this variance report is based on the budget approved by the HealthWest Board during the month of May 2018.

<u>Item</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Federal Pass Thru	861,010	851,993	(9,017)
State Plan Medicaid	1,168,301	1,121,147	(47,154)
B3 Services	2,734	4,311	1,577
Healthy Michigan	1,166,639	1,156,474	(10,165)
State Disability Assistance	0	18,351	18,351
PA 2	89,659	60,805	(28,854)
Total	3,288,343	3,213,081	(75,262)

2. All Other Fees Report

Below is a summary of the Fee Report for revenues received through May 2018. It should be noted that this variance report is based on the budget approved by the HealthWest Board during the month of May 2018.

<u>Item</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Medicaid-State Plan	15,189,633	12,459,303	(2,730,330)
HAB Supports Waiver	4,178,133	4,543,717	365,584
Medicaid – b3 Services	10,785,825	10,657,721	(128,104)
Medicaid Healthy Michigan	2,800,195	2,570,598	(229,597)
Autism	2,129,715	2,256,961	127,246
Third Party Fees	141,667	95,999	(45,668)
SSI/Room & Board	1,539,400	1,462,416	(76,984)
Total	36,764,568	34,046,715	(2,717,853)

3. Inpatient Summary

	Community Inpatient Variance to Date	Days Used in May
MI Adult	122,558	164
MI Child	38,046	7
Partial Hosp.	(4,368)	0
	156,236	171

BC/ab

HEALTHWEST
MEMORANDUM

DATE: June 22, 2018
TO: HealthWest Board Members
FROM: Brandy Carlson – Chief Financial Officer
SUBJECT: Budget Variance Analysis Report

Attached is the Budget Variance Analysis Report for local programs for FY2018. Please be aware that this is based on the budget approved by the HealthWest Board during the month of May 2018.

Following is a discussion of some of these variances:

- Fee Collections – This area has a very large negative variance after the first eight months of the fiscal year. This is due to the fact that Medicaid payments have been lower than anticipated. This deficit will most likely continue to increase as the fiscal year progresses; however, a Medicaid State supplemental is expected to help offset this deficit. Amounts are unknown at this time in order to best project.
- Net Salary and Fringe Variance - This area has a very large positive variance after the first eight months of the fiscal year. This positive variance should start to level off due to the TBD salary study and On-Call changes proposed.
- Professional and Contractual Services – This area has a large positive variance after the first eight months of the fiscal year. This is mainly due to decreased costs in the health services and autism areas. This positive variance should continue to increase as the fiscal year progresses.
- Hackley Hospital Northwood/Westwood – This area has a large positive variance after the first eight months of the fiscal year due to an increase in the budget in these categories.
- MI Adult Residential – This area has a large negative variance after the first eight months of the fiscal year. The ANSA (Adult Needs and Strengths Assessment) has been implemented. Weekly case reviews are being conducted to best determine placements based on the individual needs of the consumers and ongoing meetings are being conducted with providers to assist all sides in creating appropriate settings to meet these needs.
- DD Residential – This area has a large negative variance after the first eight months of the fiscal year. The ANSA (Adult Needs and Strengths Assessment) has been implemented. Weekly case reviews are being conducted to best determine placements based on the individual needs of the consumers and ongoing meetings are being conducted with providers to assist all sides in creating appropriate settings to meet these needs.
- Contractual Services/DD Contracts – This area has a large negative variance after the first eight months of the fiscal year. This is largely due to a planned reduction in the budget.

Our projected budget variance, based on the budget approved by the HealthWest Board during the month of May 2018 is a little over (\$2,024,300). Contingencies of \$421,943 have been made to recognize risk management activities (such as, the implementation of the CANS and ANSA assessments and contract rate negotiations). That would leave us with a net negative variance of approximately (\$1,602,443) after the first eight months of the fiscal year. Due to the different periods of the budget year that these variances are calculated over, this would prorate out to a negative variance of approximately (\$2,853,320) for the whole fiscal year.

However, this figure does not really give us a true picture of where we stand as we are not able to use the different funding sources (i.e., State GF and Medicaid, etc.) to offset each other's shortfalls. Therefore, a truer picture would be as follows:

Medicaid (Traditional)	(1,283,215)
Medicaid (Healthy Michigan)	(1,040,501)
Medicaid (Autism)	(126,796)
State General Fund	(402,807)

