

HEALTHWEST

FINANCE COMMITTEE MEETING MINUTES

Friday, March 17, 2023

8:00 a.m.

CALL TO ORDER

The regular meeting of the Finance Committee was called to order by Chair Thomas at 8:01a.m.

ROLL CALL

Committee Members Present: Charles Nash, Steph Umlor, Marcia Hovey-Wright, Jeff Fortenbacher, Janet Thomas, Thomas Hardy

Committee Members Absent: Remington Sprague, M.D.

Also Present: Holly Brink, Cyndi Blair, Brandy Carlson, Shannon Morgan, Tasha Percy, Amber Berndt, Justine Belvitch, Brian Speer, Jackie Farrar, Chris Yeager, Mickey Wallace, Kelly Betts, MaryAnn Trach, Cece Riley, Karen Ruben-Fortier, Danielle Bush, Kim Davis, Tony Newton, Nate Kennert, Brandon Baskin, Chris Yeager, Gordon Peterson, Phil McPherson, Stephanie Baskin, Gary Ridley, Mike Kimble, Calvin Davis

Guests: Angie Gasiewski, Matt Farrar, Kristen Wade, Mark Eisenbarth, Matt Kelliher, Shane Littler, Zach Schaner, Anthony Wedeven, Kevin Barrett

MINUTES

It was moved by Ms. Umlor, seconded by Commissioner Hovey-Wright, to approve the minutes of the February 17, 2023, meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

A. Approval of Expenditures for January 2023

It was moved by Mr. Hardy, seconded by Commissioner Nash, to approve expenditures for the month ending February 28, 2023, in the total amount of \$5,854,472.25.

MOTION CARRIED

B. Monthly Report from the Chief Financial Officer

Ms. Carlson presented the February report for board member review, noting an overall cash balance of (\$4,196,523). Also presented were the month-end projection trends for board member review.

MOTION CARRIED.

C. Program Budget Report

Ms. Carlson presented the HealthWest Expenditures Financial Statement for February 2023, which shows that expenditures to date are under budget by \$1,898,041.55.

D. Financial Status Report

Chief Financial Officer, Brandy, presented the January 2023 FSR, with a total LRD savings of \$6.3 through January 2023 and a projected FYE savings of \$3 million. It should be noted that a new spending plan continues to be needed since revenue continues to come in \$5 million less than originally projected. Within the next 60 days, the Finance team will work with the Interim Director to continue to update spending plan process.

E. Authorization to Increase Expenditures for Lease Agreement with Hinman Lake LLC

It was moved by Mr. Hardy, seconded by Ms. Umlor, to approve the increase in the projected expenditure as stated above for Hinman Lake, LLC totaling \$115,000.00, effective March 1, 2023 through September 30, 2023.

MOTION CARRIED.

F. Authorization to Contract with Kell and Associates, LLC

It was moved by Commissioner Hovey-Wright, seconded by Mr. Hardy, to approve to sign an agreement with Kell and Associates, LLC, for contracted services at a rate of \$75.00 per hour, effective February 15, 2023 through June 30, 2023, for a total expenditure not to exceed \$7,500.00.

It was moved by Ms. Umlor, seconded by Mr. Hardy, to table the proposed motion until further grant information provided.

MOTION TABLED.

G. Authorization to Increase Expenditures for Preferred Lawn Care & Snow Plowing LLC

It was moved by Mr. Hardy, seconded by Ms. Umlor, to approve the increase in the projected expenditure as stated above for Preferred Lawn Care & Snow Plowing LLC not to exceed \$70,091.00 effective March 1, 2023 through September 30, 2023.

It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright to oppose the motion until we have an opportunity to allow another local vendor an opportunity to bid the services.

MOTION OPPOSED.

H. Authorization to Approve Rate Increase for Outpatient and Jail Services for Service Code H0020.

It was moved by Mr. Hardy, seconded by Ms. Umlor, to approve a rate increase to Cherry Street Services, CRC Recovery, and Eastside Outpatient Services Substance Use Services, effective October 1, 2022, at the cost not-to-exceed \$375,000.00 for FY23.

MOTION CARRIED.

I. Authorization to Approve Adult Inpatient Rate for Mercy Health dba Trinity Health Muskegon

It was moved by Ms. Umlor, seconded Commissioner Hovey-Wright, to accept the adult inpatient rates negotiated by Lakeshore Regional Entity with Mercy Health Partners, effective March 1, 2023 through September 30, 2024.

MOTION CARRIED.

J. Authorization to Approve Renewal of Microsoft Enterprise Agreement with CDW Government LLC

It was moved by Commissioner Nash, seconded Mr. Hardy, to authorize renewal of the Microsoft Enterprise Agreement with CDW Government, LLC at a cost not to exceed \$245,423.48 annually (Total of \$736,270.44 over the 36-month term).

MOTION CARRIED.

K. Authorization to Approve HealthWest Providing Covid-19 Provider Relief Funds

It was moved by Mr. Hardy, seconded Ms. Umlor, to authorize Covid Provider Relief Funds an amount not to exceed \$97,764.44 to providers listed on Attachment A, through funding provided by the LRE.

MOTION CARRIED.

L. Authorization to Approve Contracting with Providers Giving Direct Care Services

It was moved by Mr. Hardy, seconded Ms. Umlor, to authorize HealthWest Board of Directors to approve contracts for new direct care service providers. They include the Wrzesinski Family Home, Beacon Harbor Homes, Lenora AFC, Anikare's Home, ProCare Unlimited Services, Heartland Center for Autism, and The Arc of Calhoun County. The total for FY23 shall not exceed \$395,000.00 for the time period effective October 1, 2022 through September 30, 2023.

MOTION CARRIED

M. Authorization to Approve Increase of Expenditures for Contract with Relias Learning

It was moved by Ms. Umlor, seconded Commissioner Hovey-Wright, to authorize HealthWest Interim Executive Director to sign the amendment to the 2023 contract with **Relias LLC** to purchase 25 additional Training Seats, increasing the total expenditure not to exceed \$61,035.03 effective March 1, 2023 through September 30, 2023.

MOTION CARRIED

N. Authorization to Approve Quote from Taylor Office Furniture

It was moved by Ms. Umlor, seconded Commissioner Hovey-Wright, to authorize HealthWest to approve quote# 23-1021 from Taylor Office Furniture at a cost not to exceed \$18,760.00.

MOTION CARRIED

O. Authorization to Approve Contracting with eSentire, Inc.

It was moved by Ms. Umlor, seconded Mr. Hardy, to authorize HealthWest Interim Executive Director to sign an agreement with eSentire, Inc., for contracted services effective April 3, 2023 through March 31, 2026, for a total annual expenditure not to exceed \$105,259.07.

It was moved by Commissioner Hovey-Wright, seconded by Commissioner Nash to table motion. Projects of this dollar amount are required to go through Procurement per Policy.

MOTION TABLED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

Ms. Brink informed the Board of the CCBHC Board Work Session scheduled for Monday, March 20th from 5:00pm – 7:00pm. This will take place here in the HealthWest Board Rooms. Dinner will be provided.

DIRECTOR'S COMMENTS

There was no Director's comments.

AUDIENCE PARTICIPATION

Mr. Eisenbarth thanked the board and updated them on the search for a new Director.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 9:27 a.m.

Respectfully,

Janet Thomas
Board Chair

JT/hb

**PRELIMINARY MINUTES
To be approved at the Finance Meeting on
April 21, 2023**



FINANCE COMMITTEE

March 17, 2023 – 8:00 a.m.

376 E. Apple Ave. Muskegon, MI 49442

Committee Chair: Janet Thomas
Committee Vice-Chair: Jeff Fortenbacher

REVISED AGENDA

- | | | |
|----|---|-------------|
| 1. | Call to Order | Quorum |
| 2. | Approval of Minutes | |
| | A. Approval of the Minutes of February 17, 2023 (Attachment #1 pg.1-3) | Action |
| 3. | Items for Consideration | |
| | A. Approval of Expenditures for February 2023 (Attachment #2 pg. 4) | Action |
| | B. Monthly Report from the Chief Financial Officer (Attachment #3 pg.5-7) | Information |
| | C. Program Budget Report (Attachment #4 pg. 8-11) | Information |
| | D. FY 23 Actual and Projected Expenditures (Attachment #5 pg. 12-16) | Information |
| | E. Authorization to approve an increase to the lease agreement with Hinman Lake LLC (Attachment #6 pg. 17) | Information |
| | F. Authorization to contract with Kell and Associates, LLC (Attachment #7 pg. 18) | Action |

Main Office

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- G. Authorization to approve increase to the contract for **Preferred Lawn Care & Snow Plowing LLC** (Attachment #8 pg. 19) Action
- H. Authorization to approve rate increase for Outpatient and Jail services for Service Code H0020 (Methadone Administration Daily Dosage) (Attachment #9 pg. 20) Action
- I. Authorization to approve the adult inpatient rate of \$1066.00 per diem for Mercy Health Partners dba Trinity Health Muskegon (Attachment #10 pg. 21) Action
- J. Authorization to approve renewal of the Microsoft Enterprise Agreement with CDW Government, LLC for 36 months (Attachment #11 pg. 22-24) Action
- K. Authorization to provide Covid-19 provider relief funds (Attachment #12 pg. 25-26) Action
- L. Authorization to contract with providers who provide direct care services for HealthWest consumers. (Attachment #13 pg. 27) Action
- M. Authorization to approve amending the contract for Relias Learning, providing an additional 25 training seats for HealthWest staff. (Attachment #14 pg. 28) Action
- N. Authorization to approve purchase from quote # 23-1021 from Taylor office Furniture. (Attachment #15 pg. 29-33) Action
- O. Authorization to approve contract with **eSentire, Inc.** (Attachment #16 pg. 34) Action

4. Old Business

5. New Business

6. Communication

- A. HealthWest CCBHC Board Works Session (Attachment #17 pg. 35) Information

7. Director's Comments

8. Audience Participation

9. Adjournment



HEALTHWEST**FINANCE COMMITTEE MEETING MINUTES****Friday, February 17, 2023****8:00 a.m.****CALL TO ORDER**

The regular meeting of the Finance Committee was called to order by Vice Chair Fortenbacher at 8:03 a.m.

ROLL CALL

Committee Members Present: Charles Nash, Steph Umlor, Marcia Hovey-Wright, Jeff Fortenbacher

Committee Members Absent: Janet Thomas, Remington Sprague, M.D. Thomas Hardy

Also Present: Brandy Carlson, Holly Brink, Tasha Percy, Melina Barrett, Justine Belvitch, Catherine Kloska, Cece Riley, Gary Ridley, Amber Berndt, Cyndi Blair, Shannon Morgan, Jennifer Stewart, Gordon Peterman, Jackie Farrah, Mickey Wallace

Guests: Angie Gasiewski, Matt Farrar

MINUTES

It was moved by Commissioner Nash, seconded by Commissioner Hovey-Wright, to approve the minutes of the January 20, 2023, meeting as written.

MOTION CARRIED.**ITEMS FOR CONSIDERATION****A. Approval of Expenditures for January 2023**

It was moved by Commissioner Hovey-Wright, seconded by Ms. Umlor, to approve expenditures for the month ending January 31, 2023, in the total amount of \$7,189,072.22.

