



FINANCE COMMITTEE

September 10, 2021 – 8 a.m.

376 E. Apple Ave. Muskegon, MI 49442

**Committee Chair: John Snider
Committee Vice-Chair: Janet Thomas**

AGENDA

- | | | |
|----|--|-------------|
| 1. | Call to Order | Quorum |
| 2. | Approval of Minutes | |
| | Approval of the Minutes of August 20, 2021
(Attachment #1 – pg. 1) | Action |
| 3. | Items for Consideration | |
| A. | Approval of Expenditures for August 2021
(Attachment # – pg. 5) | Action |
| B. | Interim Balance Sheets of August 2021
(Attachment #3 – pg. 6) | Information |
| C. | HealthWest Expenditures Financial Statement
(Attachment #4 – pg. 9) | Information |
| D. | HealthWest Finance Update – Fees and Inpatient Summary
(Attachment #5 – pg. 15) | Information |
| E. | HealthWest Budget Variance Analysis Report
(Attachment #6 – pg. 16) | Information |
| F. | Month End Projection Trends
(Attachment #7 – pg. 19) | Information |
| G. | Medicaid Eligibles Report
(To Be Distributed at Full Board) | Information |
| H. | Authorization to Purchase a New Badge Machine Along with
Related Supplies and Software from EPS
(Attachment #8 – pg. 20) | Action |
| I. | Authorization to Pay Invoice from CARF International for the
Upcoming Survey
(Attachment #9 – pg. 23) | Action |

Main Office

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| J. | Authorization to Contract with the Vendors/Providers in Attachment A for FY22
(Attachment #10 – pg. 29) | Action |
| K. | Authorization to Sign a Single Case Agreement with Eisenhower Center
(Attachment #11 – pg. 49) | Action |
| L. | Authorization to Approve the Enclosed List of Landlords for HUD Grant Funding for FY22
(Attachment #12 – pg. 50) | Action |
| M. | Authorization to Contract with RMS Recycling and Disposal for Services at the Mental Health Center
(Attachment #13 – pg. 51) | Action |
| N. | Authorization to Continue Contracting with the Substance Use Disorder Service Vendors/Providers Listed in Attachment A
(Attachment #14 – pg. 52) | Action |
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4. Old Business
 5. New Business
 6. Communications
 7. Director's Comments
 8. Audience Participation
 9. Adjournment

HEALTHWEST

FINANCE COMMITTEE MEETING MINUTES

Friday, August 20, 2021

8:00 a.m.

CALL TO ORDER

The regular meeting of the Finance Committee was called to order by Chair Snider at 8:02 a.m.

ROLL CALL

Committee Members Present: John Snider, Janet Thomas, Dr. Remington Sprague, Commissioner Marcia Hovey-Wright, Commissioner Charles Nash, Stephanie Umlor

Committee Members Virtual: Jeff Fortenbacher (Muskegon, MI)

Also Present: Brandy Carlson, Amber Berndt, Julia Rupp, Wesley Woods, Cece Riley, Catherine Kloska, Mike Kimble, Kelly France, Gary Ridley, Jason Bates, Matt Plaska

MINUTES

It was moved by Ms. Thomas, seconded by Dr. Sprague, to approve the minutes of the July 16, 2021, meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

A. Approval of Expenditures for July 2021

It was moved by Commissioner Nash, seconded by Dr. Sprague, to approve expenditures for the month ending June 30, 2021, in the total amount of \$6,952,832.90.

MOTION CARRIED.

B. Interim Balance Sheets of July 2021

Ms. Carlson presented the Interim Balance Sheets of July 2021, noting that there was a negative cash balance of (\$6,994,442.14) for Fund 2220. Fund 7930 has a positive cash balance of \$472,398.83.

C. HealthWest Expenditures Financial Statement

Ms. Carlson presented the HealthWest Expenditure report for July 2021 which shows the estimated true variance to date of 11,463,914. Expenditures are under budget to date.

D. Finance Update – Fees and Inpatient Summary

The Substance Abuse Fee Report has positive variance of \$175,557 through the month of July 2021. It should be noted that this variance report is based on the budget approved by the HealthWest Board during the month of June 2021.

The Other Fees Report has a positive total variance of (\$2,306,691) through the month of July 2021. The variance report is based on the budget approved by the HealthWest Board during the month of June 2021.

E. Budget Variance Analysis Report

Our expenditure budget variance based on the budget approved by the HealthWest Board during the month of July 2021 is \$11,463,914. With contingencies for COVID premium pay in the amount of \$116,855 has been recognized. I have also recognized a decrease in revenue should the pandemic situation start to improve and MDHHS reopens Medicaid and Healthy MI reporting requirements from their population. I utilized a 15.5% decrease in the population as a whole past on historical data, for a total amount of \$501,951 per month, this would leave HealthWest with a net variance of approximately \$9,344,208 after the first ten months of the fiscal year. Due to the different periods of the budget year that these variances are calculated and the large negative swing in revenue, this would prorate out to a variance of approximately \$10,666,332.

However, this figure does not really give us a true picture of where we stand as we are not able to use the different funding sources (i.e., State GF and Medicaid, etc.) to offset each other’s shortfalls. Therefore, a truer picture would be as follows:

Behavioral Health Traditional Medicaid	\$ 7,833,412
Behavioral Health Healthy Michigan	\$ 846,567
Autism	\$ 345,658
State General Fund	\$ 23,963
Substance Use Funds	\$ 1,616,732
TOTAL	\$10,666,332

F. Month End Projection Trends

Ms. Carlson presented the month-end projection trends for board member review.

G. Medicaid Eligibles by Program

The Medicaid Eligibles graphs were provided for review.

H. Authorization to Accept the MDHHS Grant Titled “Adult SMI Covid-19 Supplemental Grant”

It was moved by Ms. Thomas, seconded by Ms. Umlor, to authorize acceptance of the above grant titled “Adult SMI Covid-19 Supplemental Grant” funded by MDHHS effective June 1, 2021, through March 31, 2023, in the amount of \$721.389.00.and Compliance audits to a total cost of \$55,000.00 through September 30, 2021.

MOTION CARRIED.

I. Authorization to Accept the MDHHS Grant Titled "Youth SED Covid-19 Supplemental Grant"

It was moved by Dr. Sprague, seconded by Ms. Thomas, to authorize acceptance of the above grant titled "Youth SED Covid-19 Supplemental Grant" funded by MDHHS effective June 1, 2021, through March 31, 2021, in the amount of \$391,200.00.

MOTION CARRIED.

J. Authorization to Purchase Verkada Security Cameras for Three (3) HealthWest Building Locations

It was moved by Dr. Sprague, seconded by Commissioner Hovey-Wright, to authorize the HealthWest Board to purchase, install and license Verkada Security Cameras for the locations on Apple Avenue, Terrace Street and Peck Street by inaCOMP at a cost of no more than \$65,676.21 as quoted on INAQ14333.

MOTION CARRIED.

K. Authorization to Distribute Covid Provider Relief Funds to Those Listed in Attachment A

It was moved by Ms. Thomas, seconded by Commissioner Hovey-Wright, to authorize Covid Provider Relief Funds totaling \$199,020.00 to providers listed on Attachment A, through funding provided by the LRE.

MOTION CARRIED.

L. Authorization to Purchase Services from Maner Costerisan for Implementation Assistance with the General Ledger

It was moved by Commissioner Nash, seconded by Commissioner Hovey-Nash, to authorize the HealthWest Executive Director to purchase implementation services from Maner Costerisan in the amount of \$45,329.00 for their assistance in the implementation of Sage Intacct's general ledger software and effective August 5, 2021.

MOTION CARRIED.

M. Authorization to Approve the Increase in Expenditures for West Shore Medical, Trinity Health Pharmacy, David McElfish, and Recovery Cooperative

It was moved by Ms. Thomas, seconded by Ms. Umlor, to authorize the HealthWest Executive Director to approve the increase in projected expenditures as stated above for West Shore Medical, Trinity Health Pharmacy, David McElfish, and Recovery Cooperative totaling \$90,500.00, effective October 1, 2020 through September 30, 2021.

MOTION CARRIED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

There were no communications.

DIRECTOR'S COMMENTS

Ms. Rupp spoke a length regarding the upcoming changes set to occur October 1, 2021 to include the general ledger, State coding changes, the on-going hiring crisis, the settlement agreement, and our ehr implementation.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 9:00 a.m.

Respectfully,

John Snider
Committee Chair

JS/ab

**PRELIMINARY MINUTES
To be approved at the Finance Meeting on
September 10, 2021**

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE September 10, 2021	REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Expenditures for the month of August totaled \$6,884,161.36. Some unusual expenditures for the month include amounts of \$471,935.07 to Cherry Street Services for multiple months of SUD services, \$183,504.18 to Flatrock Manor for 2 months of specialized residential services, \$447,339.92 to HGA for 2 months of specialized residential services, \$340,774.00 to Mercy Health Partners for multiple months of inpatient services, and \$774,351.80 to MOKA for multiple months of specialized residential services.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to approve expenditures for the month ending August, in the total amount of \$6,884,161.36.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

CASH BALANCES IN THE TWO FUNDS FOR FY 2021

	UPDATED		
	MENTAL HEALTH	CMH CLIENT	TOTAL ALL
AUGUST, 2020	(\$9,141,816)	\$371,975	(\$8,769,841)
SEPT. PRELIM., 2020	(\$9,695,962)	\$770,286	(\$8,925,675)
OCTOBER, 2020	(\$6,362,883)	\$719,746	(\$5,643,137)
NOVEMBER, 2020	(\$7,069,161)	\$619,232	(\$6,449,930)
DECEMBER, 2020	(\$2,663,820)	\$931,381	(\$1,732,439)
JANUARY, 2021	(\$2,387,436)	\$753,276	(\$1,634,160)
FEBRUARY, 2021	(\$6,148,027)	\$824,454	(\$5,323,573)
MARCH, 2021	(\$1,994,706)	\$840,545	(\$1,154,162)
APRIL, 2021	(\$3,708,848)	\$1,321,606	(\$2,387,241)
MAY, 2021	(\$3,924,224)	\$973,783	(\$2,950,440)
JUNE, 2021	(\$5,065,277)	\$732,340	(\$4,332,937)
JULY, 2021	(\$6,994,442)	\$458,589	(\$6,535,853)
AUGUST, 2021	(\$7,733,030)	\$467,724	(\$7,265,306)

7-Sep-21 BC (Cash Balances in the Different Funds)

**COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 2220
MENTAL HEALTH
August 31, 2021**

ASSETS	THIS YEAR	LAST YEAR
Cash in Bank	(7,733,030.24)	(9,142,685.37)
Imprest (Petty) Cash	2,700.00	2,700.00
Due from Credit Cards	(8,910.70)	-
Accounts Receivable	492,025.51	224,242.97
Due From Other Funds	(45,104.71)	8,133.17
Prepaid Items	200,815.18	(17,572.85)
Due from other governments	7,230,835.77	(9,942,615.58)
Total Assets	<u>\$ 139,330.81</u>	<u>\$ (18,867,797.66)</u>
 LIABILITIES AND EQUITY		
Accounts Payable	\$ 85,569.80	\$ 546,331.19
Undistributed Receipts	(90,398.12)	(19,488.67)
HAB Supports Waiver	349,457.03	-
Medicaid Children's Waiver	138,382.89	29,541.05
Medicaid SED Waiver	116,977.47	42,819.02
State Advance	1,338,095.87	-
Capitation Medicaid	2,708,382.89	-
Medicaid - B3 Services	14,048,510.90	-
Accrued Wages and Fringes	143,491.00	155,998.00
Medicaid - Healthy Michigan	2,542,157.22	-
Medicaid - Autism	1,617,786.82	-
SA Federal Pass Thru	(987,982.24)	(10,228.00)
SA State Plan Medicaid	(72,612.54)	-
SA B3 Services	(342.73)	-
SA Healthy Michigan	954,531.30	-
Due to Federal	3,993.00	3,993.00
Unearned Revenue - Lilac St Donation	50,100.00	50,000.00
Total Liabilities and Equity	<u>\$ 22,946,100.56</u>	<u>\$ 798,965.59</u>
 DEFERRED INFLOWS OF RESOURCES		
Deffered Medicaid fee for services and capitation	<u>\$ 12,848,986.68</u>	<u>\$ 11,484,134.78</u>
Fund Balance at beginning of year	(12,350,237.25)	(11,994,737.18)
Nonspendable FB-Prepays	6,659.34	
**Total Fund Balance	<u>\$ (12,343,577.91)</u>	<u>\$ (11,994,737.18)</u>
 TOTAL LITABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE		
	<u>\$ 23,451,509.33</u>	<u>\$ 288,363.19</u>
 NET OF REVENUES VS EXPENDITURES		
	<u>\$ (23,312,178.52)</u>	<u>\$ (19,156,160.85)</u>
 Transferred to County Equipment Revolving Account for:		
Mental Health Center Building (6660-0000-349220)	\$2,699,536.50	\$2,740,719.58
Future Equipment Purchases (6660-0000-349222)	\$35,542.14	\$20,444.18

**COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 7930
CMH CLIENT FUNDS
August 31, 2021**

ASSETS	THIS YEAR	LAST YEAR
Cash	\$ 467,724.06	\$ 701,131.46
Imprest Cash	\$ 1,284.63	\$ 11,747.86
Accounts Receivable	\$ 177.00	\$ 177.00
Due From Other Funds	\$ -	\$ -
Total Assets	<u>\$ 469,185.69</u>	<u>\$ 713,056.32</u>
 LIABILITIES AND EQUITY		
Accounts Payable	\$ -	\$ 3,193.92
Due to Other Funds	\$ 5,120.14	\$ 4,727.63
Interest Payable	\$ 2,245.98	\$ 2,080.17
Undistributed Receipts	\$ 461,819.57	\$ 703,054.60
	<u>\$ 469,185.69</u>	<u>\$ 713,056.32</u>

**HEALTHWEST
MEMORANDUM**

DATE: September 10, 2021
TO: HealthWest Board Members
FROM: Brandy Carlson – Chief Financial Officer
SUBJECT: HealthWest Expenditure Report

Attached is the expenditure report compared to the Budget for FY2021. This is based on the budget approved by the HealthWest Board during the month of June 2021. As you can see, expenditures are under the budget to date. The following is a brief explanation of the main variances.

- B. CCBHC GRANT – Contractual services and Planning Adjustments less than anticipated.
- N. SUD CONTRACTUAL SERVICES – Contractual services higher than anticipated.
- P. SUD INTERNAL SERVICES – Salary and fringe costs less than anticipated.
- Q. SYSTEM OF CARE GRANT – Salary and fringe costs less than anticipated.
- R. MI ADULT INPATIENT – Contractual service costs higher than anticipated.
- S. MI CHILD INPATIENT – Contractual service costs higher than anticipated.
- W. DD SUPPORTS COORDINATION - Salary and fringe costs, building repairs and maintenance, less than anticipated.
- Y. MI ADULT SUPPORTS COORDINATION – Salary and fringe costs, equipment Repair and Maintenance and Equipment Lease costs less than anticipated.
- AA. DD VOCATIONAL SERVICES – DD Skill Building services less than anticipated.
- BB. IN HOME SUPPORT SERVICES – Contractual services higher than anticipated.
- HH. JUVENILE JUSTICE TEAM – Salary and fringe costs less than anticipated.
- KK. AUTISM PROGRAM – Contractual services less than anticipated.
- MM. TRANSITION AGE TEAM – Salary and fringe costs are less than anticipated.
- QQ. HOME BASED – Salary and fringe costs are less than anticipated.
- TT. DD OUTPATIENT – Salary and fringe costs are less than anticipated.
- UU. INTAKE/CRISES INTERVENTION – Salary and fringe costs less than anticipated, largely due to a transfer of staff and the budget increase.
- VV. INTEGRATED HEALTH CLINIC – Salary and fringe costs are less than anticipated.
- XX. ASSESSMENT INTAKE – Salary and fringe costs less than anticipated.
- DDD. HEALTHWEST CRISIS RESIDENTIAL – Salary and fringe costs less than anticipated.

FFF. DD RESIDENTIAL – Specialized residential service costs are less than anticipated.

GGG. MI ADULT RESIDENTIAL – Specialized residential service costs are less than anticipated.

OOO. IS MANAGEMENT – Supplies and contractual service costs are less than anticipated to date.

PPP. QI AND TRAINING – Salary and fringe costs are less than anticipated.

QQQ. MANAGED CARE ADMINISTRATION – Salary and fringe costs are less than anticipated.

RRR. MANAGED CARE FINANCE – Salary and fringe costs are less than anticipated.

BC/ab

BUDGET COMPARISON SUMMARY REPORT FOR PERIOD ENDING 8/31/21

	DEPARTMENT NAME	ANNUAL BUDGET	AVERAGE MONTHLY BUDGET	CURRENT MONTH EXPENDITURES	CURRENT YEAR-TO-DATE BUDGET	EXPENDITURES TO DATE	YEAR-TO-DATE VARIANCES
A.	JUSTICE AND MH COLLABORATION	\$446,682	\$37,224	\$21,690	\$409,464	\$333,051	\$76,413
B.	CCBHC GRANT	\$1,295,206	\$107,934	\$94,186	\$1,187,274	\$855,661	\$331,613
C.	COMMUNITY HEALTH INNOVATION	\$137,258	\$11,438	\$887	\$125,818	\$81,866	\$43,952
D.	YOUTH CRISIS RESIDENTIAL	\$82,482	\$6,873	\$0	\$75,603	\$1,003	\$74,600
E.	JUVENILE URGENT RESPONSE TEAMS	\$222	\$19	\$0	\$209	\$111	\$98
F.	CONNECTING VETERANS-MUSKEGON CO. PROJECT	\$147,000	\$12,250	\$8,837	\$134,750	\$107,279	\$27,471
G.	WRAPAROUND SERVICES	\$1,079,673	\$89,973	\$97,503	\$989,703	\$852,660	\$137,043
H.	COURT COLLABORATION	\$598,213	\$49,851	\$76,887	\$548,361	\$643,143	(\$94,782)
I.	HUD SUPPORTED HOUSING GRANT	\$125,023	\$10,419	\$5,008	\$114,609	\$63,116	\$51,493
J.	HUD SUPPORTED HOUSING GRANT #2	\$20,123	\$1,677	\$1,252	\$18,447	\$22,618	(\$4,171)
K.	HUD SUPPORTED HOUSING GRANT #4	\$25,686	\$2,141	\$1,650	\$23,551	\$18,774	\$4,777
L.	HUD SUPPORTED HOUSING GRANT #3	\$25,707	\$2,142	\$1,252	\$23,562	\$16,758	\$6,804
M.	COMMUNITY BENEFIT/PREVENTION	\$367,756	\$30,646	\$4,970	\$337,106	\$157,654	\$179,452
N.	SUD CONTRACTUAL SERVICES	\$3,566,569	\$297,214	\$639,008	\$3,269,354	\$3,612,366	(\$343,012)
O.	SAMHSA INTEGRATED HEALTH CARE	\$201,439	\$16,787	\$9,402	\$184,657	\$78,548	\$106,109
P.	SUD INTERNAL SERVICES	\$1,123,218	\$93,601	\$12,445	\$1,029,611	\$603,862	\$425,749
Q.	SYSTEM OF CARE GRANT	\$2,376,863	\$198,072	\$159,993	\$2,178,792	\$1,320,677	\$858,115
R.	MI ADULT INPATIENT	\$2,144,539	\$178,712	\$453,613	\$1,965,832	\$2,040,715	(\$74,883)
S.	MI CHILD INPATIENT	\$218,762	\$18,230	\$32,181	\$200,530	\$334,072	(\$133,542)
T.	DD CLINIC	\$0	\$0	\$39,646	\$0	\$89,301	(\$89,301)
U.	VOCATIONAL SERVICES	\$468,655	\$39,055	\$26,061	\$429,605	\$359,555	\$70,050
V.	CLUB INTERACTIONS	\$676,490	\$56,374	\$38,277	\$620,114	\$517,372	\$102,742
W.	DD SUPPORTS COORDINATION	\$5,806,762	\$483,897	\$437,742	\$5,322,867	\$4,295,542	\$1,027,325
X.	HIGH INTENSITY SUPPORTS COORDINATION	\$831,796	\$69,316	\$17,296	\$762,476	\$586,834	\$175,642
Y.	MI ADULT SUPPORTS COORDINATION	\$3,659,939	\$304,995	\$248,737	\$3,354,945	\$2,525,222	\$829,723
Z.	MI ADULT VOCATIONAL SERVICES	\$20,110	\$1,676	\$0	\$18,436	\$0	\$18,436
AA.	DD VOCATIONAL SERVICES	\$1,039,343	\$86,612	\$63,315	\$952,732	\$593,095	\$359,637
BB.	IN HOME SUPPORT SERVICES	\$2,524,803	\$210,400	\$413,254	\$2,314,400	\$2,321,267	(\$6,867)
CC.	CONSUMER RUN PROGRAM	\$124,000	\$10,333	\$3,565	\$113,663	\$115,634	(\$1,971)
DD.	DD RESPITE	\$311,635	\$25,970	\$42,521	\$285,670	\$336,028	(\$50,358)
EE.	HEALTH SERVICES	\$350,611	\$29,218	\$22,543	\$321,398	\$184,383	\$137,015
FF.	MI CHILD RESPITE	\$5,238	\$437	\$1,400	\$4,807	\$1,400	\$3,407
GG.	YOUTH BEHAVIORAL SUPPORT TEAM	\$328,529	\$27,377	\$17,490	\$301,147	\$230,701	\$70,446
HH.	JUVENILE JUSTICE TEAM	\$806,951	\$67,246	\$50,595	\$739,706	\$449,776	\$289,930
II.	PEER SUPPORT SERVICES	\$345,890	\$28,824	(\$6,553)	\$317,064	\$168,187	\$148,877
JJ.	YOUTH COMMUNITY BASED SERVICES	\$2,076,508	\$173,042	\$64,137	\$1,903,462	\$1,786,374	\$117,088
KK.	AUTISM PROGRAM	\$4,272,206	\$356,017	\$259,545	\$3,916,187	\$2,943,726	\$972,461
LL.	MI OUTPATIENT	\$1,335,837	\$111,320	(\$18,474)	\$1,224,520	\$996,242	\$228,278