BC/ab

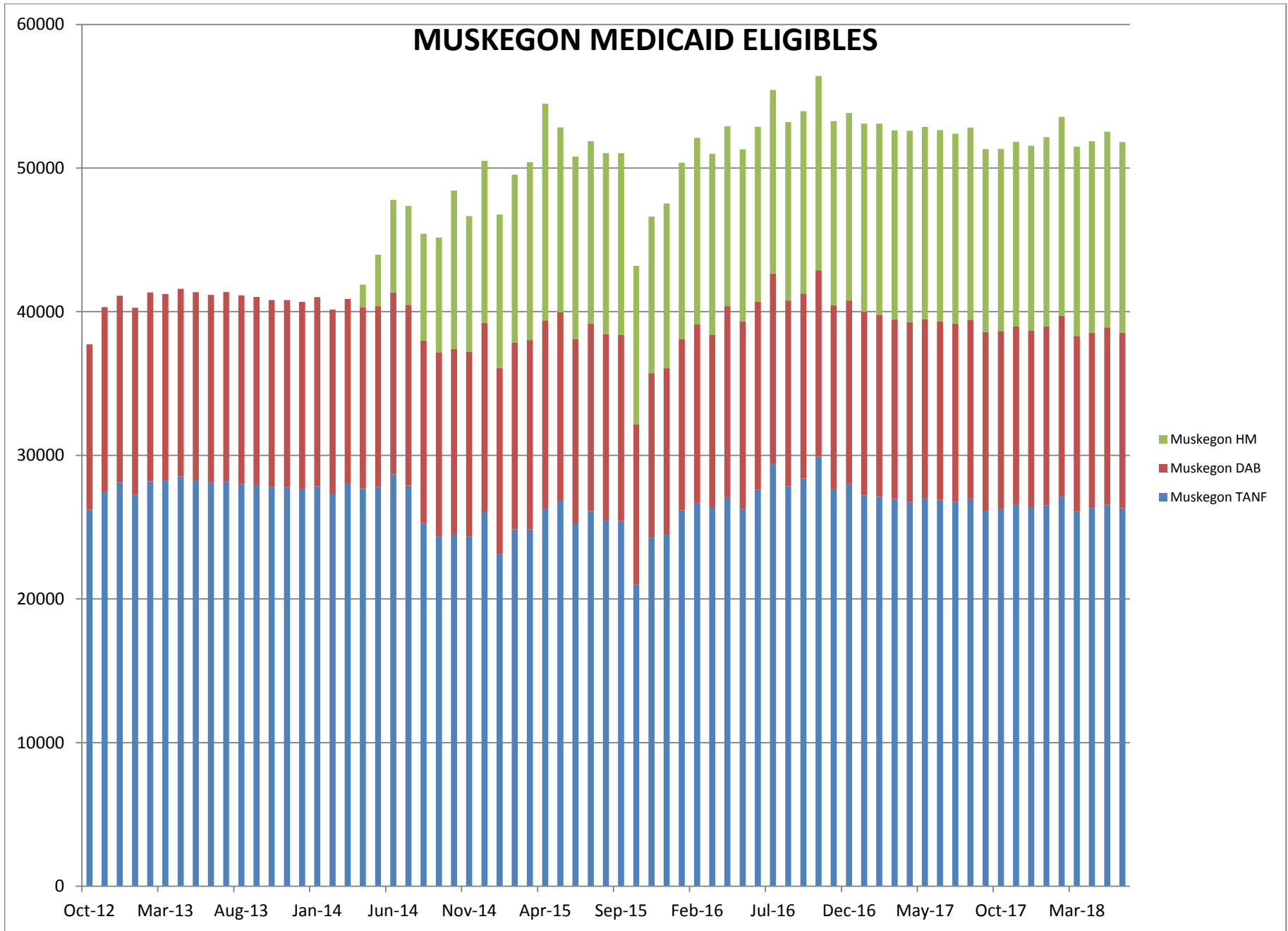
BUDGETED VARIANCE ANALYSIS REPORT
FOR THE MONTH ENDING MAY 31, 2018

ITEM	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER FOR SEPTEMBER	TOTALS
REVENUES														
FEE COLLECTIONS *	(\$110,247)	(\$842,860)	(\$246,572)	(\$173,015)	(\$202,116)	(\$385,981)	(\$320,229)	(\$514,183)						(\$2,995,202)
OTHER REVENUES DIFFERENTIAL	(\$28,329)	\$20,511	\$2,613	\$9,668	\$6,065	\$24,844	\$32,686	\$44,916						\$114,974
OTHER CSM BOARDS DIFFERENTIAL **	\$0	\$0	(\$5,290)	(\$17,063)	(\$8,924)	\$30,751	\$12,378	\$50,905						\$64,755
OTHER ALLOCATION ADJUSTMENTS-STATE GRANT *	\$2	\$2	\$1	\$1	\$0	\$0	(\$1)	(\$1)						\$4
TOTAL REVENUES VARIANCE	(\$136,574)	(\$822,347)	(\$248,958)	(\$180,409)	(\$202,975)	(\$330,386)	(\$275,168)	(\$418,363)	\$0	\$0	\$0	\$0	\$0	(\$2,415,468)
EXPENDITURES														
TOTAL SALARY & FRINGE VARIANCE *	\$112,785	\$202,891	\$37,030	\$278,105	\$225,312	\$176,201	\$182,958	(\$28,817)						\$1,186,465
RENT AND O & M ADJUSTMENTS:														
O & M ADJUSTMENTS	(\$2,448)	(\$3,143)	\$18,136	(\$11,377)	(\$3,981)	\$18,516	(\$6,578)	\$16,918						\$26,043
RENTAL ADJUSTMENTS	\$1,002	(\$3,315)	\$17,901	(\$17,931)	\$17,529	(\$42,066)	\$23,910	\$82,082						\$78,512
NET BUILDING ADJUSTMENTS	(\$1,446)	(\$6,458)	\$35,437	(\$29,308)	\$13,548	(\$23,550)	\$17,332	\$99,000	\$0	\$0	\$0	\$0	\$0	\$104,555
OTHER														
PROFESSIONAL AND CONTRACTUAL SERVICES	\$17,348	\$204,334	(\$52,428)	\$110,135	(\$43,369)	\$70,852	(\$27,799)	(\$84,855)						\$154,218
HACKLEY HOSPITAL NORTHWOOD/WESTWOOD *	(\$64,635)	(\$16,461)	\$46,815	(\$131,035)	(\$183,627)	(\$38,995)	\$104,126	\$519,066						\$234,364
MI ADULT RESIDENTIAL ***	\$0	(\$106,191)	(\$79,737)	(\$103,210)	(\$94,354)	(\$42,481)	(\$42,790)	\$106,269						(\$363,486)
SUPPLIES, EQUIP. UNDER \$5000, & SOFTWARE	\$8,374	\$15,202	(\$2,449)	(\$17,600)	\$33,324	\$46,250	(\$22,418)	(\$44,331)						\$16,352
TELEPHONE	\$2,775	\$724	\$637	\$980	\$1,575	\$1,171	\$1,647	(\$4,018)						\$5,490
ADVERTISING	\$0	\$314	\$504	\$62	\$95	(\$30)	\$55	(\$3,378)						(\$1,688)
GENERAL LIABILITY/INSURANCE COSTS ***	\$0	\$0	\$0	\$0	\$0	\$3,258	\$0	(\$86,987)						(\$83,729)
AUDITING & LEGAL COUNSEL **	\$0	(\$3,210)	\$4,346	(\$8,197)	\$2,038	(\$5,042)	\$4,357	\$4,582						(\$1,126)
DD RESIDENTIAL ***	\$0	(\$48,142)	(\$29,351)	(\$70,032)	(\$203,349)	(\$64,094)	(\$111,404)	(\$146,514)						(\$743,086)
CONTRACTUAL SERVICES/DD CONTRACTS **	\$0	\$55,688	(\$70,719)	\$3,085	(\$12,415)	(\$30,800)	(\$26,607)	(\$72,005)						(\$155,773)
TRANSPORTATION **	\$0	\$3,522	\$7,694	\$8,650	\$7,268	\$6,317	\$6,849	(\$49,336)						(\$8,036)
ADMINISTRATION EXPENSE *	\$4,155	\$4,152	\$4,152	\$4,152	\$4,152	\$4,152	\$4,152	\$4,152						\$33,219
ALL OTHERS EXPENSES	\$5,941	\$10,397	\$19,222	(\$19,438)	(\$52,727)	(\$19,302)	\$50,795	\$16,679						\$13,567
TOTAL OTHER	(\$26,042)	\$120,329	(\$265,514)	(\$221,448)	(\$547,099)	(\$64,744)	(\$55,741)	\$160,323	\$0	\$0	\$0	\$0	\$0	(\$899,936)
TOTAL EXPENDITURES VARIANCE	\$85,297	\$316,762	(\$193,047)	\$27,349	(\$308,239)	\$87,907	\$144,549	\$230,506	\$0	\$0	\$0	\$0	\$0	\$391,084
NET BUDGET VARIANCE	(\$51,277)	(\$505,585)	(\$442,295)	(\$153,060)	(\$511,215)	(\$242,479)	(\$130,619)	(\$187,857)	\$0	\$0	\$0	\$0	\$0	(\$2,024,386)
OTHER ANTICIPATED CONTINGENCIES														
EST. COST														
RISK MANAGEMENT PLAN TO DATE (CANS/ANSA AND COUNTY MOVES)	\$421,943													
RISK MANAGEMENT PROJECTION (CANS/ANSA AND COUNTY MOVES)	\$0													
TOTAL CONTINGENCIES *	\$421,943													
*THESE SIX VARIANCES SHOULD BE BASED ON 1ST 12 MONTHS ONLY.	(\$1,563,104)	(\$2,679,607)												
**THESE SIX VARIANCES SHOULD BE BASED ON LAST 12 MONTHS ONLY.	(\$1,206,964)	(\$2,413,928)												
***THIS IS AN ANNUAL ADJUSTMENT	(\$83,729)	(\$83,729)												
ALL OTHERS SHOULD BE BASED ON 13 MONTHS.	\$1,251,354	\$2,323,944												
	(\$1,602,443)	(\$2,853,320)												

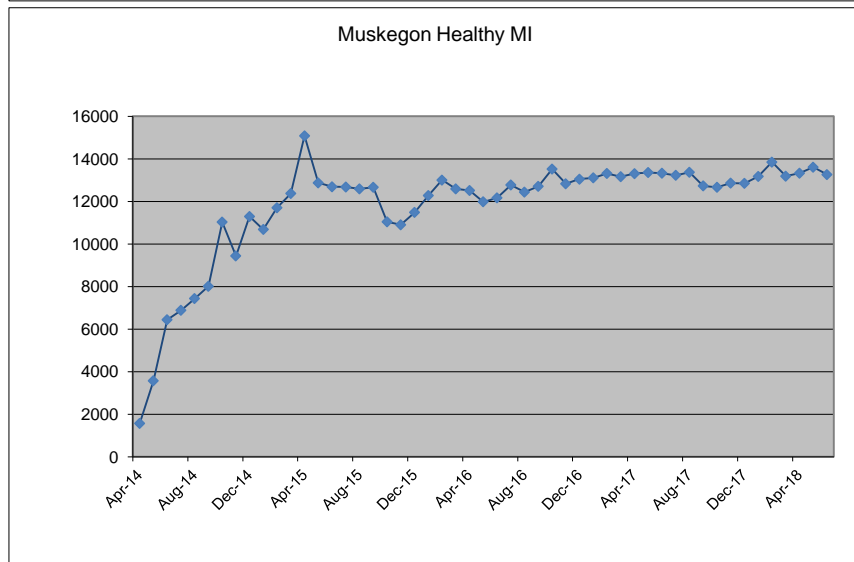
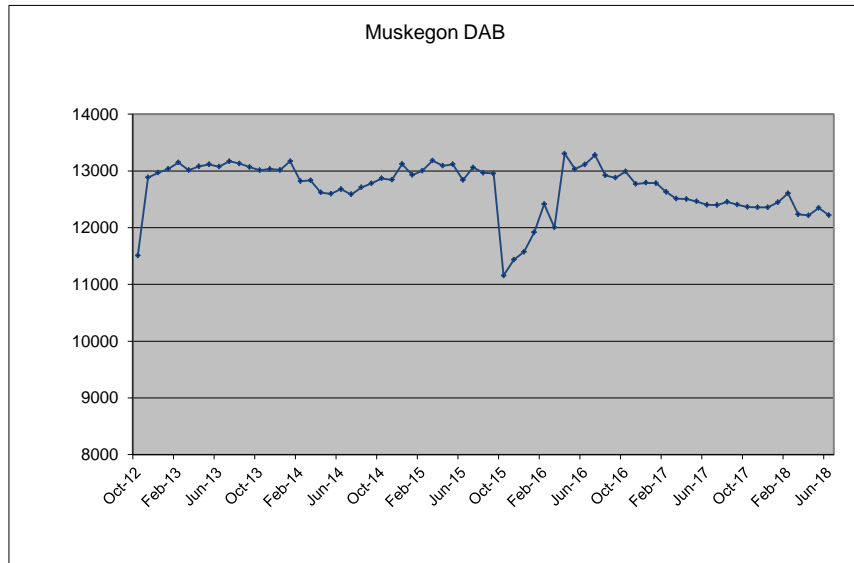
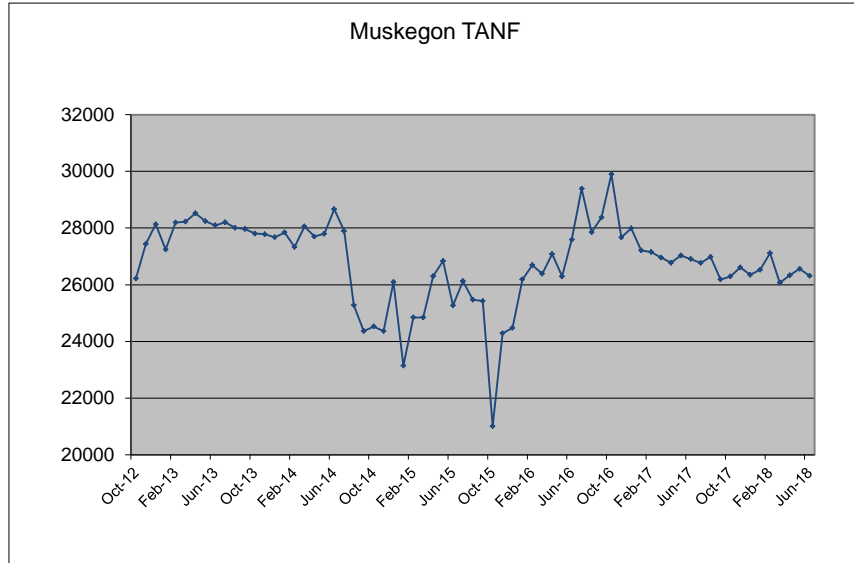
MONTH END PROJECTIONS OF DEFICITS/SURPLUSES BY FUND SOURCE FOR FY 2018

ITEM	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER PRELIMINARY	SEPTEMBER FINAL
STATE PLAN MA	(\$653,500)	(\$1,672,100)	(\$1,370,600)	(\$3,292,200)	(\$3,938,957)	(\$2,928,670)	(\$2,782,406)	(\$2,831,146)					
HAB SUPPORTS WAIVER	\$39,900	\$497,000	\$185,900	\$580,900	\$694,923	\$682,583	\$648,493	\$499,479					
B3 SERVICES	\$134,700	\$282,200	\$300,200	\$1,219,100	\$1,458,704	\$1,362,243	\$1,294,209	\$1,048,451					
SUBTOTAL TRADITIONAL MEDICAID	(\$478,900)	(\$892,900)	(\$884,500)	(\$1,492,200)	(\$1,785,330)	(\$883,844)	(\$839,703)	(\$1,283,215)	\$0	\$0	\$0	\$0	\$0
HEALTHY MICHIGAN	(\$118,900)	(\$795,400)	(\$807,500)	(\$1,210,100)	(\$1,447,643)	(\$1,351,911)	(\$1,284,393)	(\$1,040,501)					
AUTISM		(\$802,300)	(\$620,400)	(\$147,300)	(\$176,411)	(\$164,745)	(\$156,517)	(\$126,796)					
STATE GENERAL FUND	(\$17,400)	(\$136,300)	(\$289,800)	(\$468,500)	(\$560,424)	(\$449,430)	(\$426,984)	(\$402,807)					
NET SURPLUS/(DEFICIT)	(\$615,200)	(\$2,626,900)	(\$2,602,200)	(\$3,318,100)	(\$3,969,807)	(\$2,849,930)	(\$2,707,598)	(\$2,853,320)	\$0	\$0	\$0	\$0	\$0
OTHER FUNDING SOURCES *													
SUD REVENUES:													
-BLOCK GRANT	\$14,700	\$475,900	\$337,900	\$232,200	\$302,359	\$45,055	(\$212,958)	(\$174,989)					
-SUD MEDICAID	\$26,700	(\$208,300)	(\$67,700)	(\$339,400)	(\$441,949)	(\$446,363)	\$64,481	\$84,348					
-HEALTHY MICHIGAN	\$17,400	(\$107,300)	(\$28,900)	(\$312,600)	(\$362,933)	(\$76,717)	(\$3,057)	(\$1,123)					
-DISABILITY ASSISTANCE	\$0	\$27,500	\$27,500	\$27,500	\$27,500	\$27,500	\$27,500	\$0					
-PA 2	(\$500)	\$90,000	\$89,800	\$89,800	\$116,933	\$95,064	\$132,245	\$132,237					
SUBTOTAL SUD REVENUES	\$58,300	\$277,800	\$358,600	(\$302,500)	(\$358,090)	(\$355,461)	(\$19,289)	\$40,472	\$0	\$0	\$0	\$0	\$0

***NOTE THAT WE CAN NOT USE THE SURPLUS IN ANY OF THESE FUNDING SOURCES TO COVER ANY OF THE SHORTAGES IN THE OTHER FUNDING AREAS**