MOTION CARRIED**B. Monthly Report from the Chief Financial Officer**

Ms. Carlson presented the January report for board member review, noting an overall cash balance of (\$7,056,937). Also presented were the month-end projection trends for board member review.

MOTION CARRIED.**C. Program Budget Report**

Ms. Carlson presented the HealthWest Expenditures Financial Statement for January 2023, which shows that expenditures to date are under budget by \$5,422,872.47.

D. Fiscal Year 2023 Actual and Projected Expenditures

Brandy presented the full December FSR, inclusive of the current Spending Plan and CCBHC reports that was submitted to the Lakeshore Regional Entity. For December, the total LRE savings was \$3.9 million with a projected FYE savings of \$3 million. It should be noted that a new spending plan is needed since revenue is coming in \$5 million less than originally projected. Within the next 60 days, the Finance team will work with the new (Interim) Director to begin the updated spending plan process.

E. Authorization to Increase Expenditures for Alcohol and Chemical Abuse Consultants, Inc. (ACAC).

It was moved by Ms. Umlor, seconded by Commissioner Nash, to approve the additional services and increase projected expenditure as stated above for Alcohol and Chemical Abuse Consultants, Inc. (ACAC) effective March 1, 2023 through September 30, 2023, for a projected cost not to exceed \$312,120.00.

MOTION CARRIED.

F. Authorization to Increase Expenditures for Servicios De Esperanza, LLC (Services of Hope.

It was moved by Commissioner Nash, seconded by Ms. Umlor, to approve the increase in projected expenditures as stated above in Servicios De Esperanza, LLC (Services of Hope). Totaling \$201,125.00 effective January 1, 2023 through September 31, 2023.

MOTION CARRIED.

G. Authorization to Signing Amendment #4 of the Lakeshore Regional Entity.

It was moved by Commissioner Hovey-Wright, seconded by Commissioner Nash, to approve signing Amendment #4 of the Medicaid Managed Specialty Supports and Services 1115 Demonstration Waiver, 1915 (c)/(i) Waiver Program(s), the Health Michigan Program, Flint 1115 Demonstration Waiver, and the Substance Use Disorder Community Grant Programs Subcontract Agreement extending the contract and approving the Exhibit D-Subrecipient Award budgets through September 30, 2023.

MOTION CARRIED.

H. Authorization to Approve Increase of Projected Contract Expenditures for FY23.

It was moved by Commissioner Hovey-Wright, seconded by Ms. Umlor, to approve the increase in projected expenditures as stated above with a total not to exceed \$281,000.00, effective October 1, 2023 through September 30, 2023.

MOTION CARRIED.

I. Authorization to Approve Purchased Services from Engineered Protective Services (EPS).

It was moved by Commissioner Nash, seconded by Ms. Umlor, to authorize the HealthWest to purchase services from Engineered Protective Services (EPS) at a cost not to exceed \$15,587.00.

MOTION CARRIED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

Ms. Umlor shared that Dr. Lagisetty has reached out and would like to create a patient advisory panel. Plans to contact HealthWest for authorization to expand the scope to West Michigan. This is a Research Pilot Grant to curve chronic pain. We expect this would be at least a year and half out.

DIRECTOR'S COMMENTS

There was no comment from the Director.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 8:42 a.m.

Respectfully,

Jeff Fortenbacher
Committee Vice Chair

JF/hb

**PRELIMINARY MINUTES
To be approved at the Finance Meeting on
March 17, 2023**

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

| | | | |
|--|---|---|---------------------------|
| COMMITTEE Finance Committee | BUDGETED X | NON-BUDGETED | PARTIALLY BUDGETED |
| REQUESTING DIVISION Administration | REQUEST DATE March 17, 2023 | REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer | |
| <u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> | | | |
| <p>Expenditures for the month of February 2023 totaled \$5,854,472.25. Some unusual expenditures for the month include \$30,010.36 to St. John's Health Care for 2 months of private duty nursing services, \$22,051.25 to Covenant Academies Foundation for 2 months of MCA and Covenant Hall lease space, and \$78,992.80 to Forest View Psychiatric Hospital for increased inpatient usage.</p> | | | |
| <u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> | | | |
| <p>I move to approve expenditures for the month of February 2023, in the total amount of \$5,854,472.25.</p> | | | |
| COMMITTEE DATE | COMMITTEE APPROVAL _____ Yes _____ No _____ Other | | |
| BOARD DATE | BOARD APPROVAL _____ Yes _____ No _____ Other | | |

HWB 74-F

HealthWest

Financial Officer Report for March 2023

- ❖ **Disbursement Report** – A motion is requested to approve the February 2023 disbursements. A summary of those disbursements is included as an attachment.

- ❖ **Program Budget Report** – The Report for February is included as an attachment. Based on the budget approved in November 2022, there is a positive variance of \$1,898,041.55. As discussed in January, the program budget is now recognizing the accrual methodology for expenses and services occurred through February 28, 2023, paid in March of 2023. Of this, \$2.37 million in Payroll Salary and Fringes were occurred in February but will be paid in March and \$2.35 million of contractual services have been recognized as of March 13, 2023, for services rendered in February but paid in March. Leaving HealthWest with a differential of expenses to budget of just 4.96% less than what is budgeted to date.

- ❖ **Financial Status Report** – The January 2023 FSR is attached.

- ❖ **FY 2023 Revenue Projections** – February 2023 revenue and projections by program are below.

| | TANF | DAB | HMP | Waiver | Total MM |
|------------------------------|-----------------|------------------|-----------------|-----------------|------------------|
| Total MM | 401,590 | 151,019 | 245,566 | 2,138 | 800,313 |
| PMPM | | | | | |
| | TANF | DAB | HMP | Waiver | Total |
| Total Revenue PMPM | \$12,930,615.57 | \$46,954,453.51 | \$12,097,837.27 | \$11,527,602.01 | \$83,510,508.36 |
| Total LRE Admin | \$(448,935.50) | \$(1,630,099.41) | \$(420,001.92) | \$(400,129.73) | \$(2,899,166.57) |
| Total ISF | \$- | \$- | \$- | \$- | \$- |
| Total Timely Reporting | \$- | \$- | \$- | \$- | \$- |
| Total Performance | \$- | \$- | \$- | \$- | \$- |
| Total PMPM Dollars Available | \$12,481,680.07 | \$45,324,354.10 | \$11,677,835.35 | \$11,127,472.28 | \$80,611,341.79 |

| | | | | | |
|-------------------------|---------|----------|---------|------------|----------|
| Avg PMPM - After Deduct | \$31.08 | \$301.12 | \$47.55 | \$5,204.62 | \$100.72 |
|-------------------------|---------|----------|---------|------------|----------|

| Allocation | | | | | |
|---------------------|-----------------|-----------------|----------------|--------|-----------------|
| Dollars | TANF | DAB | HMP | Waiver | FY2023 Total |
| State Plan 1115 | \$6,8711,636.83 | \$21,537,837.88 | \$7,701,839.39 | | \$36,111,314.10 |
| State Plan 1915 (i) | \$861,389.73 | \$17,442,949.52 | | \$- | \$18,304,339.24 |
| Autism | \$3,521,992.78 | \$5,435,384.79 | \$5,510.76 | | \$8,962,888.33 |

| | | | | | |
|--------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| SUD | \$1,226,660.73 | \$908,181.91 | \$3,970,485.20 | | \$6,105,327.85 |
| HSW | | | | \$10,678,849.45 | \$10,678,849.45 |
| CWP | | | | \$232,710.16 | \$232,710.16 |
| SED | | | | \$215,912.67 | \$215,912.67 |
| Total Dollars Available | \$12,481,680.07 | \$45,324,354.10 | \$11,677,835.35 | \$11,127,472.28 | \$80,611,341.79 |

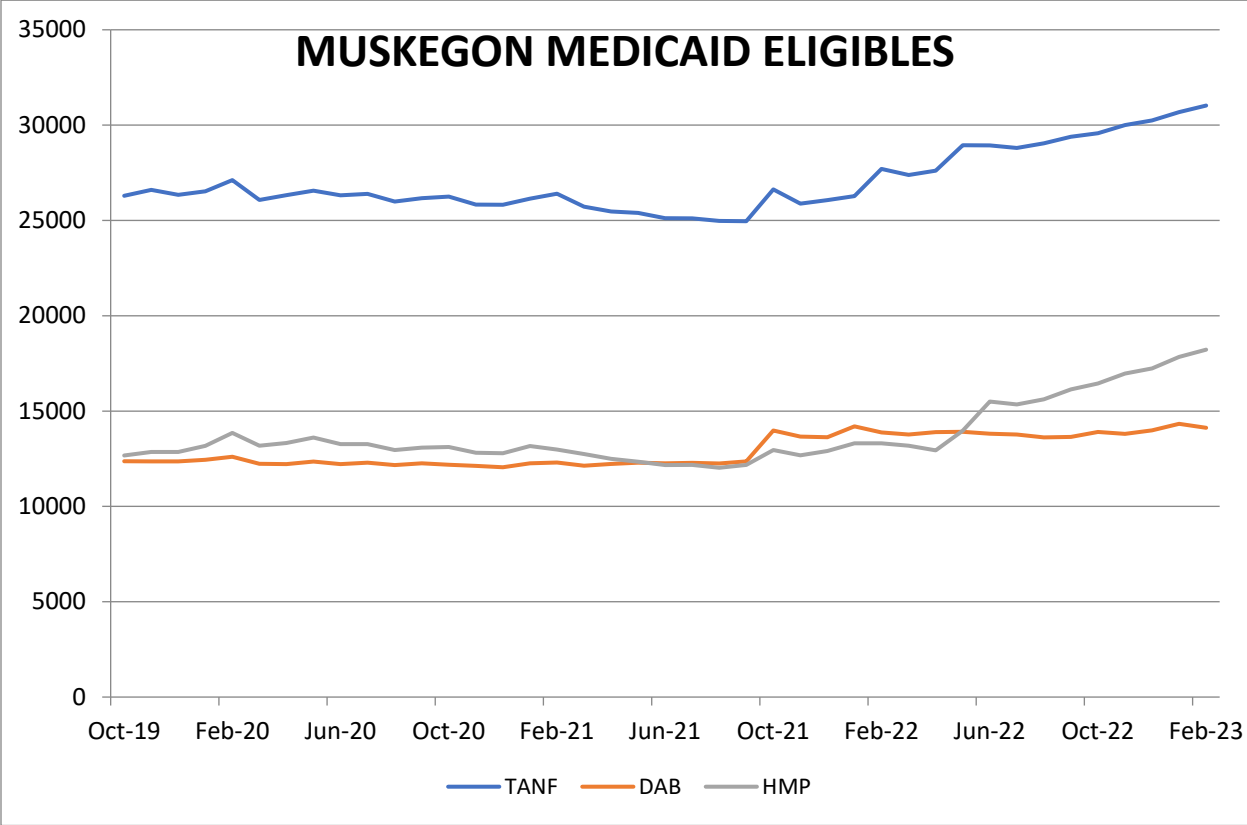
| PMPM | TANF | DAB | HMP | Waiver | FY2023 |
|---------------------|----------------|-----------------|----------------|-------------------|-----------------|
| | | | | | Total |
| State Plan 1115 | \$17.11 | \$142.62 | \$31.36 | | \$45.12 |
| State Plan 1915 (i) | \$2.14 | \$115.50 | \$- | | \$22.87 |
| Autism | \$8.77 | \$35.99 | \$0.02 | | \$11.20 |
| SUD | \$3.05 | \$6.01 | \$16.17 | | \$7.63 |
| HSW | | | | \$5,573.51 | \$13.34 |
| CWP | | | | \$2,705.93 | \$0.29 |
| SED | | | | \$1,587.59 | \$0.27 |
| Total PMPM | \$31.08 | \$300.12 | \$47.55 | \$5,204.62 | \$100.72 |

❖ **Cash Balances** – The cash balances in our two funds have improved significantly since January 2023. Please note that our current deferred revenue is now at \$20,043,652.05 (\$1,694,004.87 for FY18, \$10,192,704.87 for FY19 and \$8,156,942.31 for FY22). Taking this into account, should that be paid in full, HealthWest would have a cash balance of a positive \$15,483,869 as of February 28, 2023.

