

HEALTHWEST
FULL BOARD MINUTES

January 22, 2021

8:00 a.m.

Held via Zoom

CALL TO ORDER

The meeting of the Full Board was called to order by Chair Thomas at 8:02 a.m.

ROLL CALL

Members Present: Janet Thomas (Muskegon, MI), Cheryl Natte (Muskegon, MI), Marcia Hovey-Wright (Petoskey, MI), Janice Hilleary (Norton Shores, MI), Remington Sprague, M.D. (Norton Shores, MI), John Schrier (Muskegon, MI), Stephanie Umlor (Muskegon, MI), Charles Nash (Muskegon, MI), Jason Coleman (North Muskegon, MI), John Snider (North Muskegon, MI), Thomas Hardy (Muskegon, MI)

Members Excused: Jeff Fortenbacher

HW Staff Present: Julia Rupp, Cyndi Blair, Amber Berndt, Brandy Carlson, Kelly France, Matt Plaska, Cece Riley, Gary Ridley, Tami Strodbeck

Guests: Catherine Kloska

MINUTES

HWB 438-B - It was moved by Dr. Sprague, seconded by Commissioner Hovey-Wright, to approve the Full Board minutes of the December 18, 2020 meeting as written.

MOTION CARRIED.

COMMITTEE REPORTS

Program/Personnel Committee

HWB 423-P - It was moved by Ms. Natte, seconded by Mr. Snider, to approve the minutes of the December 4, 2020 meeting as written.

MOTION CARRIED.

HWB 424-P - It was moved by Ms. Natte, seconded by Dr. Sprague, to sign a contract with Andre Williams for the period of January 4, 2021 through September 30, 2021, to serve as the interim BOOM youth advisor and provide training to faith-based audiences, not to exceed \$10,000.00.

MOTION CARRIED.

HWB 425-P - It was moved by Ms. Natte, seconded by Dr. Sprague, to authorize the position changes as outlined on the attached Position Changes for FY 2021 County Budget effective February 1, 2021.

MOTION CARRIED.

Finance Committee

HWB 426-F - It was moved by Mr. Snider, seconded by Dr. Sprague, to approve the minutes of the December 11, 2020 meeting as written.

MOTION CARRIED.

HWB 427-F - It was moved by Mr. Snider, seconded by Dr. Sprague, to approve the expenditures for the month ending December 31, 2020 in the total amount of \$3,398,048.53.

MOTION CARRIED.

HWB 428-F - It was moved by Mr. Snider, seconded by Dr. Sprague, to approve the above landlord for the HUD grant funding for Fiscal Year 2021 in order to assure payment in a timely manner and avoid any potential delays causing consumers to miss out on available housing opportunities effective October 1, 2020.

MOTION CARRIED.

HWB 429-F - It was moved by Mr. Snider, seconded by Dr. Sprague to purchase five (5) handheld Victory Sprayers and disinfecting solution from Beaver Research Company in an amount not to exceed \$4,594.80 and funded with Covid Grant Dollars.

MOTION CARRIED.

HWB 430-F - It was moved by Mr. Snider, seconded by Dr. Sprague to authorize HealthWest to provide Premium Pay to Direct Care Providers in the amount of \$2.00 per direct care staff hours worked and \$.24 per hour for administrative costs, not to exceed a total of \$633,000.00 for the months of January and February 2021.

MOTION CARRIED.

HWB 431-F - It was moved by Mr. Snider, seconded by Dr. Sprague to authorize HealthWest to accept the inpatient, partial hospitalization, and ECT rates negotiated by Lakeshore Regional Entity/Beacon Health Options with the hospitals listed on Attachment A, effective October 1, 2020 through September 30, 2021.

MOTION CARRIED.

HWB 432-F - It was moved by Mr. Snider, seconded by Dr. Sprague to authorize the HealthWest Executive Director to sign a Single Case Agreement with Neurobehavioral Hospital in the amount of \$20,985.00 for one HealthWest consumer psychiatric inpatient stay from December 1, 2020 to December 17, 2020 (16 days).