BUDGET COMPARISON SUMMARY REPORT

FOR PERIOD ENDING 8/31/21

	DEPARTMENT NAME	ANNUAL BUDGET	AVERAGE MONTHLY BUDGET	CURRENT MONTH EXPENDITURES	CURRENT YEAR-TO-DATE BUDGET	EXPENDITURES TO DATE	YEAR-TO-DATE VARIANCES
MM.	TRANSITION AGE TEAM	\$1,327,317	\$110,610	\$59,028	\$1,216,710	\$784,813	\$431,897
NN.	NURSING	\$0	\$0	(\$208,968)	\$0	(\$127,305)	\$127,305
OO.	PSYCHIATRY	\$0	\$0	\$120,792	\$0	\$252,772	(\$252,772)
PP.	ACT	\$828,064	\$69,005	\$70,345	\$759,055	\$629,351	\$129,704
QQ.	HOME BASED	\$1,304,181	\$108,682	\$52,881	\$1,195,502	\$890,315	\$305,187
RR.	HOMELESS PROJECT	\$40,994	\$3,416	\$98	\$37,576	\$10,255	\$27,321
SS.	INFANT M.H. HOME BASED TEAM	\$575,260	\$47,938	\$67,211	\$527,318	\$636,937	(\$109,619)
TT.	DD OUTPATIENT	\$1,119,356	\$93,280	\$9,268	\$1,026,080	\$724,458	\$301,622
UU.	INTAKE/CRISES INTERVENTION	\$3,419,292	\$284,941	\$125,516	\$3,134,351	\$2,203,979	\$930,372
VV.	INTEGRATED HEALTH CLINIC	\$900,460	\$75,038	\$57,144	\$825,418	\$570,826	\$254,592
WW.	MI ADULT PARTIAL HOSPITALIZATION	\$43,055	\$3,588	\$0	\$39,468	\$17,300	\$22,168
XX.	ASSESSMENT INTAKE	\$1,767,871	\$147,323	\$148,104	\$1,620,553	\$1,123,866	\$496,687
YY.	YOUTH OUTPATIENT	\$217,043	\$18,087	\$7,485	\$198,957	\$88,155	\$110,802
ZZ.	INJECTION CLINIC	\$327,018	\$27,252	\$86,449	\$299,772	\$196,870	\$102,902
AAA.	GROUP SERVICES	\$218,518	\$18,210	\$20,570	\$200,310	\$135,746	\$64,564
BBB.	JAIL MEDICAL	\$639,120	\$53,260	\$83,119	\$585,860	\$501,705	\$84,155
CCC.	INTENSIVE CRISIS STABILIZATION TEAM	\$0	\$0	\$13,650	\$0	\$65,005	(\$65,005)
DDD.	HEALTHWEST CRISIS RESIDENTIAL	\$1,904,332	\$158,694	\$90,104	\$1,745,634	\$1,154,964	\$590,670
EEE.	CHILDREN'S WAIVER SERVICES	\$145,053	\$12,088	\$1,099	\$132,968	\$6,720	\$126,248
FFF.	MI CHILD RESIDENTIAL	\$50,452	\$4,204	\$0	\$46,244	\$32,523	\$13,721
GGG.	DD RESIDENTIAL	\$14,592,623	\$1,216,052	\$1,913,400	\$13,376,572	\$11,185,471	\$2,191,101
HHH.	MI ADULT RESIDENTIAL	\$4,313,908	\$359,492	\$146,516	\$3,954,412	\$2,057,907	\$1,896,505
III.	MEDICATED ASSISTED TREATMENT	\$88,303	\$7,359	\$8,658	\$80,949	\$60,525	\$20,424
JJJ.	POST OVERDOSE RAPID RESPONSE	\$49,890	\$4,158	\$13,679	\$45,738	\$52,464	(\$6,726)
KKK.	CLERICAL SERVICES	\$0	\$0	\$62,685	\$0	\$68,852	(\$68,852)
LLL.	LOBBY SERVICES	\$227,910	\$18,993	\$42,052	\$208,923	\$119,861	\$89,062
MMM.	UTILIZATION MANAGEMENT	\$690,264	\$57,522	\$52,366	\$632,742	\$514,282	\$118,460
NNN.	NETWORK DEVELOPMENT	\$161,657	\$13,471	\$13,813	\$148,181	\$101,956	\$46,225
OOO.	IS MANAGEMENT	\$1,031,921	\$85,993	\$93,999	\$945,923	\$397,602	\$548,321
PPP.	QI AND TRAINING	\$733,054	\$61,088	\$37,834	\$671,968	\$382,170	\$289,798
QQQ.	MANAGED CARE ADMINISTRATION	\$2,596,199	\$216,350	\$318,083	\$2,379,850	\$2,610,825	(\$230,975)
RRR.	MANAGED CARE FINANCE	\$1,087,121	\$90,593	\$111,436	\$996,523	\$783,403	\$213,120
SSS.	CUSTOMER SERVICES	\$226,392	\$18,866	\$24,916	\$207,526	\$208,260	(\$734)
TTT.	TRAINING	\$0	\$0	\$16,878	\$0	\$31,990	(\$31,990)
GRAND TOTAL		\$79,594,349	\$6,632,865	\$7,002,073	\$72,961,515	\$58,119,396	\$14,842,119

	DEPARTMENT NAME	CURRENT YEAR-TO-DATE BUDGET	EXPENDITURES TO DATE	YEAR-TO-DATE VARIANCES	PAYROLL LAG	CONTRACTURAL/ BILLING LAG	OTHER	ESTIMATED TRUE VARIANCE
A.	JUSTICE AND MH COLLABORATION	\$409,464	\$333,051	\$76,413	\$2,558	(\$78,971)		\$0
B.	CCBHC GRANT	\$1,187,274	\$855,661	\$331,613	\$6,134	(\$1,839)		\$335,908
C.	COMMUNITY HEALTH INNOVATION	\$125,818	\$81,866	\$43,952	\$694	(\$44,646)		\$0
D.	YOUTH CRISIS RESIDENTIAL	\$75,603	\$1,003	\$74,600		(\$74,600)		(\$0)
E.	JUVENILE URGENT RESPONSE TEAMS	\$209	\$111	\$98		(\$98)		\$0
F.	CONNECTING VETERANS-MUSKEGON CO. PROJECT	\$134,750	\$107,279	\$27,471	\$471	(\$27,943)		(\$0)
G.	WRAPAROUND SERVICES	\$989,703	\$852,660	\$137,043	\$6,526	(\$143,569)		\$0
H.	COURT COLLABORATION	\$548,361	\$643,143	(\$94,782)	\$2,573		\$92,209	\$0
I.	HUD SUPPORTED HOUSING GRANT	\$114,609	\$63,116	\$51,493		(\$51,493)		(\$0)
J.	HUD SUPPORTED HOUSING GRANT #2	\$18,447	\$22,618	(\$4,171)			\$4,171	\$0
K.	HUD SUPPORTED HOUSING GRANT #4	\$23,551	\$18,774	\$4,777		(\$4,777)		\$0
L.	HUD SUPPORTED HOUSING GRANT #3	\$23,562	\$16,758	\$6,804		(\$6,804)		\$0
M.	COMMUNITY BENEFIT/PREVENTION	\$337,106	\$157,654	\$179,452	\$1,393	(\$180,875)		(\$30)
N.	SUD CONTRACTUAL SERVICES	\$3,269,354	\$3,612,366	(\$343,012)		(\$361,235)		(\$704,247)
O.	SAMHSA INTEGRATED HEALTH CARE	\$184,657	\$78,548	\$106,109	\$1,161	(\$107,270)		(\$0)
P.	SUD INTERNAL SERVICES	\$1,029,611	\$603,862	\$425,749	\$5,546	(\$3,605)		\$427,689
Q.	SYSTEM OF CARE GRANT	\$2,178,792	\$1,320,677	\$858,115	\$12,101	(\$22,024)		\$848,192
R.	MI ADULT INPATIENT	\$1,965,832	\$2,040,715	(\$74,883)	\$0	(\$204,076)		(\$278,959)
S.	MI CHILD INPATIENT	\$200,530	\$334,072	(\$133,542)	\$0	(\$33,404)		(\$166,946)
T.	DD CLINIC	\$0	\$89,301	(\$89,301)	\$2,758		\$86,543	(\$0)
U.	VOCATIONAL SERVICES	\$429,605	\$359,555	\$70,050	\$2,690	(\$72,740)		(\$0)
V.	CLUB INTERACTIONS	\$620,114	\$517,372	\$102,742	\$3,280	(\$106,023)		(\$0)
W.	DD SUPPORTS COORDINATION	\$5,322,867	\$4,295,542	\$1,027,325	\$26,631	(\$37,975)		\$1,015,981
X.	HIGH INTENSITY SUPPORTS COORDINATION	\$762,476	\$586,834	\$175,642	\$4,052	(\$179,694)		(\$0)
Y.	MI ADULT SUPPORTS COORDINATION	\$3,354,945	\$2,525,222	\$829,723	\$18,109	(\$35,442)		\$812,390
Z.	MI ADULT VOCATIONAL SERVICES	\$18,436	\$0	\$18,436	\$0	(\$18,436)		\$0
AA.	DD VOCATIONAL SERVICES	\$952,732	\$593,095	\$359,637	\$0	(\$59,311)		\$300,326
BB.	IN HOME SUPPORT SERVICES	\$2,314,400	\$2,321,267	(\$6,867)	\$0	(\$232,124)		(\$238,991)
CC.	CONSUMER RUN PROGRAM	\$113,663	\$115,634	(\$1,971)	\$0		\$1,971	(\$0)
DD.	DD RESPITE	\$285,670	\$336,028	(\$50,358)	\$0		\$50,358	(\$0)
EE.	HEALTH SERVICES	\$321,398	\$184,383	\$137,015	\$0	(\$137,015)		\$0
FF.	MI CHILD RESPITE	\$4,807	\$1,400	\$3,407	\$0	(\$3,407)		\$0
GG.	YOUTH BEHAVIORAL SUPPORT TEAM	\$301,147	\$230,701	\$70,446	\$1,994	(\$72,440)		(\$0)
HH.	JUVENILE JUSTICE TEAM	\$739,706	\$449,776	\$289,930	\$4,094	(\$5,990)		\$288,034
II.	PEER SUPPORT SERVICES	\$317,064	\$168,187	\$148,877	\$1,983	(\$150,860)		(\$0)
JJ.	YOUTH COMMUNITY BASED SERVICES	\$1,903,462	\$1,786,374	\$117,088	\$11,747	(\$128,835)		\$0
KK.	AUTISM PROGRAM	\$3,916,187	\$2,943,726	\$972,461	\$19,893	(\$76,760)		\$915,594
LL.	MI OUTPATIENT	\$1,224,520	\$996,242	\$228,278	\$8,325	(\$236,603)		(\$0)
MM.	TRANSITION AGE TEAM	\$1,216,710	\$784,813	\$431,897	\$5,512	(\$1,622)		\$435,787
NN.	NURSING	\$0	(\$127,305)	\$127,305	\$7,002	(\$134,307)		\$0
OO.	PSYCHIATRY	\$0	\$252,772	(\$252,772)	\$17,656		\$235,116	\$0
PP.	ACT	\$759,055	\$629,351	\$129,704	\$3,905	(\$133,609)		\$0
QQ.	HOME BASED	\$1,195,502	\$890,315	\$305,187	\$7,189	(\$13,772)		\$298,604
RR.	HOMELESS PROJECT	\$37,576	\$10,255	\$27,321	\$226	(\$27,547)		(\$0)
SS.	INFANT M.H. HOME BASED TEAM	\$527,318	\$636,937	(\$109,619)	\$3,301		\$106,318	\$0
TT.	DD OUTPATIENT	\$1,026,080	\$724,458	\$301,622	\$5,932	(\$7,046)		\$300,508
UU.	INTAKE/CRISES INTERVENTION	\$3,134,351	\$2,203,979	\$930,372	\$8,764	(\$11,827)		\$927,309
VV.	INTEGRATED HEALTH CLINIC	\$825,418	\$570,826	\$254,592	\$3,033	(\$257,624)		\$0
WW.	MI ADULT PARTIAL HOSPITALIZATION	\$39,468	\$17,300	\$22,168	\$0	(\$22,168)		\$0
XX.	ASSESSMENT INTAKE	\$1,620,553	\$1,123,866	\$496,687	\$10,428	(\$8,112)		\$499,003
YY.	YOUTH OUTPATIENT	\$198,957	\$88,155	\$110,802	\$1,354	(\$112,156)		\$0

	DEPARTMENT NAME	CURRENT YEAR-TO-DATE BUDGET	EXPENDITURES TO DATE	YEAR-TO-DATE VARIANCES	PAYROLL LAG	CONTRACTURAL/ BILLING LAG	OTHER	ESTIMATED TRUE VARIANCE
ZZ.	INJECTION CLINIC	\$299,772	\$196,870	\$102,902	\$2,047	(\$104,949)		\$0
AAA.	GROUP SERVICES	\$200,310	\$135,746	\$64,564	\$1,465	(\$66,029)		(\$0)
BBB.	JAIL MEDICAL	\$585,860	\$501,705	\$84,155	\$3,603	(\$87,758)		(\$0)
CCC.	INTENSIVE CRISIS STABILIZATION TEAM	\$0	\$65,005	(\$65,005)	\$0		\$65,005	\$0
DDD.	HEALTHWEST CRISIS RESIDENTIAL	\$1,745,634	\$1,154,964	\$590,670	\$9,908	(\$140)		\$600,437
EEE.	CHILDREN'S WAIVER SERVICES	\$132,968	\$6,720	\$126,248		(\$126,248)		\$0
FFF.	MI CHILD RESIDENTIAL	\$46,244	\$32,523	\$13,721		(\$13,721)		\$0
GGG.	DD RESIDENTIAL	\$13,376,572	\$11,185,471	\$2,191,101		(\$1,118,549)		\$1,072,552
HHH.	MI ADULT RESIDENTIAL	\$3,954,412	\$2,057,907	\$1,896,505		(\$205,787)		\$1,690,718
III.	MEDICATED ASSISTED TREATMENT	\$80,949	\$60,525	\$20,424		(\$20,424)		(\$0)
JJJ.	POST OVERDOSE RAPID RESPONSE	\$45,738	\$52,464	(\$6,726)			\$6,726	\$0
KKK.	CLERICAL SERVICES	\$0	\$68,852	(\$68,852)	\$6,605		\$62,247	(\$0)
LLL.	LOBBY SERVICES	\$208,923	\$119,861	\$89,062	\$1,528	(\$90,591)		(\$0)
MMM.	UTILIZATION MANAGEMENT	\$632,742	\$514,282	\$118,460	\$4,290	(\$122,750)		(\$0)
NNN.	NETWORK DEVELOPMENT	\$148,181	\$101,956	\$46,225	\$1,739	(\$47,964)		\$0
OOO.	IS MANAGEMENT	\$945,923	\$397,602	\$548,321	\$5,220	(\$10,561)		\$542,980
PPP.	QI AND TRAINING	\$671,968	\$382,170	\$289,798	\$5,718	(\$10,924)		\$284,592
QQQ.	MANAGED CARE ADMINISTRATION	\$2,379,850	\$2,610,825	(\$230,975)	\$10,610		\$572,327	\$351,961
RRR.	MANAGED CARE FINANCE	\$996,523	\$783,403	\$213,120	\$9,614	(\$9,082)		\$213,652
SSS.	CUSTOMER SERVICES	\$207,526	\$208,260	(\$734)	\$1,963	(\$1,230)		(\$0)
TTT.	TRAINING	\$0	\$31,990	(\$31,990)	\$0		\$31,990	(\$0)
GRAND TOTAL		\$72,961,515	\$58,119,396	\$14,842,119	\$283,325	(\$5,667,381)	\$1,314,981	\$10,773,045

08-Sep-21 BC (Budget Comparison Summary)

PAGE 2 OF 2

HEALTHWEST
MEMORANDUM

DATE: September 10, 2021
TO: HealthWest Board Members
FROM: Brandy Carlson, Chief Financial Officer
SUBJECT: Finance Update – Fees

1. Substance Abuse Fees Report

Below is a summary of the Substance Abuse Fee Report for revenues for Fiscal Year 2021. It should be noted that this variance report is based on the budget approved by the HealthWest Board during the month of June 2021.

Item	Budget	Actual	Variance
Federal Pass Through	877,400	799,056	(78,344)
State Plan Medicaid	1,517,547	1,670,808	153,261
B3 Services	-0-	(38)	(38)
Healthy Michigan	3,200,575	3,544,256	343,681
State Disability Assistance	-0-	33,913	33,913
PA 2	254,030	7,310	(246,720)
State Opioid Response Grant	188,752	176,328	(12,424)
Third Party Fees	9,405	13,176	3,771
Total	6,047,709	6,244,809	197,100

2. All Other Fees Report

Below is a summary of the Fee Report for revenues received for Fiscal Year 2021. It should be noted that this variance report is based on the budget approved by the HealthWest Board during the month of June 2021.

Item	Budget	Actual	Variance
Medicaid-State Plan	26,552,329	23,912,048	(2,640,281)
HAB Supports Waiver	6,991,445	8,923,799	1,932,354
Medicaid – b3 Services	12,401,552	17,201,340	4,799,788
Medicaid Healthy Michigan	5,352,976	5,918,265	565,289
Autism	2,147,161	2,925,463	778,302
Children's Waiver	349,167	439,947	90,780
SED Waiver	295,638	292,760	(2,878)
DCW	4,389,263	-0-	(4,389,263)
Third Party Fees	911,011	477,464	(433,547)
Total	59,390,542	60,091,086	700,544

BC/ab

HEALTHWEST
MEMORANDUM

DATE: September 10, 2021
TO: HealthWest Board Members
FROM: Brandy Carlson – Chief Financial Officer
SUBJECT: Budget Variance Analysis Report

Attached is the Budget Variance Analysis Report for local programs for FY2021. Please be aware that this is based on the budget approved by the HealthWest Board during the month of June 2021.

Following is a discussion of some of these variances:

- MH Fee Collections – Due to the time of the month that this board meeting is, many August payments have not been received yet. Therefore, I added projected dollars that we are to receive for August payments in the month of September based on the LRE projections. Through month of August, I am projecting a small decrease in Mental Health Capitated payments. With that, I do anticipate this will continue to stay in the positive through the last month of the fiscal year.
- Other Revenues Differential – Federal and State Grant payments are coming in slower than anticipated. This is expected to improve as we close out the year.
- Salary & Fringes – Through the month of August, HealthWest continued to have a positive variance.
- Contractual Services – Contractual services continues to show a positive variance but as you will note, it did have another decline for the month of August.

Our expenditure budget variance based on the budget approved by the HealthWest Board during the month of August 2021 is \$10,773,045. With contingencies for COVID premium pay in the amount of \$97,354 has been recognized. I have also recognized a decrease in revenue should the pandemic situation start to improve and MDHHS reopens Medicaid and Healthy MI reporting requirements from their population. I utilized a 15.5% decrease in the population as a whole past on historical data, for a total amount of \$455,992 per month, this would leave HealthWest with a net variance of approximately \$8,369,536 after the first eleven months of the fiscal year. Due to the different periods of the budget year that these variances are calculated and the large negative swing in revenue, this would prorate out to a variance of approximately \$8,572,268.

However, this figure does not really give us a true picture of where we stand as we are not able to use the different funding sources (i.e., State GF and Medicaid, etc.) to offset each other's shortfalls. Therefore, a truer picture would be as follows:

Behavioral Health Traditional Medicaid	6,151,958
Behavioral Health Healthy Michigan	849,906
Autism	375,718
State General Fund	(119,605)
Substance Use Funds	1,314,291
TOTAL	\$8,572,268