As you can see, HealthWest fiscal year 2022 close is almost complete, as well as the audit. The Lakeshore Regional Entity owes HealthWest \$7,356,166 for Medicaid, \$800,776.31 and \$800,776.31 for CCBHC Supplemental Dollars. HealthWest owes the Lakeshore Regional Entity \$4,431,677 back for Healthy Michigan; for a net of \$3,725,265.31. As soon as the final audit documentation is received, Prestage & Company, PC will present the report to this Board.

| | MENTAL HEALTH | CMH CLIENT | TOTAL ALL |
|---------------------|----------------|------------|----------------|
| MARCH, 2022 | (\$14,890,102) | \$735,884 | (\$14,154,218) |
| APRIL, 2022 | (\$14,848,990) | \$811,688 | (\$14,037,302) |
| MAY, 2022 | (\$12,058,521) | \$681,248 | (\$11,377,272) |
| JUNE, 2022 | (\$9,838,112) | \$700,401 | (\$9,137,711) |
| JULY, 2022 | (\$15,068,459) | \$653,725 | (\$14,414,734) |
| AUGUST, 2022 | (\$10,441,091) | \$656,827 | (\$9,784,265) |
| SEPT. PRELIM., 2022 | (\$11,767,427) | \$747,055 | (\$11,020,372) |
| OCTOBER, 2022 | (\$10,445,279) | \$657,381 | (\$9,787,898) |
| NOVEMBER, 2022 | (\$10,324,812) | \$674,073 | (\$9,650,739) |
| DECEMBER, 2022 | (\$7,479,568) | \$735,716 | (\$6,743,852) |
| JANUARY, 2023 | (\$7,697,954) | \$641,015 | (\$7,056,937) |
| FEBRUARY 2023 | (\$4,859,783) | \$658,782 | (\$4,196,523) |

❖ **Financial Data/Charts** – The following chart contains an annual and monthly comparison of the number of individuals in our County who are eligible for each program. The number of eligible individuals in HealthWest determines the amount of revenue that HealthWest receives each month. Data is shown for October 2019 – February 2023. HealthWest also receives payments for other individuals who are not listed on these charges but are eligible for behavioral health services (i.e., individuals enrolled and eligible for the Habilitation Supports Waiver (HSW) program).



HealthWest

1 - Program Budget Report

Reporting Book:
As of Date:

ACCRUAL
2/28/2023

| | Expenses | Current | Expenses | | | |
|--------------------------------------|---------------|--------------|-----------------|-----------------|---------------------------------|------------------------|
| | Month Ending | Year-to-Date | Year Ending | | | |
| | 2/28/2023 | Budget | 09/30/2023 | | | |
| | Current Month | | Actual Expenses | Payroll Accrual | Contractual Services Accrual | Year-To Date Variances |
| All Programs | | | | | | |
| 100-Recipient Rights | 27,910.02 | 94,642.92 | 148,914.50 | 11,027.86 | 0.00 | (65,299.44) |
| 110-Diversity Equity & Inclusion | 9,306.91 | 81,900.91 | 50,595.18 | 6,871.86 | 0.00 | 24,433.87 |
| 120-Information Systems | 125,169.27 | 1,174,469.83 | 812,866.73 | 49,820.83 | 0.00 | 311,782.26 |
| 130-Data Analytics | 57,531.04 | 488,000.29 | 415,421.31 | 45,171.89 | 0.00 | 27,407.09 |
| 140-Community Outreach | 47,405.74 | 219,868.40 | 229,189.64 | 18,957.76 | 0.00 | (28,279.01) |
| 150-Community Relations | 74,007.40 | 398,806.79 | 413,319.36 | 41,503.10 | 0.00 | (56,015.67) |
| 160-FINANCE | 108,541.40 | 147,161.22 | 610,210.08 | 16,295.16 | 0.00 | (479,344.03) |
| 161-Do not use- old Billing | 0.00 | 281,566.23 | (1,589.00) | 31,814.53 | 0.00 | 251,340.70 |
| 162-Do not use old GL | 0.00 | 205,986.09 | 876.56 | 16,692.64 | 0.00 | 188,416.89 |
| 163-Do not use- old Grants | 6,192.50 | 113,083.77 | 24,673.33 | 6,607.80 | 0.00 | 81,802.64 |
| 164-Do not use- old FinAdmn Asst | 0.00 | 98,606.46 | 0.00 | 6,693.23 | 0.00 | 91,913.23 |
| 165-Facilities | 92,038.57 | 377,465.49 | 459,263.28 | 12,110.15 | 0.00 | (93,907.94) |
| 170-HR | 46,193.11 | 242,101.49 | 251,602.08 | 27,824.98 | 0.00 | (37,325.57) |
| 180-Contracts/Provider Network | 14,243.63 | 134,921.64 | 85,807.84 | 11,235.70 | 0.00 | 37,878.10 |
| 190-Quality Assurance | 47,197.17 | 130,715.46 | 263,693.13 | 14,749.92 | 0.00 | (147,727.59) |
| 200-Client Information | 64,794.10 | 547,934.60 | 474,936.02 | 50,843.81 | 0.00 | 22,154.77 |
| 210-Utilization Management | 63,300.05 | 353,665.76 | 363,873.26 | 37,268.05 | 0.00 | (47,475.55) |
| 221-Adult Assessment & Stabilization | 119,782.65 | 794,842.88 | 674,875.45 | 91,842.80 | 0.00 | 28,124.63 |
| 222-Registration | 0.00 | 3,034.03 | 0.00 | 351.98 | 0.00 | 2,682.05 |
| 223-Clinical Services Secretary | 0.00 | 762.80 | 0.00 | 88.50 | 0.00 | 674.30 |
| 224-Intensive Crisis Stabilization | 104,397.39 | 362,149.87 | 550,313.79 | 40,000.70 | 0.00 | (228,164.62) |
| 225-Veterans Services | 8,386.69 | 60,155.60 | 45,493.95 | 4,492.89 | 0.00 | 10,168.76 |
| 226-Youth Assessment & Stabilization | 93,492.88 | 500,933.29 | 509,011.80 | 57,970.88 | 0.00 | (66,049.39) |
| 230-School Based Services | 37,709.43 | 526,865.12 | 265,189.70 | 61,559.89 | 0.00 | 200,115.53 |
| 240-Post Overdose Rapid Response | 0.00 | 3,389.41 | 0.00 | 0.00 | 0.00 | 3,389.41 |

HealthWest

1 - Program Budget Report

Reporting Book:
As of Date:

ACCRUAL
2/28/2023

| | Expenses | Current | Expenses | | | Year-To Date Variances |
|--|---------------|--------------|-----------------|-----------------|---------------------------------|------------------------|
| | Month Ending | Year-to-Date | Year Ending | | | |
| | 2/28/2023 | Budget | 09/30/2023 | | | |
| | Current Month | | Actual Expenses | Payroll Accrual | Contractual Services Accrual | |
| All Programs | | | | | | |
| 251-Law Enforcement Assisted Diversion | 46,106.33 | 224,348.52 | 234,569.24 | 21,123.43 | 0.00 | (31,344.15) |
| 252-Correctional Recovery Coach Services | 7,854.31 | 32,532.68 | 52,907.20 | 3,803.31 | 0.00 | (24,177.83) |
| 253-Jail Treatment | 19,767.07 | 243,901.57 | 152,311.43 | 28,321.07 | 0.00 | 63,269.07 |
| 260-Jail Medical | 170.00 | 363,604.48 | 3,246.72 | 39,315.44 | 0.00 | 321,042.32 |
| 270-IDD Supports Coordination | 11,906.65 | 113,030.85 | 69,105.81 | 12,978.51 | 0.00 | 30,946.53 |
| 271-Adult Intensive Case Management I/DD | 926.06 | 193,439.35 | 3,210.53 | 22,411.27 | 0.00 | 167,817.55 |
| 272-Adult Community Based DD Team 1 | 70,825.80 | 393,023.20 | 399,328.41 | 45,386.47 | 0.00 | (51,691.68) |
| 273-Adult Community Based DD Team 2 | 85,001.24 | 419,815.29 | 466,665.09 | 48,882.73 | 0.00 | (95,732.53) |
| 274-Transition -Age Team (Adult) | 44,821.87 | 250,300.08 | 232,680.05 | 29,077.03 | 0.00 | (11,457.00) |
| 275-Medically Complex Team | 59,807.09 | 298,141.54 | 326,390.82 | 34,865.07 | 0.00 | (63,114.35) |
| 276-Youth Supports Coordination/IDD | 43,795.86 | 342,417.97 | 239,021.10 | 39,929.62 | 0.00 | 63,467.24 |
| 280-Autism | 242,784.06 | 1,864,412.48 | 1,500,451.51 | 198,680.66 | 0.00 | 165,280.31 |
| 281-Youth Behavioral Support | 58,031.86 | 245,845.78 | 295,666.02 | 26,084.90 | 0.00 | (75,905.15) |
| 282-DD Assessment | 31,867.80 | 214,663.61 | 171,245.93 | 24,806.77 | 0.00 | 18,610.91 |
| 283-DD Clinic | 17,309.98 | 197,549.35 | 59,098.89 | 20,049.63 | 0.00 | 118,400.83 |
| 290-Clinical Services MI Team 1 | 121,419.60 | 693,959.36 | 688,978.08 | 79,933.27 | 0.00 | (74,951.99) |
| 291-Clinical Services MI Team 2 | 126,716.17 | 643,332.69 | 673,639.34 | 72,649.52 | 0.00 | (102,956.18) |
| 292-Clinical Services MI High Intensity Team | 0.00 | 153,629.25 | 2.19 | 17,707.67 | 0.00 | 135,919.39 |
| 293-Clinical Services / ACT | 58,729.02 | 383,336.03 | 307,332.28 | 43,403.93 | 0.00 | 32,599.82 |
| 294-Clinical Service/ SUD | 60,086.02 | 291,801.90 | 261,531.79 | 25,901.73 | 0.00 | 4,368.38 |
| 295-MI Adult Support Group Coordination | 31,044.68 | 157,206.58 | 150,693.70 | 18,327.26 | 0.00 | (11,814.38) |
| 296-MI Adult Supports COFR | 6,685.73 | 44,904.01 | 38,261.75 | 4,738.24 | 0.00 | 1,904.02 |
| 300-Vocational Services | 29,591.33 | 215,371.05 | 186,156.18 | 23,707.13 | 0.00 | 5,507.74 |
| 310-Juvenile Justice | 37,752.16 | 254,351.22 | 210,002.42 | 29,658.20 | 0.00 | 14,690.60 |
| 311-Youth Based Services Team 1 | 42,182.88 | 308,784.58 | 292,077.02 | 32,874.69 | 0.00 | (16,167.13) |