MOTION CARRIED.

HWB 433-F - It was moved by Mr. Snider, seconded by Dr. Sprague to authorize the HealthWest Executive Director to sign a Single Case Agreement with Neurobehavioral Hospital in the amount of \$18,375.00 for one HealthWest consumer psychiatric inpatient stay from December 9, 2020 to December 23, 2020 (14 days).

MOTION CARRIED.

HWB 434-F - It was moved by Mr. Snider, seconded by Dr. Sprague to authorize acceptance of the LEAD Muskegon County grant and approval to meet all requirements for the LEAD Muskegon County grant, funded by Michigan Department of Health & Human Services up to \$500,000.00 and effective January 1, 2021 through September 30, 2021.

MOTION CARRIED.

HWB 435-F - It was moved by Mr. Snider, seconded by Dr. Sprague to authorize acceptance of the above grant to meet all requirements for the Post Overdose Rapid Response grant, funded by Community Foundation for Southeast Michigan up to \$200,000.00 and effective January 1, 2021 through September 30, 2021.

MOTION CARRIED.

HWB 436-F - It was moved by Mr. Snider, seconded by Dr. Sprague to authorize the HealthWest to process payment for the additional costs associated with the Cisco Phone system to Sentinel Technologies, Inc. in the amount of \$8,806 for a total project cost of \$157,546.

MOTION CARRIED.

HWB 437-F - It was moved by Mr. Snider, seconded by Dr. Sprague to authorize HealthWest to purchase a 2020 Ford Transit Wagon with the necessary COVID-19 upfit kit from Gorno Ford, Inc. up to \$84,080.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

HWB 439-B - It was moved by Ms. Natte, seconded by Mr. Snider, to authorize the addition of two (2) full-time RN positions (Wage Grade HO-00315, Cost Center 7322) and two (2) full-time and one (1) part-time EMT (Wage Grade HO-00160, Cost Center 7338), effective February 28, 2021.

MOTION CARRIED.

HWB 440-B - It was moved by Dr. Sprague, seconded by Ms. Natte, to authorize the HealthWest Executive Director to sign Amendment No.4 to the FY20 contract between the Lakeshore Regional Entity (PIHP) and HealthWest for the Medicaid Managed Specialty Supports and Services Concurrent 1915(b)/(c) Programs, the Healthy Michigan Program, and Substance Use Disorder Community Grant Programs, to extend the contract, in its entirety, through January 31, 2021.

MOTION CARRIED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATION

The Director's Memorandum was provided for Board member review.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 8:31 a.m.

Respectfully,



Janet Thomas
Board Chair
/ab

PRELIMINARY MINUTES

To be adopted and approved at the Full Board Meeting of February 26, 2021



Revised Agenda

TO: HealthWest Board Members

FROM: Janet Thomas, Board Chair, via Julia Rupp, Executive Director

SUBJECT: Full Board Meeting
January 22, 2021
8:00 AM – Zoom
<https://healthwest.zoom.us/j/91963645230>
One tap mobile: (301) 715-8592, 91963645230#

- 1) Call to Order
- 2) Approval of Minutes of December 18, 2020 (Previously Forwarded) Action
- 3) Committee Reports
 - A) Program/Personnel Committee (Attachment #1) Action
 - B) Finance Committee (Attachment #2) Action
- 4) Items for Consideration
 - A) Authorization is Requested to Add Two (2) Full-time RN Positions and Two (2) Full-time and One (1) part-time EMT Positions (Attachment #3) Action
 - B) Authorization to Sign Amendment No. 4 to the FY20 Contract Extension Between the Lakeshore Regional Entity (PIHP) and HealthWest for the Medicaid Managed Specialty Supports and Services Concurrent 1915(b)/(c) Programs, the Healthy Michigan Program, and Substance Use Disorder Community Grant Programs (Attachment #4) Action
- 5) Old Business
- 6) New Business
- 7) Communication
 - A) Memorandum from the Director (Attachment #5) Information