BC/ab

BUDGETED VARIANCE ANALYSIS REPORT
FOR THE MONTH ENDING AUGUST 31, 2021

ITEM	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	TOTALS
REVENUES												
MH FEE COLLECTIONS *	(\$1,284,705)	\$2,629,507	\$344,654.25	\$1,066,049	\$486,772	(\$567,489)	(\$307,317)	\$2,308,748	(\$3,422,768)	\$607,268	(\$726,626)	\$1,134,093
SUD FEE COLLECTIONS*	(\$390,896)	\$509,638	\$63,268.00	\$70,525	\$153,577	\$85,479	(\$155,942)	\$829,165	(\$1,535,017)	\$544,711	\$18,822	\$193,328
COMMERCIAL INSURANCE	(\$38,657)	(\$66,814)	(\$66,050.81)	(\$65,858)	(\$8,652)	(\$66,050)	(\$66,050)	\$82,937	(\$83,674)	\$15,143	(\$429,776)	
OTHER REVENUES DIFFERENTIAL	(\$46,697)	(\$354,769)	(\$208,899)	(\$457,268)	\$306,265	(\$251,004)	(\$406,104)	(\$383,512)	(\$1,248,054)	(\$450,778)	\$401,258	(\$3,099,562)
OTHER CMH BOARDS DIFFERENTIAL **	\$0	\$0	(\$25,496)	(\$25,496)	(\$22,609)	(\$25,496)	(\$25,496)	(\$25,496)	\$69,656	(\$11,903)	(\$11,903)	(\$104,239)
OTHER ALLOCATION ADJUSTMENTS-STATE GRANT *	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES VARIANCE	(\$1,760,955)	\$2,717,562	\$107,476	\$587,952	\$915,353	(\$824,560)	(\$960,910)	\$2,662,853	(\$6,053,246)	\$605,624	(\$303,305)	(\$2,306,156)
EXPENDITURES												
SALARY AND FRINGES	\$714,348	\$620,284	(\$55,073)	\$380,630	\$408,000	\$381,224	\$721,179	\$138,096	\$3,982,838	\$493,273	\$505,787	\$8,290,587
RENT AND O & M ADJUSTMENTS:												
OTHER	\$34,079	\$58,467	\$832	(\$73,344)	\$1,615	\$16,094	\$1,204	(\$98,599)	\$400,105	\$23,201	\$65,974	\$429,629
OVERHEAD	\$26,133	\$103,556	(\$98,784)	(\$1,680)	\$108	\$10,591	\$32,851	(\$1,165)	(\$18,021)	(\$57,898)	\$24,880	\$20,571
UTILITIES	\$1,328	\$14,992	\$6,334	(\$28,653)	(\$8,652)	(\$8,170)	\$10,620	(\$10,169)	(\$17,925)	(\$6,024)	(\$6,364)	(\$52,684)
NET BUILDING ADJUSTMENTS	\$61,539	\$177,015	(\$91,618)	(\$103,676)	(\$6,929)	\$18,516	\$44,674	(\$109,933)	\$364,158	(\$40,721)	\$84,490	\$397,516
OTHER												
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$14,973)	(\$1,325)	\$251	(\$16,047)
CONTRACTUAL SERVICES	\$475,881	\$2,006,373	\$1,823,523	\$1,089,182	(\$1,601,421)	\$320,269	(\$1,132,540)	(\$392,838)	\$1,934,382	(\$1,169,684)	(\$1,189,872)	\$2,163,255
SUPPLIES	(\$2,509)	\$14,422	(\$9,899)	(\$71,438)	\$1,554	(\$8,283)	(\$4,055)	(\$24,310)	\$181,429	(\$51,608)	\$42,805	\$68,110
GENERAL LIABILITY/INSURANCE COSTS ***	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$47,589	\$37,296	\$0	\$0	\$84,885
PLANNING ADJUSTMENTS	(\$185,354)	(\$185,354)	(\$185,354)	(\$185,354)	(\$185,354)	(\$185,354)	(\$185,354)	\$1,297,478	(\$223,020.00)	(\$24,780.00)	(\$24,780.00)	(\$272,580)
STAFF DEVELOPMENT AND TRAINING	\$7,808	(\$7,997)	\$1,561	\$10,526	\$11,632	\$7,433	\$13,143	\$2,885	(\$7,123)	\$9,091	\$8,361	\$57,320
TRANSFERS	\$0	\$0	\$0	\$0	\$29,839	\$147,750	\$0	(\$117,911)	\$58,233	\$0	(\$117,911)	\$0
TOTAL OTHER	\$295,826	\$1,827,443	\$1,629,832	\$842,916	(\$1,743,750)	\$281,815	(\$1,308,805)	\$812,893	\$1,966,224	(\$1,238,305)	(\$1,281,397)	\$2,084,943
TOTAL EXPENDITURES VARIANCE	\$1,071,713	\$2,624,742	\$1,483,141	\$1,119,870	(\$1,342,679)	\$681,555	(\$542,951)	\$841,056	\$6,313,221	(\$785,753)	(\$691,119)	\$10,773,045
NET BUDGET VARIANCE	(\$689,242)	\$5,342,305	\$1,590,617	\$1,707,822	(\$427,326)	(\$143,005)	(\$1,503,861)	\$3,503,909	\$259,975	(\$180,129)	(\$994,425)	\$8,446,889

OTHER ANTICIPATED CONTINGENCIES	EST. COST
Contractual Services	\$0
Covid Premium Pay	(\$97,354)
Covid Revenue Discount	(\$455,992)
TOTAL CONTINGENCIES *	(\$553,346)

*THESE SIX VARIANCES SHOULD BE BASED ON 1ST 12 MONTHS ONLY. \$9,162,016 \$9,994,926
 **THESE SIX VARIANCES SHOULD BE BASED ON LAST 12 MONTHS ONLY. (\$806,595) (\$967,913)
 ***THIS IS AN ANNUAL ADJUSTMENT \$84,885 \$84,885
 ALL OTHERS SHOULD BE BASED ON 13 MONTHS. (\$70,770) (\$539,630)


MONTH END PROJECTIONS OF DEFICITS/SURPLUSES BY FUND SOURCE FOR FY 2021

ITEM	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
STATE PLAN MA	N/A	\$4,441,561	\$2,810,494	\$2,845,095	\$1,192,007	\$1,104,560	\$1,020,937	\$1,900,999	\$1,542,857	\$1,301,461	\$1,164,873
CHILDREN'S WAIVER	N/A	(\$202,057)	\$97,142	\$102,629	\$100,708	\$104,993	\$44,882	\$83,570	\$169,174	\$204,908	\$188,779
SED WAIVER	N/A	(\$155,828)	\$6,556	\$6,329	(\$4,133)	(\$2,167)	\$5,010	\$9,329	\$1,916	(\$1,920)	(\$45,732)
HAB SUPPORTS WAIVER	N/A	\$1,784,992	\$1,551,293	\$1,610,079	\$786,955	\$790,285	\$588,295	\$1,095,414	(\$1,661,244)	(\$2,541,903)	(\$3,893,958)
B3 SERVICES	N/A	\$5,597,722	\$2,516,800	\$2,651,438	\$1,766,302	\$1,732,009	\$1,601,162	\$2,981,385	\$7,310,931	\$8,870,866	\$8,737,996
SUBTOTAL TRADITIONAL MEDICAID	\$0	\$11,466,390	\$6,982,286	\$7,215,570	\$3,841,838	\$3,729,680	\$3,260,286	\$6,070,696	\$7,363,635	\$7,833,412	\$6,151,958
HEALTHY MICHIGAN	N/A	\$1,002,574	\$331,919	\$350,580	\$185,409	\$178,997	\$502,988	\$1,112,426	\$641,508	\$846,567	\$849,906
AUTISM	N/A	(\$1,015,882)	\$253,874	\$191,042	\$146,856	\$143,572	\$177,802	\$48,330	\$373,207	\$345,658	\$375,718
STATE GENERAL FUND	N/A	\$81,586	\$195,431	\$195,229	\$85,484	\$39,036	\$12,906	\$71,870	\$114,945	\$23,963	(\$119,605)
NET SURPLUS/(DEFICIT)	\$0	\$11,534,667	\$7,763,509	\$7,952,422	\$4,259,587	\$4,091,285	\$3,953,983	\$7,303,322	\$8,493,295	\$9,049,600	\$7,257,977
OTHER FUNDING SOURCES *											
SUD REVENUES:											
-BLOCK GRANT	N/A	\$59,089	\$214,262	\$143,452	\$150,454	\$144,208	\$53,061	(\$34,871)	\$65,272	\$32,409	(\$6,106)
-SUD MEDICAID	N/A	\$103,403	\$367,537	\$255,747	\$258,215	\$248,269	\$134,261	\$359,436	\$225,423	\$178,088	\$157,890
-HEALTHY MICHIGAN	N/A	\$840,912	\$283,244	\$189,133	\$198,886	\$190,589	\$513,293	\$1,117,528	\$1,136,101	\$1,301,778	\$1,035,665
-DISABILITY ASSISTANCE	N/A	\$27,526	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-PA 2	N/A	\$139,424	\$38,387	\$24,278	\$26,936	\$25,703	\$31,472	\$85,489	\$116,896	\$104,456	\$126,842
SUBTOTAL SUD REVENUES	\$0	\$1,170,355	\$903,430	\$612,609	\$634,491	\$608,770	\$732,087	\$1,527,582	\$1,543,692	\$1,616,732	\$1,314,291
TOTAL SURPLUS/(DEFICIT)	\$0	\$12,705,022	\$8,666,939	\$8,565,031	\$4,894,078	\$4,700,055	\$4,686,070	\$8,830,904	\$10,036,987	\$10,666,332	\$8,572,268

8-Sep-21 BC (Month End Projections by Fund Source)

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Human Resources	REQUEST DATE September 10, 2021	REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer	
<p>HealthWest Board approval is requested to purchase the following from ENGINEERED PROTECTION SYSTEMS, INC. (EPS) in the amount of \$6,997.00.</p> <p>WIN-PAK SE Version 4.8 card access software 1 HID Fargo dual-sided card printer 3 Color card printer ribbons 1 Clear film 1 Printer cleaning kit</p> <p>EPS to furnish & install card access system software upgrade and new color dual-sided card printer. EPS to provide training.</p> <p>***HealthWest is in need of an upgraded Employee ID Badge printer. The current one is over six years old and is wearing out. It is consistently breaking down and needing service, which delays employees from receiving their ID Badges in a timely manner. The ID badge is also a key card, giving employee access to employee entrances and rooms in our buildings. In addition, the current ID Badge printer does not allow us to print two sided badges and we must manually print one side and then re-feed the card to print the other side. This manual re-feeding of the badge cards is causing the badge printer to jam and destroy cards, which are very costly. The new badge printer will automatically print both sides of the card, saving time and money in the long run.</p>			
<p><u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u></p> <p>I move to authorize the HealthWest Executive Director to purchase from EPS, WIN-PAK SE Version 4.8 card access software; 1 HID Fargo dual-sided card printer; 3 Color card printer ribbons; 1 Clear film; 1 Printer cleaning kit, in the amount of \$6,997.00.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

	<p>ENGINEERED PROTECTION SYSTEMS, INC. 750 Front N.W., Grand Rapids, MI 49504 (616) 459-0281 (800) 966-9199 Fax (616) 459-0553</p>	<p>PURCHASE AGREEMENT</p>
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August 19th, 2021

MUSKEGON COUNTY HEALTHWEST	MUSKEGON COUNTY HEALTHWEST
Customer Name: 376 EAST APPLE AVE.	Job Name: 376 EAST APPLE AVE.
MUSKEGON, MI 49442	MUSKEGON, MI 49442

EPS Shall - Install Provide Remove Credit

- 1 WIN-PAK SE Version 4.8 card access software
- 1 HID Fargo dual-sided card printer
- 3 Color card printer ribbons
- 1 Clear film
- 1 Printer cleaning kit

All equipment is the personal property of EPS the Client Subtotal: \$6,997.00 plus tax

Additional Notes:

EPS to furnish & install card access system software upgrade and new color dual-sided card printer. EPS to provide training.

Lead #: 000000248015

DISCLAIMER AND LIMITATION OF LIABILITY

In no event will EPS be liable for lost profits or other consequential damages, even if EPS has been advised of this possibility or for any claim against the customer by another party.

FOR PURPOSE OF GOODS — EPS's liability to the customer for damages from any cause whatsoever, including negligence, shall be limited to actual damages up to a maximum of \$500.00 for all equipment contained in this purchase agreement and for any service of EPS that caused the damages or that are the subject of, or are directly related to the customer's cause of action.

FOR INSTALLATION PROJECTS — EPS's sole warranty is that all labor and materials furnished for the system installation shall be of good and workmanlike quality. If a defect in the system manifests itself within one year of the date that EPS substantially completed the system installation, customer's sole and exclusive remedy shall be for EPS to repair or replace defective labor and/or materials. An installed system shall not be considered defective if it conforms to the specifications provided to EPS.

Customer understands and agrees that his/her signing of this document will result in a legally binding contract between the customer and Engineered Protection Systems, Inc. Customer has also read, understands and agrees with the Limitation of Liability, which is incorporated by reference into the terms of this contract. Title to the equipment is to remain with EPS until the full purchase price is paid. Failure to pay the purchase price of the installed equipment when due shall give EPS the right, without obligation to redecorate or repair the premises or any other liability, to repossess that equipment with or without notice, and to avail itself of any legal remedy.

Wherefore, in consideration of the services to be rendered, and of the mutual promises and undertakings herein, customer agrees to hire Engineered Protection Systems, Inc. at terms and prices for work performed, subject to the Limitation of Liability. Customer further warrants that the person signing this contract has full authority both to execute this contract and to agree to the terms herein, including the Limitation of Liability.

