

HEALTHWEST
FULL BOARD MINUTES

March 24, 2023

8:00 a.m.

**376 E. Apple Ave.
Muskegon, MI 49442**

CALL TO ORDER

The meeting of the Full Board was called to order by Chair Thomas at 8:00 a.m.

ROLL CALL

Members Present: Janet Thomas, Stephanie Umlor, Jeff Fortenbacher, Tamara Madison, Thomas Hardy, Janice Hilleary, Marcia Hovey-Wright, Charles Nash, Cassandra Kitchen, Cheryl Natte, Marci Hovey-Wright

Members Absent: Remington Sprague, MD

Others Present: Holly Brink, Amber Berndt, Shannon Morgan, Tasha Percy, Brandy Carlson, Cyndi Blair, Phil McPherson, Linda Wagoner, Mike Kimble, Malina Barrett, Gordon Peterman, Chelsea Kirskey, Cece Riley, Matt Plaska, Linda Closz, Brandon Baskin, Brian Speer, Jason Bates, Samantha Cummings, Beau VanSolkema

Guests Present: Matt Farrar, Mark Eisenbarth, Angie Gasiewski, Kristen Wade

MINUTES

HWB 87-B - It was moved by Commissioner Nash, seconded by Mr. Hardy, to approve the minutes of the February 24, 2023 Full Board meeting as written.

MOTION CARRIED.

COMMITTEE REPORTS

Program Personnel Committee

HWB 71-P - It was moved by Mr. Hardy, seconded by Ms. Umlor, to approve the minutes of the January 13, 2023, meeting as written.

MOTION CARRIED.

HWB 72-P - It was moved by Ms. Umlor, seconded by Mr. Hardy, to authorize the position changes as outlined in the motions above and on the attached Position Change Spreadsheet for FY 2023 County Budget, effective March 27, 2023, or as otherwise noted in the written motions.

MOTION CARRIED.

Finance Committee

HWB 73-F - It was moved by Ms. Umlor, seconded by Commissioner Hovey-Wright, to approve the minutes of the February 17, 2023, meeting as written.

MOTION CARRIED.

HWB 74-F - It was moved by Mr. Hardy, seconded by Commissioner Nash, to approve expenditures for the month ending February 28, 2023, in the total amount of \$5,854,472.25.

MOTION CARRIED.

HWB 75-F - It was moved by Mr. Hardy, seconded by Ms. Umlor, to approve the increase in the projected expenditure as stated above for Hinman Lake, LLC totaling \$115,000.00, effective March 1, 2023 through September 30, 2023.

MOTION CARRIED.

HWB 78-F - It was moved by Mr. Hardy, seconded by Ms. Umlor, to approve a rate increase to Cherry Street Services, CRC Recovery, and Eastside Outpatient Services Substance Use Services, effective October 1, 2022, at the cost not-to-exceed \$375,000.00 for FY23.

MOTION CARRIED.

HWB 79-F - It was moved by Ms. Umlor, seconded Commissioner Hovey-Wright, to accept the adult inpatient rates negotiated by Lakeshore Regional Entity with Mercy Health Partners, effective March 1, 2023 through September 30, 2024.

MOTION CARRIED.

HWB 80-F - It was moved by Commissioner Nash, seconded Mr. Hardy, to authorize renewal of the Microsoft Enterprise Agreement with CDW Government, LLC at a cost not to exceed \$245,423.48 annually (Total of \$736,270.44 over the 36-month term).

MOTION CARRIED.

HWB 81-F – It was moved by Mr. Hardy, seconded Ms. Umlor, to authorize Covid Provider Relief Funds an amount not to exceed \$97,764.44 to providers listed on Attachment A, through funding provided by the LRE.

MOTION CARRIED.

HWB 82-F – It was moved by Mr. Hardy, seconded Ms. Umlor, to authorize HealthWest Board of Directors to approve contracts for new direct care service providers. They include the Wrzesinski Family Home, Beacon Harbor Homes, Lenora AFC, Anikare’s Home, ProCare Unlimited Services, Heartland Center for Autism, and The Arc of Calhoun County. The total for FY23 shall not exceed \$395,000.00 for the time period effective October 1, 2022 through September 30, 2023.

MOTION CARRIED.