HealthWest

1 - Program Budget Report

Reporting Book:
As of Date:

ACCRUAL
2/28/2023

| | Expenses | Current | Expenses | | | Year-To Date Variances |
|--|---------------|--------------|-----------------|-----------------|---------------------------------|------------------------|
| | Month Ending | Year-to-Date | Year Ending | | | |
| | 2/28/2023 | Budget | 09/30/2023 | | | |
| | Current Month | | Actual Expenses | Payroll Accrual | Contractual Services Accrual | |
| All Programs | | | | | | |
| 312-Youth Based Services Team 2 | 39,875.49 | 279,052.97 | 235,358.56 | 30,604.90 | 0.00 | 13,089.51 |
| 313-Youth/Infant/Early/Juvenile Clerical | 9,726.51 | 34,660.77 | 56,020.70 | 3,992.64 | 0.00 | (25,352.57) |
| 314-Infant Mental Health/Early Childhood | 34,239.36 | 344,267.53 | 210,725.34 | 38,110.86 | 0.00 | 95,431.33 |
| 320-Youth Wraparound | 44,981.18 | 335,703.33 | 220,569.73 | 37,101.37 | 0.00 | 78,032.23 |
| 321-Youth Transition Age Services | 62,768.21 | 378,991.00 | 328,338.45 | 44,025.32 | 0.00 | 6,627.24 |
| 324-Youth Home Based Services | 60,318.74 | 465,945.86 | 346,437.14 | 51,227.86 | 0.00 | 68,280.86 |
| 330-Health Clinic | 46,853.29 | 392,086.18 | 245,774.05 | 42,287.36 | 0.00 | 104,024.77 |
| 331-Integrated Health Care Clinic | 43,718.09 | 328,040.40 | 257,409.84 | 38,338.74 | 0.00 | 32,291.82 |
| 332-Psychiatrist | 134,965.98 | 984,916.94 | 699,325.73 | 77,753.80 | 0.00 | 207,837.41 |
| 340-Youth Crisis Residential | 0.00 | 0.00 | 477.54 | 0.00 | 0.00 | (477.54) |
| 341-Adult Crisis Residential Team 1 | 48,841.64 | 239,909.48 | 275,449.61 | 24,144.03 | 0.00 | (59,684.16) |
| 342-Adult Crisis Residential Team 2 | 37,288.99 | 305,116.60 | 232,725.58 | 32,853.84 | 0.00 | 39,537.18 |
| 350-Medicated Assisted Treatment (MAT) | 2,115.38 | 56,967.68 | 12,125.68 | 6,305.05 | 0.00 | 38,536.95 |
| 351-Injection Clinic | 8,420.19 | 65,075.12 | 47,399.07 | 7,550.79 | 0.00 | 10,125.26 |
| 352-Outpatient Counseling | 45,006.51 | 237,331.20 | 239,730.52 | 24,097.70 | 0.00 | (26,497.02) |
| 360-Lobby Services | 8,149.46 | 159,650.18 | 47,941.21 | 18,626.03 | 0.00 | 93,082.94 |
| 361-Community Health | 6,813.56 | 44,885.60 | 40,559.55 | 5,135.32 | 0.00 | (809.26) |
| 362-Housing Specialist | 14,495.64 | 57,888.55 | 67,092.38 | 6,785.94 | 0.00 | (15,989.77) |
| 700-Executive Management | 68,300.23 | 538,989.94 | 391,519.84 | 51,631.94 | 0.00 | 95,838.16 |
| 000 - Unassigned | 0.00 | 2,814,493.14 | 880,943.81 | 223,604.01 | 2,350,831.64 | (640,886.32) |
| 820 - Lemonade/Recovery | 10,113.72 | 59,893.68 | 60,540.45 | 0.00 | 0.00 | (646.77) |
| 831 - HUD 1 | 12,228.53 | 36,502.93 | 56,437.20 | 0.00 | 0.00 | (19,934.28) |
| 832 - HUD 2 | 2,292.00 | 6,847.41 | 13,628.90 | 0.00 | 0.00 | (6,781.49) |
| 833 - HUD 3 | 1,528.00 | 9,701.44 | 9,168.00 | 0.00 | 0.00 | 533.44 |
| 834 - HUD 4 | 1,986.00 | 10,031.85 | 12,451.00 | 0.00 | 0.00 | (2,419.15) |

HealthWest

1 - Program Budget Report

Reporting Book:
As of Date:

ACCRUAL
2/28/2023

| | Expenses | Current | Expenses | | | |
|--------------------------------------|---------------------|----------------------|----------------------|------------------------------|------------------------|---------------------|
| | Month Ending | Year-to-Date | Year Ending | | Year Ending | |
| | 2/28/2023 | Budget | 09/30/2023 | | | |
| | Current Month | Actual Expenses | Payroll Accrual | Contractual Services Accrual | Year-To Date Variances | |
| All Programs | | | | | | |
| 800-SUD Contractual Services | 372,444.60 | 1,650,169.28 | 1,470,932.47 | 0.00 | 0.00 | 179,236.81 |
| 801-MI Adult Inpatient | 365,552.17 | 1,599,724.97 | 1,667,291.35 | 0.00 | 0.00 | (67,566.38) |
| 802-MI Child Inpatient | 141,066.38 | 582,856.79 | 531,067.97 | 0.00 | 0.00 | 51,788.82 |
| 803-DD Supports Coordination | 0.00 | 0.00 | 15.50 | 0.00 | 0.00 | (15.50) |
| 804-MI Adult Vocational | 120.00 | 60.78 | 240.00 | 0.00 | 0.00 | (179.22) |
| 805-DD Vocational Services | 57,739.98 | 607,558.56 | 183,263.95 | 0.00 | 0.00 | 424,294.61 |
| 806-In Home Support Services | 395,948.09 | 1,855,790.97 | 1,555,654.22 | 0.00 | 0.00 | 300,136.75 |
| 807-DD Respite | 28,227.98 | 153,329.24 | 127,788.05 | 0.00 | 0.00 | 25,541.19 |
| 808-Health Services | 25,357.34 | 335,271.30 | 96,959.71 | 0.00 | 0.00 | 238,311.59 |
| 809-MI Respite | 225.39 | 144,583.33 | 71,874.81 | 0.00 | 0.00 | 72,708.52 |
| 810-Autism Program | 42,015.12 | 238,643.29 | 205,507.35 | 0.00 | 0.00 | 33,135.94 |
| 811-Homeless Project | 350.00 | 569.67 | 350.00 | 0.00 | 0.00 | 219.67 |
| 812-MI Adult Partial Hospitalization | 8,278.00 | 41,666.67 | 28,097.36 | 0.00 | 0.00 | 13,569.31 |
| 814-MI Child Residential | 0.00 | 0.00 | 32,181.28 | 0.00 | 0.00 | (32,181.28) |
| 815-DD Residential | 600,718.38 | 5,973,966.75 | 5,074,441.45 | 0.00 | 0.00 | 899,525.30 |
| 816-MI Adult Residential | 41,815.07 | 961,290.69 | 1,354,821.93 | 0.00 | 0.00 | (393,531.24) |
| 365-Living Room | 5,528.20 | 26,677.98 | 34,182.85 | 3,126.77 | 0.00 | (10,631.64) |
| 900-DCO | 0.00 | 0.00 | 77,454.63 | 0.00 | 0.00 | (77,454.63) |
| 725 Managers | 85,004.99 | 0.00 | 459,865.57 | 0.00 | 0.00 | (459,865.57) |
| Total All Programs | 5,318,201.91 | 38,245,843.76 | 31,623,251.82 | 2,373,718.75 | 2,350,831.64 | 1,898,041.55 |

