



Agenda

TO: HealthWest Board Members

FROM: Janet Thomas, Chair, via Julia Rupp, Executive Director

SUBJECT: Full Board Meeting
August 31, 2018
8:00 AM – Mental Health Center, Board Room B

- 1) Call to Order
- 2) Approval of Minutes of July 27, 2018 (Previously Forwarded) Action
- 3) Committee Reports
 - A) Program/Personnel Committee (Attachment #1) Action
 - B) Rights Advisory Committee (Attachment #2) Action
 - C) Finance Committee (Attachment #3) Action
- 4) Items for Consideration
 - A) *Authorization to Move Peer Mentor Position N53801 from Part-time to Full-time Status* (Attachment #4) Action
- 5) Old Business
- 6) New Business
- 7) Communication
 - A) Director's Report (To be distributed) Information
- 8) Audience Participation

9) Closed Session

- A) *Authorization to Meet in Closed Session Under MCL 15.268(e) of the Open Meetings Act to Discuss Pending Litigation with Counsel*

10) Adjournment

Action

/ab

c: County Administration

HEALTHWEST
FULL BOARD MEETING MINUTES

August 31, 2018
8 a.m.
Mental Health Center

CALL TO ORDER

The regular meeting of the Full Board was called to order by Chair Thomas at 8:02 a.m.

ROLL CALL

Members Present: Janet Thomas, Marvin Engle, Jason Coleman, Jeff Fortenbacher, John Snider, II, Cheryl Natte, John Schrier, Stephanie Umlor, Dr. Remington Sprague

Members Excused: Charles Nash

Others Present: Brandy Carlson, Lauren Meldrum, Amber Berndt, Susan Plotts, Judy Cohen, Margaret Tietze

Guests: Doug Hughes

MINUTES

It was moved by Commissioner Engle, seconded by Mr. Coleman, to approve the minutes of the July 27, 2018, meeting as written.

MOTION CARRIED.

COMMITTEE REPORTS

Program/Personnel Committee via Cheryl Natte

HWB-139 - It was moved by Mr. Schrier , seconded by Ms. Thomas to approve the re-privileging of William J. Gabriel, M.D. in the areas of psychiatric evaluation, psychopharmacology, certification, and authorize/approve clinical treatment for the HealthWest MI Adult, MI Child, and Chemical Dependence populations, effective for two (2) years from the date of approval.

MOTION CARRIED.

HWB-140 - It was moved by Mr. Schrier , seconded by Ms. Umlor, to add a Clinical Services Supervisor/Youth HBS position (pay grade HX-00280/Cost Center 7325).

MOTION CARRIED.

HWB-141 - It was moved by Ms. Thomas, seconded by Mr. Schrier, to change the status of the part-time (32-hour) Supports Coordinator position (X86203) to full-time status effective September 3, 2018.

MOTION CARRIED.

Recipient Rights Advisory Committee via John Schrier

HWB-151 It was moved by Ms. Natte, seconded by Ms. Umlor, to approve the Recipient Rights Report for June/July 2018.

MOTION CARRIED.

Finance Committee via Commissioner Snider

HWB-149 – It was moved by Commissioner Engle, seconded by Mr. Fortenbacher, to approve expenditures for the month ending July 31, 2018, in the total amount of \$5,848,758.32.

MOTION CARRIED.

HWB-142 – It was moved by Commissioner Engle, seconded by Dr. Sprague, to authorize the HealthWest Executive Director to sign an amendment to The National Council for Behavioral Health current contract to add two days of consultation on September 10-11, 2018 with the MyAlliance Partners, for an additional cost of \$5,500.00 plus travel expenses.

MOTION CARRIED.

HWB-143 – It was moved by Dr. Sprague, seconded by Commissioner Engle, to sign a contract amendment with Relias LLC to increase the number of Behavioral Health users to 400, increasing the cost of the 2018 contract by the pro-rated amount of \$1,797.23, effective August 1, 2018 through December 31, 2018, with a projected expenditure of \$38,677.62 for the contract year 2018, which will be an expenditure of \$41,167.90 for a full year of having 400 users.

