

HEALTHWEST
FULL BOARD MINUTES

July 23, 2021

8:00 a.m.

**376 E. Apple Ave.
Muskegon, MI 49442**

CALL TO ORDER

The meeting of the Full Board was called to order by Chair Thomas at 8:02 a.m.

ROLL CALL

Members Present: Janet Thomas (In Person - Muskegon, MI), Cheryl Natte (In Person - Muskegon, MI), Janice Hilleary (In Person - Muskegon, MI), Stephanie Umlor (In Person - Muskegon, MI), John Snider (In Person - Muskegon, MI), Jeff Fortenbacher (Muskegon, MI), Charles Nash (Muskegon, MI), Marcia Hovey-Wright (In Person - Muskegon, MI), Thomas Hardy (Muskegon, MI), Remington Sprague, M.D. (In Person – Muskegon, MI), John Schrier (In Person, Muskegon, MI)

Others Present: Julia Rupp, Amber Berndt, Tami Strodbeck, Mike Kimble, Cece Riley, Wesley Woods, Mickey Wallace, Catherine Kloska, Jason Bates, Brandon Hess

Guests Present: Stacia Chick, Commissioner Kim Cyr

MINUTES

HWB 553-B - It was moved by Dr. Sprague, seconded by Mr. Snider, to approve the Full Board minutes of the June 23, 2021 meeting as written.

MOTION CARRIED.

COMMITTEE REPORTS

Program/Personnel Committee

HWB 541-P - It was moved by Ms. Natte, seconded by Dr. Sprague, to approve the minutes of the June 11, 2021 meeting as written.

MOTION CARRIED.

HWB 542-P - It was moved by Ms. Natte, seconded by Dr. Sprague, to authorize the addition of policy and procedure 02-028 titled "Remote Work" and effective July 23, 2021.

MOTION CARRIED.

HWB 543-P - It was moved by Ms. Natte, seconded by Dr. Sprague, to authorize changing the status of positions N11729, N11730, N11731, and N11732 to full-time and positions N11733, N11734, N11735 and N11736 to part-time, 32-hours, effective July 23, 2021.

MOTION CARRIED.

Finance Committee

HWB 544-F - It was moved by Mr. Snider, seconded by Dr. Sprague, to approve the minutes of the June 30, 2021 meeting as written.

MOTION CARRIED.

HWB 545-F - It was moved by Mr. Snider, seconded by Dr. Sprague, to approve expenditures for the month ending June 30, 2021, in the total amount of \$5,998,497.96.

MOTION CARRIED.

HWB 546-F - It was moved by Mr. Snider, seconded by Dr. Sprague, to authorize the HealthWest Executive Director to increase the cap on BDO for the Financial, Single and Compliance audits to a total cost of \$55,000.00 through September 30, 2021.

MOTION CARRIED.

HWB 547-F - It was moved by Mr. Snider, seconded by Dr. Sprague, to authorize the HealthWest Executive Director to sign single case agreements with various hospitals in the amount of \$44,4750.00 for FY21 psychiatric inpatient stays for HealthWest consumers.

MOTION CARRIED.

HWB 548-F - It was moved by Mr. Snider, seconded by Dr. Sprague, to approve the attached fee rates for services provided by HealthWest effective August 1, 2021.

MOTION CARRIED.

HWB 549-F - It was moved by Mr. Snider, seconded by Dr. Sprague, to authorize HealthWest to contract with the four (4) Community Inpatient providers, Neurobehavioral Hospital of NW Indiana, Doctors NeuroPsychiatric Hospital, NeuroPsychiatric Hospital of Indianapolis and Medical Behavioral Hospital of Mishawaka (Rivercrest), effective July 1, 2021 through September 30, 2021, at the daily rate of \$1,100 per diem for each hospital.

MOTION CARRIED.

HWB 550-F - It was moved by Mr. Snider, seconded by Dr. Sprague, to authorize the position changes listed in the included narrative, effective July 23, 2021.

MOTION CARRIED.

HWB 552-F - It was moved by Mr. Snider, seconded by Dr. Sprague, to authorize the HealthWest Executive Director to sign a contract with Priority Health for care coordination for Priority Health Medicaid eligible consumers with complex behavioral and physical health needs, effective July 1, 2021 through December 31, 2022. Priority Health will pay HealthWest \$12,500 for 2021 and \$25,000 for 2022.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

HWB 554-B - It was moved by Ms. Natte, seconded by Ms. Umlor, to authorize Covid Provider Relief Funds totaling \$446,572.53 to providers listed on Attachment A, through funding provided by the LRE.

MOTION CARRIED WITH MR. SCHRIER ABSTAINING.