8) Audience Participation

9) Adjournment

Action

/ab

c: County Administration

HEALTHWEST

PROGRAM/PERSONNEL COMMITTEE REPORT TO THE BOARD

Via Cheryl Natte, Committee Chair

1. The Program/Personnel Committee met on Friday, January 8, 2021
- * 2. It was recommended, and I move, to approve the minutes of the December 4, 2020 meeting as written.
- * 3. It was recommended, and I move, to sign a contract with Andre Williams for the period of January 4, 2021 through September 30, 2021, to serve as the interim BOOM youth advisor and provide training to faith-based audiences, not to exceed \$10,000.00.
- * 4. It was recommended, and I move, to authorize the position changes as outlined on the attached Position Changes for FY 2021 County Budget effective February 1, 2021.

/ab

HEALTHWEST

PROGRAM/PERSONNEL MEETING MINUTES

January 8, 2020
8:00 a.m.
Via Zoom

CALL TO ORDER

The regular meeting of the Program/Personnel Committee was called to order by Chair Natte at 8:02 a.m.

ROLL CALL

Members Present: Cheryl Natte (Muskegon, MI), Stephanie Umlor (Muskegon, MI), John Schrier (Muskegon, MI), Janet Thomas (Muskegon, MI), Jason Coleman (North Muskegon, MI)

Members Excused: Thomas Hardy

Additional BOD Members Present: Remington Sprague, M.D.

Others Present: Julia Rupp, Cyndi Blair, Brandy Carlson, Susan Plotts, Tami Strodbeck, Amber Berndt, Kelly France, Cece Riley, Matt Plaska, Catherine Kloska

MINUTES

It was moved by Mr. Schrier, seconded by Mr. Coleman, to approve the minutes of the December 4, 2020 meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

It was moved by Ms. Thomas, seconded by Mr. Coleman, to sign a contract with Andre Williams for the period of January 4, 2021 through September 30, 2021, to serve as the interim BOOM youth advisor and provide training to faith-based audiences, not to exceed \$10,000.00.

MOTION CARRIED.

It was moved by Mr. Coleman, seconded by Mr. Schrier, to authorize the position changes as outlined on the attached Position Changes for FY 2021 County Budget effective February 1, 2021.

MOTION CARRIED.

Much discussion was had on the individual positions listed on the spreadsheet particularly those related to the upcoming takeover of jail medical. The committee requested a financial statement in 6 months to access the jail agreement.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATION

There were no communications.

DIRECTOR'S COMMENTS

The Director provided an update to the vaccination clinic we're running on behalf of Public Health. Anyone working on behalf of Public Health will be charged to Public Health. HealthWest staff vaccinated over 100 people yesterday at the clinic. There is a remote clinic today to vaccinate the special education teachers and high-risk staff in the Whitehall/Montague school district. After today it is likely we will be completely out of vaccines in the county. An order has been placed for more, however we aren't sure when we will receive it. In the meantime, we're creating a list of the 65 or older population through a survey on our Mask Up Muskegon webpage and it has over 6,000 responses thus far and has only been up less than 24 hours.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 8:32 a.m.

