

RECIPIENT RIGHTS ADVISORY COMMITTEE

**October 14, 2016 – 8 a.m.
Mental Health Center – Board Room**

**Recipient Rights Committee Chair: Ken Shelton
Recipient Rights Committee Vice-Chair: Bonnie Gonzalez**

AGENDA

- | | | |
|----|--|-------------|
| 1) | Call to Order | Quorum |
| 2) | Approval of Minutes of August 2016
(Previously Forwarded) | Action |
| 3) | Items for Consideration | |
| | A) Motion to Accept Recipient Rights Report for August 2016
(Attachment #1) | Action |
| | B) Motion to Accept Recipient Rights Budget for Fiscal Year 2016/2017
(Attachment #2) | Action |
| 4) | Old Business | Information |
| 5) | New Business | Information |
| 6) | Communications | Information |
| 7) | Director's Comments | Information |
| 8) | Audience Participation | Information |
| 9) | Adjournment | |

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting, upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling Administration, Hall of Justice, Fourth Floor, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6505, TDD (231) 722-4103.

HEALTHWEST

RECIPIENT RIGHTS ADVISORY COMMITTEE MEETING MINUTES

Friday, October 14, 2016

8 a.m.

Mental Health Center – Board Room B

CALL TO ORDER

The regular meeting of the Recipient Rights Advisory Committee was called to order by Ken Shelton, Committee Chairperson, at 8:51 a.m.

ROLL CALL

Committee Members Present: Ken Shelton, Cheryl Natte, Lori Wells, John Schrier, Janet Thomas, Bonnie Gonzalez

Committee Members Excused: None

Add'l Board Members Present: None

Also Present: Marcia Vanden Berg, Julia Rupp, Larry Spataro, Gina Schaner, Margaret Tietze, Joy VanderVen

Guests: None

APPROVAL OF MINUTES

It was moved by Ms. Gonzalez, seconded by Ms. Thomas, to approve the minutes of the September 16, 2016, meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

Motion to Accept Recipient Rights Report for September 2016

It was moved by Ms. Thomas, seconded by Ms. Gonzalez, to approve the Recipient Rights Report for September 2016.

MOTION CARRIED.

For the month of September 2016 there were 8 HealthWest and 69 provider employees trained:

Rights Updates HealthWest	5
Rights Updates Provider	54
New Employee Training HealthWest	3
New Employee Training Provider	15
MDHHS Roundtable	
RROAM	
Recipient Rights Conference	2

For the month of September, there were 539 incident reports and 19 rights allegations.

Statistical data showing type and code was provided for review. Discussion was held regarding this month's incident reports.

There were four deaths reported in September 2016.

Motion to Accept Recipient Rights Budget for Fiscal Year 2016/2017

It was moved by Ms. Thomas, seconded by Ms. Gonzalez, to approve the Recipient Rights Budget for Fiscal Year 2016/2017.

MOTION CARRIED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

There were no communications.

DIRECTOR'S COMMENTS

There were no director's comments.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 9:03 a.m.

Respectfully,

Ken Shelton
HealthWest Board Committee Chairperson

/jv²

REQUEST FOR COMMUNITY MENTAL HEALTH BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Recipient Rights Advisory Committee	BUDGETED X	NONBUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE October 14, 2016	REQUESTOR SIGNATURE Julia B. Rupp, Executive Director	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
Approval is requested to accept the Recipient Rights Budget for FY2016/2017.			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to approve the Recipient Rights Budget for FY2016/2017.			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Recipient Rights Advisory Committee	BUDGETED X	NONBUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE October 14, 2016	REQUESTOR SIGNATURE Julia Rupp, Executive Director	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Approval is requested to accept the Recipient Rights Report of September 2016. The report includes:</p> <ul style="list-style-type: none"> • Training sessions conducted by the Rights Office in September 2016. • Site Reviews in September 2016. • Incident Reports and Rights Allegations for September 2016. • Formal Complaints and Interventions for September 2016. • Deaths reported for September 2016. 			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to approve the Recipient Rights Report for the month of September 2016.			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		