MOTION CARRIED.

HWB-144 – It was moved by Mr. Fortenbacher, seconded by Dr. Sprague, to approve the enclosed list of changes/additions to HealthWest contractual purchases listed above which total \$839,390.00, with no change to the current budget approved by the HealthWest Board on May 25, 2018 required to meet these needs.

MOTION CARRIED.

HWB-145 – It was moved by Commissioner Engle, seconded by Ms. Thomas, to authorize the HealthWest Executive Director to contract with Everstream Solutions, LLC to provide fiber and increase bandwidth at a cost not to exceed \$36,000.00 for this service over a three (3) year period effective November 1, 2018.

MOTION CARRIED.

HWB-146 - It was moved by Commissioner Engle, seconded by Mr. Fortenbacher, to authorize the HealthWest Executive Director to sign a contract with Brian Mendler of Discipline Associates, LLC to provide trauma informed care training for Muskegon County educators in September, 2018, not to exceed \$3,500.00 plus submitted expenses, not to exceed \$5,000.00.

MOTION CARRIED.

HWB-147 - It was moved by Commissioner Engle, seconded by Dr. Sprague, to authorize the HealthWest Executive Director to sign a contract with LaShaun Turner to provide coordination and sustainability planning services for the Community Gathering Initiative, effective September 1, 2018 through September 30, 2019, not to exceed \$5,000.00.

MOTION CARRIED.

HWB-148 - It was moved by Commissioner Engle, seconded by Mr. Fortenbacher, to authorize the addition of ten (10) hourly Outpatient Therapist positions (cost center 7322) with a wage range of \$60 - \$80 per hour effective August 31, 2018.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

Authorization to Change the Peer Mentor Position N53801 from Part-time to Full-time Status

HWB-150 – It was moved by Commissioner Snider, seconded by Mr. Schrier, to authorize the status change of position N53801 from a part-time Peer Mentor to a full-time Peer Mentor, effective August 31, 2018.

MOTION CARRIED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATION

A. Director's Report (See Attached)

B. Finance Report

There have been recent questions from the County and Commissioners regarding HealthWest funding. The attached document answers a few of these questions.
(See Attached)

AUDIENCE PARTICIPATION

There was no audience participation.

CLOSED SESSION

Authorization to Move into a Closed Session to Discuss Settlement Strategy Regarding Pending Litigation

HWB-152 – It was moved by Mr. Schrier, seconded by Commissioner Engle, to meet in closed session under MCL 15.268(e) of the Open Meetings Act, to discuss settlement strategy regarding Dewitt vs. County of Muskegon/HealthWest and Seals vs. County of Muskegon/HealthWest.

Roll Call:

Yes: Janet Thomas, Cheryl Natte, John Schrier, Jeff Fortenbacher, Stephanie Umlor, Marv Engle, John Snider, Dr. Rem Sprague, Jason Coleman

No: None

Not Present: Charles Nash

MOTION CARRIED.

Open Session was returned to order at 8:29 a.m.

Authorization to Accept Settlement Amounts as Recommended by Counsel

HWB-154 – It was moved by Mr. Schrier, seconded by Dr. Sprague, to accept the settlements amounts as recommended by counsel for both Dewitt vs. County of Muskegon/HealthWest and Seals vs. County of Muskegon/HealthWest.

MOTION CARRIED.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 8:30 a.m.

Respectfully,

Jeff Fortenbacher
Board Secretary

/ab

***PRELIMINARY MINUTES
To be approved at the Full Board Meeting of September 28, 2018***

HEALTHWEST

PROGRAM/PERSONNEL COMMITTEE REPORT TO THE BOARD

Via Cheryl Natte, Committee Chair

1. The Program/Personnel Committee met on Friday, August 17, 2018.
- * 2. It was recommended, and I move to approve the re-privileging of William J. Gabriel, M.D. in the areas of psychiatric evaluation, psychopharmacology, certification, and authorize/approve clinical treatment for the HealthWest MI Adult, MI Child, and Chemical Dependence populations, effective for two (2) years from the date of approval.
- * 3. It was recommended, and I move, to add a Clinical Services Supervisor/Youth HBS position (pay grade HX-00280/Cost Center 7325).
- * 4. It was recommended, and I move, to change the status of the part-time (32-hour) Supports Coordinator position (X86203) to full-time status effective September 3, 2018.

/ab

HEALTHWEST

PROGRAM/PERSONNEL MEETING MINUTES

August 17, 2018
8:00 a.m.
Mental Health Center

CALL TO ORDER

The regular meeting of the Program/Personnel Committee was called to order by Chair Natte at 8:01 a.m.

ROLL CALL

Members Present: John Schrier, Stephanie Umlor, Jason Coleman, Janet Thomas, Cheryl Natte

Members Excused: None

Others Present: Amber Berndt, Margaret Tietze, Larry Spataro, Susan Plotts, Gina Schaner, Julia Rupp, Cyndi Blair

Guests: None

MINUTES

It was moved by Mr. Schrier , seconded by Ms. Thomas, to approve the minutes of the June 15, 2018 meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

Authorization to Reprivledge William Gabriel, MD

It was moved by Mr. Schrier , seconded by Ms. Thomas to approve the re-privileging of William J. Gabriel, M.D. in the areas of psychiatric evaluation, psychopharmacology, certification, and authorize/approve clinical treatment for the HealthWest MI Adult, MI Child, and Chemical Dependence populations, effective for two (2) years from the date of approval.

MOTION CARRIED.

Authorization to add a Clinical Services Supervisor to the Youth Home Based Services Team

It was moved by Mr. Schrier , seconded by Ms. Umlor, to add a Clinical Services Supervisor/Youth HBS position (pay grade HX-00280/Cost Center 7325).

MOTION CARRIED.

Authorization to Reclass the Part-Time Supports Coordinator Position to Full-Time Status

It was moved by Ms. Thomas, seconded by Mr. Schrier, to change the status of the part-time (32-hour) Supports Coordinator position (X86203) to full-time status effective September 3, 2018.

MOTION CARRIED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATION

There was no communication.

DIRECTOR'S COMMENTS

Dental Open House – We had a very successful open house a few weeks ago as you know. Since then we had our very first patient whose picture we posted on our Facebook page.

IHC – We had a provider resign yesterday so we will be actively recruiting physicians for the IHC. We may need to seek the help of placement services as we've had a hard time recruiting for these positions in the past.

LRE – As you know we were to fill a seat on the LRE's Board. We submitted two potential candidates and they made the decision to select Katie Gunderson.

HW Board Seats – We have two open seats on our Board of Directors and are currently accepting applications.

By-Laws – Ms. Rupp discussed the need for an advisory board and the benefits that would come with it. The Board of Directors agreed to review the policy and by-laws and discuss at a later date.

Health, Wellness and Recovery Event – Part of our health equity plan showed we were underserving the Hispanic population. For this event we really focused on this and other non-English speaking populations in our marketing. We had a Spanish speaking greeter and a designated tent set up strictly for those who did not speak English. The staff in this tent obtained information from the various vendors who were then able to accommodate with an interpreter, various handouts, etc. to be more inclusive of this population. We had individuals come from as far as Grand Rapids, Holland, and other parts of Muskegon County because of this. This year we were much more selective with our vendors to make sure they aligned with the "health and wellness" aspect of the event. We had an anti-vaccine group attempt to sign up and they were subsequently denied.

eHR – We put the eHR project on hold last week. As you know Core hired TBD Solutions because we were unhappy with the management of the project. After working with them Core felt TBD was working outside of their scope of services and then TBD put the project on hold until they could resolve the issues. Those issues have been resolved and we are back on track. Having this extra time does benefit us in some ways as it buys us a little more time to try and figure out what our eHR is really going to need. For example It is possible that once Beacon assumes the LRE, we might not need a claims portion in our eHR system or it may need to be configured differently.