ENGINEERED PROTECTION SYSTEMS, INC.
 Michigan License #3601202358

Customer

By Rep: CHRIS H. JOHNSON

By:

By EPS Security:

Signature constitutes acceptance of above service performed and limit of liability

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Quality Improvement	REQUEST DATE September 10, 2021	REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer	
<p>HealthWest Board authorization is requested to issue payment to CARF International (6951 E Southpoint Road, Tucson, AZ 85756-9407) in the amount of \$18,576.00. Payment is due for the survey fee required of HealthWest for the upcoming CARF accreditation survey, which will be conducted virtually during November/December 2021. Survey fee amounts are determined by the number of surveyors and length of the survey; the HealthWest survey fee represents the costs of having four CARF surveyors conduct a three-day survey. As reflected in the attached invoice, the HealthWest survey fee does include discounts based on the digital survey format and scheduling timeframe. HealthWest's next re-accreditation and survey fee are not anticipated to be due until 2024.</p>			
<p><u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u></p> <p>I move to authorize the HealthWest Board to payment to CARF International (6951 E Southpoint Road, Tucson, AZ 85756-9407) in the amount of \$18,576.00.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

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carf INTERNATIONAL

Please mail payment to:
P.O. Box 674401
Dallas, TX 75267-4401, USA

All other communication to:
6951 E. Southpoint Road
Tucson, AZ 85756-9407, USA

SERVICE INVOICE

Invoice # SI54653
Customer ID 202016
Survey # 141706
Invoice Date 9/1/2021
Balance Due 10/1/2021

HealthWest
376 East Apple Avenue
Muskegon, MI 49442

FAST, SECURE ONLINE PAYMENT OPTIONS

Use your banking information through E-Check or a Credit Card
visit www.carf.org/catalog



Pay Now by scanning with your
mobile device's camera.

PAGE 1

DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	EXTENDED PRICE
3500.18 2020 Survey Fee (4 Surveyors /3 Days)	12.000	EACH	1,800.00	21,600.00
Notes:				

540018	DESS Discount ^			-1,512.00
540118	Regular Timeframe Discount ^^			-1,512.00

Sales Total:	21,600.00
Misc Charges Total:	-3,024.00
Tax Total:	0.00
Order Total:	18,576.00
TOTAL DUE USD\$	18,576.00

Tax exempt? Please submit a copy of your exemption certificate to bookstore@carf.org to receive an updated invoice.

Survey Information Summary

For HealthWest

Company ID 202016, Survey ID 141706
as of 9/1/2021

Please review this information carefully and contact your survey coordinator with any questions or corrections.

Organization Survey Key Contact Matt Plaska, MSW, LMSW

Your Survey Coordinator Michelle Johnston
mjohnston@carf.org
888-281-6531, extension 7197

Company Leadership displayed on Survey Report Brandy Carlson, Chief Financial Officer
Cyndi Blair, Chief Clinical Officer
Julia B. Rupp, Executive Director
Matt Plaska, MSW, LMSW, Director of Quality Improvement

Survey Type Resurvey

Survey Timeframe November 1, 2021 - December 31, 2021

Dates To Avoid In Scheduling November 8-12, 22-26
December 20-24, 27-31

With the exception of the above dates, your survey will be scheduled anytime within the survey time frame.

Primary Standards Manual 2021 Behavioral Health

Additional Standards Manual(s) 2021 Employment and Community Services

Number of Surveyors/Survey 4 surveyors/3 days

Survey Fee Total Amount Due: \$18,576.00 USD

Items The following item(s) have not yet been logged into our system. Please forward this information to CARF International. Do not send items that include protected health information. Electronic documents can be submitted to edocs@carf.org, or the number of copies specified below can be mailed to the CARF International office in Tucson. For any communications sent to CARF International, be sure to indicate your company ID number and survey ID number (found at the top of the page).

- Information used to describe programs/services - Std. 2.A.1. - 4 copies
- Performance analysis - Std. 1.N.1.-2. - 4 copies

**Customer Connect
Website**

Log on to <http://customerconnect.carf.org> for online access to help topics about the survey and accreditation process. Click on the Help link and select the topic “Survey and Accreditation Process.”

**Available
Publications**

Visit <http://bookstore.carf.org>

Next Steps

- We will immediately begin scheduling your survey based on the available dates already provided.
- You will receive written confirmation of the survey dates and team at least 30 days before the survey begins.
- If your organization requests a change in dates or otherwise cancels the survey after it has been scheduled, a cancellation/rescheduling fee equal to one surveyor day, plus all related nonrefundable travel cancellation expenses, will be assessed. Please refer to the standards manual for more information.

Programs to be Surveyed by Location

HealthWest

376 East Apple Avenue
Muskegon, MI 49442

Programs

Assertive Community Treatment: Integrated: SUD/Mental Health (Adults)
Case Management/Services Coordination: Integrated: IDD/Mental Health (Adults)
Case Management/Services Coordination: Integrated: IDD/Mental Health (Children and Adolescents)
Case Management/Services Coordination: Integrated: SUD/Mental Health (Adults)
Case Management/Services Coordination: Mental Health (Adults)
Community Employment Services: Employment Supports
Community Employment Services: Job Development
Crisis Intervention: Mental Health (Adults)
Crisis Intervention: Mental Health (Children and Adolescents)
Health Home: Comprehensive Care (Adults)

Clubhouse

1470 Peck Street
Muskegon, MI 49441

Programs

Community Integration: Mental Health (Adults)

HealthWest Crisis Residential

1364 Terrace Street
Muskegon, MI 49442

Programs

Crisis Stabilization: Mental Health (Adults)

HealthWest at Muskegon Covenant Academy

125 Catherine Avenue
Muskegon, MI 49442

Programs

Case Management/Services Coordination: Mental Health (Children and Adolescents)
Community Employment Services: Employment Supports
Community Employment Services: Job Development
Intensive Family-Based Services: Mental Health (Children and Adolescents)

HealthWest at South Campus (State Probation/DPW Building)

131 East Apple Avenue
Muskegon, MI 49442

Programs

Case Management/Services Coordination: Mental Health (Children and Adolescents)
Community Employment Services: Employment Supports
Community Employment Services: Job Development

Folkert Community Hub

640 Seminole
Muskegon, MI 49444

Programs

Behavioral Consultation Services (Autism Spectrum Disorder-Children and Adolescents)
Street address and phone number will not be published for this site.

HealthWest at Terrace Plaza

316 Morris Avenue
Muskegon, MI 49440

Programs

Administrative Location Only

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Network Development	REQUEST DATE September 10, 2021	REQUESTOR SIGNATURE Brian Speer, Contract Specialist	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested for HealthWest to continue contracting with the FY21 service vendors/providers for the time period effective October 1, 2021 through September 30, 2022. Included with each of the listed providers/vendors is their individual projected expenditure for FY22.</p> <p>See Attachment A: Continuation of FY21 Service Vendors and Providers with their Projected Expenditures for FY22.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to contract with those FY21 service vendors/providers listed in Attachment A with their individual projected expenditures for the time period effective October 1, 2021 through September 30, 2022.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

HWB 584-F

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

Vendor	Provider/Service
Amanda Family, Inc. 4021 Amanda Street Muskegon, MI 49444 Projected Expenditure: \$530,000.00	Specialized Residential Home Personal Care & Community Living Supports
ARC Muskegon 601 Terrace Street, Suite 101 Muskegon, MI 49440 Projected Expenditure: \$25,000.00	Consumer Voice Program
Asana, Inc. 1550 Bryant St. Suite 200 San Francisco, CA 94103 Projected Expenditure: \$7,000.00	Project Management Software
Association For Children's Mental Health (ACMH) 6017 W. St. Joseph Highway, Suite 200 Lansing, MI 48917 Projected Expenditure: \$5,000.00	Muskegon MyAlliance Training and Technical Assistance
BDO USA, LLP 211 East Water Street Kalamazoo, MI 49007 Projected Expenditure: \$55,000.00	Audit Services
Beacon Specialized Living Services 890 N. 10th Street Suite 110 Kalamazoo, MI 49009	Ancillary Services Specialized Residential Homes Personal Care & Community Living Supports Anchor Pointe North & South Bay Harbor Bayview Beacon Springs Beacon Springs West Blue Lake Breakwater East & West Breton Valley Bunkhouse Cottage I Cottage II

	Cottage III Hart Home Kobza Lakeview Lodge Ludington Mission Point Morton Terrace AFC Nicolet Lodge Oaks Red Mill Home River Run Sand Point Lodge Saunders Point Lodge Silverbell Silverview St Ignace Shores - Hombach St Ignace Shores -Bertrand St. Ignace Shores Stagecoach Center Trolley Center Twin Lake Wavecrest
Projected Expenditure: \$2,250,000.00	Home Life Purchase Homes- 10633 West J Avenue 10713 S. 12th Street 10745 S. 12th Street 318 E. Hammond Street 5359 N. 8th Street 6457 N. Sprinkle Road 6595 Ravine Road 691 W. Bridge Street 7519 S. 10th Street 8039 Interlochen Street 824 W. Kalamazoo Avenue 9445 N. 24th Street
Bracey AFC Home 1345 Marquette Muskegon, MI 49442 Projected Expenditure: \$29,000.00	Specialized Residential Personal Care & Community Living Supports
Case Management of MI, Inc. 414 S. Burdick Street Kalamazoo, MI 49007	Ancillary Services Case Management

Projected Expenditure: \$32,000.00	
Comprehensive Therapy Center 2505 Ardmore, SE Grand Rapids, MI 49506 Projected Expenditure: \$55,000.00	Speech and Language Pathology Services

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

<p>Core Solutions, Inc. 620 Freedom Business Center Drive Suite 115 King of Prussia, PA 19406</p> <p>Projected Expenditure: \$144,000.00</p>	<p>Electronic Health Record</p>
<p>Cornerstone AFC, LLC PO Box 277 Bloomingtondale, MI 49026</p> <p>Projected Expenditure: \$85,000.00</p>	<p>Specialized Residential Personal Care & Community Living Supports Cornerstone AFC - Coldwater MI Cornerstone Tenth Street - Plainwell MI Grand Street - Allegan, MI Hamilton House - Bangor MI</p>
<p>Cornerstone I, Inc. PO Box 277 Bloomingtondale, MI 49026</p> <p>Projected Expenditure: \$5,000.00</p>	<p>Specialized Residential Personal Care & Community Living Supports Cornerstone AFC - Bangor MI Cornerstone I - Bloomingtondale MI</p>
<p>Cornerstone II, Inc. PO Box 277 Bloomingtondale, MI 49026</p> <p>Projected Expenditure: \$102,000.00</p>	<p>Specialized Residential Personal Care & Community Living Supports Cornerstone - Kalamazoo Cornerstone House - Kalamazoo Cornerstone II - Coldwater</p>
<p>Covenant Academies Foundation 125 Catherine Avenue Muskegon, MI 49440</p> <p>Projected Expenditure for MCA: \$95,000.00 Projected Expenditure for Covenant Hall: \$195,000.00</p>	<p>Lease of Space in the MCA Building 125 Catherine Avenue for Youth Programming Lease of Space in Covenant Hall 1364 Terrace for the HealthWest Crisis Residential 1352 Terrace for Healthwest Youth Services</p>