HWB 555-B - It was moved by Dr. Sprague, seconded by Mr. Snider, to authorize the HealthWest Board to lease four (4) 2022 Ford Escape SEs from Gorno Ford for a cost of \$104,328.00. The monthly payment is \$2466.76 for 48 months.

MOTION CARRIED.

HWB 556-B - It was moved by Dr. Sprague, seconded by Mr. Snider, to authorize the HealthWest to pay invoice EOB 21902 to Northern Clinical and Diagnostic (101 S. James St, Suite 215, Ludington, MI 49431) at a cost not to exceed \$3,895.00.

MOTION CARRIED.

OLD BUSINESS

Mr. Wallace shared his DEI presentation regarding Cultural Intelligence and the goals of the upcoming training this October 29th from 8:00 a.m. – 12:00 p.m. Dr. Sprague inquired about the implicit bias assessment and if we'd be doing something like that in this incoming cultural intelligence webinar.

NEW BUSINESS

There was no new business.

COMMUNICATION

The Director's Report was provided for review. Ms. Rupp highlighted the workforce issue and the difficulties retaining staff when they're being offered more money, less hours, and less paperwork elsewhere.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 8:46 a.m.

Respectfully,



Janet Thomas
Board Chair
/ab

PRELIMINARY MINUTES

To be adopted and approved at the Full Board Meeting of August 27, 2021



Agenda

TO: HealthWest Board Members

FROM: Janet Thomas, Board Chair, via Julia Rupp, Executive Director

SUBJECT: Full Board Meeting
July 23, 2021
8:00 AM – Zoom
<https://healthwest.zoom.us/j/91963645230>
One tap mobile: (301) 715-8592, 91963645230#

- 1) Call to Order
- 2) Approval of Minutes of June 23, 2021 (Previously Forwarded) Action
- 3) Committee Reports
 - A) Program/Personnel Committee (Attachment #1 – pg. 1) Action
 - B) Finance Committee (Attachment #2 – pg. 4) Action
- 4) Items for Consideration
 - A) Authorization to Approve Covid Provider Relief Funds for Providers Listed on Attachment A, through funding provided by the LRE (Attachment #3 – pg. 10) Action
 - B) Authorization to Lease Four (4) Ford Escapes from Gorno Ford (Attachment #4 – pg. 12) Action
 - C) Authorization to Pay Invoice for Northern Clinical and Diagnostics for ABA Assessments on HealthWest Consumers (Attachment #5 – 15) Action
- 5) Old Business
 - A) Cultural Intelligence (CQ) Board Workshop Proposal and Save the Date – October 29th, 2021 8:00 a.m. – 4:00 p.m. Information
- 6) New Business
- 7) Communication

Main Office

- A) DEI Proposed Definitions (Attachment #6 pg. 16) Information
 - B) Director's Report (To Be Distributed – pg. 18) Information
 - 8) Audience Participation
 - 9) Adjournment Action
- /ab
- c: County Administration

HEALTHWEST

PROGRAM/PERSONNEL COMMITTEE REPORT TO THE BOARD

Via Cheryl Natte, Committee Chair

1. The Program/Personnel Committee met on Friday, July 9, 2021
- * 2. It was recommended, and I move, to approve the minutes of the June 11, 2021 meeting as written.
- * 3. It was recommended, and I move, to authorize the addition of policy and procedure 02-028 titled "Remote Work" and effective July 23, 2021.
- * 4. It was recommended, and I move, to authorize changing the status of positions N11729, N11730, N11731, and N11732 to full-time and positions N11733, N11734, N11735 and N11736 to part-time, 32-hours, effective July 23, 2021.

/ab

HEALTHWEST

PROGRAM/PERSONNEL MEETING MINUTES

July 9, 2021
8:00 a.m.

CALL TO ORDER

The regular meeting of the Program/Personnel Committee was called to order by Chair Natte at 8:06 a.m.

ROLL CALL

Members Present: Cheryl Natte, Stephanie Umlor, Janet Thomas (Muskegon, MI), Janice Hilleary, Thomas Hardy

Members Excused: John Schrier

Others Present: Julia Rupp, Cyndi Blair, Brandy Carlson, Tami Strodbeck, Amber Berndt, Kelly France, Mickey Wallace, Mike Kimble, Gordon Peterman

MINUTES

It was moved by Ms. Hilleary, seconded by Ms. Umlor, to approve the minutes of the June 11, 2021 meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

It was moved by Ms. Umlor, seconded by Mr. Hardy, to authorize the addition of policy and procedure 02-028 titled "Remote Work" and effective July 23, 2021.

MOTION CARRIED.

It was moved by Ms. Umlor, seconded by Mr. Hardy, to authorize changing the status of positions N11729, N11730, N11731, and N11732 to full-time and positions N11733, N11734, N11735 and N11736 to part-time, 32-hours, effective July 23, 2021.

MOTION CARRIED.