Medicaid Eligibles by County and Program



REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Network Development	REQUEST DATE June 22, 2018	REQUESTOR SIGNATURE Judy Cohen, Network Manager	
<p><u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u></p> <p>Authorization is requested for HealthWest to contract with Beacon Specialized Living Services (890 N. 10th Street, Suite 110, Kalamazoo, MI 49009) to provide Specialized Residential Services (Community Living Supports/Personal Care) at three (3) new Beacon homes. The contract will be effective from June 11, 2018 through September 30, 2018. These new homes will allow HealthWest staff to provide additional options for our consumers living in out-of-county placements who continue to need that level of care to move back or closer to Muskegon County.</p> <p>The per diem for all three homes will be their standard rate of \$232.50.</p> <ol style="list-style-type: none"> 1. Beacon Home at Blue Lake, 6780 Blue Lake Road, Twin Lake, MI 49457 2. Beacon Home at Twin Lake, 6756 Blue Lake Road, Twin Lake, MI 49457 3. Beacon Home at The Lodge, 1550 Colby Road, Stanton, MI 48888 <p>The addition of these three homes to the Beacon contract will not increase the projected expenditure amount already in place for this fiscal year.</p>			
<p><u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u></p> <p>I move to authorize the HealthWest Executive Director to contract with Beacon Specialized Living Services to provide Specialized Residential Services at the Twin Lake, Blue Lake, and The Lodge Homes, effective June 11, 2018 through September 30, 2018, with no increase to Beacon's FY 2018 projected expenditure for these services.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE June 22, 2018	REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer	
<p><u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u></p> <p>Approval of the following changes/additions to HealthWest contractual purchases is requested from the HealthWest Board for FY 2018.</p> <ol style="list-style-type: none"> 1. Flatrock Manor needs an increase of \$270,000.00 to its projected expenditure for FY 2018. 2. Cherry Health needs an increase of \$1,000,000.00 to its projected expenditure for FY 2018. 3. Cornerstone I needs an increase of \$12,000.00 to its projected expenditure for FY 2018. 4. Cornerstone II needs an increase of \$71,000.00 to its projected expenditure for FY 2018. 5. Harbor Hall, Inc. needs an increase of \$5,000.00 to its projected expenditure for FY 2018. 6. GuardianTrac needs an increase of \$50,000.00 to its projected expenditure for FY 2018. <p>Muskegon County Accounting Department is requesting assurance that there are proper approvals in place for all contractual purchases, including increases to existing contracts/purchase orders.</p> <p>The above list includes those contracts or purchase orders whose earlier board motions were approved for an amount lower than the current contractual Purchase Orders. The request is to increase the Board-approved amounts to match the current Purchase Orders.</p> <p>There is no change to the current budget approved by the HealthWest Board on May 25, 2018 required to meet these needs.</p>			
<p><u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u></p> <p>I move to approve the enclosed list of changes/additions to HealthWest contractual purchases from Flatrock Manor, Cherry Health, Cornerstone I, Cornerstone II, Harbor Hall, Inc., and GuardianTrac for FY 2018, with no change to the current budget approved by the HealthWest Board on May 25, 2018 required to meet these needs.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Network Development	REQUEST DATE June 22, 2018	REQUESTOR SIGNATURE Judy Cohen, Network Manager	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Authorization is requested for the HealthWest Board to contract with Touchstone Recovery of Michigan (1328 Maplerow Avenue, NW, Grand Rapids, MI 49534) to assist men receiving services through HealthWest to live in a safe environment while working on their personal recovery from substance use, effective June 1, 2018 through September 30, 2019.</p> <p>Touchstone Recovery of Michigan provides a sober and drug free living environment, in family-like homes. They have two homes across the street from each other in Grand Rapids with a total of 25 beds. Individuals are admitted from 8:00 am up to 7:00 pm, seven (7) days a week, but there is flexibility if necessary. Touchstone Recovery of Michigan is peer run and supported. Although these two homes do not employ a Peer Support Specialist or Recovery Coach, they do refer to Network 180 or Arbor Circle for Counseling, Recovery Coaching, Outpatient, or Intensive Outpatient as needed.</p> <p>The rent is \$25.15 per day with all utilities included, which is the standard rate across the region for this service. This program will be supported through our Substance Abuse Block Grant funding.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to contract with Touchstone Recovery of Michigan for the funding of SUD recovery housing, effective June 1, 2018 through September 30, 2019, at the rate of \$25.15 a day with all utilities covered, for a maximum cost of \$15,000.00.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Network Development	REQUEST DATE June 22, 2018	REQUESTOR SIGNATURE Judy Cohen, Network Manager	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Authorization is requested for HealthWest to contract with Turning Leaf Residential Rehabilitation Services (P.O. Box 23218, Lansing, MI 48909) to provide HealthWest recipients of service with authorized Supported Independent Living (SIL) program services which are being revised and changed to better meet the needs of the IDD/MI populations. The revised contract will be in effect from July 1, 2018 through September 30, 2018.</p> <p>The Turning Leaf Residential Rehabilitation SIL will be providing services for residents based upon the identified needs in their Individual Plan of Service. Turing Leaf has a SIL program in both Muskegon and Lansing. Both programs will have four (4) levels of services and supports including Skill Building and Community Living Supports programming developed for each individual through their Individual Plan of Service. The per diem cost for the new Supported Independent Living program (SIL) has four (4) individualized levels/rates. Additional ancillary services will be provided as needed and authorized by HealthWest Clinical and Utilization Management staff. Level One (1) is \$65.00 per day, Level Two (2) is \$89.73 per day, Level Three (3) is \$135.73 per day, and Level Four (4) is \$181.73 per day (which is the highest level of intensity of services). This program will be authorized through the Clinical Consult Committees at HealthWest and reviewed quarterly by the assigned Supports Coordinator and Utilization Management staff.</p> <p>The projected maximum cost of services at the highest level per individual for one year would be \$66,332.00. At this time the total cost of the program will not exceed the current budget of Turning Leaf Residential Rehabilitation Services' current SIL program.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to contract with Turning Leaf Residential Rehabilitation Services to provide authorized Supported Independent Living (SIL) services in their newly revised programs, effective July 1, 2018 through September 30, 2018, with no change to their current projected expenditure for FY 2018.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE June 22, 2018	REQUESTOR SIGNATURE Julia Rupp, Executive Director	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested to lease a classroom office and occasional meeting space from Whitehall District Schools, (541 E. Slocum, Whitehall, MI 49461) for HealthWest Staff. This space will service as a satellite office in the northern part of Muskegon County. All HealthWest Mobile staff will use this space when working in North Muskegon. It is noted that Head Start, WIC, MAISD, and MDHHS all currently have office space in this same building.</p> <p>The leased space shall include a classroom office space (Room 405), and occasional building common area use such as the gymnasium to host other events. The initial term of this agreement shall be from June 1, 2018 through June 30, 2019. HealthWest shall pay \$5,400.00 annually, payable at \$450.00 per month. This amount is intended to cover HealthWest's rent and fair share of utilities, internet services, trash removal, snow removal, maintenance, repairs, janitorial, and incidental support services during the term of the lease.</p> <p>The agreement will be automatically extended for an additional year on July 1st of each year thereafter unless either party gives written notice on or before April 1st of each year that the agreement shall not be extended.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to sign a lease agreement with the Whitehall District Schools for the use of a classroom office space and occasional building common areas such as the gymnasium, for a cost of \$450.00 per month from the date of execution of this agreement, expected to be June 1, 2018 through June 30, 2019, with a projected expenditure of \$5,400.00.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED												
REQUESTING DIVISION Network Development	REQUEST DATE June 22, 2018	REQUESTOR SIGNATURE Judy Cohen, Network Manager													
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>															
<p>HealthWest Board authorization is requested for HealthWest to enter into a contract with the following three hospitals in Indiana who have joined with our Region 3 to provide inpatient services for adults effective May 15, 2018 through September 30, 2018. The administrative office for all three of these hospitals is located at 112 Jefferson Blvd., Suite 600, South Bend, IN 46601.</p>															
<table border="1"> <thead> <tr> <th>Hospital</th> <th>Provider Service</th> <th>FY17/18 Rate Per Diem</th> </tr> </thead> <tbody> <tr> <td>Doctor's Behavioral Health, LLC d/b/a Doctors Neuropsychiatric Hospital 417 Whitlock Street Bremen, IN 46506</td> <td>Adult Inpatient</td> <td>\$1,020.00</td> </tr> <tr> <td>RiverCrest Specialty Hospital, LLC d/b/a Medical Behavioral Hospital 1625 E. Jefferson Blvd. Mishawaka, IN 46545</td> <td>Adult Inpatient</td> <td>\$1,020.00</td> </tr> <tr> <td>Neuropsychiatric Hospital of Indianapolis, LLC 6720 Parkdale Place Suite 100 Indianapolis, IN 46254</td> <td>Adult Inpatient</td> <td>\$1,020.00</td> </tr> </tbody> </table>				Hospital	Provider Service	FY17/18 Rate Per Diem	Doctor's Behavioral Health, LLC d/b/a Doctors Neuropsychiatric Hospital 417 Whitlock Street Bremen, IN 46506	Adult Inpatient	\$1,020.00	RiverCrest Specialty Hospital, LLC d/b/a Medical Behavioral Hospital 1625 E. Jefferson Blvd. Mishawaka, IN 46545	Adult Inpatient	\$1,020.00	Neuropsychiatric Hospital of Indianapolis, LLC 6720 Parkdale Place Suite 100 Indianapolis, IN 46254	Adult Inpatient	\$1,020.00
Hospital	Provider Service	FY17/18 Rate Per Diem													
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Neuropsychiatric Hospital of Indianapolis, LLC 6720 Parkdale Place Suite 100 Indianapolis, IN 46254	Adult Inpatient	\$1,020.00													
<p>HealthWest and other CMHSPs in the region have been using these hospitals for two (2) years using Single Case Agreements at a rate of \$1,500.00 per day. These facilities are used only when there is no other contracted or out of network inpatient facility in Michigan available and/or willing to accept our consumers. After negotiating a contract for almost a year through the Lakeshore Regional Entity and HealthWest, we have been able to decrease the daily rate from \$1,500.00 to \$1,020.00 as long as we completed a contract.</p>															
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>															
<p>Authorize the HealthWest Executive Director to sign contracts with Doctor's Behavioral Health, LLC, RiverCrest Specialty Hospital, LLC, and Neuropsychiatric Hospital of Indianapolis, LLC for Adult Inpatient Services, effective May 15, 2018 through September 30, 2018, at the rate of \$1,020.00 per day for all three hospitals.</p>															
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other														
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other														