| MDHHS/CMHSP MANAGED MENTAL HEALTH SUPPORTS AND SERVICES CONTRACT (GF) | | | | | | | | | | | | | | |
|---|--|---|--------------|--|--------------|--------------|--------------------|----------|---------|------------------------|--------------------|---------|----------|--|
| FINANCIAL STATUS REPORT - ALL NON MEDICAID - SUPPLEMENTAL | | | | | | | | | | | | | | |
| CMHSP: | HealthWest | | | Jan-23 | FISCAL YEAR: | FY23 | | | | | | | | |
| | | | | | MONTHLY | | | | | | | | | |
| | | | | | 3/14/2023 | | | | | YEAR TO DATE REPORTING | | | | |
| | | | | | Column A | Column B | Column C | Column D | | | | | | |
| H | MDHHS EARNED CONTRACTS | | | | | | | | | | PROJECTION | | | |
| H | Grant Program Code | Grant Program Title | Project Code | Project Title | REVENUE | EXPENDITURES | CCBHC EXPENDITURES | BALANCE | REVENUE | EXPENDITURES | CCBHC EXPENDITURES | BALANCE | | |
| H | CBH | Comprehensive Services for Behavioral Health | ABHS | Asian Behavioral Health Services | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | BC / BWC | Benefits Coaches / Benefits to Work Coaches | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | BCDP | Branch County Diversion Project | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | BHC | Behavioral Health Consultant | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | BHH | Behavioral Health Home | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | BHSNA | Behavioral Health Services for Native Americans | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | BHSVV | Behavioral Health Services for Vietnam Veterans | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | CLUB | Clubhouse Engagement | - | - | - | - | 26,250 | | 26,250 | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | CRIM | Criminal Justice | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | CRMGT | Care Management | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | CSC | Child System of Care | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | DROP** | | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | DROP** | | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | DROP** | | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | FIT | Fit Together | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | HBHS | Hispanic Behavioral Health Services | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | IECMHC | Infant and Early Childhood Mental Health Consultation | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | IHC | Integrated Healthcare | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | **CSSE | Intensive Crisis Stabilization Service(s) Expansion | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | JHC | Justice Involved Health Coach | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | MHAJJ | Mental Health Access and Juvenile Justice Diversion | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | MHJSE | Mental Health and Juvenile Justice Screening Expansion | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | MHJSP | Mental Health Juvenile Justice Screening Project | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | MHTC | 58th District Mental Health Court Expansion | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | MICHT | Michigan Healthy Transitions | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | NCC | Enhanced Nutrition Care Coordination and Medical Culinary Ed Prgms | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | NTPH | Navigators for Transition from Psychiatric Hospitals | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | OBRA | Pre-Admission Screening Annual Resident Reviews | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | PACC | Promoting Access and Continuity of Care | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | PCPCP | Psychiatric Consultation to Primary Care Practices | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | PDTOB | Peer Driven Tobacco Cessation | 448 | 499 | - | (51) | 22,500 | 22,500 | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | PHC | Peer(s) as Health Coach(es) | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | PIPBHC | Promoting Integration of Primary and Behavioral Health Care | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | PMTO* | | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | RCVC | Recovery Conference | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | RPTS | Regional PMTO Training Support | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | RT | Rural Transportation | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | RTTSE | Infant and Early Childhood Mental Health Consultation. | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | SCCHB | Saginaw Community Care HUB | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | SCLCA | 988 Suicide and Crisis Lifeline SAMHSA Cooperative Agreement | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | SFEP | First Episode Psychosis | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | SPTTA | Statewide PMTO Training and TA | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | TBR | Technology-Based Recovery Support | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | TCR | Transportation to Crisis Residential | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | TCSCCT | Tri-County Strong Crisis Counseling & Training | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | TFCC | Trauma Focused CBT Coordination & Training | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | TFCO | Treatment Foster Care Oregon | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | TIC / TIISC | Trauma Informed Care / System of Care | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | TPC | Tuscola Peer Center | | | | - | | | | - | Must = 0 | |
| H | CBH | Comprehensive Services for Behavioral Health | VET* | | | | | - | | | | - | Must = 0 | |
| H | SUBTOTAL Comprehensive Services for Behavioral Health | | | | 448 | 499 | - | (51) | 48,750 | 22,500 | 26,250 | - | Must = 0 | |
| H | CCBH | COVID-19 Comprehensive Services for Behavioral Health | CCR | Children's Crisis Residential | | | | - | | | | - | Must = 0 | |
| H | CCBH | COVID-19 Comprehensive Services for Behavioral Health | CMHCSS | Children's Mental Health COVID Supplemental Services | | | | - | | | | - | Must = 0 | |
| H | CCBH | COVID-19 Comprehensive Services for Behavioral Health | EOPSA | Early Onset Psychosis Set-Aside | | | | - | | | | - | Must = 0 | |
| H | CCBH | COVID-19 Comprehensive Services for Behavioral Health | MHCM* | Mental Health COVID Mitigation and Testing | | | | - | | | | - | Must = 0 | |
| H | CCBH | COVID-19 Comprehensive Services for Behavioral Health | MHCSS | Mental Health COVID Supplemental Services | | | | - | | | | - | Must = 0 | |
| H | CCBH | COVID-19 Comprehensive Services for Behavioral Health | NMOS | CCBHC Non-Medicaid Operations Support | | | | - | | | | - | Must = 0 | |
| H | CCBH | COVID-19 Comprehensive Services for Behavioral Health | WFSS | ACT and Dual ACT/IDDT Financial Incentive | | | | - | | | | - | Must = 0 | |
| H | SUBTOTAL COVID-19 Comprehensive Services for Behavioral Health | | | | - | - | - | - | - | - | - | - | Must = 0 | |
| H | CSUGS | COVID-19 Substance Use and Gambling Services | ADM | ARPA Administration | 79,140 | | 79,140 | - | 115,515 | | 115,515 | - | Must = 0 | |
| H | CSUGS | COVID-19 Substance Use and Gambling Services | PREV | ARPA Prevention | | | | - | | | | - | Must = 0 | |
| H | CSUGS | COVID-19 Substance Use and Gambling Services | PREVII | Prevention II COVID | | | | - | | | | - | Must = 0 | |
| H | CSUGS | COVID-19 Substance Use and Gambling Services | SUDADII | Substance Use Disorder Administration COVID | | | 1,293 | (1,293) | 1,384 | | 1,384 | - | Must = 0 | |
| H | CSUGS | COVID-19 Substance Use and Gambling Services | TRMTA | ARPA Treatment and Access | | | | - | | | | - | Must = 0 | |
| H | CSUGS | COVID-19 Substance Use and Gambling Services | TRMTII | Treatment COVID | | | | - | | | | - | Must = 0 | |
| H | CSUGS | COVID-19 Substance Use and Gambling Services | WSSII | Women's Specialty Services COVID | | | | - | | | | - | Must = 0 | |
| H | SUBTOTAL COVID-19 Substance Use and Gambling Services | | | | 79,140 | - | 80,433 | (1,293) | 116,899 | - | 116,899 | - | Must = 0 | |

**MDHHS/CMHSP MANAGED MENTAL HEALTH SUPPORTS AND SERVICES CONTRACT (GF)
FINANCIAL STATUS REPORT - ALL NON MEDICAID**

| CMHSP: | HealthWest | FISCAL YEAR: | FY23 | FY23 |
|------------------|--|----------------------|------------------|------------------|
| SUBMISSION TYPE: | Monthly | Fiscal Period Ending | JAN | Projection |
| SUBMISSION DATE: | | Column A | YTD | Annualized |
| H | MDHHS EARNED CONTRACTS | | | |
| H | 100 REVENUE | | | |
| H | 101 Comprehensive Services for Behavioral Health | | 448 | 48,750 |
| H | 102 Housing and Homeless Services | | - | - |
| H | 103 Juvenile Justice Programs | | - | - |
| H | 104 Suicide Lifeline Programs | | - | - |
| H | 105 Projects for Assistance in Transition from Homelessness | | - | - |
| H | 106 Regional Perinatal Collaborative | | - | - |
| H | 107 Substance Abuse & Mental Health COVID-19 Grant Program | | - | - |
| H | 108 Substance Use and Gambling Services | | 79,140 | 676,421 |
| H | 150 Other MDHHS Earned Contracts (describe): | | - | - |
| H | 151 Other MDHHS Earned Contracts (describe): | | - | - |
| H | 190 TOTAL REVENUE | | 79,588 | 725,171 |
| H | 200 EXPENDITURE | | | |
| H | 201 Comprehensive Services for Behavioral Health | | 499 | 48,750 |
| H | 202 Housing and Homeless Services | | - | - |
| H | 203 Juvenile Justice Programs | | - | - |
| H | 204 Suicide Lifeline Programs | | - | - |
| H | 205 Projects for Assistance in Transition from Homelessness | | - | - |
| H | 206 Regional Perinatal Collaborative | | - | - |
| H | 207 Substance Abuse & Mental Health COVID-19 Grant Program | | - | - |
| H | 208 Substance Use and Gambling Services | | 224,831 | 985,253 |
| H | 250 Other MDHHS Earned Contracts (describe): | | - | - |
| H | 251 Other MDHHS Earned Contracts (describe): | | - | - |
| H | 290 TOTAL EXPENDITURE | | 225,330 | 1,034,003 |
| H | 400 BALANCE MDHHS EARNED CONTRACTS (cannot be < 0) | | (145,742) | (308,833) |

| | | | | |
|----------|--|--|-------------------|-------------------|
| I | PIHP to AFFILIATE MEDICAID SERVICES CONTRACTS - CMHSP USE ONLY | | | |
| I | 100 REVENUE | | | |
| I | 101 Revenue - from PIHP Medicaid (incl Direct Care Wage) | | 19,398,516 | 56,867,427 |
| I | Revenue - from PIHP Medicaid (incl Direct Care Wage) Autism | | 2,077,674 | 8,936,132 |
| I | 104 Revenue - from PIHP Healthy Michigan Plan (incl Direct Care Wage) | | 3,988,183 | 10,799,988 |
| I | 122 1st & 3rd Party Collections - Medicare/Medicaid Consumers - Affiliate | | - | - |
| I | 122 1st & 3rd Party Collections - Medicare/Medicaid Consumers - Affiliate Autism | | - | - |
| I | 123 1st & 3rd Party Collections - Healthy Michigan Plan Consumers - Affiliate | | - | - |
| I | 190 TOTAL REVENUE | | 25,464,373 | 76,603,547 |
| I | 201 Expenditure - Medicaid (incl Direct Care Wage) | | 15,133,418 | 50,247,619 |
| I | 201 Expenditure - Medicaid (incl Direct Care Wage) Autism | | 540,606 | 4,075,184 |
| I | 202 Expenditure - Healthy Michigan Plan (incl Direct Care Wage) | | 1,840,746 | 7,885,618 |
| I | 203 Expenditure - MI Health Link (Medicaid) Services (incl Direct Care Wage) | | - | - |
| I | 290 TOTAL EXPENDITURE | | 17,514,770 | 62,208,421 |
| I | 295 NET PIHP to AFFILIATE MEDICAID SERVICES CONTRACTS SURPLUS (DEFICIT) | | 7,949,604 | 14,395,126 |
| I | 300 Redirected Funds (To) From | | | |
| I | 301 (TO) CMHSP to CMHSP Earned Contracts - J306 | | - | - |
| I | 302 FROM CMHSP to CMHSP Earned Contracts - J303 | | | |
| I | 303 FROM Non-MDHHS Earned Contracts - K303 | | | |
| I | 304 FROM General Fund - B310 | | | |
| I | 306 FROM Local Funds - M309.1 | | | |
| I | 390 Total Redirected Funds | | - | - |
| I | 400 BALANCE PIHP to AFFILIATE MEDICAID SERVICES CONTRACTS (must = 0) | | 7,949,604 | 14,395,126 |

| | | | | |
|-----------|--|--|--------------------|---------------------|
| IA | PIHP to Affiliate CCBHC Medicaid Contracts - CMHSP USE ONLY | | | |
| IA | 100 REVENUE | | | |
| IA | 101 Revenue - Medicaid Base | | 1,608,797 | 3,217,595 |
| IA | 102 Revenue - Medicaid Supplemental | | 607,834 | 1,215,667 |
| IA | 103 Revenue - MI Health Link CCBHC Consumers | | - | - |
| IA | 104 1st & 3rd Party Collections - Medicaid | | - | - |
| IA | 121 Revenue - Healthy Michigan Base | | 416,013 | 832,027 |
| IA | 122 Revenue - Healthy Michigan Supplemental | | 76,663 | 153,326 |
| IA | 124 1st & 3rd Party Collections - Healthy Michigan | | - | - |
| IA | 190 TOTAL REVENUE | | 2,709,307 | 5,418,614 |
| IA | 200 EXPENDITURE | | | |
| IA | 201 Expenditure - Medicaid (Including MI Health Link) | | 3,408,825 | 12,863,844 |
| IA | 202 Expenditure - Healthy Michigan | | 751,243 | 3,624,362 |
| IA | 290 TOTAL EXPENDITURE | | 4,160,068 | 16,488,206 |
| IA | 295 NET PIHP to AFFILIATE CONTRACTS SURPLUS (DEFICIT) | | (1,450,761) | (11,069,592) |
| IA | 300 Redirected Funds (To) From | | | |
| IA | 301 (TO) CMHSP to CMHSP Earned Contracts - J306.2 | | - | - |
| IA | 302 FROM CMHSP to CMHSP Earned Contracts - J303.2 | | | |
| IA | 303 FROM Non-MDHHS Earned Contracts - K303.2 | | | |
| IA | 304 FROM General Fund - B310.1 | | | |
| IA | 305 (TO) Local Funds - M316 | | - | - |
| IA | 306 FROM Local Funds - M309.2 | | - | - |
| IA | 390 Total Redirected Funds | | - | - |
| IA | 400 BALANCE PIHP to AFFILIATE SERVICES CONTRACTS (must = 0) | | (1,450,761) | (11,069,592) |

| | | | | |
|----------|---|--|------------------|------------------|
| P | GRAND TOTALS | | | |
| P | 190 GRAND TOTAL REVENUE | | 28,253,268 | 82,747,332 |
| P | 290 GRAND TOTAL EXPENDITURE | | 21,900,168 | 79,730,630 |
| P | 390 GRAND TOTAL REDIRECTED FUNDS (must = 0) | | - | - |
| P | 400 NET INCREASE (DECREASE) | | 6,353,100 | 3,016,701 |

| | |
|----------|---|
| Q | REMARKS |
| Q | This section has been provided for the CMHSP to provide narrative descriptions as requested in the FSR instructions or where additional narrative would be meaningful to the CMHSP / MDHHS. |
| Q | |
| Q | |
| Q | |
| Q | |
| Q | |
| Q | |
| Q | |
| Q | |
| Q | |

