



PROGRAM AND PERSONNEL COMMITTEE

**Friday, March 09, 2018
Mental Health Center – Board Room**

**Program and Personnel Committee Chair: Cheryl Natte
Program and Personnel Committee Vice-Chair: John Schrier**

AGENDA

		<u>Disposition</u>
1)	Call to Order	Quorum
2)	Approval of Minutes of February 9, 2018 (Previously Forwarded)	Action
3)	Items for Consideration	
4)	Old Business	
5)	New Business	
6)	Communication (To be Distributed)	Information
7)	Director's Comments	Information
8)	Audience Participation	
9)	Adjournment	Action

/ab

Main Office

376 E. Apple Ave | Muskegon, MI 49442 | P (231) 724-1111 | F (231) 724-3659

HealthWest.net

HEALTHWEST
PROGRAM/PERSONNEL MEETING MINUTES
March 09, 2018
8 a.m.
Mental Health Center

CALL TO ORDER

The regular meeting of the Full Board was called to order by Chair Natte at 8:02a.m.

ROLL CALL

Members Present: Cheryl Natte, Janet Thomas, John Schrier

Members Excused: None

Add'l Board Members Present: Stephanie Umlor

Others Present: Amber Berndt, Margaret Tietze, Joy VanderVen, Larry Spataro, Julia Rupp, Susan Plotts, Gina Schaner

Guests: None

MINUTES

It was moved by Ms. Natte, seconded by Mr. Schrier, to approve the minutes of the February 9, 2018, meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

There were no items for consideration.

OLD BUSINESS

There was no new business.

NEW BUSINESS

Mr. Schrier suggested the Program/Personnel Committee meetings be switched to quarterly meetings due to lack of information provided at the monthly meetings. Ms. Rupp suggested we move to every other month.

It was moved by Ms. Thomas, seconded by Ms. Natte to change the Program/Personnel Committee meetings to even numbered months beginning in April 2018.

MOTION CARRIED.

COMMUNICATION

Ms. Rupp shared the MYalliance 2018 report and other handout materials that are given to individuals in need of services. MYalliance System of Care (SOC) is a collaboration between

youth, families, schools, and other child-serving agencies aimed at improving community services for youth with complex needs. This effort focuses on increasing access to care and engaging youth with complex needs. This effort focuses on increasing access to care and engaging youth and families in designing the programs that serve them. The SOC approach helps youth experience improvements in mental health, school outcomes, substance use, and other areas of life. MYalliance emphasizes collaboration, cultural responsiveness, resilience development, and community engagement. Ms. Rupp also shared the process that the mobile response team now follows in regards to getting youth into these services.

DIRECTOR'S COMMENTS

Ms. Rupp shared her conversation that took place at this week's SIM meeting. She was discussing the agency's current practice in implementing the ACES questionnaire and consultants at the meeting shared with her that they were unaware that HealthWest was so involved in the process. The same consultants shared that they would like to distribute some of their funds to HealthWest to assist in the process. Ms. Rupp stressed the need for intervention money.

Ms. Rupp discussed the status of the 298 Pilot and that there were actually four CMHs that applied to be a Pilot. She believes all four will have to be chosen due to the fact that if the state received more than three RFIs, they will be required to do an RFP if they were to try to narrow it down and the legislature then will not pass it. In order to get the Pilot implemented, the State will likely accept all four agencies in order to avoid legislature.

AUDIENCE PARTICIPATION

Stephanie Umlor was welcomed and introduced to the Committee by Ms. Natte.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 8:35 a.m.

/ab

***PRELIMINARY MINUTES
To be approved at the Program Meeting of
April 13, 2018***

RECIPIENT RIGHTS ADVISORY COMMITTEE

**March 9, 2018 – 8:00 a.m.
Mental Health Center – Board Room**

**Recipient Rights Committee Chair: John Schrier
Recipient Rights Committee Vice-Chair:**

AGENDA

- | | | |
|----|--|-------------|
| 1) | Call to Order | Quorum |
| 2) | Approval of Minutes of February 2018
(Previously Forwarded) | Action |
| 3) | Items for Consideration | |
| | -) Motion to Accept Recipient Rights Report for February 2018
(Attachment #1) | Action |
| 4) | Old Business | Information |
| 5) | New Business | Information |
| 6) | Communications | Information |
| 7) | Director's Comments | Information |
| 8) | Audience Participation | Information |
| 9) | Adjournment | |

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting, upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling Administration, Hall of Justice, Fourth Floor, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6505, TDD (231) 722-4103.

HEALTHWEST

RECIPIENT RIGHTS ADVISORY COMMITTEE MEETING MINUTES

Friday, March 9, 2018

8 a.m.

Mental Health Center – Board Room B

CALL TO ORDER

The regular meeting of the Recipient Rights Advisory Committee was called to order by John Schrier, Committee Chairperson, at 8:35 a.m.

ROLL CALL

Members Present: Cheryl Natte, Janet Thomas, John Schrier

Members Excused: None

Others Present: Amber Berndt, Margaret Tietze, Joy VanderVen, Larry Spataro, Julia Rupp, Susan Plotts, Gina Schaner, Stephanie Umlor

Guests: None

APPROVAL OF MINUTES

It was moved by Ms. Thomas, seconded by Ms. Natte, to approve the minutes of the February 9, 2018 meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

Motion to Accept Recipient Rights Report for February 2018

It was moved by Ms. Thomas, seconded by Ms. Natte, to approve the Recipient Rights Report for February 2018.

MOTION CARRIED.

For the month of February 2018 there were 11 HealthWest and 87 provider employees trained:

Rights Updates HealthWest	7
Rights Updates Provider	72
New Employee Training HealthWest/Contracted	4
New Employee Training Provider	15
SUD Recipient Rights Orientation HealthWest	
SUD Recipient Rights Orientation Provider	
MDHHS Roundtable	
RROAM	2

For the month of February 2018 there were 471 incident reports and 31 rights allegations.

Statistical data showing type and code was provided for review. Discussion was held regarding this month's incident reports.

There were three deaths reported in February 2018.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Mr. Schrier suggested the Rights Committee meetings be switched to quarterly meetings due to lack of information provided at the monthly meetings. Ms. Rupp suggested we move to every other month.

It was moved by Ms. Thomas, seconded by Ms. Natte to change the Rights Committee meetings to even numbered months beginning in April.

MOTION CARRIED.

COMMUNICATIONS

There was no new communications.

DIRECTOR'S COMMENTS

There were no director's comments.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 8:53 a.m.

Respectfully,

John Schrier
HealthWest Board Committee Chairperson
/ab

PRELIMINARY MINUTES

To be approved at the Recipient Rights Meeting of
April 13, 2018