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE June 22, 2018	REQUESTOR SIGNATURE Brandy Carlson, Chief Finance Officer	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board approval is requested to contract with Savory and Spice, LLC (657 E. Lincoln Court, Muskegon Heights, Michigan 49444). Savory and Spice, LLC will provide 2.5 meals per day (breakfast, lunch, and a snack) to the Juvenile Mental Health Court Summer Program, three (3) days per week. Savory and Spice, LLC shall deliver meals to classrooms located on the South Campus.</p> <p>The daily charge for the meals shall be \$15.00 for fifteen (15) youth and staff, for twenty-three (23) days, for a total of Five Thousand One Hundred and Seventy Five Dollars (\$5,175.00), to be reimbursed by the Muskegon County Family Court to HealthWest. The effective dates for the contract are June 18, 2018 through August 9, 2018.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to authorize the HealthWest Executive Director to contract with Savory and Spice, LLC for a total of \$5,175.00 from June 18, 2018 through August 9, 2018.			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Network Development	REQUEST DATE June 22, 2018	REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board approval is requested to contract with Reliance Community Care Partners (2100 Raybrook Street, SE, Suite 203, Grand Rapids, MI 49546) to complete the OBRA process (Omnibus Budget Reconciliation Act of 1987) for individuals in care.</p> <p>HealthWest currently manages this process in-house, but does not have a dedicated position committed to this function. Several staff members assist with this process, however with upcoming retirements and the increasingly difficult OBRA process, HealthWest administrative staff believe contracting with an organization specializing in OBRA assessments will be more efficient and effective for the individuals requiring this service.</p> <p>Any costs incurred through Reliance Community Care Partners will be fully funded by the Michigan Department of Health and Human Services OBRA Contract. No costs will be incurred by HealthWest. Rates will be consistent across this Region's Community Mental Health Services Programs (CMHSPs) who also use this agency to complete their OBRA assessments.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to contract with Reliance Community Care Partners to complete OBRA assessment processes for HealthWest individuals in care, effective July 1, 2018 through September 30, 2019, at rates consistent with Region 3 CMHSPs who also use this agency to complete their OBRA assessments.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Program/Personnel	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED												
REQUESTING DIVISION HealthWest	REQUEST DATE 6/15/18	REQUESTOR SIGNATURE Julia Rupp													
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>															
Request to approve and implement TBD's Compensation & Job Class Recommendations															
<p>HealthWest contracted with TBD Solutions to conduct a compensation study to evaluate the market competitiveness of HealthWest's pay grades and the accuracy of position placement within those pay grades. Goals of this project include:</p> <ol style="list-style-type: none"> 1. Market competitive pay grades 2. Ensure Job classifications are placed in the correct pay grade 3. Reduce the number of job classifications (150 job classes, reduced to 45) 4. Standardize Exempt/Non-exempt status for similar positions <p>TBD conducted a compensation analysis using the Michigan Association of Community Mental Health Boards 2017 salary survey. In addition, TBD conducted face-to-face interviews with staff to ensure they fully understood the scope of the jobs being analyzed. Recommended pay grades for HealthWest are included in <u>Attachment 2a</u> and specific position changes are included in <u>Attachment 2b</u>.</p> <p>Implementing the new pay grades will include positions being reclassified, or moved from one pay grade to another, as well as adjustments to pay grades, impacting all staff in those pay grades. Reclassed positions could move to higher or lower pay grades. Employees in positions being moved to lower pay grades will have their salary frozen until their new pay grade catches up to their pay rate. Employees being reclassified to a higher pay grade or having their pay grade adjusted will be placed on the pay grade per County Personnel Rules. Finally, some positions will move from non-exempt to exempt status with this change.</p> <p>The cost for implementing the new pay grades is as follows:</p> <table> <tr> <td>Annual cost of position reclasses:</td> <td>\$142,149</td> </tr> <tr> <td>Annual cost of pay grade adjustments:</td> <td><u>\$ 78,270</u></td> </tr> <tr> <td>Total Annual Cost</td> <td>\$220,420</td> </tr> </table> <p>This cost is offset by the following:</p> <table> <tr> <td>Position Eliminations (7 positions):</td> <td>\$364,185</td> </tr> <tr> <td>\$250 lump sum instead of 1% increase in Dec 2017</td> <td><u>\$ 85,600</u></td> </tr> <tr> <td>Total Savings</td> <td>\$449,785</td> </tr> </table> <p>There is no additional cost to the HealthWest budget or the County General fund as a result of these changes.</p>				Annual cost of position reclasses:	\$142,149	Annual cost of pay grade adjustments:	<u>\$ 78,270</u>	Total Annual Cost	\$220,420	Position Eliminations (7 positions):	\$364,185	\$250 lump sum instead of 1% increase in Dec 2017	<u>\$ 85,600</u>	Total Savings	\$449,785
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Position Eliminations (7 positions):	\$364,185														
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Total Savings	\$449,785														
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>															
<p>I move to authorize the implementation of the 2018 HealthWest Pay Grades in Attachment 2a and the position changes as outlined on Attachment 2b. Effective July 8, 2018.</p> <p>Amended by Committee Chair Schrier to read: I move to authorize the implementation of the 2018 HealthWest Pay Grades in Attachment 2a and the position changes as outlined on Attachment 2b. Effective July 8, 2018 or as soon as the County can make the changes.</p>															
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other														
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other														