Consulting - The 298 pilot directors agree that we need to have our own consultant to advise us on finance models. We have been interviewing potential candidates and we are requesting that MDCH pay for this with technical assistance with money allocated for 298.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 8:37 a.m.

CN/ab

***PRELIMINARY MINUTES
To be approved at the Program Meeting of
October 12, 2018***

HEALTHWEST
RECIPIENT RIGHTS ADVISORY COMMITTEE
REPORT TO THE BOARD

via John Schrier, Committee Chairperson

1. The Recipient Rights Advisory Committee met on August 17, 2018.
- * 2. It was recommended, and I move, to accept the Recipient Rights report for the months of June/July 2018.

/gs

HEALTHWEST

RECIPIENT RIGHTS ADVISORY COMMITTEE MEETING MINUTES

Friday, August 17, 2018

8 a.m.

Mental Health Center – Board Room B

CALL TO ORDER

The regular meeting of the Recipient Rights Advisory Committee was called to order by Mr. Schrier, Committee Chair, at 8:36 a.m.

ROLL CALL

Members Present: John Schrier, Stephanie Umlor, Jason Coleman, Janet Thomas, Cheryl Nattee

Members Excused: None

Others Present: Amber Berndt, Margaret Tietze, Larry Spataro, Susan Plotts, Gina Schaner, Julia Rupp, Cyndi Blair

Guests: None

APPROVAL OF MINUTES

It was moved by Ms. Thomas, seconded by Ms. Umlor, to approve the minutes of the June 15, 2018 meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

Motion to Accept Recipient Rights Report for June/July 2018

It was moved by Ms. Natte, seconded by Ms. Umlor, to approve the Recipient Rights Report for June/July 2018.

MOTION CARRIED.

For the months of June/July 2018 there were 54 HealthWest and 103 provider employees trained:

Rights Updates HealthWest	77
Rights Updates Provider	96
New Employee Training HealthWest/Contracted	17
New Employee Training Provider	51
SUD Recipient Rights Orientation HealthWest	
SUD Recipient Rights Orientation Provider	2
Home & Community Based Transition Training	2

For the months of June/July 2018 there were 517 incident reports and 22 rights allegations.

Statistical data showing type and code was provided for review. Discussion was held regarding this month's incident reports.

There were a total of four deaths reported in June/July 2018.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Two specific cases were discussed.

COMMUNICATIONS

There was no new communications.

DIRECTOR'S COMMENTS

There was no Director participation.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 9:03 a.m.

Respectfully,

Mr. John Schrier
HealthWest Rights Advisory Committee Chair

/ab

HEALTHWEST**FINANCE COMMITTEE REPORT TO THE BOARD****via Janet Thomas, Board Chair**

1. The Finance Committee met on August 24, 2018.
- * 2. It was recommended, and I move, to approve expenditures for the month ending July 31, 2018, in the total amount of \$5,848,758.32 .
- * 3. It was recommended, and I move, to authorize the HealthWest Executive Director to sign an amendment to The National Council for Behavioral Health current contract to add two days of consultation on September 10-11, 2018 with the MyAlliance Partners, for an additional cost of \$5,500.00 plus travel expenses.
- * 4. It was recommended, and I move, to sign a contract amendment with Relias LLC to increase the number of Behavioral Health users to 400, increasing the cost of the 2018 contract by the pro-rated amount of \$1,797.23, effective August 1, 2018 through December 31, 2018, with a projected expenditure of \$38,677.62 for the contract year 2018, which will be an expenditure of \$41,167.90 for a full year of having 400 users.
- * 5. It was recommended, and I move, to approve the enclosed list of changes/additions to HealthWest contractual purchases listed above which total \$839,390.00, with no change to the current budget approved by the HealthWest Board on May 25, 2018 required to meet these needs.
- * 6. It was recommended, and I move, to authorize the HealthWest Executive Director to contract with Everstream Solutions, LLC to provide fiber and increase bandwidth at a cost not to exceed \$36,000.00 for this service over a three (3) year period effective November 1, 2018.
- * 7. It was recommended, and I move, to authorize the HealthWest Executive Director to sign a contract with Brian Mendler of Discipline Associates, LLC to provide trauma informed care training for Muskegon County educators in September, 2018, not to exceed \$3,500.00 plus submitted expenses, not to exceed \$5,000.00.
- * 8. It was recommended, and I move, to authorize the HealthWest Executive Director to sign a contract with LaShaun Turner to provide coordination and sustainability planning services for the Community Gathering Initiative, effective September 1, 2018 through September 30, 2019, not to exceed \$5,000.00.
- * 9. It was recommended, and I move, to authorize the addition of ten (10) hourly Outpatient Therapist positions (cost center 7322) with a wage range of \$60 - \$80 per hour effective August 31, 2018.