OLD BUSINESS

Mickey Wallace presented the committee members with information pertaining to the Cultural Intelligence Training options. He will plan to present again at both Finance Committee and Full Board. October 1st and the 29th are two dates that will be presented to board members as potential options for a 4 hour work session.

NEW BUSINESS

There was no new business.

COMMUNICATION

There were no communications.

DIRECTOR'S COMMENTS

Ms. Rupp thanked Mr. Wallace for presenting and asked the committee members to check their schedules and consider the dates that were presented.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 8:26 a.m.

Respectfully,

Cheryl Natte
Program/Personnel Committee Chair

CN/ab

***PRELIMINARY MINUTES
To be approved at the Program/Personnel Committee Meeting on
August 13, 2021***

HEALTHWEST**FINANCE COMMITTEE REPORT TO THE BOARD****via John Snider, Committee Vice Chair**

1. The Finance Committee met on July 16, 2021.
- * 2. It was recommended, and I move, to approve the minutes of the June 18, 2021, meeting as written.
- * 3. It was recommended, and I move, to approve expenditures for the month ending June 30, 2021, in the total amount of \$5,998,497.96.
- * 4. It was recommended, and I move, to authorize the HealthWest Executive Director to increase the cap on BDO for the Financial, Single and Compliance audits to a total cost of \$55,000.00 through September 30, 2021.
- * 5. It was recommended, and I move, to authorize the HealthWest Executive Director to sign single case agreements with various hospitals in the amount of \$44,4750.00 for FY21 psychiatric inpatient stays for HealthWest consumers.
- * 6. It was recommended, and I move, approve the attached fee rates for services provided by HealthWest effective August 1, 2021.
- * 7. It was recommended, and I move, to authorize HealthWest to contract with the four (4) Community Inpatient providers, Neurobehavioral Hospital of NW Indiana, Doctors NeuroPsychiatric Hospital, NeuroPsychiatric Hospital of Indianapolis and Medical Behavioral Hospital of Mishawaka (Rivercrest), effective July 1, 2021 through September 30, 2021, at the rate of \$1,100 per diem for each hospital.
- * 8. It was recommended, and I move, to authorize the position changes listed in the included narrative, effective July 23, 2021.
- * 9. It was recommended, and I move, to authorize the HealthWest Executive Director to sign a contract with Priority Health for care coordination for Priority Health Medicaid eligible consumers with complex behavioral and physical health needs, effective July 1, 2021 through December 31, 2022. Priority Health will pay HealthWest \$12,500 for 2021 and \$25,000 for 2022.

ab

HEALTHWEST

FINANCE COMMITTEE MEETING MINUTES

Friday, July 16, 2021

8:00 a.m.

CALL TO ORDER

The regular meeting of the Finance Committee was called to order by Chair Snider at 8:04 a.m.

ROLL CALL

Committee Members Present: John Snider (In person, Muskegon, MI), Janet Thomas (In person, Muskegon, MI), Dr. Remington Sprague (In person, Muskegon, MI), Commissioner Marcia Hovey-Wright (In person, Muskegon, MI), Commissioner Charles Nash (Virtual, Muskegon, MI), Jeff Fortenbacher (In Person, Muskegon, MI)

Committee Members Absent: Stephanie Umlor (Muskegon, MI)

Also Present: Brandy Carlson, Amber Berndt, Julia Rupp, Wesley Woods, Cece Riley, Catherine Kloska, Mickey Wallace, Mike Kimble, Cyndi Blair, Kelly France, Gordon Peterman

MINUTES

It was moved by Ms. Thomas, seconded by Ms. Hovey-Wright, to approve the minutes of the June 18, 2021, meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

A. Approval of Expenditures for June 2021

It was moved by Dr. Sprague, seconded by Mr. Fortenbacher, to approve expenditures for the month ending June 30, 2021, in the total amount of \$5,998,497.96.

MOTION CARRIED.

B. Interim Balance Sheets of June 2021

Ms. Carlson presented the Interim Balance Sheets of June 2021, noting that there was a negative cash balance of (\$5,065,276.82) for Fund 2220. Fund 7930 has a positive cash balance of \$732,339.62.

C. HealthWest Expenditures Financial Statement

Ms. Carlson presented the HealthWest Expenditure report for June 2021 which shows the estimated true variance to date of \$12,249,667. Expenditures are under budget to date.

D. Finance Update – Fees and Inpatient Summary

The Substance Abuse Fee Report has positive variance of (\$368,299) through the month of June 2021. It should be noted that this variance report is based on the budget approved by the HealthWest Board during the month of June 2021.

The Other Fees Report has a positive total variance of (\$890,300) through the month of June 2021. The variance report is based on the budget approved by the HealthWest Board during the month of June 2021.