Classification & Pay Grade Recommendations for HealthWest

Class Spec Name	Working Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Administrative Specialist I - HO-00070		12.580	13.094	13.644	14.183	14.768	15.391			
		\$26,166	\$27,236	\$28,380	\$29,501	\$30,717	\$32,013			
	Autism Program Office Assistant									
	MH Medical Records Specialist									
	Crises Residential Housekeeping & Dietary Worker									
Maintenance Worker I (U) - GU-00150		12.440	12.990	13.620	14.240	14.820	15.440	16.110	16.810	17.520
		\$25,875	\$27,019	\$28,330	\$29,619	\$30,826	\$32,115	\$33,509	\$34,965	\$36,442
	Building Maintenance Mechanic I									
Administrative Specialist II - HO-00135		14.892	15.506	16.161	16.846	17.581	18.344			
		\$30,976	\$32,253	\$33,614	\$35,040	\$36,569	\$38,154			
	Accounting Technician/HealthWest									
	Consumer Information Specialist/ Relationships Coordinator									
	Secretary/HealthWest									
Clinical Specialist I - HO-00160		14.431	15.103	15.815	16.560	17.343	18.167			
		\$30,016	\$31,414	\$32,895	\$34,445	\$36,073	\$37,787			
	Behavior Analysis Technician									
	Consumer Affairs Specialist									
	Juvenile Justice Mentor									
	Medical Assistant									
	Mental Health Coordinator									
	Parent Outreach Specialist									
	Parent Support Partner									
	Peer Mentor									
	Peer Support Specialist									
	Recovery Coach									
	Speech & Language Services Coordinator									
	Youth Mentor									
Youth Peer Support Specialist										
Mental Health Worker - Hourly - HM-00030		14.980	15.680	16.420	17.190	18.030	18.860			
		\$31,158	\$32,614	\$34,154	\$35,755	\$37,502	\$39,229			
	Mental Health Worker - Hourly									

Classification & Pay Grade Recommendations for HealthWest

Class Spec Name	Working Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Mental Health Worker FT (U) - MN-00030		15.200	15.920	16.670	17.450	18.300	19.140			
		\$31,616	\$33,114	\$34,674	\$36,296	\$38,064	\$39,811			
	Mental Health Worker FT (U)									
Clinical Specialist II - HO-00170		15.982	16.674	17.401	18.160	18.960	19.788			
		\$33,243	\$34,682	\$36,194	\$37,773	\$39,437	\$41,159			
	Behavior Technician Mentor									
	CMH Clubhouse Rehab Specialist									
	Mental Health Coordinator (CADC)									
	Supports Coordinator Assistant									
	Supports Coordinator Asst-Youth									
Administrative Supervisor I - HO-00180		15.751	16.501	17.280	18.095	18.960	19.845			
		\$32,762	\$34,322	\$35,942	\$37,638	\$39,437	\$41,278			
	Client Information Supervisor									
Individual Placement & Support Workers FT - HO-00280		17.231	18.046	18.934	19.811	20.751	21.734			
		\$35,840	\$37,536	\$39,383	\$41,207	\$43,162	\$45,207			
Administrative Specialist III - HO-00210		17.280	18.095	18.960	19.845	20.790	21.763			
		\$35,942	\$37,638	\$39,437	\$41,278	\$43,243	\$45,267			
	Crisis Stabilization Program Assistant									
	Property Specialist Assistant									
	Recipient Rights and Training Coordinator									
Administrative Supervisor II - HO-00210		17.280	18.095	18.960	19.845	20.790	21.763			
		\$35,942	\$37,638	\$39,437	\$41,278	\$43,243	\$45,267			
	Health Information Supervisor									
LPN/Resident Care Supervisor - HO-00210		17.280	18.095	18.960	19.845	20.790	21.763			
		\$35,942	\$37,638	\$39,437	\$41,278	\$43,243	\$45,267			
	LPN/Resident Care Supervisor									

Classification & Pay Grade Recommendations for HealthWest

Class Spec Name	Working Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Clinical Specialist III - HO-00218		18.095	18.960	19.845	20.790	21.763	22.778			
		\$37,638	\$39,437	\$41,278	\$43,243	\$45,267	\$47,378			
	Occupational Therapy Assistant									
	Physical Therapy Assistant									
Clinical Specialist IV - HX-00150		18.869	19.760	20.695	21.667	22.675	23.767			
		\$39,248	\$41,101	\$43,046	\$45,067	\$47,164	\$49,435			
	Case Manager/JJ									
	Case Manager/MI									
	Crisis Residential Activity Specialist									
	Employment Coordinator									
	Housing Specialist									
	Integrated Health Care Coordinator									
	Lead Family Contact									
	Medical Technician									
	Supports Coordinator/ACT									
	Supports Coordinator/BH									
	Supports Coordinator/CBS									
	Supports Coordinator/DD									
	Supports Coordinator/DD-Youth									
	Supports Coordinator/HBS									
	Supports Coordinator/MI-Correctional									
	Supports Coordinator/TAT									
	Veterans System Navigator									
	Youth Engagement Specialist									
Administrative Specialist IV - HX-00130		19.000	19.908	20.837	21.830	22.851	23.917			
		\$39,520	\$41,409	\$43,341	\$45,406	\$47,530	\$49,747			
	Accountant I/HealthWest									
	Human Resources Administrative Specialist									
	Executive Assistant									
	Mental Health Certified Biller/Coder									
	Recipient Rights Advisor Assistant									
	Quality Improvement Project Coordinator									

Classification & Pay Grade Recommendations for HealthWest

Class Spec Name	Working Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Clinical Specialist V - HX-00210		20.790	21.763	22.778	23.871	25.005	26.169			
		\$43,243	\$45,267	\$47,378	\$49,652	\$52,010	\$54,432			
	Case Manager/MI-FPE Level III									
	SIS Assessor I									
	Wraparound Coordinator									
	Community Health Worker									
Administrative Specialist V - HX-00250		22.675	23.767	24.887	26.045	27.326	28.603			
		\$47,164	\$49,435	\$51,765	\$54,174	\$56,838	\$59,494			
	Property Specialist									
	Recipient Rights Advisor									
	Staff Ombudsman									
	Training & Community Resource Specialist									
Master's Level Clinician I - HX-00250		22.675	23.767	24.887	26.045	27.326	28.603			
		\$47,164	\$49,435	\$51,765	\$54,174	\$56,838	\$59,494			
	Behavioral Health Assessor									
	Correctional Services Liaison									
	Crisis Residential Therapist									
	Juvenile M.H. Court Liaison FT									
	Masters Level Clinician									
	Masters Level Clinician/Adult Stabilization									
	Masters Level Clinician/UM									
	Masters Level Clinician/CBS									
	Masters Level Clinician/DD-Youth									
	Masters Level Clinician/HBS									
	Masters Level Clinician/I-DD									
	Masters Level Clinician/JJ									
	Masters Level Clinician/TAT									
	Masters Level Clinician/Home Based Services									
	Masters Level Clinician/IMH									
	Masters Level Clinician/Youth Stabilization									
	SIS Assessor II									

Classification & Pay Grade Recommendations for HealthWest

Class Spec Name	Working Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Clinical Specialist VI - HX-00275		23.633	24.887	26.045	27.326	28.603	30.071			
		\$49,157	\$51,765	\$54,174	\$56,838	\$59,494	\$62,548			
	Occupational Therapist									
	Wraparound Team Lead									
Administrative Manager I - HX-00280		23.871	25.005	26.169	27.425	28.751	30.120			
		\$49,652	\$52,010	\$54,432	\$57,044	\$59,802	\$62,650			
	Client Information Manager									
Administrative Supervisor III - HX-00280		23.871	25.005	26.169	27.425	28.751	30.120			
		\$49,652	\$52,010	\$54,432	\$57,044	\$59,802	\$62,650			
	Mental Health/SUD Claims Supervisor									
	Mental Health Claims Supervisor									
Clinical Supervisor I - HX-00280		23.871	25.005	26.169	27.425	28.751	30.120			
		\$49,652	\$52,010	\$54,432	\$57,044	\$59,802	\$62,650			
	Clinical Services Supervisor/Adult Assessment & Stabilization									
	Clinical Services Supervisor/Youth CBS									
	Clinical Services Supervisor/Youth HBS									
	Clinical Services Supervisor/Youth TAT									
	Clinical Services Supervisor/Adult CBS MI									
	Clinical Services Supervisor/SUD									
	Clinical Services Supervisor/Youth IDD									
	Clinical Services Supervisor/SOC									
	Clinical Services Supervisor/Youth JJ									
	Clinical Services Supervisor/Adult IDD									
	Clinical Services Supervisor/UM									
	Clinical Services Supervisor/Youth Crisis Stabilization Residential Operations									
	Clinical Services Supervisor/Youth Mobile Response & Stabilization									
	Clinical Services Supervisor/ACT									
	Clinical Services Supervisor/Club Interactions									
	Clinical Services Supervisor/Peer Support									
Registered Nurse - HO-00315		23.871	25.005	26.169	27.426	28.751	30.120			
		\$49,652	\$52,010	\$54,432	\$57,046	\$59,802	\$62,650			
	Crisis Residential Nurse									
	Registered Nurse/CMH									