Respectfully,

Cheryl Natte
Program/Personnel Committee Chair

CN/ab

***PRELIMINARY MINUTES
To be approved at the Program/Personnel Committee Meeting on
February 12, 2021***

HEALTHWEST**FINANCE COMMITTEE REPORT TO THE BOARD****via John Snider, Committee Chair**

1. The Finance Committee met on January 15, 2021.
- * 2. It was recommended, and I move, to approve the minutes of the December 11, 2020, meeting as written.
- * 3. It was recommended, and I move, to approve the expenditures for the month ending December 31, 2020 in the total amount of \$3,398,048.53.
- * 4. It was recommended, and I move, to approve the above landlord for the HUD grant funding for Fiscal Year 2021 in order to assure payment in a timely manner and avoid any potential delays causing consumers to miss out on available housing opportunities effective October 1, 2020.
- * 5. It was recommended, and I move, to purchase five (5) handheld Victory Sprayers and disinfecting solution from Beaver Research Company in an amount not to exceed \$4,594.80 and funded with Covid Grant Dollars.
- * 6. It was recommended, and I move, authorize HealthWest to provide Premium Pay to Direct Care Providers in the amount of \$2.00 per direct care staff hours worked and \$.24 per hour for administrative costs, not to exceed a total of \$633,000.00 for the months of January and February 2021.
- * 7. It was recommended, and I move, to authorize HealthWest to accept the inpatient, partial hospitalization, and ECT rates negotiated by Lakeshore Regional Entity/Beacon Health Options with the hospitals listed on Attachment A, effective October 1, 2020 through September 30, 2021.
- * 8. It was recommended, and I move, to authorize the HealthWest Executive Director to sign a Single Case Agreement with Neurobehavioral Hospital in the amount of \$20,985.00 for one HealthWest consumer psychiatric inpatient stay from December 1, 2020 to December 17, 2020 (16 days).
- * 9. It was recommended, and I move, to authorize the HealthWest Executive Director to sign a Single Case Agreement with Neurobehavioral Hospital in the amount of \$18,375.00 for one HealthWest consumer psychiatric inpatient stay from December 9, 2020 to December 23, 2020 (14 days).
- * 10. It was recommended, and I move, to authorize acceptance of the LEAD Muskegon County grant and approval to meet all requirements for the LEAD Muskegon County grant, funded by Michigan Department of Health & Human Services up to \$500,000.00 and effective January 1, 2021 through September 30, 2021.
- * 11. It was recommended, and I move, to authorize acceptance of the above grant to meet all requirements for the Post Overdose Rapid Response grant, funded by Community Foundation for Southeast Michigan up to \$200,000.00 and effective January 1, 2021 through September 30, 2021.

- * 12. It was recommended, and I move, to authorize the HealthWest to process payment for the additional costs associated with the Cisco Phone system to Sentinel Technologies, Inc. in the amount of \$8,806 for a total project cost of \$157,546.
- * 13. It was recommended, and I move, to authorize HealthWest to purchase a 2020 Ford Transit Wagon with the necessary COVID-19 upfit kit from Gorno Ford, Inc. up to \$84,080.

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HEALTHWEST

FINANCE COMMITTEE MEETING MINUTES

Friday, January 15, 2021

8:00 a.m.

Zoom Virtual Meeting

CALL TO ORDER

The regular meeting of the Finance Committee was called to order by Chair Snider at 8:00 a.m.

ROLL CALL

Committee Members Present: John Snider (North Muskegon, Michigan), Janet Thomas (Muskegon, MI), Dr. Remington Sprague (Norton Shores, Michigan), Commissioner Marcia Hovey-Wright (Muskegon, Michigan), Commissioner Charles Nash (Muskegon, Michigan), Stephanie Umlor (Muskegon, Michigan), Jeff Fortenbacher (Muskegon, MI)

Committee Members Excused: Jason Coleman

Also Present: Brandy Carlson, Amber Berndt, Tami Strodbeck, Julia Rupp, Kelly France, Susan Conrad, Wesley Woods, Cece Riley, Gary Ridley, Matt Plaska, Cyndi Blair

MINUTES

It was moved by Commissioner Hovey-Wright, seconded by Dr. Sprague, to approve the minutes of the December 11, 2020, meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

A. *Approval of Expenditures for December 2020*

It was moved by Commissioner Nash, seconded by Ms. Umlor, to approve expenditures for the month ending December 31, 2020, in the total amount of \$3,398,048.53.