E. Budget Variance Analysis Report

Our expenditure budget variance based on the budget approved by the HealthWest Board during the month of June 2021 is \$12,249,667. With contingencies for contractual services and COVID premium pay in the amount of \$1,673,563 has been recognized. I have also recognized a decrease in revenue should the pandemic situation start to improve and MDHHS reopens Medicaid and Healthy MI reporting requirements from their population. I utilized a 15.5% decrease in the population as a whole past on historical data, for a total amount of \$557,324 per month, this would leave HealthWest with a net variance of approximately \$2,230,887 after the first nine months of the fiscal year. Due to the different periods of the budget year that these variances are calculated and the large negative swing in revenue, this would prorate out to a variance of approximately \$10,036,987.

However, this figure does not really give us a true picture of where we stand as we are not able to use the different funding sources (i.e., State GF and Medicaid, etc.) to offset each other's shortfalls. Therefore, a truer picture would be as follows:

Behavioral Health Traditional Medicaid	\$7,363,635
Behavioral Health Healthy Michigan	\$ 641,508
Autism	\$373,207
State General Fund	\$ 114,945
Substance Use Funds	\$1,543,692
TOTAL	\$10,036,987

F. Month End Projection Trends

Ms. Carlson presented the month-end projection trends for board member review.

G. Medicaid Eligibles by Program

The Medicaid Eligibles graphs were provided for review.

H. Authorization to Increase Cap for BDO for the Financial, Single and Compliance Audits

It was moved by Dr. Sprague, seconded by Ms. Thomas, to authorize the HealthWest

Executive Director to increase the cap on BDO for the Financial, Single and Compliance audits to a total cost of \$55,000.00 through September 30, 2021.

MOTION CARRIED.

I. Authorization to Sign Single Case Agreements with Memorial Healthcare, Lakeland Hospital, University of Michigan, and McLaren Lapeer Regional for Various Consumers Stays

It was moved by Ms. Hovey-Wright, seconded by Ms. Thomas, to authorize the HealthWest Executive Director to sign single case agreements with various hospitals in the amount of \$44,4750.00 for FY21 psychiatric inpatient stays for HealthWest consumers.

MOTION CARRIED.

J. Authorization to Approve Fee Rates for HealthWest Services Effective August 1, 2021

It was moved by Ms. Thomas, seconded by Commissioner Hovey-Wright, to approve the attached fee rates for services provided by HealthWest effective August 1, 2021.

MOTION CARRIED.

K. Authorization to Contract with Neurobehavioral Hospital, Doctors NeuroPsychiatric Hospital of NW Indiana, NeuroPsychiatric Hospital of Indianapolis, and Medical Behavioral Hospital beginning July 1, 2021

It was moved by Dr. Sprague, seconded by Commissioner Hovey-Wright, to authorize HealthWest to contract with the four (4) Community Inpatient providers, Neurobehavioral Hospital of NW Indiana, Doctors NeuroPsychiatric Hospital, NeuroPsychiatric Hospital of Indianapolis and Medical Behavioral Hospital of Mishawaka (Rivercrest), effective July 1, 2021 through September 30, 2021, at the rate of \$1,100 per diem for each hospital.

MOTION CARRIED.

L. Authorization to Make Changes Pertaining to the Reclassification of a Master's Level Clinician Position and a Title Change for the Psychological First Aid Interventionists

It was moved by Ms. Thomas, seconded by Commissioner Hovey-Wright, to authorize the position changes listed in the included narrative, effective July 23, 2021.

MOTION CARRIED.

M. Authorization to Contract with Priority Health for Care Coordination for Priority Health Medicaid Eligible Consumers

It was moved by Ms. Thomas, seconded by Dr. Sprague, to authorize the HealthWest Executive Director to sign a contract with Priority Health for care coordination for Priority Health Medicaid eligible consumers with complex behavioral and physical health needs,

effective July 1, 2021 through December 31, 2022. Priority Health will pay HealthWest \$12,500 for 2021 and \$25,000 for 2022.

MOTION CARRIED.

OLD BUSINESS

Mickey Wallace presented the committee with his Cultural Intelligence Workshop proposal and proposed the date of October 29th at 8:15 a.m. for the work session. If the proposed date does not work, they are welcome to attend another workshop taking place for the executive leadership team. Mr. Wallace also will distribute a list of DEI definitions at the full board meeting so that those present are all on the same page.

NEW BUSINESS

Special CMHAM Assembly meeting was discussed and the FY22 budget and dues increases.

COMMUNICATIONS

There were no communications.

DIRECTOR'S COMMENTS

Commissioner Hovey-Wright inquired about the Whiteford and Shirkey proposals. Ms. Rupp noted she is preparing a resolution for the commissioners to bring forth opposing both proposals. We will continue to keep an eye on these as we get closer to fall.