/ab

HEALTHWEST

FINANCE COMMITTEE MEETING MINUTES

Friday, July 20th

8:00 a.m.

Mental Health Center

Board Room

CALL TO ORDER

The regular meeting of the Finance Committee was called to order by Vice Chair Janet Thomas at 8:01 a.m.

ROLL CALL

Committee Members Present: Marvin Engle, Charles Nash, Janet Thomas, Jeff Fortenbacher, John Snider, Dr. Remington Sprague

Committee Members Excused: None

Add'l Board Members Present: Stephanie Umlor

Also Present: Julia Rupp, Brandy Carlson, Susan Plotts, Amber Berndt, Sam Wolff, Dave McElfish, Judy Cohen, Lauren Meldrum

Guests: Stacy Coleman

MINUTES

It was moved by Commissioner Engle , seconded by Commissioner Nash, to approve the minutes of the July 20, 2018, meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

A. *Approval of Expenditures for July 2018*

It was moved by Commissioner Engle, seconded by Mr. Fortenbacher, to approve expenditures for the month ending July 31, 2018, in the total amount of \$5,848,758.32.

MOTION CARRIED.

B. *Interim Analysis of Expenditures*

Ms. Carlson presented the expenditures for the month of July 2018 noting that HealthWest is 5% under budget.

C. *Interim Analysis of Revenues*

Ms. Carlson presented the Interim Analysis of Revenues through July 31, 2018. There was nothing unusual to report.

D. Interim Balance Sheets of July 2018

Ms. Carlson presented the Interim Balance Sheets of July 2018, noting that there was a negative cash balance of (\$3,884,725.05) for Fund 2220. Fund 7930 has a positive cash balance of \$361,560.74.

E. HealthWest Expenditures Financial Statement

Ms. Carlson presented the HealthWest Expenditure report for July 2018 which shows the estimated true variance to date of (\$121,822). Expenditures are over budget to date.

F. Finance Update – Fees and Inpatient Summary

The Substance Abuse Fee Report has a negative total variance of (\$51,821) through the month of July 2018. It should be noted that this variance report is based on the budget approved by the HealthWest Board during the month of May 2018.

The Other Fees Report has a negative total variance of (\$2,584,492) through the month of July 2018. The variance report is based on the budget approved by the HealthWest Board during the month of May 2018.

The Inpatient Summary Report indicates a negative variance to date of (\$486,213) for Community Inpatient, which is based on the budget approved by the HealthWest Board during the month of May 2018.

G. Budget Variance Analysis Report

Our projected budget variance, based on the budget approved by the HealthWest Board during the month of May 2018 is a little over (\$2,441,180). Contingencies of \$1,452,305 have been made to recognize risk management activities (such as the implementation of the CANS and ANSA assessments and contract rate negotiations) and the Medicaid Supplemental. That would leave us with a net negative variance of approximately (\$988,875) after the first ten months of the fiscal year. Due to the different periods of the budget year that these variances are calculated over, this would prorate out to a negative variance of approximately (\$1,158,198) for the whole fiscal year.

However, this figure does not really give us a true picture of where we stand as we are not able to use the different funding sources (i.e., State GF and Medicaid, etc.) to offset each other's shortfalls. Therefore, a truer picture would be as follows:

Medicaid (Traditional)	(\$641,239)
Medicaid (Healthy Michigan)	(\$404,202)
Medicaid (Autism)	\$56,658
State General Fund	(\$169,415)

H. Month End Projection Trends

Ms. Carlson presented the month-end projection trends for board member review.

I. Medicaid Eligibles by Program

Ms. Carlson presented the Medicaid Eligibles trends for HM, DAB, and TANF for board member review.

J. Authorization to Amend the Contract with The National Council for Behavioral Health to add Two Days of Consultation

It was moved by Commissioner Engle , seconded by Dr. Sprague, to authorize the HealthWest Executive Director to sign an amendment to The National Council for Behavioral Health current contract to add two days of consultation on September 10-11, 2018 with the MyAlliance Partners, for an additional cost of \$5,500.00 plus travel expenses.

MOTION CARRIED.

K. Authorization to Amend the Contract with Relias LLC to Increase the Number of Users

It was moved by Dr. Sprague , seconded by Commissioner Engle, to sign a contract amendment with Relias LLC to increase the number of Behavioral Health users to 400, increasing the cost of the 2018 contract by the pro-rated amount of \$1,797.23, effective August 1, 2018 through December 31, 2018, with a projected expenditure of \$38,677.62 for the contract year 2018, which will be an expenditure of \$41,167.90 for a full year of having 400 users.

MOTION CARRIED.

L. Authorization to Approve the Changes/Additions to the HealthWest Contractual Purchases in the Attached List

It was moved by Mr. Fortenbacher, seconded by Dr. Sprague, to approve the enclosed list of changes/additions to HealthWest contractual purchases listed above which total \$839,390.00, with no change to the current budget approved by the HealthWest Board on May 25, 2018 required to meet these needs.

MOTION CARRIED.

M. Authorization to Contract with Everstream Solutions, LLC for Fiber and Increased Bandwidth

It was moved by Commissioner Engle, seconded by Ms. Thomas, to authorize the HealthWest Executive Director to contract with Everstream Solutions, LLC to provide fiber and increase bandwidth at a cost not to exceed \$36,000.00 for this service over a three (3) year period effective November 1, 2018.

MOTION CARRIED.

N. Authorization to Contract with Brian Mendler to Provide Trauma Informed Care Training

It was moved by Commissioner Engle, seconded by Mr. Fortenbacher, to authorize the HealthWest Executive Director to sign a contract with Brian Mendler of Discipline Associates, LLC to provide trauma informed care training for Muskegon County educators in September, 2018, not to exceed \$3,500.00 plus submitted expenses, not to exceed \$5,000.00.

MOTION CARRIED.

O. Authorization to Contract with LaShaun Turner to Provide Planning Services for the Community Gathering Initiative

It was moved by Commissioner Engle, seconded by Dr. Sprague, to authorize the HealthWest Executive Director to sign a contract with LaShaun Turner to provide coordination and sustainability planning services for the Community Gathering Initiative, effective September 1, 2018 through September 30, 2019, not to exceed \$5,000.00.

MOTION CARRIED.

P. Authorization to Add Ten (10) Hourly Outpatient Therapist Positions

It was moved by Commissioner Engle, seconded by Mr. Fortenbacher, to authorize the addition of ten (10) hourly Outpatient Therapist positions (cost center 7322) with a wage range of \$60 - \$80 per hour effective August 31, 2018.

MOTION CARRIED

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

There were no communications.

DIRECTOR'S COMMENTS

Ms. Rupp briefly discussed the annual HealthWest team building event and related activities that took place Thursday afternoon.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 8:34 a.m.

