

HEALTHWEST

FULL BOARD MEETING MINUTES

December 22, 2017

8 a.m.

Mental Health Center

CALL TO ORDER

The regular meeting of the Full Board was called to order by Chair Thomas at 8:00 a.m.

ROLL CALL

Members Present: Janet Thomas, Cheryl Natte, Jeff Fortenbacher, John Snider, Dr. Remington Sprague, Bonnie Gonzalez, Charles Nash

Members Excused: Susie Hughes, John Schrier

Others Present: Julia Rupp, Gina Schaner, Sue Hosler, Chad Hofman, Cyndi Blair, Judy Cohen, Shelia Hurtubise, Dave McElfish, Susan Plotts, Joy VanderVen

Guests: Mark Eisenbarth

MINUTES

It was moved by Ms. Natte, seconded by Dr. Remington Sprague, to approve the minutes of the November 17, 2017, meeting as written.

MOTION CARRIED.

COMMITTEE REPORTS

Program/Personnel Committee via Janet Thomas

HWB-126 – It was moved by Ms. Thomas, seconded by Ms. Gonzalez, to revise the expiration date to be December 31, 2018, for the two additional personal days available to HealthWest staff rather than December 01, 2018, as previously approved. There will be no carry over provision for those two personal days which are available to staff beginning December 01, 2017.

MOTION CARRIED.

Recipient Rights Advisory Committee via Bonnie Gonzalez

HWB-127 – It was moved by Ms. Gonzalez, seconded by Mr. Fortenbacher, to accept the Recipient Rights report for the month of November 2017.

MOTION CARRIED.

HWB-128 - It was moved by Ms. Gonzalez, seconded by Dr. Sprague, to accept the Recipient Rights Annual Report dated October 1, 2016 – September 30, 2017.

MOTION CARRIED.

Finance Committee via John Snider

HWB-129 - It was moved by Mr. Snider, seconded by Dr. Sprague, to approve expenditures for the month ending November 30, 2017, in the total amount of \$5,527,694.79.

MOTION CARRIED.

HWB-130 – It was moved by Mr. Snider, seconded by Dr. Sprague, to authorize the HealthWest Executive Director to sign contracts with those service vendors/providers who have submitted written agreements to continue service provision at the current Fiscal Year 2016/2017 rates for the time period effective October 1, 2017, through September 30, 2018.

MOTION CARRIED.

HWB-131 - It was moved by Mr. Snider, seconded by Dr. Sprague, to accept the proposed changes by those vendors/providers listed in Attachment A: FY 2017/2018 Proposed Vendor Changes, effective October 1, 2017, through September 30, 2018.

MOTION CARRIED.

HWB-132 - It was moved by Mr. Snider, seconded by Dr. Sprague, to authorize the HealthWest Executive Director to extend the contract with Concept Design Studio, Inc. (CDS) for schematic design services for the HealthWest/Hackley Community Care Integrated Health Dental Clinic at 376 E. Apple Avenue, Muskegon, MI 49442, effective May 15, 2017, through November 30, 2017, not to exceed \$37,500.00 for these services.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

Motion to Approve Paul Kurek as Landlord for HUD

HWB-133 - It was moved by Ms. Gonzalez, seconded by Mr. Snider, to approve Paul Kurek, 5080 Davis Road, Muskegon, Michigan 49441 as a landlord for the HUD grants on an ongoing basis.

MOTION CARRIED.

Motion to Reclassify Account Clerk Position

HWB-134 - It was moved by Dr. Sprague, seconded by Mr. Fortenbacher, to authorize the reclassification of the Account Clerk II/CMH position #N02101 (NF021) to a Mental Health Certified Biller/Coder (XF547) and a Case Manager/MI-Hourly position #X10830 (XF108) from hourly to part-time, effective December 24, 2017, with the funding for these positions staying in their current orgs; 7706 and 7066, respectfully.

MOTION CARRIED.

Motion to Accept Proposed Vendor Changes

HWB-135 - It was moved by Ms. Natte, seconded by Dr. Sprague, to accept the proposed changes listed in Attachment A: FY 2017/2018 Proposed Vendor Changes, effective December 1, 2017, through September 30, 2018.

MOTION CARRIED.

Motion to Authorize Submitting a Response to the 298 Pilot RFI

It was moved by Mr. Nash, seconded by Dr. Sprague, to authorize the Executive Director to submit a response to the 298 Pilot Request for Information (RFI).

MOTION CARRIED with Mr. Snider abstaining.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATION

Clubhouse Presentation

Sue Hosler provided an overview of the history, activities, and future plans for the Clubhouse. Chad Hofman shared his story of recovery and how the Clubhouse was an integral part of that recovery. They requested a member of our board volunteer to be on their advisory board to assist with bringing their program forward.

Director's Report

Ms. Rupp gave an explanation of the 298 pilot and what would be involved if we were chosen to be one of the pilot locations.

Strategies to reduce our expenditures and balance our budget were discussed.

AUDIENCE PARTICIPATION

Mr. Eisenbarth was welcomed by the board members. He provided a brief summary of the recent LRE meeting he attended.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 9:02 a.m.

Respectfully,

Bonnie Gonzalez
Board Secretary

/jv²

PRELIMINARY MINUTES
To be approved at the Full Board Meeting of January 26, 2018