MOTION CARRIED.

B. *Interim Balance Sheets of December 2020*

Ms. Carlson presented the Interim Balance Sheets of December 2020, noting that there was a negative cash balance of (\$2,663,819.79) for Fund 2220. Fund 7930 has a positive cash balance of \$483,635.96.

C. *HealthWest Expenditures Financial Statement*

Ms. Carlson presented the HealthWest Expenditure report for December 2020 which shows the estimated true variance to date of \$5,156,942. Expenditures are under budget to date.

D. Finance Update – Fees and Inpatient Summary

The Substance Abuse Fee Report has positive variance of \$178,923 through the month of December 2020. It should be noted that this variance report is based on the budget approved by the HealthWest Board during the month of August 2020.

The Other Fees Report has a positive total variance of 1,521,025 through the month of December 2020. The variance report is based on the budget approved by the HealthWest Board during the month of August 2020.

E. Budget Variance Analysis Report

Our expenditure budget variance, based on the budget approved by the HealthWest Board during the month of December 2020 is \$5,156,942. With contingencies for contractual services and COVID premium pay in the amount of \$3,688,931 has been recognized, this would leave HealthWest with a net variance of approximately \$2,532,095 after the third month of the fiscal year. Due to the different periods of the budget year that these variances are calculated, this would prorate out to a variance of approximately \$8,666,939.

However, this figure does not really give us a true picture of where we stand as we are not able to use the different funding sources (i.e., State GF and Medicaid, etc.) to offset each other's shortfalls. Therefore, a truer picture would be as follows:

Behavioral Health Traditional Medicaid	\$6,982,285
Behavioral Health Healthy Michigan	\$331,919
Autism	\$253,874
State General Fund	\$195,431
Substance Use Funds	\$903,430
TOTAL	\$8,666,939

F. Month End Projection Trends

Ms. Carlson presented the month-end projection trends for board member review.

G. Medicaid Eligibles by Program

The Medicaid Eligibles graphs were provided for review.

H. Authorization to Approve Meddie Ventures, LLC for HUD Grant Funding for FY 20/21

It was moved by Commissioner Nash, seconded by Commissioner Hovey-Wright, to approve the above landlord for the HUD grant funding for Fiscal Year 2021 in order to assure payment in a timely manner and avoid any potential delays causing consumers to miss out on available housing opportunities effective October 1, 2020.

MOTION CARRIED.

I. Authorization to Purchase Victory Sprayers and Solution from Beaver Research Company

It was moved by Commissioner Nash, seconded by Ms. Thomas, to authorize to purchase five

(5) handheld Victory Sprayers and disinfecting solution from Beaver Research Company in an amount not to exceed \$4,594.80 and funded with Covid Grant Dollars.

MOTION CARRIED.

J. Authorization to Provide Premium Pay to Direct Care Providers for January and February 2021

It was moved by Commissioner Nash, seconded by Dr. Sprague, to authorize HealthWest to provide Premium Pay to Direct Care Providers in the amount of \$2.00 per direct care staff hours worked and \$.24 per hour for administrative costs, not to exceed a total of \$633,000.00 for the months of January and February 2021.

MOTION CARRIED.

K. Authorization to Accept the Inpatient, Partial Hospitalization, and ECT Rates Negotiated by the LRE with Hospitals Listed in Attachment A

It was moved by Commissioner Nash, seconded by Ms. Thomas, to authorize HealthWest to accept the inpatient, partial hospitalization, and ECT rates negotiated by Lakeshore Regional Entity/Beacon Health Options with the hospitals listed on Attachment A, effective October 1, 2020 through September 30, 2021.

MOTION CARRIED.

L. Authorization to Sign a Single Case Agreement with Neurobehavioral Hospital

It was moved by Mr. Fortenbacher, seconded by Ms. Thomas, to authorize the HealthWest Executive Director to sign a Single Case Agreement with Neurobehavioral Hospital in the amount of \$20,985.00 for one HealthWest consumer psychiatric inpatient stay from December 1, 2020 to December 17, 2020 (16 days).