Respectfully,

Janet Thomas
Committee Vice-Chair

JT/ab

**PRELIMINARY MINUTES
To be approved at the Finance Meeting of
September 21, 2018**

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon twenty-four hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling the following: Administration, Hall of Justice, Fourth Floor, 990 Terrace Street, Muskegon, Michigan 49442, (231) 724-6505. TDD- (231) 722-4103.

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Full-Board	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Clinical Services	REQUEST DATE August 31, 2018	REQUESTOR SIGNATURE Julia Rupp, Executive Director	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Request to change the status of Position N53801 from Peer Mentor-hourly to a full-time Peer Mentor</p> <p>HealthWest is requesting to change the status of position N53801 from an hourly Peer Mentor to a full-time Peer Mentor to support our Hispanic Behavioral Health Services grant. The position incumbent plans to obtain bi-lingual certification and provide interpreter services for the agency. The costs of this status increase will be covered 100% by the grant and will not add costs to the County General Fund.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to authorize the status change of position N53801 from a part-time Peer Mentor to a full-time Peer Mentor, effective August 31, 2018.			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

Mission Statement: To be a leader in integrated behavioral health care, inspiring hope and wellness in partnership with individuals, families, and the community.

~Julia Rupp

298 Update

Efforts for the 298 planning are being accelerated and it is taking considerably more time and expertise from CMH and Health Plans staff. MDCH has also added resources to help with the project management. As of this week, there are now four additional work groups. They are Public Policy, Reporting, Finance, and Care Management. While we have agreed to all framework for the financing model, there are many details yet to be determined. In addition, the CMHs are currently interviewing financing experts to help us with ensuring that the new financing model will not destabilize the current service delivery system.

We are also currently evaluating our readiness to become CMHE (Manager of Substance Use Treatment and Prevention) under the 298 pilot. Likely we will next establish a committee to coordinate this with the other CMHs. We have already asked MDHHS to implement changes for the SUD population and possibly the unenrolled population before the October 2019 pilot kick off. They are considering our request and we should have a plan from them in the next month or so.

Space Planning

MCEC is closing. We need to find an appropriate space to house our community-based teams and after meeting at South Campus on Tuesday, it looks like the 3rd floor is suitable. We will work with Facilities to get these offices ready for us ASAP. In addition, we need space for our youth day treatment program and are meeting with the county and family court to see if we can find space that will accommodate our programs.

Supplemental Funds

HealthWest has received an additional \$1,444,814 in Medicaid dollars as a supplemental payment from the State of Michigan. This is to be paid out to us the last three months of the fiscal year and will help to offset our current deficit. At this time it appears that the LRE will

have adequate funding to cover all Medicaid costs in the region and we will not reach the risk corridor that would require shared risk with the state.

Opiate Summit

The opiate task force has planned an Opiate Summit for October 30th. The exact time has not been decided, but it will likely be in the late afternoon/evening and will be focusing on educating the community on addiction, as well as having a panel of persons in recovery, and family members who walk beside them.

Out of County Consumers

There has been continued effort to bring individuals who are placed out of county back to Muskegon. To date we have transferred ten individuals back to placements in our community. This is a desired outcome so that individuals can live in their home community close to family and friends and also to ensure that levels of care match level of need. This usually results in better outcomes for consumer and reduced expenditures.

New Grant Opportunities

Healthwest has received two grants. One is to provide Vivitrol in our jail to individuals who are being released. The amount is \$180,000. The second grant (for an unknown amount) is to assist with transportation to Medication Assisted Treatment. In addition, we were awarded a \$200,000 grant through SIM project to assist us in addressing the homeless population .

Staff Teambuilding Event

We held an all staff teambuilding event, taking over downtown Muskegon with fun, laughter and learning about our agency and our community.

Health, Wellness & Recovery Event

The Health, Wellness & Recovery event that took place on August 16th was a huge success. We had 100 agency booths and 1500+ attendees. HealthWest hosts the largest health fair in Muskegon County! We had several individuals attend specifically because we were purposeful about reaching out to the Hispanic community and we provided information in Spanish, as well as made interpreters available to the vendors when needed.