HWB 83-F – It was moved by Ms. Umlor, seconded Commissioner Hovey-Wright, to authorize HealthWest Interim Executive Director to sign the amendment to the 2023 contract with **Relias LLC** to purchase 25 additional Training Seats, increasing the total expenditure not to exceed \$61,035.03 effective March 1, 2023 through September 30, 2023.

MOTION CARRIED.

HWB 84-F – It was moved by Ms. Umlor, seconded Commissioner Hovey-Wright, to authorize HealthWest to approve quote# 23-1021 from Taylor Office Furniture at a cost not to exceed \$18,760.00.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

HWB 87-B - It was moved by Commissioner Hovey-Wright, seconded by Mr. Fortenbacher, to authorize the position changes as outlined in the motions above and on the attached Position Change Spreadsheet for FY 2023 County Budget, effective March 27, 2023.

MOTION MOVED.

HWB 88-B - It was moved by Commissioner Nash, seconded by Mr. Hardy, to approve the HealthWest Executive Director to sign an agreement with Kell and Associates, LLC, for contracted services at the rate of \$75.00 per hour, effective February 15, 2023, through June 30, 2023, for a total expenditure not to exceed \$7,500.00.

MOTION MOVED.

HWB 89-B - It was moved by Mr. Hardy, seconded by Ms. Umlor, to approve the position changes and related equipment costs as outlined in the motions above for FY 2023 County Budget, effective March 27, 2023, or as otherwise noted in the written motions.

MOTION MOVED.

HWB 90-B – It was moved by Commissioner Nash, seconded by Commissioner Hovey-Wright, to approve the County Procurement Office to provide bids for IT Security System services that identify, mitigate, and remediate network security risks.

MOTION MOVED.

HWB 91-B – It was moved by Commissioner Nash, seconded by Commissioner Hovey-Wright, to approve sending recognition letters on behalf of the BOD to those HealthWest staff who have received positive feedback from their efforts.

MOTION MOVED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATION

Mr. Plaska presented the HealthWest KPI Report Update. We have noticed lots of disparity across the races. There is lots of work to be done for aftercare.

Ms. Blair provided an update regarding the boiler at our Terrace Street location. We have lots of staff that are located there. After bids came through, it was determined that HealthWest would not have to

pay any of the cost. The boiler has been replaced and they are working on all the safety checks. I anticipate staff to be back in office by Monday.

We have been receiving praises to HealthWest staff and feel it is important to recognize them and share this experience with the Board and know that through all the changes, the work is still being done and done well.

DIRECTOR'S COMMENTS

Ms. Blair shared that leadership has really taken the time to look at the organization and the issues. We are looking at what we need to do differently. With large caseloads, the amount of work is overwhelming and tolling. We have our emergency staff putting in roughly 600 hours of overtime, due to our staff filling in for those master's level clinicians that the hospital does not have. We absolutely appreciate the excellence our staff provides, and we are doing a lot of collaboration trying to get our Crisis Stabilization Unit up and running. However, we are having trouble finding the staff to work it, and we are continuing to look for the space to house this project. We are ultimately looking for the best location that we can staff and staff well.

INFORMATION

The process for selecting a new Executive Director was discussed. We had 41 candidates, and of those 11 met the qualifications for the Mental Health Code requirements. The applicants will be shared with the Board of Directors as well as the County. Ms. Brink and Ms. Cooper will collaborate to create a survey helping narrow down the top 3 candidates.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 8:46 a.m.

Respectfully,



Janet Thomas
Board Chair
/hb



TO: HealthWest Board Members
FROM: Janet Thomas, Board Chair, via Executive Team
SUBJECT: Full Board Meeting
March 24, 2023
376 E. Apple Ave., Muskegon, MI 49442
<https://healthwest.zoom.us/j/92247046543?pwd=ZXY0OnFPVGc5UVZENlRwcExTTmdvdz09>
One tap mobile: (929) 205-6099, 92247046543#

REVISED AGENDA

- | | | |
|-----|---|---------------|
| 1) | Call to Order | Action |
| 2) | Approval of the Full Board Minutes of February 24, 2023
(Attachment #1 – pg. 1-4) | Action |
| 3) | Committee Reports | |
| | Program Personnel Committee
(Attachment #2 – pg. 5-7) | Action |
| | Finance Committee
(Attachment #3 – pg. 8-12) | Action |
| 4) | Items for Consideration | |
| | A) Authorization to approve contract with eSentire, Inc. (Attachment #4 – pg. 13-68) | Action |
| | B) Authorization to contract with Kell and Associates, LLC
(Attachment #4 – pg. 13) | Action |
| | C) Authorization to approve the HealthWest position changes (Attachment #5 – pg. 14) | Action |
| 5) | Old Business | |
| 6) | New Business | |
| 7) | Communication | Information |
| | A) HealthWest KPI Report Update
(Attachment #6 pg. 15-16) | |
| | B) Performance Improvement Update | |
| | B) Boiler at Terrace Street location | |
| | C) Praises to HealthWest Staff
(Attachment #7 pg. 17) | |
| | D) Directors Report | |
| 8) | Information | Discussion |
| | A) Process for Selecting New Director | |
| 9) | Audience Participation | |
| 10) | Adjournment | |

/hb

Main Office

HEALTHWEST
FULL BOARD MINUTES

February 24, 2023

8:00 a.m.

**376 E. Apple Ave.
Muskegon, MI 49442**

CALL TO ORDER

The meeting of the Full Board was called to order by Chair Thomas at 8:00 a.m.

ROLL CALL

Members Present: Janet Thomas, Stephanie Umlor, Jeff Fortenbacher, Remington Sprague, M.D., Thomas Hardy, Janice Hilleary, Marcia Hovey-Wright, Charles Nash, Kassandra Kitchen, Cheryl Natte, Marci Hovey-Wright

Members Absent: Tamara Madison

Others Present: Holly Brink, Amber Berndt, Shannon Morgan, Tasha Percy, Brandy Carlson, Cyndi Blair, Phil McPherson, Kris Burgess, Carrie Crummett, Nate Kennert, Gary Ridley, Mickey Wallace, Melina Barrett, Kelly France, Brandon Baskin, Kelly Betts, Matt Plaska, Justine Tufts, Chelsea Kirksey, Stephanie Baskin, Gordon Peterman, Randi Bennett, Suzanne Beckman, Jackie Farrar, Jeremy LaDronka, Brandon Hess, Natalie Walther

Guests Present: Matt Farrar, Mark Eisenbarth, Angie Gasiewski, Mary Marlatt-Dumas

MINUTES

HWB 68-B - It was moved by Mr. Fortenbacher, seconded by Mr. Hardy, to approve the minutes of the January 27, 2023 Full Board meeting as written.

MOTION CARRIED.

COMMITTEE REPORTS

Finance Committee

HWB 61-F - It was moved by Commissioner Nash, seconded by Dr. Sprague, to approve the minutes of the January 20, 2023, meeting as written.

MOTION CARRIED.

HWB 62-F - It was moved by Commissioner Nash, seconded by Dr. Sprague, to approve expenditures for the month ending January 31, 2023, in the total amount of \$8,384,794.27.

MOTION CARRIED.

HWB 63-F - It was moved by Commissioner Nash, seconded by Dr. Sprague, to approve the additional service and increase in projected expenditure as stated above for Alcohol and Chemical Abuse Consultants, Inc. (ACAC) effective March 1, 2023 through September 30, 2023, for a projected cost not to exceed \$312,120.00.

MOTION CARRIED.

HWB 64-F - It was moved by Commissioner Nash, seconded by Dr. Sprague, to approve the increase in projected expenditure as stated above for Servicios De Esperanza, LLC (Services of Hope), totaling \$201,125.00 effective January 1, 2022 through September 31, 2023.

MOTION CARRIED.

HWB 65-F - It was moved by Commissioner Nash, seconded by Dr. Sprague, to approve the HealthWest Executive Director to sign Amendment #4 of the Medicaid Managed Specialty Supports and Services 1115 Demonstration Waiver, 1915 (c)/(i) Waiver Program(s), the Health Michigan Program, Flint 1115 Demonstration Waiver, and the Substance Use Disorder Community Grant Programs Subcontract Agreement extending the contract and approving the Exhibit D-Subrecipient Award budgets through September 30, 2023.

MOTION CARRIED.

HWB 66-F - It was moved by Commissioner Nash, seconded by Dr. Sprague, to approve the increase in projected expenditures as stated above with a total not to exceed \$281,000.00, effective October 1, 2022 through September 30, 2023.

MOTION CARRIED.

HWB 67-F – It was moved by Commissioner Nash, seconded by Dr. Sprague, to approve HealthWest to purchase services from Engineered Protective Services (EPS) at a cost not to exceed \$15,587.00.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

HWB 69-B - It was moved by Commissioner Nash, seconded by Mr. Hardy, to approve the position changes and related equipment costs as outline din the motions above and on the attached Position Change Spreadsheet for FY 2023 County Budget, effective February 27, 2023, or as otherwise noted in the written motions.

MOTION CARRIED.

HWB 70-B - It was moved by Commissioner Nash, seconded by Mr. Hardy, to approve the HealthWest QAPIP, FY22 QAPIP Review and Evaluation, and FY23 QAPIP Action plan as written.

MOTION CARRIED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATION

Reviewed the proposed dates / times for Board of Directors CCBHC Work Session. Ms. Brink will send out a Survey Monkey to poll dates that work best for the Board. Mr. Plaska will create a Quality Summary and have it sent to the Board members to help answer any questions.

AUDIENCE PARTICIPATION

Ms. Marlatt-Dumas, CEO of the LRE, wanted to share the trend across the region and seeing less encounters. This is being reviewed and feedback will be provided. Ms. Marlatt-Dumas also wanted to thank the Board for appointing Ms. Blair as interim Director of HealthWest.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 8:48 a.m.

Respectfully,

Janet Thomas
Board Chair
/hb

PRELIMINARY MINUTES
To be adopted and approved at the Full Board Meeting of March 24, 2023



STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

GRETCHEN WHITMER
GOVERNOR

ELIZABETH HERTEL
DIRECTOR

February 22, 2023

Mr. Matthew Farrar, Deputy Administrator
Muskegon County
1903 Marquette Avenue
Muskegon, MI 49442

Dear Mr. Farrar:

Thank you for providing the Bureau of Specialty Behavioral Health Services at MDHHS with documentation related to Ms. Cyndi Blair's qualifications for the interim Chief Executive Officer position for CMH Services of Muskegon County (HealthWest).

Pursuant to Administrative Rule 330.2081, the Bureau has reviewed Ms. Blair's resume and biography representing her nursing education and experiences with senior and executive level leadership positions at HealthWest.

Through the authority of R330.2081, it has been determined that Ms. Blair substantially meets the education and experience requirements of this rule to hold an interim Chief Executive Officer position for HealthWest.

Please convey our best wishes to Ms. Blair as the successful candidate for interim Chief Executive Officer.

Sincerely,

A handwritten signature in cursive script that reads "jsproat".

Jackie Sproat, MSW, Director
Division of Contracts and Quality Management
Bureau of Specialty Behavioral Health Services

cc: Jeffery Wieferich, MDHHS
June White, Manager, MDHHS
Amanda Zabor, Contract Manager, MDHHS
Janet Thomas, HealthWest

HEALTHWEST

PROGRAM AND PERSONNEL COMMITTEE REPORT TO THE BOARD

via Cheryl Natte, Committee Chair

1. The Program Personnel Committee met on March 10, 2023
- * 2. It was recommended, and I move, to approve the minutes of the January 13, 2023, meeting as written.
- * 3. It was moved by Ms. Umlor, seconded by Mr. Hardy, to authorize the position changes as outlined in the motions above and on the attached Position Change Spreadsheet for FY 2023 County Budget, effective March 27, 2023, or as otherwise noted in the written motions.

/hb

HEALTHWEST
PROGRAM/PERSONNEL MEETING MINUTES

March 10, 2023
8:00 a.m.

376 E. Apple Ave.
Muskegon, MI 49442

CALL TO ORDER

The regular meeting of the Program/Personnel Committee was called to order by Chair Natte at 8:00 a.m.

ROLL CALL

Members Present: Thomas Hardy, Steph Umlor, Cheryl Natte, Janet Thomas

Members Excused: Janice Hilleary

HealthWest Staff Present: Holly Brink, Tasha Percy, Shannon Morgan, Cyndi Blair, Brandy Carlson, Amber Berndt, Matt Plaska, Phil McPherson, Mickey Wallace, