

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Full Board	BUDGETED	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE August 26, 2016		REQUESTOR SIGNATURE Janet Thomas, Board Chair
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>The HealthWest Board Chair, Ms. Janet Thomas, is requesting confirmation of the following Committee appointment:</p> <p>Mr. John Schrier to be appointed as a member of the HealthWest Program/Personnel Committee, Recipient Rights Advisory Committee, and Recipient Rights Appeals Committee effective August 01, 2016.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to confirm the appointment of Mr. John Schrier as a member of the HealthWest Program/Personnel Committee, Recipient Rights Advisory Committee, and Recipient Rights Appeals Committee effective August 01, 2016.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Full Board	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE August 26, 2016	REQUESTOR SIGNATURE Julia Rupp, Executive Director	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested to the make position changes as listed on the attached Position Changes for FY 2016 worksheet effective August 28, 2016. There would be no change in the personnel budget due to these reclassifications for HealthWest, and also no change to the County General Fund as these are position transfers and name changes only. The reasons for this request are outlined below.</p> <p>It is a requirement of CCBHC that HealthWest be a provider of substance abuse services. It is also in the best interest of the organization to move forward with having a substance abuse disorder team. Many of our consumers are primarily addicted to substances and require the intensity of a community based team. These consumers are also co-occurring and will continue to receive psychiatric support, and also medication assisted treatment as indicated. The consumers who will be in this team are high risk individuals who, despite their stability with their mental illness, continue to heavily use substances which has prevented their full recovery. The team is comprised of staff with credentials in substance abuse treatment and funding for treatment will be from substance abuse dollars.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to authorize the position changes as listed on the attached Position Change for FY 2016 worksheet.			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

POSITION CHANGES FOR FY 2016 COUNTY BUDGET

1. TRANSFERS OF POSITIONS FROM ONE ACTIVITY TO ANOTHER

POSITION	POS. NO.	INCUMBENT	TRANSFER FROM	PERCENTAGE	TRANSFER TO	PERCENTAGE	EFFECTIVE DATE
DIR. OF ACCESS & CORRECTIONAL SERV.	X29201	PAM BEANE	7043	8	7043	12	8/28/2016
			7134	5	7066	50	
			7147	58	7330	16	
			7322	3	7334	10	
			7324	2	7701	12	
			7330	10			
			7334	6			
			7701	8			
MENTAL HEALTH COORDINATOR	N52304	HAROLD THOMAS	7146	100	7066	100	8/28/2016
CASE MANAGER/MI	X10804	LAUREEN THOMAS	7146	100	7066	100	8/28/2016
CASE MANAGER/MI	X10821	PATTI MAPES	7147	100	7066	100	8/28/2016
REGISTERED NURSE/CMH	N65025	CARRIE WOLF	7322	100	7066	100	8/28/2016

2. POSITIONS WITH NAME CHANGES ONLY

CURRENT POSITION	POS. NO.	INCUMBENT	BUDGETED	PERCENTAGE	NEW POSITION	BUDGETED	PERCENTAGE	EFFECTIVE DATE
CLINICAL COORD./HIGH INTENSITY	X16201	JENNIFER STEWERT	7146	92	CLINICAL SERVICES SUPER. II/SUD	7066	100	8/28/2016
			7322	8				
MASTERS LEVEL CLINICIAN/ACT	X52301	CASEY LOCKWOOD	7324	100	MASTERS LEVEL CLINICIAN	7066	100	8/28/2016

23-Aug-16 TB (Position Changes Requested on County Budgets)

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<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Approval is requested for a new HealthWest policy entitled "Consumer Advisory Committee." The policy states that "the HealthWest Board of Directors will appoint a fifteen (15) member Consumer Advisory Committee (CAC). The CAC will serve as a means of fostering consumer and citizen advocate participation in the planning, implementation, and evaluation of the public mental health, developmental disability, and substance abuse system of care in Muskegon County."</p> <p>The purpose of this policy is to provide direction to the individuals served appointed by the HealthWest Board of Directors to serve as members of the CAC. The policy shall explain the purpose of the group, how members are appointed, how the group is organized and governed, and describe sub-committee organization, if needed.</p> <p>The purpose of the CAC is to provide citizen input to the HealthWest Board. The CAC shall function as an autonomous body having neither the power to set policy nor to assume any administrative responsibilities. The CAC shall be a resource to the HealthWest Board through coordination of information. It shall also serve as a means of fostering citizen and consumer participation in the planning and disseminating of information and citizen concerns to the HealthWest Board. The CAC shall advocate for state and local funding of, and support the highest standards of mental health service delivery. The HealthWest Board shall provide basic administrative support which may include such administrative, logistical, and support services as the Board can provide.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to authorize the HealthWest Executive Director to sign for the HealthWest Board approval of the new HealthWest policy entitled "Consumer Advisory Committee."			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		