Section 223 CCBHC Demonstration: PIHP-CCBHC Reconciliation

Medicaid Reconciliation

Region: Lakeshore Regional Entity
 CCBHC: Muskegon County CMH
 Reporting Period: October 1, 2022 to January 31, 2023

| Metric | Formula | Member Source | | |
|--|------------------------------|------------------------|------------------------|------------------------|
| | | Traditional Medicaid | Healthy Michigan | Total CCBHC Medicaid |
| CCBHC Funding Reconciliation | | | | |
| <u>Prospective CCBHC Cost (\$MI, SED and SUD)</u> | | | | |
| Actual Daily Visits | (A) | 12,807 | 3,070 | 15,877 |
| PPS-1 Rate (Excluding DCOs) | (B) | \$ 383.02 | \$ 383.02 | \$ 383.02 |
| Prospective CCBHC Cost for SMI, SED and SUD Members | (C) = (A) * (B) | \$ 4,905,337.14 | \$ 1,175,871.40 | \$ 6,081,208.54 |
| <u>Prospective CCBHC Cost (Mild to Moderate Diagnosis)</u> | | | | |
| Actual Daily Visits | (D) | 789 | 440 | 1,209 |
| PPS-1 Rate (Excluding DCOs) | (E) | \$ 383.02 | \$ 383.02 | \$ 383.02 |
| Prospective CCBHC Cost for Members with Mild to Moderate Diagnosis | (F) = (D) * (E) | \$ 294,542.38 | \$ 168,528.80 | \$ 463,071.18 |
| Total Prospective CCBHC Cost | (G) = (C) + (F) | \$ 5,199,879.52 | \$ 1,344,400.20 | \$ 6,544,279.72 |
| <u>Funding Provided From PIHP to CCBHC</u> | | | | |
| SFY 2022 Projected Cost Per Day | (H) | \$ 289.30 | \$ 289.30 | \$ 289.30 |
| Revenue in Base Capitation | (I) = (A) * (H) | \$ 3,705,085.10 | \$ 888,151.00 | \$ 4,593,236.10 |
| Expenditures Paid on a FFS Basis | (J) | | | \$ 0.00 |
| Supplemental Revenue Received | (K) | \$ 1,272,342.72 | \$ 328,957.20 | \$ 1,601,299.92 |
| Total Funding Provided From PIHP to CCBHC | (L) = (I) + (J) + (K) | \$ 4,977,407.82 | \$ 1,217,108.20 | \$ 6,194,516.02 |
| Coordination of Benefits | (M) | | | \$ 0.00 |
| Reconciliation (PIHP to CCBHC) | (N) = (G) - (L) - (M) | \$ 222,471.70 | \$ 127,292.00 | \$ 349,763.70 |

**Section 223 CCBHC Demonstration: PIHP-CCBHC Reconciliation
Non-Medicaid Reconciliation**

Region: Lakeshore Regional Entity
 CCBHC: Muskegon County CMH
 Reporting Period: October 1, 2022 to January 31, 2023

| Metric | Formula | Non-Medicaid |
|--|------------------------|----------------------|
| <u>Prospective CCBHC Cost</u> | | |
| Daily Visits | (A) | 954 |
| <u>PPS-1 Rate (Excluding DCOs)</u> | (B) | \$ 383.02 |
| Prospective CCBHC Cost | (C) = (A) * (B) | \$ 365,401.08 |
| <u>Other Funding Sources Attributable to CCBHC Services</u> | | |
| State General Fund Attributable to CCBHC | (D) | |
| Other Insurance Coverage (i.e., COB) | (E) | |
| ARPA Funding | (F) | \$ 79,139.76 |
| CCBHC Expansion Grants | (G) | \$ 286,261.32 |
| <u>Other Funds (please describe in the notes section below)</u> | (H) | |
| Total Funding Distributed to CCBHC | (I) = Sum(D:H) | \$ 365,401.08 |
| Prospective CCBHC Cost Less Funding Available | (J) = (C) - (I) | \$ 0.00 |

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

| | | | |
|---|---|---|---------------------------|
| COMMITTEE Finance Board | BUDGETED X | NON BUDGETED | PARTIALLY BUDGETED |
| REQUESTING DIVISION Administration | REQUEST DATE March 17, 2023 | REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer | |
| <u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> | | | |
| <p>HealthWest Board authorization is requested to approve a \$30,000.00 increase to the lease agreement with Hinman Lake LLC, 750 Trade Centre Way Suite 100 Portage Michigan 49002. (Terrace Plaza Building 316 Morris Ave, Muskegon, MI 49440).</p> <p>Hinman Lake LLC, projected contract amount was \$85,000.00 for FY23. The additional amount of \$30,000.00 would total \$115,000.00 to cover the additional lease space added on the fourth floor.</p> | | | |
| <u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> | | | |
| <p>I move to authorize the HealthWest Board of Directors to approve the increase in the projected expenditure as stated above for Hinman Lake, LLC totaling \$115,000.00, effective March 1, 2023 through September 30, 2023.</p> | | | |
| COMMITTEE DATE | | | |
| BOARD DATE | BOARD APPROVAL _____ Yes _____ No _____ Other | | |

HWB 75-F

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

| | | | |
|---|---|---|---------------------------|
| COMMITTEE Finance Committee | BUDGETED X | NON-BUDGETED | PARTIALLY BUDGETED |
| REQUESTING DIVISION Provider Network Management | REQUEST DATE March 17, 2023 | REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer | |
| <u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> | | | |
| <p>HealthWest Board authorization is requested to contract with Kell and Associates, LLC, (2061 Belmont Drive, Norton Shores, MI 49441), to provide consultation services, effective February 15, 2023 through June 30, 2023, for a total expenditure up to \$7,500.00.</p> <p>The contract services will include the following areas:</p> <ol style="list-style-type: none"> 1. Substance use disorders or co-occurring mental, and substance use disorders treatment and other recovery-oriented services; 2. Coordination of housing and services that support the implementation and/or enhance the long-term sustainability of integrated community systems that provide permanent housing and supportive services to the target population; 3. Efforts to engage and connect clients who experience substance use disorders or co-occurring disorders to enrollment resources for health insurance, Medicaid, and mainstream benefits programs. | | | |
| <u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> | | | |
| <p>I move to authorize the HealthWest Executive Director to sign an agreement with Kell and Associates, LLC, for contracted services at a rate of \$75.00 per hour, effective February 15, 2023 through June 30, 2023, for a total expenditure not to exceed \$7,500.00.</p> | | | |
| COMMITTEE DATE | COMMITTEE APPROVAL _____ Yes _____ No _____ Other | | |
| BOARD DATE | BOARD APPROVAL _____ Yes _____ No _____ Other | | |

HWB 76-F

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

| | | | |
|--|---|---------------------|---|
| COMMITTEE Finance Committee | BUDGETED X | NON BUDGETED | PARTIALLY BUDGETED |
| REQUESTING DIVISION Administration | REQUEST DATE March 17,2023 | | REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer |
| <u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> | | | |
| <p>HealthWest Board authorization is requested to approve a \$20,000.00 increase to the contract for Preferred Lawn Care & Snow Plowing LLC located at 2471 40th Whitehall Rd., Muskegon, MI 49445, for snow removal and salting at the HealthWest Mental Health Center and Clubhouse Interactions.</p> <p>Preferred Lawn Care & Snow Plowing LLC projected contract amount was \$50,091.00 for FY23. The total projected expenditure will not exceed \$70,091.00.</p> | | | |
| <u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> | | | |
| <p>I move to authorize HealthWest Board of Directors to approve the increase in the projected expenditure as stated above for Preferred Lawn Care & Snow Plowing LLC totaling \$70,091.00 effective March 1, 2023 through September 30, 2023.</p> | | | |
| COMMITTEE DATE | COMMITTEE APPROVAL _____ Yes _____ No _____ Other | | |
| BOARD DATE | BOARD APPROVAL _____ Yes _____ No _____ Other | | |

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

| | | | |
|--|---|---|---------------------------|
| COMMITTEE Finance Board | BUDGETED X | NON BUDGETED | PARTIALLY BUDGETED |
| REQUESTING DIVISION Provider Network Management | REQUEST DATE March 17, 2023 | REQUESTOR SIGNATURE Jennifer Stewart, Clinical Services Manager | |
| <u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> | | | |
| <p>HealthWest Board authorization is requested to approve a \$19.00 rate increase for Outpatient and Jail services for Service Code H0020 (Methadone Administration Daily Dosage). The new H0020 rate is a requirement from MDHHS and is being backdated to 10/1/2022 to the three SUD providers listed below.</p> <p>The State and Region combined service code H0048 (Alcohol Drug Screening in Person) with H0020. The rate increase will align with regional rates set by the LRE effective October 1, 2022. The total cost of the increase shall not exceed \$375,000.00 for FY23.</p> <p><u>Previous and Current regional rates include:</u> H0020 Outpatient previous rate \$8.35 - New Rate \$19.00 H0020 Jail previous rate \$10.00 – New rate \$19.00 (Cherry and Eastside only) H0048 Previous rate \$21.81 removing</p> <ol style="list-style-type: none"> Cherry Street Services, Inc: Previous Expenditure \$2,559,250.00 Adding \$200,000.00 Projected Expenditure Increase: \$2,759,250.00 Eastside Outpatient Services: Previous Expenditure \$846,562.50 Adding \$175,000.00 Projected Expenditure Increase: \$1,021,562.50 CRC Recovery, Inc. dba Western Michigan Treatment Center: Previous Expenditure \$30,675.00 Projected Expenditure Increase: not needed, under billing for current projection | | | |
| <u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> | | | |
| I move to authorize the approval of a rate increase to Cherry Street Services, CRC Recovery, and Eastside Outpatient Services Substance Use Services, effective October 1, 2022, at the cost not-to-exceed \$375,000.00 for FY23. | | | |
| COMMITTEE DATE | | | |
| BOARD DATE | BOARD APPROVAL _____ Yes _____ No _____ Other | | |

HWB 78-F

REQUEST FOR COMMUNITY MENTAL HEALTH BOARD CONSIDERATION AND AUTHORIZATION

| | | | |
|---|---|---|---------------------------|
| COMMITTEE Finance Committee | BUDGETED X | NON BUDGETED | PARTIALLY BUDGETED |
| REQUESTING DIVISION Network Development | REQUEST DATE March 17, 2023 | REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer | |
| <u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> | | | |
| <p>HealthWest Board authorization is requested for HealthWest to accept the adult inpatient rate of \$1066.00 per diem for Mercy Health Partners dba Trinity Health Muskegon effective March 1, 2023 through September 30, 2024.</p> <p>Lakeshore Regional Entity negotiated these rates through FY24 regional contract with Mercy Health Partners.</p> | | | |
| <u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> | | | |
| <p>I move to authorize HealthWest to accept the adult inpatient rates negotiated by Lakeshore Regional Entity with Mercy Health Partners, effective March 1, 2023 through September 30, 2024.</p> | | | |
| COMMITTEE DATE | COMMITTEE APPROVAL _____ Yes _____ No _____ Other | | |
| BOARD DATE | BOARD APPROVAL _____ Yes _____ No _____ Other | | |