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

<p>Cornett, Stacey 6608 Stonegate Drive Guildford, IN 47022</p> <p>Projected Expenditure: \$8,000.00</p>	<p>Reflective Clinical Supervision of HealthWest Infant Mental Health Staff</p>
<p>Crockery Creek 12991 Crockery Creek Ravenna, MI 49451</p> <p>Projected Expenditure: \$55,000.00</p>	<p>Specialized Residential Personal Care & Community Living Supports Crockery Creek AFC</p>
<p>CWS Software, LLC 17 Broadway, 2nd Floor Florham Park, NJ 07932</p> <p>Projected Expenditure: \$4,000.00</p>	<p>Time Out Solutions Software</p>
<p>Cylance 400 Spectrum Center Drive, Suite 900 Irvine, CA 92618</p> <p>Projected Expenditure: \$19,000.00</p>	<p>Antivirus Support and Security</p>
<p>Daybreak Adult Services, Inc. 572 Lake Forest Lane Muskegon, MI 49441</p> <p>Projected Expenditure: \$420,000.00</p>	<p>Community Living Supports</p>

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

DBT Institute of Michigan, PLLC 4205 Charlar Drive, Suite 3 Holt, MI 48842 Projected Expenditure: \$5,000.00	Dialectical Behavioral Therapy (DBT) Services H0031- Assessment H2019 - DBT Therapy H2019TT - DBT Group Therapy
Dhillon, M.D., Maninderpal 3607 Heron Ridge Drive Rochester, MI 48309 Projected Expenditure: \$355,000.00	Psychiatric Services
Disability Network West Michigan 27 E. Clay Ave Muskegon, MI 49442 Projected Expenditure: \$45,000.00	My Choice, My Voice Social Security Benefits Planning Step In Program
Eisenhower Center 3200 Eisenhower Parkway Ann Arbor, MI 48108 Projected Expenditure: \$139,000.00	Specialized Residential
Everstream Solutions, LLC/Midwest Fiber Holdings 1228 Euclid Avenue, Suite 250 Cleveland, OH 44115 Projected Expenditure: \$24,000.00	300 Mbps bandwidth fiber connection Three Year Contract - Ends 2021
FaHoLo Family, Inc. 6266 Lazy Oak Trail Muskegon, MI 49442 Projected Expenditure: \$510,000.00	Specialized Residential Personal Care & Community Living Supports Wolf Lake AFC Vehicle Use Agreement
Family and Children Services, Inc. 1608 Lake Street Kalamazoo, MI 49001 Projected Expenditure: \$21,000.00	Child/Adolescent Crisis Residential Services
Flatrock Manor 2360 Stonebridge Drive Flint, MI 48532	Specialized Residential Personal Care & Community Living Supports Flatrock Manor of Brandon East - Brandon

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

<p>Projected Expenditure: \$800,000.00</p>	<p>Flatrock Manor of Brandon West - Brandon Flatrock Manor of Church Street - Flint Flatrock Manor of Connell - Burton Flatrock Manor of Elba- Lapeer Flatrock Manor of Greenly - Burton Flatrock Manor of Heatherwood - Flint Flatrock Manor of Primrose - Flushing Flatrock Manor of Ray Road - Ortonville Flatrock Manor of River Road - Flushing Flatrock Manor of Silver Parkway - Fenton Flatrock Manor of State Road - Goodrich Flatrock Manor of StoneBridge - Flint</p>
<p>Ford Motor Credit Company Ford Credit Municipal Finance 1 American Road, MD7500 Dearborn, MI 48126</p> <p>Projected Expenditure: \$122,000.00</p>	<p>11 Leased Vehicles</p>
<p>Gentzler, Alexandria 760 River St Spring Lake, MI 49456</p> <p>Projected Expenditure: \$3,000.00</p>	<p>Med Demo Training</p>
<p>Goodwill Industries of West Michigan 271 W. Apple Ave Muskegon, MI 49442</p> <p>Projected Expenditure: \$535,000.00</p>	<p>Enclave Mobile Work Crew Pre-Vocational Skill Building Supported Employment</p>
<p>G.T. Independence d/b/a GuardianTrac, LLC 215 Broadus Street Sturgis, MI 49091</p> <p>Projected Expenditure: \$700,000.00</p>	<p>Fiscal Intermediary Services</p>
<p>Heritage Homes, Inc. 400 136th Ave., Bldg 200 Holland MI 49424</p> <p>Projected Expenditure: \$16,000.00</p>	<p>Community Living Supports - Independent Respite</p>
<p>Hernandez Homes, LLC PO Box 277</p>	<p>Specialized Residential Personal Care & Community Living Supports</p>

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

Bloomingdale, MI 49026 Projected Expenditure: \$5,000.00	Baseline Home - Bloomingdale MI Paulson Home - Gobles MI Hernandez Home - Bloomingdale MI
H.G.A. Support Services 1060 W. Norton, Suite 2 Muskegon, MI 49441 Projected Expenditure: \$2,500,000.00	Specialized Residential Personal Care & CLS Supported Employment SED Services Lilac Home Morningside Home Shaffer Home Virginia's House Walker Home West Fruitport Home Vehicle Lease Agreement

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

<p>Hinman Lake, LLC 750 Trade Centre Way, Suite 100 Portage, MI 49002</p> <p>Projected Expenditure: \$83,000.00</p>	<p>Terrace Plaza Rental of Suite 170 4,915 rentable square feet plus utilities</p> <p>Five Year Contract</p>
<p>Hollebeek, Robin O-10891 Cheyenne Trl NW Grand Rapids, MI 49534</p> <p>Projected Expenditure: \$22,000.00</p>	<p>Physical Therapy Services</p>
<p>Hope Network Behavioral Health 3075 Orchard Vista Drive, SE Grand Rapids, MI 49518</p> <p>Projected Expenditure: \$180,000.00</p>	<p>Specialized Residential Personal Care & CLS Crisis Residential - PIVOT River Valley I River Valley II</p>
<p>Huffstutter, M.D., Sue 155 South Wildwood Run, Apt. 2 Ludington, MI 49431</p> <p>Projected Expenditure: \$172,000.00</p>	<p>Psychiatric Services</p>
<p>IKUS Life Enrichment Services 0-1859 Lake Michigan Drive NW Grand Rapids, MI 49534</p> <p>Projected Expenditure: \$5,000.00</p>	<p>Supported Employment Community Living Supports - Independent Skill Building Respite</p>
<p>InterAct of Michigan, Inc. 610 S. Burdick Kalamazoo, MI 49007</p>	<p>Case Management Services DBT Therapy Services DBT Skills Group Nursing Services</p>

<p>Projected Expenditure: \$2,500.00</p>	<p>Certified Peer Services Medication Review Psychiatric Evaluation Supported Employment Individual Therapy Group Therapy Services</p>
<p>JBC Home 2508 McIlwraith Muskegon Heights, MI Projected Expenditure: \$215,000.00</p>	<p>Specialized Residential Personal Care & Community Living Supports</p>
<p>Johnson, Barbara 1842 Maryland Blvd Muskegon, MI 49441 Projected Expenditure: \$2,500.00</p>	<p>Deaf and Hard of Hearing Interpretation Services</p>
<p>Johnstone Lewis Associates, Inc. 5600 New King Drive, Suite 210 Troy, MI 48098 Projected Expenditure: \$60,000.00</p>	<p>Medical Professional Liability Insurance</p>
<p>Kelly's Kare AFC 7888 Whitehall Road Whitehall, MI 49461 Projected Expenditure: \$270,000.00</p>	<p>Specialized Residential Personal Care & Community Living Supports Kelly's Kare AFC</p>
<p>Kelly's Kare Community Life Skills, LLC 7888 Whitehall Road Whitehall, MI 49461 Projected Expenditure: \$255,000.00</p>	<p>Community Living Supports</p>
<p>Kolean, Joanne, Ph.D. 16263 Fillmore Street West Olive, MI 49460 Projected Expenditure: \$10,000.00</p>	<p>Supervision of Temporary Limited Licensed Psychologists</p>
<p>Lemonade Stand of Muskegon 1192 Jefferson Street Muskegon, MI 49441</p>	<p>Facility Support</p>

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

Projected Expenditure: \$14,000.00	
Lydia's AFC 11667 152nd Avenue West Olive, MI 49460	Specialized Residential Personal Care & Community Living Supports
Projected Expenditure: \$97,000.00	
MACMHB 426 Walnut Street Lansing, MI 48933	Michigan Association of Community Mental Health Annual Dues
Projected Expenditure: \$20,000.00	
Martell & Company dba Healthy Focus LLC 845 Oak Ridge Road Muskegon, MI 49441	Community Living Support - Independent Respite
Projected Expenditure: \$117,000.00	
McElfish, David 1118 Anthony Drive Norton Shores, MI 49441	Contracted CIO
Projected Expenditure: \$195,000.00	

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

<p>Mercy Health Pharmacy - Long Term Care 360 Division Ave. S #1C Grand Rapids, MI 48503</p> <p>Projected Expenditure for Pharmacy: \$300,000.00 Projected Expenditure for Leased Space: \$6,707.40</p>	<p>Pharmacy Services,including Jail Medical Team On-Site Pharmacy at HealthWest (Contract for rental space at HealthWest) - Building Lease</p>
<p>Merit Network, Inc. 1000 Oakbrook Drive, Suite 200 Ann Arbor, MI 48104</p> <p>Projected Expenditure: \$5,000.00</p>	<p>Internet Services, Support, and Maintenance Five Year Agreement (Expires 6/30/2022)</p>
<p>Michigan Department of Health and Human Services 235 S. Grand P.O. Box 30037 Lansing, MI 48909</p> <p>Projected Expenditure: \$68,050.00</p>	<p>Eligibility Specialist Contract</p>
<p>Michigan Department of Labor & Economic Growth - MRS 2700 Baker Street, 2nd Floor Muskegon Heights, MI 49444</p> <p>Projected Expenditure: \$69,200.00</p>	<p>Interagency Cash Transfer Agreement</p>
<p>MOKA Corporation 715 Terrace Street, Suite 201 Muskegon, MI 49440</p> <p>Projected Expenditure: \$5,800,000.00</p>	<p>Community Living Supports - Independent Skill Building Supported Employment Specialized Residential Personal Care & Community Living Supports Beachwood Dunes Brookmere Crescent Home Forest Trails Home Graceland Harbor Pines Oxford Circle Skyline Slocum Sophia Terra Nova</p>
<p>Mona Shores Public Schools</p>	<p>Fiber Usage Agreement and Maintenance</p>

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

121 Randall Road Norton Shores, MI 49441 Projected Expenditure: \$6,500.00	
Muskegon Area Intermediate School District 630 Harvey St Muskegon, MI 49442 Projected Expenditure: \$5,500.00	Internet Bandwidth Usage
Netsmart Technologies, Inc. 4950 College Boulevard Overland Park, KS 66211 Projected Expenditure: \$10,000.00	Order Connect Fees (InfoScribe)
No More Sidelines 753 Ruddiman Drive N. Muskegon, MI 49445 Projected Expenditure: \$245,583.56 \$50,000.000 for Recreation Services/Skill Building Services \$195,583.56 for Leased Space in the Folkert Hub Building	Recreation and Skill-Building Services Rental Space at The Folkert Hub Vehicle Use Agreement
Northern Clinical & Diagnostic Associates, LLC 101 S. James St, Suite 215 Ludington, MI 49431 Projected Expenditure: \$20,000.00	ABA services
Overcoming Barriers, Inc. 1781 Southland Drive Muskegon, MI 49442 Projected Expenditure: \$150,000.00	Community Living Supports - Independent Skill Building Supported Independent Living
Pathfinders 2500 Jeffereson Muskegon, MI 49444 Projected Expenditure: \$15,000.00	Trauma Informed Training and Consultation
Pioneer Resources, Inc.	Autism

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

<p>601 Terrace Street, Suite 100 Muskegon, MI 49440</p> <p>Projected Expenditure: \$4,700,000.00</p>	<p>SED Services Community Living Support - Independent Recreation Club Mobile Work Crew Transportation Services Supported Employment Skill Building Supported Independent Living - Marcoux Gretchen's Place - CLS Specialized Residential Personal Care & Community Living Supports Lawrence Home Mill Iron Home Riverwood Home Ruddiman Home Sheridan Home</p>
<p>Podskalan, Alyssa 5970 Avalon Dr Muskegon, MI 49444</p> <p>Projected Expenditure: \$45,000.00</p>	<p>Therapeutic Recreation Services to SED and CWP consumers</p>
<p>Positive Behavior Supports 7108 South Kanner Hwy Stuart, FL 34997</p> <p>Projected Expenditure: \$55,000.00</p>	<p>ABA Services</p>

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

Preferred Employment and Living Supports, LLC 1205 Peck Street Muskegon, MI 49441 Projected Expenditure: \$348,000.00	Community Living Supports - Independent Supported Employment Skill Building Health Services Respite
ProtoCall Services 621 SW Alder, Suite 400 Portland, OR 97205 Projected Expenditure: \$90,000.00	Emergency After-Hours and Crisis Intervention Counseling Services
Public Sector Consultants, Inc. 230 N. Washington Square, Suite 300 Lansing, MI 48933 Projected Expenditure: \$123,682.00	Systems of Care Lead Evaluator
Quinn Consulting Services 5451 Christie Ave SE Kentwood, MI 49508 Projected Expenditure: \$15,000.00	Consulting Services to Diversity Director
Recovery Cooperative of Muskegon 1122 S. Getty Street Muskegon, MI 49441 Projected Expenditure: \$115,500.00	Recovery Related Services and Drop-In Center Grant expenses
Reliance Community Care Partners 2100 Raybrook Street SE, Suite 203 Grand Rapids, MI 49456 Projected Expenditure: \$75,000.00	Provision of OBRA Screens
Relias Learning, LLC 111 Corning Road, Suite 250 Cary, NC 27518 Projected Expenditure: \$52,000.00	Behavioral Health Learning Management System 450 Users Autism Training Module 10 Users
RMS Disposal, Inc. 4345 S. Wolf Lake Rd	Disposal and Recycling services for 376 E Apple

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

Fruitport, MI 49415 Projected Expenditure: \$2,500.00	
Rocking Horse Ranch AFC 19138 144th Ave Fruitport, MI 49415 Projected Expenditure: \$185,000.00	Specialized Residential Personal Care & Community Living Supports

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

<p>Safe Harbor Christian Communities 862 Forest Park Road Muskegon MI 49441</p> <p>Projected Expenditure: \$80,000.00</p>	<p>Specialized Residential Personal Care & Community Living Supports Mary's House Joseph's House</p>
<p>Safehaus, Inc. 21056 Dean Street Warren, MI 48091</p> <p>Projected Expenditure: \$60,000.00</p>	<p>Child and Adolescent Crisi Residential Services</p>
<p>Samaritas 8131 E. Jefferson Avenue Detroit, MI 48214</p> <p>Projected Expenditure: \$1,430,000.00</p>	<p>Community Living Support - Independent Respite Specialized Residential Personal Care & Community Living Supports Brooks Home Ducey Home Hansen Home James Street - Scottville Home McIntyre Home Woodridge Home</p>
<p>Sentinel Technologies, INC. PO Box 85080 Chicago, IL 60680</p> <p>Projected Expenditure: \$30,000.00</p>	<p>Cloudselect Managed Cyclance</p>
<p>Servicios De Esperanza, LLC. 1061 S. Getty Street Muskegon, MI 49442</p> <p>Projected Expenditure: \$38,000.00</p>	<p>Hispanic Behavioral Health Services Consultation Services</p>
<p>St. Johns Health Care, PC 609 N. Washington Ave. Ludington, MI 49431</p> <p>Projected Expenditure: \$390,000.00</p>	<p>Medical Respite Care Services Private Duty Nursing Health Services</p>
<p>Symphony Diagnostics/TridentCare PO box 17462 Baltimore, MD 21297</p>	<p>Medical Respite Care Services Private Duty Nursing Health Services</p>

Projected Expenditure: \$15,000.00	
Telnet Worldwide 8020 Solutions Center Chicago, IL 60677	PRI for fax lines
Projected Expenditure: \$11,000.00	
Turning Leaf Residential Rehabilitation Services PO Box 23218 Lansing, MI 48909	Community Living Supports - Independent Ancillary Services Supported Independent Living - Apple Ave. Specialized Residential Personal Care & Community Living Supports Blue Spruce Cedar Cottage Cypress Cottage Dogwood Cottage Eastwood I & II Elm Cottage Maple Cottage Northridge Poplar Cottage Redwood Cottage Silver Maple Spruce Cottage White Pine Vehicle Use Agreement
Projected Expenditure: \$1,734,000.00	
Vital Records Control 1950 Waldorf, NW Grand Rapids, MI 49544	Record Storage, Retrieval, and Destruction
Projected Expenditure: \$24,000.00	
Voices For Health 426 Plymouth, NE Grand Rapids, MI 49505	Interpretation Services face-to-face and telephone Document Translation
Projected Expenditure: \$26,000.00	
Wedgwood Christian Services 3300 36th Street SE Grand Rapids, MI 49512	Child Caring Institution: Paramore Home Psychiatric Residential Program (GF Only) Mental Health Short Term Stabilization Program DBT Services
Projected Expenditure: \$5,000.00	

ATTACHMENT A: Continuation of FY21 Vendors/Providers with their Projected Expenditures through September 30, 2022

<p>West Michigan Counseling and Psychological 5955 West Main Street Kalamazoo, MI 49009</p> <p>Projected Expenditure: \$260,000.00</p>	<p>ABA Services</p>
<p>West Shore Medical Personnel Services 955 W. Broadway Ave Muskegon MI 49441</p> <p>Projected Expenditure: \$18,000.00</p>	<p>Community Living Supports - Independent Private Duty Nursing Respite Care Services Health Services</p>
<p>Wilson, Stuart T. 6300 Schade Dr. Midland, MI 48640</p> <p>Projected Expenditure: \$210,000.00</p>	<p>Fiscal Intermediary Services</p>
<p>Women Injured in Combat (WINC) P.O. Box 263 Muskegon, MI 49443</p> <p>Projected Expenditure: \$30,000.00</p>	<p>Veteran Support Services for Women and Men Advocate on behalf of Female Veterans Military Sexual Trauma Survivors Community Reintegration</p>

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Network Management	REQUEST DATE September 10, 2021	REQUESTOR SIGNATURE Brian Speer, Contract Specialist	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested to enter into a Single Case Agreement with Eisenhower Center located at 3200 Eisenhower Parkway, Ann Arbor, MI 48108, for the provision of specialized residential services for one HealthWest consumer.</p> <p>Since Eisenhower Center is an out-of-network provider of specialized residential services, a Single Case Agreement is required in order to reimburse the claim for the consumer's inpatient dates of service, August 12, 2021 until September 30,2021. The per diem rate is \$380.00 for inpatient stay, the rate includes case management, nursing, and psychiatry for a total amount of \$18,620.00.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to sign a Single Case Agreement with Eisenhower Center in the amount of \$18,620.00 for one HealthWest consumer psychiatric inpatient stay from August 12, 2021 to September 30, 2021.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

HWB 585-F

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Network Development	REQUEST DATE September 10, 2021	REQUESTOR SIGNATURE Brian Speer, Contract Specialist	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Per requirements of the County of Muskegon, HealthWest is requesting approval of payment to the following landlords for lease payments in the HUD programs. This will allow HealthWest to release payments as they are processed and not be required to hold them for County Board approval. Furthermore, this will ensure that consumers have housing available when it is needed. The landlord is:</p> <ul style="list-style-type: none"> • Big Red Development, LLC • Blake Price • Meddie Ventures, LLC • Trinity Investment Group, LLC • Red Snoot • Richard Mellema • MDC Partnership • Blue Bay Capital • Choice Property Management • Ed Bodman • Fine Apartments • Gary Peets • Golden Hills Property Management • Here 2 Serve Property • JDR Properties • Joyce Kitchen • Lakeshore Real Property • Lusk Properties • Matthew Engel/Real Property • Paul Kurek • RDH Management • United Properties of West MI • HDRES Muskegon Port, LLC • Westshore Property Management • BVW Property Management LLC • Lighthouse Property Management 			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to approve the above landlords for the HUD grant funding for Fiscal Year 2022 in order to assure payment in a timely manner and avoid any potential delays causing consumers to miss out on available housing opportunities.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Network Management	REQUEST DATE September 10, 2021	REQUESTOR SIGNATURE Jackie Farrar, Provider Network Manager	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested to contract with RMS Recycling & Disposal Inc., located at 4345 South Wolf Lake Road, Fruitport, MI 49415, effective October 1, 2021 through September 30, 2022, to provide recycling and garbage disposal services for the HealthWest office located at 376 East Apple Ave. Muskegon MI. 49442. The contractor will provide services at a rate of \$185.00 per month (6-yard cardboard dumpster \$55.00 and 8-yard refuse dumpster \$130.00), not to exceed a total of \$22,200.00 for the FY2022.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to sign a contract with RMS Recycling & Disposal, Inc., for the period October 1, 2021 through September 30, 2022, to provide recycling and garbage disposal services, not to exceed \$22,200.00 for FY2021.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

HWB 587-F

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Network Development	REQUEST DATE September 10, 2021	REQUESTOR SIGNATURE Brian Speer, Contracts Specialist	
<p><u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u></p> <p>Authorization is requested for HealthWest to continue contracts with the agencies listed on Attachment A that provide Substance Use Disorder Services, effective October 1, 2021 through September 30, 2022.</p> <p>The identified agencies have been providing Substance Use Disorder Services to various member CMHSPs of Lakeshore Regional Entity (Region 3) for the past fiscal year. Provider rates for Outpatient Substance Use Disorder Services are standardized throughout the region. Lakeshore Regional Entity continues its efforts to standardize regional rates for all Substance Use Disorder Services, including residential and Medication Assisted Treatment services, with input from member CMHSPs and SUD Providers.</p> <p>See Attachment A: SUD providers agreement for continuation of FY21 rates through September 30, 2022.</p>			
<p><u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u></p> <p>I move to continue contracts with the Substance Use Disorder Services vendors/providers listed on Attachment A to continue providing treatment services effective October 1, 2021 through September 30, 2022.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

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