Classification & Pay Grade Recommendations for HealthWest

Class Spec Name	Working Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Administrative Specialist VI - HX-00290		25.005	26.169	27.425	28.751	30.120	31.557			
		\$52,010	\$54,432	\$57,044	\$59,802	\$62,650	\$65,639			
	Quality Improvement Specialist									
	Customer Services Specialist									
Clinical Specialist VII - HX-00290	Communications & Social Marketing Coordinator									
		25.005	26.169	27.425	28.751	30.120	31.557			
		\$52,010	\$54,432	\$57,044	\$59,802	\$62,650	\$65,639			
	Certified Infant Mental Health Specialist									
Clinical Supervisor II - HX-00300	Community Care Coordinator									
		26.169	27.425	28.751	30.120	31.557	33.083			
		\$54,432	\$57,044	\$59,802	\$62,650	\$65,639	\$68,813			
	Psychologist/Supervisor									
Masters Level Clinician II - HX00300		26.169	27.425	28.751	30.120	31.557	33.083			
		\$54,432	\$57,044	\$59,802	\$62,650	\$65,639	\$68,813			
	Masters Level Behavior Specialist									
	Psychological First Aid Specialist									
Technician I - HX-00300		26.169	27.425	28.751	30.120	31.557	33.083			
		\$54,432	\$57,044	\$59,802	\$62,650	\$65,639	\$68,813			
	Technology Analyst									
Administrative Manager II - HX-00330		29.177	30.502	31.913	33.392	35.031	36.764			
		\$60,688	\$63,444	\$66,379	\$69,455	\$72,864	\$76,469			
	Network Technology Infrastructure Systems Manager									
	Software Technology Systems Manager									
	Recipient Rights Officer									
	Data Architect and Analytics Manager									
	Provider Network Manager									
Clinical Manager I - HX-00330		29.177	30.502	31.913	33.392	35.031	36.764			
		\$60,688	\$63,444	\$66,379	\$69,455	\$72,864	\$76,469			
	Clinical Services Manager/IMH/ECMH FT									
	Clinical Services Manager/Crisis Residential Operations									
	Clinical Services Manager/Crisis Residential Clinical Services									

Classification & Pay Grade Recommendations for HealthWest

Class Spec Name	Working Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
	Clinical Services Manager/Integrated Health									
	Clinical Services Manager/Supported Employment									
	Board Certified Behavior Analyst/BCBA - HX-00360	30.120	31.557	33.083	34.678	36.362	38.114			
		\$62,650	\$65,639	\$68,813	\$72,130	\$75,633	\$79,277			
	Administrative Manager III - HX-00390	33.169	34.798	36.581	38.308	40.190	42.175			
		\$68,992	\$72,380	\$76,088	\$79,681	\$83,595	\$87,724			
	Project Director/Community Relations Manager									
	Human Resources Manager									
	Mental Health Billing Manager									
	Grants Manager									
	Clinical Manager II -HX-00390	33.169	34.798	36.581	38.308	40.190	42.175			
		\$68,992	\$72,380	\$76,088	\$79,681	\$83,595	\$87,724			
	Clinical Services Manager/ABA-Autism Services									
	Clinical Services Manager/I-DD									
	Clinical Services Manager/MI									
	Senior Psychologist									
	Clinical Services Manager/Transition-Age Youth									
	Clinical Services Manager/Youth Services									

Classification & Pay Grade Recommendations for HealthWest

Class Spec Name	Working Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Director - HX-00410		34.798	36.581	38.308	40.190	42.175	44.257			
		\$72,380	\$76,088	\$79,681	\$83,595	\$87,724	\$92,055			
	Director of ABA/Autism Services									
	Director of Director of UM & SUD									
	Director of Medical Services									
	Director of Quality Improvement									
Chief Financial Officer-HealthWest - HX-00436		41.779	43.868	46.061	48.364	50.782	53.077			
		\$86,900	\$91,245	\$95,807	\$100,597	\$105,627	\$110,400			
Chief Administrative Officer-HealthWest - HX-00443		43.510	45.686	47.970	50.369	52.887	55.288			
		\$90,501	\$95,027	\$99,778	\$104,768	\$110,005	\$114,999			
Mid-Level Medical Practitioner - HX-00445		44.907	46.681	48.526	50.972	53.449	55.971			
		\$93,407	\$97,096	\$100,934	\$106,022	\$111,174	\$116,420			
Chief Clinical Officer-HealthWest - HX-00447		46.731	49.068	51.521	54.097	56.802	59.615			
		\$97,200	\$102,061	\$107,164	\$112,522	\$118,148	\$123,999			
Mental Health Executive Director - MD-00010		59.615	62.596	65.577	68.558	71.539	74.519			
		\$123,999	\$130,200	\$136,400	\$142,601	\$148,801	\$155,000			
General Psychiatrist - HX-00650		90.341	94.844	99.566	104.497	109.697	115.156			
		\$187,909	\$197,276	\$207,097	\$217,354	\$228,170	\$239,524			
Child Psychiatrist - HX-00701		94.844	99.566	104.497	109.697	115.156	120.889			
		\$197,276	\$207,097	\$217,354	\$228,170	\$239,524	\$251,449			
Adult/Child/Addictions Psychiatrist - HX-00800		105.766	111.028	116.555	122.358	128.450	134.848			
		\$219,993	\$230,938	\$242,434	\$254,505	\$267,176	\$280,484			
Medical Director - HX-00810		114.590	120.295	126.284	132.574	139.176	146.064			
		\$238,347	\$250,214	\$262,671	\$275,754	\$289,486	\$303,813			

HEALTHWEST

FINANCE COMMITTEE MEETING MINUTES

Friday, June 22, 2018

8:00 a.m.

**Mental Health Center
Board Room**

CALL TO ORDER

The regular meeting of the Finance Committee was called to order by Chair Snider at 8:01a.m.

ROLL CALL

Committee Members Present: Marvin Engle, John Snider, Jeff Fortenbacher, Janet Thomas

Committee Members Excused: Charles Nash, Dr. Remington Sprague

Add'l Board Members Present: None

Also Present: Julia Rupp, Cyndi Blair, Sam Wolff, Brandy Carlson, Marcia Vandenberg, Susan Plotts, Amber Berndt, Dave McElfish,

Guests: None

MINUTES

It was moved by Ms. Thomas, seconded by Mr. Fortenbacher, to approve the minutes of the May 18, 2018, meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

A. Approval of Expenditures for May 2018

It was moved by Mr. Engle, seconded by Ms. Thomas, to approve expenditures for the month ending May, 2018, in the total amount of \$5,735,581.

.MOTION CARRIED.

B. Interim Analysis of Expenditures

Ms. Carlson presented the expenditures for the month of May 2018 noting that HealthWest is 6.0% under budget.

C. Interim Analysis of Revenues

Ms. Carlson presented the Interim Analysis of Revenues through May, 2018. There was nothing unusual to report.