MOTION CARRIED.

M. Authorization to Sign a Single Case Agreement with Neurobehavioral Hospital

It was moved by Commissioner Hovey-Wright, seconded by Ms. Thomas, to authorize the HealthWest Executive Director to sign a Single Case Agreement with Neurobehavioral Hospital in the amount of \$18,375.00 for one HealthWest consumer psychiatric inpatient stay from December 9, 2020 to December 23, 2020 (14 days).

MOTION CARRIED.

N. Authorization to Accept the LEAD Muskegon County Grant and Approval to Meet All Requirements for the Grant

It was moved by Commissioner Hovey-Wright, seconded by Ms. Thomas, to authorize acceptance of the LEAD Muskegon County grant and approval to meet all requirements for the LEAD Muskegon County grant, funded by Michigan Department of Health & Human Services up to \$500,000.00 and effective January 1, 2021 through September 30, 2021.

MOTION CARRIED.

O. *Authorization to Accept the Post Overdose Rapid Response Grant Funded by the Community Foundation for Southeast Michigan*

It was moved by Commissioner Nash, seconded by Ms. Umlor, to authorize acceptance of the above grant to meet all requirements for the Post Overdose Rapid Response grant, funded by Community Foundation for Southeast Michigan up to \$200,000.00 and effective January 1, 2021 through September 30, 2021.

MOTION CARRIED.

P. *Authorization to Process Additional Costs Associated with the Cisco Phone Upgrade to Sentinel Technologies Inc.*

It was moved by Commissioner Hovey-Wright, seconded by Dr. Sprague, to authorize the HealthWest to process payment for the additional costs associated with the Cisco Phone system to Sentinel Technologies, Inc. in the amount of \$8,806 for a total project cost of \$157,546.

MOTION CARRIED.

Q. *Authorization to Purchase a 2020 Ford Transit Wagon with Necessary Covid-19 Upfit Kit and Funded by the MDHHS Pilot Program*

It was moved by Ms. Thomas, seconded by Ms. Umlor, to authorize HealthWest to purchase a 2020 Ford Transit Wagon with the necessary COVID-19 upfit kit from Gorno Ford, Inc. up to \$84,080 and to be funded by the MDHHS Pilot Program.

MOTION CARRIED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

There were no communications.

DIRECTOR'S COMMENTS

Ms. Rupp briefly discussed the status of the LRE lawsuit. She also touched upon HealthWest's current workforce issues and whether or not the high turnover is related to Covid. There is much speculation that it is as the issue is statewide and being experienced by many of our colleagues as well. A discussion was had on how to bring our current workforce back into the buildings and where it makes sense to continue to allow staff to work from home. It will be difficult for some staff and it will likely result in some additional turnover. It is also expected that we will not be allowed to operate via telehealth after April 1st. We have been planning for this transition for several weeks now. The direct care supplemental wage increase is also set to expire, we're hopeful that the State will extend this to those workers as to not lose even more of our workforce.

Commissioner Nash inquired about doing something in person for our staff. Julia suggested they attend one of our all staff meetings that occur every Monday and Wednesday at 8:30.

Ms. Rupp noted that last fiscal year we ended in the black and are anticipating that again this year. One variable however is if we lose the ability to provide services via telehealth, another is that currently our revenue is increasing as the Medicaid eligible has been climbing. We do not want to count on that money as it will level off, however our front door is busier than ever, and we know that the impact of the pandemic will come AFTER the pandemic is over. We've also saved expenses because some of our providers closed their doors temporarily. We're trying to keep all of this in mind while planning moving forward as we don't expect these saving to be permeant and remain cautious. It is expected that the LRE will have a surplus from last fiscal year, they anticipate another surplus this fiscal year which is higher than what they're allowed to keep. We'd like for them to build their ISF so if we overspend, they're able to make us whole. The LRE is actively seeking another CEO and Julia is hopeful that Mr. Riley will stay involved to some extent.