HWB 79-F

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

| | | | |
|--|---|---|---------------------------|
| COMMITTEE Finance | BUDGETED X | NON BUDGETED | PARTIALLY BUDGETED |
| REQUESTING DIVISION Information Systems | REQUEST DATE March 17, 2023 | REQUESTOR SIGNATURE Mike Kimble, Network Security & Systems Manager | |
| <u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> | | | |
| <p>HealthWest Board authorization is requested to renew a Microsoft Enterprise Agreement with CDW Government, LLC for 36 months beginning June 1, 2023 and ending May 31, 2026 at an annual cost of \$245,423.48 (Total of \$736,270.44 over the 36-month term).</p> <p>This purchase was identified as a technology project on the board-approved FY 2023 Technology Plan. A request for bids was approved by the HealthWest Board and we received 7 responses. We selected CDW Government, LLC as the bid winner based on criteria of price, customer references, company size and history, and customer service agreements.</p> | | | |
| <u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> | | | |
| I move to authorize HealthWest to renew the Microsoft Enterprise Agreement with CDW Government, LLC at a cost not to exceed \$245,423.48 annually (Total of \$736,270.44 over the 36-month term). | | | |
| COMMITTEE DATE | COMMITTEE APPROVAL _____ Yes _____ No _____ Other | | |
| BOARD DATE | BOARD APPROVAL _____ Yes _____ No _____ Other | | |

MUSKEGON COUNTY BID SUMMARY

Commodity Numbers: 20429, 20447, 20811, 20821, 20827, 20836, 20837, 20839, 20845, 20853, 20854, 20987, 20995, 92045, 92046

Department: Healthwest

Bid: RFB 23-2482

Release Date: 02/07/2023

Product / Service: Microsoft Licensing Enterprise Agreement

Opening Date: 02/28/2023

| | |
|-----------------------------|--------|
| **Solicitation Statistics** | Bidnet |
| Viewed Documents: | 35 |
| Solicitation Received: | 7 |
| No-Solicit Form Received: | N/A |

Bid Synopsis

The HealthWest Microsoft EA Vendor selection team evaluated all 7 proposals. We eliminated the 3 most expensive bids as they were outside of normal expectations of cost. One vendor bid, Malor & Company, was well below the expected cost. Even after requesting a rebid, the bid was still well below reseller costs so this bid was rejected as unrealistic.

Three vendors (CDW Government LLC, Crayon Software Experts LLC, and SoftChoice Corporation, submitted bids that were within the expected cost range based on historical pricing and research. Our team evaluated each of those vendors based on price, customer references, company size and history, and customer service agreements.


Based on these criteria, it was determined to recommend that HealthWest continue to use CDW Government LLC as our Microsoft EA Partner. CDWG currently holds our Microsoft EA partnership. CDWG also holds the State Procurement Contract (MI-Deal) and is a partner with several local municipalities in the area. CDWG has long been a partner with HealthWest for Information Technology needs and maintaining a strong relationship is critical to provide critical services. CDWG also has a local regional account representative who is well-versed in our local regulations and requirements.

Our selection team did not feel that a potential 10% savings justified moving critical services to a vendor we were not familiar with, meanwhile potentially jeopardizing a strong relationship with a long term vendor partner.

| Vendor Name & Address | | | | | | |
|---|------|--------------|--|--|--|--|
| CDW Government LLC 230 North Milwaukee Ave Vernon Hills, IL 60061 | 80% | \$245,423.48 | | | | |
| Communication Square 7108 S Kanner Hwy Stuart, FL 34997 | 80% | \$408,898.20 | | | | |
| Crayon Software Experts LLC 12221 Merit Dr Ste 1400 Dallas, TX 75251 | 100% | \$221,781.79 | | | | |
| Malor & Company 550 West 54th Street, Suite 1220 New York, NY 10019 | 70% | \$69,800.00 | | | | |
| NETSOLUTIONS LLC 17151 Rowe Street Detroit, MI 48205 | 80% | \$693,990.84 | | | | |
| Softchoice Corporation 314 W Superior St. Suite 400 Chicago, IL 60654 | 70% | \$220,887.68 | | | | |
| Zones LLC 1102 15th Street SW, Suite 102 Auburn, WA 98001 | 70% | \$407,877.12 | | | | |

Department Recommendation: CDW Government, LLC

Director of Finance: Angela Gasiewski Signature: _____



Vendor Awarded: _____

Board Approval Date: _____

Board Motion Number: _____

The HealthWest Microsoft EA Vendor selection team evaluated all 7 proposals. We eliminated the 3 most expensive bids as they were outside of normal expectations of cost. One vendor bid, Malor & Company, was well below the expected cost. Even after requesting a rebid, the bid was still well below reseller costs so this bid was rejected as unrealistic.

Three vendors (CDW Government LLC, Crayon Software Experts LLC, and SoftChoice Corporation, submitted bids that were within the expected cost range based on historical pricing and research. Our team evaluated each of those vendors based on price, customer references, company size and history, and customer service agreements.

Based on these criteria, it was determined to recommend that HealthWest continue to use CDW Government LLC as our Microsoft EA Partner. CDWG currently holds our Microsoft EA partnership. CDWG also holds the State Procurement Contract (MI-Deal) and is a partner with several local municipalities in the area. CDWG has long been a partner with HealthWest for Information Technology needs and maintaining a strong relationship is critical to provide critical services. CDWG also has a local regional account representative who is well-versed in our local regulations and requirements.

Our selection team did not feel that a potential 10% savings justified moving critical services to a vendor we were not familiar with, meanwhile potentially jeopardizing a strong relationship with a long term vendor partner.

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

| | | | |
|---|---|---|---------------------------|
| COMMITTEE Finance Committee | BUDGETED X | NON-BUDGETED | PARTIALLY BUDGETED |
| REQUESTING DIVISION Provider Network | REQUEST DATE March 17, 2023 | REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer | |
| <u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> | | | |
| <p>Authorization is requested for HealthWest to provide Covid-19 provider relief funds in the amount not to exceed \$97,764.44. This will be fully funded by Medicaid dollars within our current budget.</p> <p>Attachment A includes the funding breakdown by provider agency.</p> | | | |
| <u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> | | | |
| <p>I move to authorize Covid Provider Relief Funds an amount not to exceed \$97,764.44 to providers listed on Attachment A, through funding provided by the LRE.</p> | | | |
| COMMITTEE DATE | COMMITTEE APPROVAL _____ Yes _____ No _____ Other | | |
| BOARD DATE | BOARD APPROVAL _____ Yes _____ No _____ Other | | |

HWB 81-F

REQUEST FOR ENHANCED REVENUE FOR FY23 DUE TO COVID-19 PANDEMIC

ATTACHMENT A

| ORGANIZATION | REQUEST DATE | REQUEST AMOUNT | REQUESTOR NAME | REQUESTOR EMAIL | HW | | HW Notes |
|----------------------|--------------|----------------|----------------|--|---------------------|------------------------|--|
| | | | | | Recommendation | Incurred by not Funded | |
| Pioneer Resources | 2/23/2023 | \$ 84,951.59 | Jill Bonthuis | jbonthuis@pioneerresources.org | \$ 84,951.59 | \$ - | OT wages for residential homes, home and vehicle repairs, autism shortages |
| Recovery Cooperative | 3/3/2023 | \$ 7,988.52 | Kim Nowlan | recoverycooperative18@gmail.com | \$ 12,812.85 | \$ - | Operating expenses including plowing, accounting, taxes |
| | | | | | \$ 97,764.44 | \$ - | |

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

| | | | |
|---|---|---|---------------------------|
| COMMITTEE Finance Committee | BUDGETED X | NON BUDGETED | PARTIALLY BUDGETED |
| REQUESTING DIVISION Provider Network | REQUEST DATE March 17, 2023 | REQUESTOR SIGNATURE Brian Speer, Provider Network Manager | |
| SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) | | | |
| <p>HealthWest Board authorization is requested to contract with providers below, who provide direct care services for HealthWest consumers. These providers are approved by the LRE credentialing process, and provide the services approved in the individual's plan of service. These providers will be paid with dollars within the HealthWest budget.</p> <p>The Providers include:</p> <ol style="list-style-type: none"> 1. Wrzesinski Family Home- 56221 CR384, Grand Junction, MI 49056. This is a specialized residential AFC with an expenditure not to exceed \$49,000 for FY23. 2. Beacon Harbor Homes- 2076 Garfield, Pinconning, MI 48650. This is a specialized residential AFC with an expenditure not to exceed \$52,000 for FY23. 3. Lenora AFC- 512 Horace Ave, Kalamazoo, MI 49048. This is a specialized residential AFC with an expenditure not to exceed \$69,000 for FY23. 4. Anikare's Home- 328 E Morrell St, Otsego, MI 49078. This is a specialized residential AFC with an expenditure not to exceed \$160,000 for FY23. 5. ProCare Unlimited Services- 30200 Telegraph Road, Bingham Farms, MI 48025- This is a CLS provider with an office in Grand Rapids with an expenditure not to exceed \$25,000 for FY23. 6. Heartland Center for Autism- 1820 Eastern Ave SE, Grand Rapids, MI 49507- This is a pediatric autism residential home with an expenditure not to exceed \$35,000 for FY23. 7. The Arc of Calhoun County- 44 West Michigan Ave, Battle Creek, MI 49017- This is a skill building program for one HealthWest consumer living in a Battle Creek home. The projected expenditure is not to exceed \$5,000.00 for FY23. | | | |
| SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) | | | |
| <p>I move to authorize the HealthWest Board of Directors to approve contracts for new direct care service providers. They include the Wrzesinski Family Home, Beacon Harbor Homes, Lenora AFC, Anikare's Home, ProCare Unlimited Services, Heartland Center for Autism, and The Arc of Calhoun County. The total for FY23 shall not exceed \$395,000.00 for the time period effective October 1, 2022 through September 30, 2023.</p> | | | |
| COMMITTEE DATE | COMMITTEE APPROVAL _____ Yes _____ No _____ Other | | |
| BOARD DATE | BOARD APPROVAL _____ Yes _____ No _____ Other | | |

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

| | | | |
|--|---|---|---------------------------|
| COMMITTEE Finance Committee | BUDGETED X | NON BUDGETED | PARTIALLY BUDGETED |
| REQUESTING DIVISION Provider Network Management | REQUEST DATE March 17, 2023 | REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer | |
| <u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> | | | |
| <p>HealthWest Board authorization is requested to approve a \$1,035.03 increase to the contract for Relias Learning, located at 111 Corning Road Suite 250, Cary, NC 27518. This increase is due to the addition of 25 Training Seats, from 475 to 500.</p> <p>Relias LLC projected contract amount was \$60,000.00 for FY23. The total projected expenditure will not exceed \$61,035.03</p> | | | |
| <u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> | | | |
| <p>I move to authorize the HealthWest Interim Executive Director to sign the amendment to the 2023 contract with Relias LLC to purchase 25 additional Training Seats, increasing the total expenditure to \$61,035.03 effective March 1, 2023 through September 30, 2023.</p> | | | |
| COMMITTEE DATE | COMMITTEE APPROVAL _____ Yes _____ No _____ Other | | |
| BOARD DATE | BOARD APPROVAL _____ Yes _____ No _____ Other | | |