D. Interim Balance Sheets of May 2018

Ms. Carlson presented the Interim Balance Sheets of May 2018, noting that there was a negative cash balance of (\$2,739,415.30) for Fund 2220. Fund 7930 has a positive cash balance of \$378,387.66.

E. HealthWest Expenditures Financial Statement

Ms. Carlson presented the HealthWest Expenditure report for May 2018 which shows the estimated true variance to date of \$391,084. Expenditures are under budget to date.

F. Finance Update – Fees and Inpatient Summary

The Substance Abuse Fee Report has a negative total variance of (\$75,262) through the month of May 2018. It should be noted that this variance report is based on the budget approved by the HealthWest Board during the month of May 2018.

The Other Fees Report has a negative total variance of (\$2,717,853) through the month of May 2018. The variance report is based on the budget approved by the HealthWest Board during the month of May 2018.

The Inpatient Summary Report indicates a positive variance to date of \$156,236 for Community Inpatient, which is based on the budget approved by the HealthWest Board during the month of May 2018.

G. Budget Variance Analysis Report

Our projected budget variance, based on the budget approved by the HealthWest Board during the month of May 2018 is a little over (\$2,024,386). Contingencies of \$421,943 have been made to recognize risk management activities (such as the implementation of the CANS and ANSA assessments and contract rate negotiations). That would leave us with a net negative variance of approximately (\$1,602,443) after the first eight months of the fiscal year. Due to the different periods of the budget year that these variances are calculated over, this would prorate out to a negative variance of approximately (\$2,853,320) for the whole fiscal year.

However, this figure does not really give us a true picture of where we stand as we are not able to use the different funding sources (i.e., State GF and Medicaid, etc.) to offset each other's shortfalls. Therefore, a truer picture would be as follows:

Medicaid (Traditional)	(1,283,215)
Medicaid (Healthy Michigan)	(1,040,501)
Medicaid (Autism)	(126,796)
State General Fund	(402,807)

H. Month End Projection Trends

Ms. Carlson presented the month-end projection trends for board member review.

I. Medicaid Eligibles by Program

Ms. Carlson presented the Medicaid Eligibles trends for HM, DAB, and TANF for board member review.

J. *Authorization to Sign contract with Beacon Specialized Living Services to Open up 3 Additional Homes for Placement*

It was moved by Ms. Thomas, seconded by Mr. Fortenbacher, to authorize the HealthWest Executive Director to contract with Beacon Specialized Living Services to provide Specialized Residential Services at the Twin Lake, Blue Lake, and The Lodge Homes, effective June 11, 2018 through September 30, 2018, with no increase to Beacon's FY 2018 projected expenditure for these services.

MOTION CARRIED.

K. *Authorization to Approve Contract Changes with Flatrock Manor, Cherry Health, Cornerstone I, Cornerstone II, Harbor Hall, Inc., and GuardianTrac*

It was moved by Mr. Engle, seconded by Mr. Fortenbacher, to approve the enclosed list of changes/additions to HealthWest contractual purchases from Flatrock Manor, Cherry Health, Cornerstone I, Cornerstone II, Harbor Hall, Inc., and GuardianTrac for FY 2018, with no change to the current budget approved by the HealthWest Board on May 25, 2018 required to meet these needs.

MOTION CARRIED.

L. *Authorization to Sign Contract with Touchstone Recovery of Michigan for the Funding of SUD Recovery Housing*

It was moved by Ms. Thomas, seconded by Mr. Engle, to contract with Touchstone Recovery of Michigan for the funding of SUD recovery housing, effective June 1, 2018 through September 30, 2019, at the rate of \$25.15 a day with all utilities covered, for a maximum cost of \$15,000.00.

MOTION CARRIED.

M. *Authorization to Sign Contract with Turning Leaf Residential Rehabilitation Services*

It was moved by Mr. Engle, seconded by Ms. Thomas, to authorize the HealthWest Executive Director to contract with Turning Leaf Residential Rehabilitation Services to provide authorized Supported Independent Living (SIL) services in their newly revised programs, effective July 1, 2018 through September 30, 2018, with no change to their current projected expenditure for FY 2018.

MOTION CARRIED.

N. *Authorization to Sign a Lease Agreement with Whitehall District Schools*

It was moved by Ms. Thomas, seconded by Mr. Engle, to authorize the HealthWest Executive Director to sign a lease agreement with the Whitehall District Schools for the use of a classroom office space and occasional building common areas such as the gymnasium, for a cost of \$450.00 per month from the date of execution of this agreement, expected to be June 1, 2018 through June 30, 2019, with a projected expenditure of \$5,400.00.

MOTION CARRIED.

O. *Authorization to Sign Contracts with Doctor's Behavioral Health, LLC, RiverCrest Specialty Hospital, LLC, and Neuropsychiatric Hospital of Indianapolis, LLC.*

It was moved by Mr. Engle, seconded by Ms. Thomas, to authorize the HealthWest Executive Director to sign contracts with Doctor's Behavioral Health, LLC, RiverCrest Specialty Hospital, LLC, and Neuropsychiatric Hospital of Indianapolis, LLC for Adult Inpatient Services, effective May 15, 2018 through September 30, 2018, at the rate of \$1,020.00 per day for all three hospitals.

MOTION CARRIED.

P. *Authorization to Sign Contract with Savory and Spice*

It was moved by Mr. Engle, seconded by Ms. Thomas, to authorize the HealthWest Executive Director to contract with Savory and Spice, LLC for a total of \$5,175.00 from June 18, 2018 through August 9, 2018.

MOTION CARRIED.

Q. Authorization to Sign Contract with Reliance Community Care Partners

It was moved by Mr. Engle, seconded by Ms. Thomas, to authorize the HealthWest Executive Director to contract with Reliance Community Care Partners to complete OBRA assessment processes for HealthWest individuals in care, effective July 1, 2018 through September 30, 2019, at rates consistent with Region 3 CMHSPs who also use this agency to complete their OBRA assessments.

MOTION CARRIED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

- A. The Compliance Report for FY 2017 was not discussed.
- B. A copy of the motion from last week's Program/Personnel Committee was provided to members of the Finance Committee. It was noted that this has since been revised and will be brought to Full Board for an amended motion.

DIRECTOR'S COMMENTS

Cherry Street Clinic

While we are increasing the Cherry Street contract by \$1 million dollars in this motion, we just learned this week that they have almost \$2 million they have not billed us for yet. They currently have a waiting list and have no space to build. Their rapid growth is what is getting them in trouble. They bill through Ottawa's billing system. Claims are being rejected for various reasons such as missing birth date, etc. and those claims aren't ever making it back to us for processing. Once they fix errors those bills will be processed. There is SUD funding out there, specifically for opiate treatment. Julia is confident that funding will come through to make up these deficits. MFC and Hackley Community Care are also working on providing MAT and if they are prescribing, this will also save us dollars. We will continue to work on the billing issues with Cherry Street.

LRE

The LRE held an Executive Committee meeting yesterday. They announced that Scott Gillman is no longer the CEO at Network 180. The LRE voted to start negotiations with Beacon Services to provide management services for the LRE. Julia is very hopeful with their choice. The State is also very happy with the decision. Although they are just hearing of the most recent deficit numbers of Network 180 which is more than double their original estimate.

Rates

The actuaries added a new geographic factor for two specific codes mid-year and because of that, instead of receiving the \$7 million we were supposed to receive, we're only supposed to receive \$2 million for the region. CMHs who benefited from it, are those who didn't need it or had a positive risk pool already. The state is now asking the actuaries to take a second look at it.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 9:03 a.m.

Respectfully,

John Snider
Committee Chairperson

JS/ab

**PRELIMINARY MINUTES
To be approved at the Finance Meeting of
July 20, 2018**

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon twenty-four hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling the following: Administration, Hall of Justice, Fourth Floor, 990 Terrace Street, Muskegon, Michigan 49442, (231) 724-6505. TDD- (231) 722-4103.