Representative VanWoerkom is on a Covid panel that is making recommendations regarding local needs for Covid and is really representing mental health and is a very strong supporter of us.

Many of our intakes are new consumers, having never before been hospitalized and seen by CMH. We have a significant increase in SUD treatment needs as well and Julia believes this is a direct impact of Covid. We remain short on SUD providers and continue to have a wait list currently at Cherry Street. They are in need of therapists in order to provide the required substance us treatment and HealthWest has offered to assist with this by partnering with them to help eliminate the wait list.

Mr. Snider has been sitting on the committee interviewing LRE CEO candidates and noted that they have some well qualified candidates.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 9:02 a.m.

Respectfully,

John Snider
Committee Chair

JS/ab

PRELIMINARY MINUTES
To be approved at the Finance Meeting on
February 19, 2021

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Full Board	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Clinical Services	REQUEST DATE January 22, 2021	REQUESTOR SIGNATURE Cyndi Blair, Chief Clinical Officer	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested to add the following positions:</p> <p>Two (2) additional RN positions (Wage Grade H0-00315, \$25.332 – \$31.963, Cost Center 7322). Due to the COVID-19 Pandemic and HealthWest's efforts to run the vaccine and testing sites, we need additional nursing support. Adding these positions will allow us to have transition positions long-term so we're able to fill vacancies if/when we receive notices of retirement or resignation as nurse recruitment has been increasingly difficult.</p> <p>Two (2) full-time EMTs and one (1) hourly EMT for Jail Medical Services (Wage Grade H0-00160, \$15.314 – \$19.279, Cost Center 7338). When we submitted the motion to Personnel Committee for the Jail Medical positions, we only requested Paramedics. We would like to add EMT positions to allow flexibility in hiring and to accommodate some of the staff who would like to transition from the current Jail Medical Services program over to HealthWest's program. This will not add to the staffing budget, as we will not fill more positions than what is budgeted and will reduce the cost of the program if we fill EMT positions instead of all Paramedics.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the addition of two (2) full-time RN positions (Wage Grade HO-00315, Cost Center 7322) and two (2) full-time and one (1) part-time EMT positions (Wage Grade HO-00160, Cost Center 7338), effective February 28, 2021.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Full Board	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE January 22, 2021	REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer	
<p><u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u></p> <p>HealthWest Board authorization is requested to amend the contract between the Lakeshore Regional Entity (PIHP) and HealthWest for the Medicaid Managed Specialty Supports and Services Concurrent 1915(b)/(c) Programs, the Healthy Michigan Program, and Substance Use Disorder Community Grant Programs, for the period of October 1, 2019 through September 30, 2020.</p> <p>This amendment extends the contract, in its entirety, through January 31, 2021. There are no changes to the contract or its contents.</p>			
<p><u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u></p> <p>I move to authorize the HealthWest Executive Director to sign Amendment No.4 to the FY20 contract between the Lakeshore Regional Entity (PIHP) and HealthWest for the Medicaid Managed Specialty Supports and Services Concurrent 1915(b)/(c) Programs, the Healthy Michigan Program, and Substance Use Disorder Community Grant Programs, to extend the contract, in its entirety, through January 31, 2021.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		



MEMORANDUM

Date: January 22, 2021

To: HealthWest Board of Directors

CC: Muskegon County Commissioners,
Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Muskegon County Finance Director and Assistant Administrator

From: Julia Rupp, Executive Director

Subject: **Director's Update**

Vaccine Clinic

This week we continued to vaccinate the 85+ population and remaining 1a/1b frontline workers. We expect to give 400 vaccinations by Friday afternoon.