Ms. Rupp noted that we currently still have 120 vacancies. The workforce issue is the number one priority currently of both the BHDDA and MDHHS. Recruiting qualified candidates is a statewide issue, the expansion of funding for Mental health services in the schools is increasing competition for the already limited application pool. Staff are leaving for similar jobs that pay the same or more with less paperwork demands or shorter work time (9 months in the schools).

The Lakeshore Regional Entity (LRE) met with their attorney recently regarding the settlement. The settlement conference is scheduled for the end of August. The LRE has given direction to their attorney that we must have a settlement agreement by August.

Julia informed the committee of our recent efforts in moving to a new general ledger and that we must implement by October 1st in order to meet state reporting requirements and CCBHC cost settlement reporting.

A discussion was had on Authority status with the Committee. We are progressing on action items on our timeline and will bring a report back to the board on progress in next few weeks. It was clarified that as an authority we are still a governmental entity, just not county employees.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 9:00 a.m.

Respectfully,

John Snider
Committee Chair

JS/ab

**PRELIMINARY MINUTES
To be approved at the Finance Meeting on
August 20, 2021**

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Full Board	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Network Development	REQUEST DATE July 23, 2021	REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer	
<p><u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u></p> <p>Authorization is requested for HealthWest to provide Covid-19 provider relief funds in the amount of \$446,572.53. This will be fully funded by Medicaid dollars within our current budget.</p> <p>Attachment A includes the funding breakdown by provider agency.</p>			
<p><u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u></p> <p>I move to authorize Covid Provider Relief Funds totaling \$446,572.53 to providers listed on Attachment A, through funding provided by the LRE.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

HWB 554-B

REQUEST FOR ENHANCED REVENUE FOR FY21 DUE TO COVID-19 PANDEMIC

ORGANIZATION	REQUEST DATE	REQUEST AMOUNT	REQUESTOR NAME	REQUESTOR EMAIL	HW		HW Notes
					Recommendation	Incurred by not Funded	
HGA	5/23/2021	\$ 80,157.00	Margie Hladki	mhladki@hgasupportservices.org	\$ 80,157.00	\$ -	
Pioneer Resources	6/25/2021	\$ 200,138.28	Jill Bonthuis	jbonthuis@pioneerresources.org	\$ 47,195.21		ABA-due to covid we had decreased services, I staffing challenges with staff exposing participants and or participants exposing staff, small groups due to covid
Pioneer Resources	6/25/2021		Jill Bonthuis	jbonthuis@pioneerresources.org	\$ 1,393.51		skill building-would have been an additional 10,692 if we had hired another staff instead of supervisor working hours.
Pioneer Resources	6/25/2021		Jill Bonthuis	jbonthuis@pioneerresources.org	\$ 12,398.62		Community Connections (group CLS) -due to covid, lower numbers, staffing challenges, small groups due to covid, higher transportation costs due to covid
Pioneer Resources	6/25/2021		Jill Bonthuis	jbonthuis@pioneerresources.org		\$ 36,807.29	sheridan home -due to lowest rate per diem , higher wage staff, vacancy due to covid death May 18 of last year that was not filled until May of this year.
Pioneer Resources	6/25/2021		Jill Bonthuis	jbonthuis@pioneerresources.org	\$ 102,343.65		group homes additional , stipends, shift premiums to have coverage-Oct through April (not including the hazard pay 2.25)
Hope Network	6/28/2021	\$ 9,332.54	Deb Mock	dmock@hopenetwork.org	\$ 3,811.22		Breton Valley-COVID, OT, Shift Premium and Temp Labor
Hope Network	6/28/2021		Deb Mock	dmock@hopenetwork.org	\$ 1,586.77		River Valley-COVID, OT, Shift Premium and Temp Labor
Hope Network	6/28/2021		Deb Mock	dmock@hopenetwork.org	\$ 3,796.89		PIVOT-COVID, OT, Shift Premium and Temp Labor
Hope Network	6/28/2021		Deb Mock	dmock@hopenetwork.org	\$ 137.66		Robert Brown-COVID, OT, Shift Premium and Temp Labor
MOKA	7/13/2021		Tracey Hamlet	thamlet@moka.org	\$ 185,877.00		Muskegon JOBS, Skill Building Services, Continuum and Summa Group-payments to sustain leases for vans, launch pads and leadership positions.
Cornerstone AFC	7/14/2021	\$ 7,875.00	Amber Bunce	amberb@cornerstoneafc.com	\$ 7,875.00		Muskegon's portion of PPE, Staff training, medical supplies, accessibility changes, technology expenses, staff and tax expenses out of \$525,732
					\$ 446,572.53	\$ 36,807.29	

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Full Board	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Finance	REQUEST DATE July 23, 2021	REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
HealthWest Board authorization is requested to lease 4 (four) 2022 Ford Escapes from Gorno Ford, Woodhaven, Michigan for a cost of \$104,328.00. The monthly payment is \$2466.76 for 48 months.			
<u>2022 FORD ESCAPE MODEL "SE" AWD MICONTRACT # 071B1300005</u>			
1.5L ECOBOOST ENGINE			
8 SPD AUOTO TRANS WITH SELECT SHIFT			
CENTER CONSOLE WITH ARM REST			
CRUISE CONTROL			
FLOOR MATS FRONT AND REAR CARPET			
CLOTH BUCKET SEATS			
225 / 65R 17 TIRES / 17" STEEL WHEELS			
POWER WINDOWS / DOOR LOCKS			
REAR VIEW CAMERA			
REAR WINDOW DEFROSTER AND WASHER			
AM/FM STEREO / SINGLE CD PLAYER			
POWER MIRRORS			
REARVIEW CAMERA			
COLD WEATHER PACKAGE			
DELIVERED TO MUSKEGON			\$ 26,082.00
X FOUR (4) VEHICLES			\$ 104,328.00
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to authorize the HealthWest Board to lease four (4) 2022 Ford Escape SEs from Gorno Ford for a cost of \$104,328.00. The monthly payment is \$2466.76 for 48 months.			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

MICHIGAN CONTRACT HOLDER

Robert K. Alderman

Gorno Ford

Woodhaven, Michigan

Bus: 734-671-4017

COMM MENTAL HLTH OF MUSKEGON

ATT: NICK BROWN

7-19-21

MUSKEGON, MI

BUS: 231-670-6746

EMAIL: nick.brown@healthwest.net

2022 FORD ESCAPE MODEL "SE" AWD MICONTRACT # 071B1300005

1.5L ECOBOOST ENGINE

8 SPD AUOTO TRANS WITH SELECT SHIFT

CENTER CONSOLE WITH ARM REST

CRUISE CONTROL

FLOOR MATS FRONT AND REAR CARPET

CLOTH BUCKET SEATS

225 / 65R 17 TIRES / 17" STEEL WHEELS

POWER WINDOWS / DOOR LOCKS

REAR VIEW CAMERA

REAR WINDOW DEFROSTER AND WASHER

AM/FM STEREO / SINGLE CD PLAYER

POWER MIRRORS

REARVIEW CAMERA

COLD WEATHER PACKAGE

DELIVERED TO MUSKEGON \$ 26,082.00

X FOUR (4) VEHICLES \$ 104,328.00

Financing Quote # 101499

July 19, 2021

Municipality: County of Muskegon, by and through HealthWest
 Dealer: Gorno Ford

Ford Credit Municipal Finance is pleased to provide the following quote for your consideration.
 Expiration Date: 9/17/2021

Description	Unit Price
2022 Ford Escape SE AWD	\$26,082.00
2022 Ford Escape SE AWD	\$26,082.00
2022 Ford Escape SE AWD	\$26,082.00
2022 Ford Escape SE AWD	\$26,082.00

Total Asset Cost	\$104,328.00
Underwriting Fee	\$545.00
Amount Financed	\$104,873.00
Number of Payments	48
Payment Timing	Monthly
Rate	6.35%
Payment Amount	\$2,466.76

This quote was prepared assuming the lease qualifies for Federal Income Tax Status for Ford Credit Company LLC under Section 103 of the IRS Code and is not a commitment by Ford Credit Municipal Finance. Financing is subject to credit review.

Thank you for the opportunity to provide this quote. If you have any questions, need additional options, or would like to proceed with the application process, please contact by using the information below.

Sincerely,

Janet Doty

Janet Doty
 Marketing Coordinator
 jdoty@ford.com
 1-800-241-4199, press 1

Ford Motor Credit Company ("FMCC") is providing the information contained in this document for discussion purposes only in connection with a proposed arm's length commercial leasing transaction between you and FMCC. FMCC is acting for its own interest and has financial and other interests that differ from yours. FMCC is not acting as a municipal advisor or financial advisor to you, and has no fiduciary duty to you. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 and the municipal advisor rules of the SEC. FMCC is not recommending that you take an action and you should discuss any actions with your own advisors as you deem appropriate.

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Full Board	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Provider Network	REQUEST DATE July 23, 2021	REQUESTOR SIGNATURE Brian Speer, Contract Specialist	
<p><u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u></p> <p>HealthWest Board authorization is requested for HealthWest to pay Invoice EOB 21902 from Northern Clinical and Diagnostics, (101 S. James St, Suite 215, Ludington, MI 49431) for ABA Assessments for HealthWest consumers. Northern Clinical is a non-contracted agency but has individually signed single case agreements. The total amount of the invoice shall not exceed \$3,895.00.</p>			
<p><u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u></p> <p>I move to authorize the HealthWest to pay invoice EOB 21902 to Northern Clinical and Diagnostic (101 S. James St, Suite 215, Ludington, MI 49431) at a cost not to exceed \$3,895.00.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

The HealthWest definitions are proposed and informed by the definitions of the respective accompanying agencies.