Mobile Response and Stabilization Unit

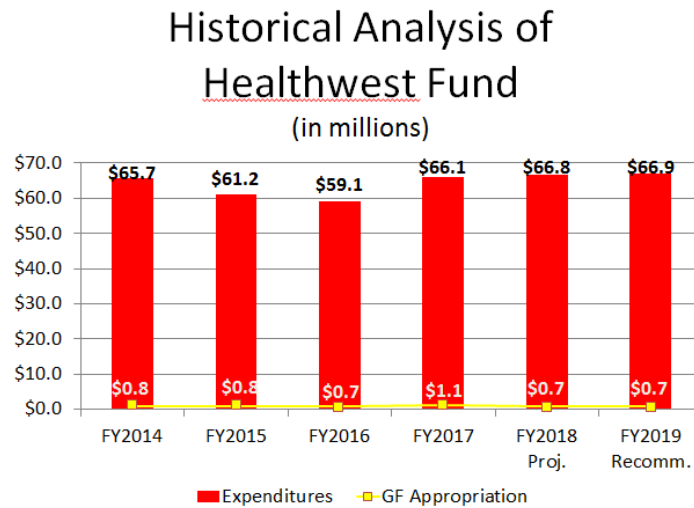
Through the MYalliance Systems of Care Initiative, partners are working collaboratively to design a county wide mobile response and stabilization unit and will be working together with the diversion committee on this effort. Additionally, partners are starting to explore next steps for crisis residential for youth.

School-Based Positions

HealthWest now has 20 positions based in schools through the System of Care grant. We just started phase II working with Montague and Holton in addition to Orchard View, Reeths-Puffer, and Muskegon Heights. We continue to learn and make adjustments to our school-based model as we plan for a sustainable model for supporting mental health in our county schools.



Recently the Ms. Dick has presented to the County Board of Commissioners on the FY2019 Budget and a few questions arose that we wanted to make sure you all were made aware of so that you could fully understand the answers as well. Below is a PowerPoint that Ms. Dick presented with HealthWest data along with her questions clarified in blue.



1. Why were the total expenditures for FY2016 so much lower than in other years?

Previously, HealthWest was the PIHP and with that we had Ottawa CMH and the SUD Coordinating Agency Medicaid Dollars coming through us. The last year we had this was FY14. Therefore, we started to see a drop in expenses/revenue flowing through Muskegon. Then in FY17, we started to receive additional revenue to address SUD issues; creating our own internal team and opening the Muskegon Cherry Street location for Methadone treatment. We also received the System of Care grant in FY17.

2. How is HealthWest going to cover its FY2018 shortfall as it has been running a negative cash balance for several months?

First, we have received a Medicaid Supplemental of approximately \$1.4 million dollars that will be disbursed to us the months of July, August, and September.

Second, by law, we are to provide core services under the MI Mental Health Code regardless of revenue. Due to this, it is the LRE and State of Michigan's legal responsibility to make us financially whole after the final close of the State books. Per the rules and regulations, the LRE is to cover any shortfall up to 7.5% of the total LRE approved budget, and then the State of Michigan must cover 2.5% up to 10%. Any deficit that is over 10% of the approved LRE budget would then be covered by the State.

For example:

LRE Budget \$100,000

LRE Year End Expenses \$115,000

LRE Responsible to cover \$5,000 at the first 5%

Then cover an additional \$2,500 for half of the next 5%

The state needs to cover \$2,500 (their share of the next 5%)

The state finally covers \$5,000

The members of the LRE meet monthly to keep an eye on our financials and make sure we are addressing any and all deficits appropriately. The LRE also has money set aside for any instances where its members will end the year in a deficit so that they are capable of covering those deficits.

The State is typically 3 years behind on cash settlements but has fast tracked for our region due to our financial situation. We currently have FY15 and FY16 settled. I am waiting on the state to send me the FY17 settlement letter and we do have additional funds we are to receive for this year yet.