Jail Medical

We continue to meet with the current jail medical staff and sheriff department to work on the transition plan to have an integrated jail medical team effective at midnight on March 10th. Positions have been posted and interviews taking place.

CMHAM Improving Outcomes Virtual Conference

Staff from our QI, Contracts and Claims teams are attending the CMH Association of Michigan's "Improving Outcomes" Virtual Conference this week. The conference includes keynote presentations by MDHHS/BHDDA leadership, as well as sessions on a variety of QI, IT and Finance topics such as building Power BI dashboards, Medicaid Code Chart and Provider Qualification updates, and contract management tools.

CARF Survey Date Change

The HealthWest CARF survey originally planned for March-April 2021 has been delayed until October-November 2021, as a result of a backlog of CARF surveys caused by the COVID-19 pandemic. Still, the team responsible for our accreditation preparation has already started their planning and organizing efforts. Since the pandemic has changed our operations so significantly, we know this survey will present unique challenges and require more preparation than usual, so the postponed timeframe is a welcome change.

Power BI Data Analytics Tool

Staff in our QI department have started using Power BI, with technical support from our IT department. The Power BI software application, which is a part of our newly upgraded Microsoft 365 platform, will allow HealthWest to generate data visualizations, dashboards, provide real-time data updates, identify and analyze trends within our data, and quickly and strategically use data to measure performance and solve problems.

Clinical Recruitment

HealthWest staff are doing a presentation and Q&A session for 300 social work students at Western Michigan University on Thursday 1/21 regarding internships and employment at HealthWest. This will result in more interns coming to HealthWest and another avenue to recruit clinical staff. This opportunity was presented to us because of our effort to expand our internship program and we have built a significant relationship with WMU and they consider us one of their priority partners when it comes to placing interns.

Training

HealthWest is working in partnership with Pathfinders to present a trauma training series in the month of March, with targeted trainings for faith-based, parents, community leaders, and law enforcement.

Community Veteran Support

HealthWest received 186 gallons of chocolate milk from Fairlife and Secure Logistics to distribute to Muskegon County veterans. HealthWest Veteran Navigator, Justin MacDonald is working to distribute it to homes and individual veterans across the community. If you know of any locations or veterans that would like to receive this milk, email justin.macdonald@healthwest.net.

HealthWest Awarded Two New Grants: LEAD and Post Overdose Rapid Response

The Muskegon County LEAD program, led by HealthWest and supported by the membership of the Muskegon County Diversion Council and partner social service agencies will develop and deliver pre-arrest / pre-booking diversion with a focus on the opioid and methamphetamine epidemic that continues in Muskegon County. This team will work to receive and deliver an expanded education to increase viable identification of patients experiencing SUD with and without opioid use disorder and ensuring streamlined access to the right size care promptly. Acting swiftly when a patient's stage of change is active is important while it will be equally critical to have viable connections for patients where they are at in their stage of change. The Muskegon County Diversion Council is the multidisciplinary cross systems collaborative with a committee structure ensuring immediate support of Policy Coordination addressing systemic change, the Programming or Operational Work Group with robust collaborative efforts from those delivering field responses aligned of LEAD and the Crisis Intervention Team model already underway in Muskegon County. The MCDC / Operational Work Group will also guide the process for establishing ongoing program objectives, program evaluation and sustainability planning.

The Post-Overdose Rapid Response Teams Project, a partnership led by HealthWest, along with support and coordination of the Muskegon County Medical Authority, Fresh Coast Alliance and other community partners will deliver outreach services to persons identified as surviving a non-fatal overdose and reside in Muskegon County. The team will include a case manager, a recovery coach, and a nurse or paramedic. This team will deliver outreach services to Muskegon County residents identified as surviving a non-fatal overdose. The work of this team will be to create initial systems that implement, support and grow the ability of our community to reach and engage with people in a critical window of opportunity in the 24 to 72 hours following a non-fatal overdose along with one follow up to support the connection to services.