HealthWest:

Diversity

The range of human psychological, physical, cultural, and social differences, abilities, experiences, and perspectives.

Equity

Fair and just treatment, access, and opportunities for all people, with consideration of social advantages/disadvantages in building better outcomes for historically and currently marginalized peoples.

Inclusion

inclusion describes the need to incorporate diversity on a shared platform where individuals/groups are accepted, valued, supported, and respected in services, activities, and decision making

Culture

A learned set of shared interpretations about beliefs, values, norms and social practices which affect behaviors of a relatively large group of people. (Lustig & Koester)

Racism

a system of advantage based on race and shaped by ideologies, practices, and policies, rooted in a historical belief that a particular race/ethnicity is superior to others, and serves to deprive other races/ethnicities of liberties, access, resources, education, opportunity, and social and political advancement.

MDHHS:

Diversity

The range of human differences, abilities, experiences, and perspectives.

Equity

Fair and just treatment, access and opportunities for all people while building better outcomes for historically and currently disadvantaged populations.

Inclusion

A culture that fosters diversity, equity, support, and respect within every facet of organizational services and activities.

Systemic Inequities

Unequal outcomes built into a system that will produce inequality even in the absence of individual biases. Some examples include, but are not limited to, racism, sexism, heterosexism, ableism, and ageism.

Michigan Department of Civil Rights:

Diversity

diversity simply points to difference but does not necessarily lead to integration and inclusive practices.

Equity

Equity takes into consideration how the past has shaped the present and assesses social advantages/disadvantages in order to promote justice and fairness.

Inclusion

inclusion describes the need to incorporate these differences on a shared platform where they are accepted and valued

Racism

a system of advantage based on race is shaped by racial prejudice and derives its strength from the collective actions and practices sustained throughout history by an ideology of racial hierarchy

Cultural Intelligence Center:

Diversity

Working to increase the representation of difference at every level of the organization.

Equity

Actively challenging and responding to individual and systemic biases, behaviors policies and practices to ensure that everyone has fair access to opportunities.

Inclusion

Fostering an environment where people with different identities experience feeling welcomed, valued and leveraged.

Talent 2025/Diversity Best Practices:

Diversity

psychological, physical, and social differences that occur among any and all individuals; including but not limited to race, ethnicity, nationality, religion, socioeconomic status, education, marital status, language, age, gender, sexual orientation, mental or physical ability, and learning styles. A diverse group, community, or organization is one in which a variety of social and cultural characteristics exist. (The National Multicultural Institute)

Equity

the guarantee of fair treatment, access, opportunity, and advancement while at the same time striving to identify and eliminate barriers that have prevented the full participation of some groups. The principle of equity acknowledges that there are historically underserved and underrepresented populations and that fairness regarding these unbalanced conditions is needed to assist equality in the provision of effective opportunities to all groups. (UC Berkeley Initiative for Equity, Inclusion, and Diversity).

Inclusion

the act of creating environments in which any individual or group can be and feel welcomed, respected, supported, and valued to fully participate. An inclusive and welcoming climate embraces differences and offers respect in words and actions for all people. (UC Berkeley Initiative for Equity, Inclusion, and Diversity)

Racism

individual and institutional practices and policies based on the belief that a particular race is superior to others. This often results in depriving certain individuals and groups of civil liberties, rights, and other resources, hindering opportunities for social, educational, and political advancement. (The National Multicultural Institute)



MEMORANDUM

Date: July 23, 2021

To: HealthWest Board of Directors

CC: Muskegon County Commissioners
Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Muskegon County Finance Director and Assistant Administrator

From: Julia Rupp, Executive Director

Subject: **Director's Update**

STATEWIDE UPDATES

Update on the interim settlement discussions around the KB lawsuit

The KB lawsuit is a class action lawsuit against the state on behalf of several youth and families that claimed they did not receive adequate care (This included plaintiffs from Muskegon). For several months, MDHHS has been in settlement discussions. I anticipate that there will be substantial changes to the youth serving systems as a result of this settlement. While we have not been given much information up to this point, MDHHS did recently present us with the following update.

“MDHHS has recently formed six cross-divisional internal workgroups. While internal to MDHHS, these workgroups will have a number of venues and methods to obtain the views and recommendations of the system. The interim agreement is moving toward a final agreement status. A small core team within MDHHS is meeting with the plaintiffs’ counsel to determine the contents of the final agreement. At this point, MDHHS is working to address the clinical needs of children in all systems BHDDA, Medicaid, Children’s Services, juvenile justice, schools, without necessarily meaning system redesign. Al Jansen reinforced that form should follow function, rather than a change in form dictating changes in function.”