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

| | | | |
|--|---|---------------------|---|
| COMMITTEE Finance Committee | BUDGETED X | NON BUDGETED | PARTIALLY BUDGETED |
| REQUESTING DIVISION Administration | REQUEST DATE March 17, 2023 | | REQUESTOR SIGNATURE Brandy Carlson, Chief Executive Officer |
| <u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> | | | |
| <p>HealthWest Board authorization is requested for HealthWest to approve quote# 23-1021 from Taylor Office Furniture, for the purchase of 8 new workstations. 3 quotes were requested, but only 2 had responded. These workstations will be installed at the Terrace Plaza 4th floor lease space. The total amount of the quote for workstations and installation is not to exceed \$18,760.00. We would like to utilize Taylor Office Furniture to match our current furniture set-up and history with the company.</p> | | | |
| <u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> | | | |
| <p>I move to authorize the HealthWest to approve quote# 23-1021 from Taylor Office Furniture at a cost not to exceed \$18,760.00.</p> | | | |
| COMMITTEE DATE | COMMITTEE APPROVAL _____ Yes _____ No _____ Other | | |
| BOARD DATE | BOARD APPROVAL _____ Yes _____ No _____ Other | | |

Taylor Office Furniture, LLC

800 Ellis Rd
Muskegon, MI 49441
Contact: Mark Taylor
Phone: 231-557-2540

| Quote | |
|----------|---------|
| Date | Number |
| 03/03/23 | 23-1021 |

Name / Address

Muskegon County Michigan
Health West
376 Apple Ave
Muskegon, MI 49442

Contact

Nick Brown
Phone: 231-670-6746

Project

Terrace Plaza

| <u>Qty.</u> | <u>Description</u> | <u>Ea.</u> | <u>Ext.</u> |
|--------------------|--|-------------------|--------------------|
| 8 | Workstations, 72 x 72", 66" Tall Tackable Acoustic Panels (New) - Trendway Choices | \$2,190.00 | \$17,520.00 |

Includes :

- 1-BBF Pedestal, 22" deep, locking, with pencil tray
- 1-FF Pedestal, 22" deep, locking
- 1-Open Shelf, 36" wide
- 1-Power feed (6') connection to building power by HealthWest
- Powered Spline with 2 duplex receptacles per workstation

| | |
|-------------------------------------|-------------|
| Product Total | \$17,520.00 |
| MI Sales Tax | exempt |
| TOF- Design Services | \$0.00 |
| TOF- Delivery/Installation Services | \$1,240.00 |

Project Total \$18,760.00

Options

- 1 Task Chair - Steelcase Drive, Refurbished, (HealthWest Standard), \$250 each
- 2 Desktop Power Module, 2 Power Outlets, 1 USB-A, 1 USB-C, \$88 each

Note:

- 1 Payment Terms: net 30
- 2 Price is good for 30 days



Quotation

Prepared by:
Dan Brush

| | | |
|----------------------|-------------------------------|-------------|
| Prepared For: | Ship To: | |
| Dave Mcelfish | Lakeshore Furniture LLC | Page 1 of 3 |
| Health West | 450 W, Hackley Ave. Suite 200 | 3/7/2023 |
| 376 E. Apple Ave. | Muskegon MI 49444 | 10:06:25AM |
| Muskegon MI 49442 | 231-733-0604 | |
| 231-638-8370 | | |

| Line # | Qty | Cat | Part Number | Part Description | Sell Price | Extended |
|--------|-----|-----|-------------|--|------------|------------|
| 1 | 8 | OSP | PMF6736E | POWER PANEL, 67H X 36W, DRIFT FABRIC, | \$179.49 | \$1,435.92 |
| | | | ... | Skipped Option | | |
| 2 | 28 | OSP | PMF6736 | PANEL, 67H X 36W, DRIFT FABRIC, NP | \$134.62 | \$3,769.36 |
| | | | ... | Skipped Option | | |
| 3 | 3 | OSP | PCO67-4W | CONNECTOR 4-WAY 90, 67H | \$110.26 | \$330.78 |
| | | | ... | Skipped Option | | |
| 4 | 6 | OSP | PCO67-3W | CONNECTOR 3-WAY 90, 67H | \$93.59 | \$561.54 |
| | | | ... | Skipped Option | | |
| 5 | 12 | OSP | PEC67 | END CAP, 67" W/ BASE TRIM | \$33.85 | \$406.20 |
| | | | ... | Skipped Option | | |
| 6 | 8 | OSP | PRC-C36 | RACEWAY COVER W/POWER ACCESS, 36W, (SET OF 2) | \$11.54 | \$92.32 |
| | | | ... | Skipped Option | | |
| 7 | 20 | OSP | PRC-S36 | RACEWAY COVER, SMOOTH, 36W, (SET OF 2) | \$11.54 | \$230.80 |
| | | | ... | Skipped Option | | |
| 8 | 1 | OSP | PW-PPTBWH | POWER POLE TOP & BOTTOM BEZEL, WHITE (SET OF 2) | \$6.41 | \$6.41 |
| 9 | 1 | OSP | PWCF | CEILING FEED, BLACK | \$117.95 | \$117.95 |
| 10 | 1 | OSP | PW-PP12WH | POWER POLE, 12', WHITE | \$80.77 | \$80.77 |
| 11 | 8 | OSP | PWS7224 | 72" X 24" WORK SURFACE-LAMINATE-SPECIFY COLOR | \$126.92 | \$1,015.36 |
| | | | ... | Skipped Option | | |
| 12 | 8 | OSP | PWS4824 | 48" X 24" WORK SURFACE-LAMINATE-SPECIFY COLOR | \$88.46 | \$707.68 |
| | | | ... | Skipped Option | | |

Prepared For:
 Dave Mcelfish
 Health West
 376 E. Apple Ave.
 Muskegon MI 49442
 231-638-8370

Ship To:
 Lakeshore Furniture LLC
 450 W, Hackley Ave. Suite 200
 Muskegon MI 49444
 231-733-0604

Notes:

Page 2 of 3
 3/7/2023
 10:06:27AM

| Line # | Qty | Cat | Part Number | Part Description | Sell Price | Extended |
|--------------------|-----|-----|-----------------|--|------------|-------------|
| 13 | 8 | OSP | PSFD-36 | 36"W FLIPPER DOOR UNIT | \$160.26 | \$1,282.08 |
| | | | ... | Skipped Option | | |
| 14 | 8 | OSP | PTO22BBF -"SIS" | 22" OPEN TOP PEDS BOX/BOX/FILE, 14.75 x 21.75D x 27.75D | \$192.31 | \$1,538.48 |
| | | | ... | Skipped Option | | |
| 15 | 8 | OSP | PTO22FF -"SIS" | 22" OPEN TOP PEDS FILE/FILE, 14.75W x 21.75D x27.5H | \$192.31 | \$1,538.48 |
| | | | ... | Skipped Option | | |
| 16 | 14 | OSP | PDR67 | DRAW ROD, 67H, BLACK | \$12.56 | \$175.84 |
| 17 | 16 | OSP | PH-FP35 | FLAT PLATE 3"X5", BLACK | \$2.56 | \$40.96 |
| 18 | 4 | OSP | PH-SA24 | SUPPORT ARM, 24"D SURFACES, PINS/BUTTONS, BLACK (SET OF 2) | \$15.38 | \$61.52 |
| 19 | 4 | OSP | PWJU-PTP | JUMPER PANEL TO PANEL (19.42") | \$21.79 | \$87.16 |
| 20 | 3 | OSP | PWJU-PTC | JUMPER PANEL CONNECTOR PANEL (23.12") | \$28.21 | \$84.63 |
| 21 | 16 | OSP | PWRE-B | RECEPTACLE B | \$9.23 | \$147.68 |
| | | | ... | Skipped Option | | |
| 22 | 15 | OSP | PWRE-A | RECEPTACLE A | \$9.23 | \$138.45 |
| | | | ... | Skipped Option | | |
| 23 | 1 | LSF | LABOR | Labor to install furniure | \$3,500.00 | \$3,500.00 |
| Sub Total: | | | | | | \$17,350.37 |
| Total Sell: | | | | | | \$17,350.37 |

Prepared For:

Dave Mcelfish
Health West
376 E. Apple Ave.
Muskegon MI 49442
231-638-8370

Ship To:

Lakeshore Furniture LLC
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Muskegon MI 49444
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Notes:

Page 3 of 3
3/7/2023
10:06:27AM

| Line # | Qty | Cat | Part Number | Part Description | Sell Price | Extended |
|--------|-----|-----|-------------|------------------|------------|----------|
|--------|-----|-----|-------------|------------------|------------|----------|

*** 75% DEPOSIT REQUIRED ***

It is understood that this is a custom order, this order is final. If changes and/or deletions are requested, Dealer will do its best to honor those changes. However, most manufacturers do not authorize cancellations and/or returns. Client remains liable for all charges as outlined in this quote unless changes are approved in writing from Dealer. Sales tax is not included unless noted in quotation.

Unless specifically outlined in this quote, all services will be provided during normal working hours of 8:00 AM to 5:00 PM Monday through Friday. If services are requested during other than normal hours, additional charges may be assessed.

By Acceptance of this agreement, either via signature or electronic communication, Client agrees to grant Dealer a security interest in the product as described above in the amount of the unpaid balance of this order.

AUTHORIZED BY: _____ DATE: _____

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

| | | | |
|--|---|---|---------------------------|
| COMMITTEE Finance Committee | BUDGETED X | NON BUDGETED | PARTIALLY BUDGETED |
| REQUESTING DIVISION Provider Network Management | REQUEST DATE March 17, 2023 | REQUESTOR SIGNATURE Mike Kimble, Network Security and Systems Manager | |
| <u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> | | | |
| <p>HealthWest Board authorization is requested to contract with eSentire, Inc., located at 451 Phillips Street, Unit 135, Waterloo Ontario N2L 3X2, Canada, effective April 3, 2023 through March 31, 2026, The Contracted System is designed to Identify, Mitigate and Remediate network security risks.</p> <p>Contracted services include:</p> <ol style="list-style-type: none"> 1. Collate and scan system logs 2. Monitor Network and individual workstation communications 3. Respond upon detection of risk <p>The contractor will provide services at a cost of \$105,259.07 per year for 36 months.</p> | | | |
| <u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> | | | |
| <p>I move to authorize the HealthWest Interim Executive Director to sign an agreement with eSentire, Inc., for contracted services effective April 3, 2023 through March 31, 2026, for a total annual expenditure not to exceed \$105,259.07.</p> | | | |
| COMMITTEE DATE | COMMITTEE APPROVAL _____ Yes _____ No _____ Other | | |
| BOARD DATE | BOARD APPROVAL _____ Yes _____ No _____ Other | | |

HWB 85-F



CCBHC Board Work Session

Date: Monday, March 20, 2023

Time: 5:00pm – 7:00pm

Location: HealthWest Board Rooms

Dinner provided: Teddy Spaghetti's

- Lasagna
- Chicken Tetrazzini
- Vegetarian Baked Ziti
- Salad / Bread / Dessert
- Coffee & Water