On the one hand this is an opportunity for some needed reform of the youth serving systems, particularly for youth who are being served by multiple systems. On the other hand, this is an opportunity for system redesign that could “break” the strides we have made in Systems of Care Work. It is known, for example, that Managed Medicaid Plans are talking to leadership in the state as the role they could play in this system redesign.

CCBHC State Demonstration

There are several statewide operational groups to work on implementation. Several of our staff including myself, are involved in these groups. PPS rates and cost allocation and other components are moving along well. Discussions with CMS have been very helpful. The CCBHC handbook is in development, which outlines the CCBHC operational requirements. MDHHS is working with Milliman to develop the PPS rates that will be paid to the state’s PIHPs. All of the supplemental state budgets have continued to include the MDHHS-recommended CCBHC funding levels. The hope is to expand and continue the CCBHC demonstration beyond the 2-year demonstration period. The state has agreed that while we must meet the minimum certification requirements by Oct. 1, we can roll out

some components over the first year, specifically the Designated Coordinating Organizations (DCO's). We are seeking clarification from the CMS on the boundaries/rules of this relationship, particularly around who is responsible for billing third party and what NPI number must we use. We are also waiting for approval from CMS of payment and funding methodology and the cost report format. There is talk, at the federal level, of extending the enhanced FMAP and potentially applying this increased FMAP to other CCBHC sites in addition to the original CCBHC demonstration state sites.

Legislative update

CMHA reports that there is a high likelihood that the FY 2022 budget will not be completed during July. There are many negotiations to take place between now and the end of August.

Discussion of Status System Design Proposals

Senator Bizon introduced/sponsored the MHC bill and Senator Shirkey introduced the Social Welfare Act bill. CMHA pointed out that the Shirkey bills, as they will be introduced, are more threatening than the original plan. CMHA has developed an op ed, which will be issued by some of the state's major advocacy groups, drawing parallels to the state's elimination of no-fault auto insurance coverage. CMHA is also working with the major statewide law enforcement associations. The Michigan Primary Care Association (MPCA) has not signed onto a request, by Senator Shirkey, in support of the Senator's system design bills, given the strengthened partnership with CMHA and CMHA members. MPCA has invited CMHA to speak to the MPCA Policy Committee and the MPCA Board of Directors on the Shirkey and Whiteford bills. It was reinforced that the centrality of the PIHP and CMH system to the CCBHC roll out must continue to be underscored. The contrasting vision, recently issued by the CMHA proposal, was seen as a useful tool in opposing both bills. CMHA will issue an Action Alert in the next few weeks, along with media work and a more intense campaign in the fall when the Legislature takes up these bills.

WORKFORCE ISSUES

Our current turnover rate is 17.5%. We continue to have over 100 vacancies, many in key positions. When I speak to my colleagues across the state this is not unique to HealthWest, and Director Hertel has identified addressing workforce shortages in our system as the number one priority. Unfortunately, there is not a quick fix. I anticipate it will get worse before it gets better. It is central in the strategic planning process and our top priority as well. Below is a summary from a round table discussion with all the CMH Directors of the issues impacting workforce.

1. The increased funding, in the FY 2021 supplemental and FY 2022 state budget, for school-based mental health services is exacerbating the mental health clinician workforce shortage for the public mental health system. The early experience with 31n has shown that mental health clinicians are being drawn away from the public mental health system to work in schools, fueled by the increased school-based mental health funding.
2. CCBHC demands are also exacerbating the clinician workforce shortage.
3. FQHCs increasing their mental health staffing are also drawing from the public mental health clinical workforce.
4. Crisis staff are wearing out, especially due to the inability to find inpatient psychiatric care.
5. The CMHA Provider Alliance is developing a survey of its members regarding the Direct Support Professional staff shortages, including the impact of overtime (and its stress on staff) on workforce recruitment and retention.
6. The SUD workforce is also experiencing a sizeable workforce shortage – made worse by wages lower than even those in the mental health and developmental disabilities. Additionally, the clinicians who may want to enter the SUD workforce have differing formal education backgrounds.

7. Staff inside BHDDA seem to be unaware of the workforce shortage issues and are identifying performance issues that are caused by workforce shortages – yet not recognized as such by BHDDA staff.
8. Clearly needed are:
 - a. front end investments in graduate and undergraduate education in human services fields: scholarships and outreach/marketing
 - b. expansion of loan forgiveness programs, including the National Health Services Corps loan forgiveness program
 - c. Working with BHDDA to aggressively take on workforce issues (at all levels of the mental health workforce, including SUD)
 - d. A reduction in the paperwork and other administrative burden in the public system

NEW FUNDING

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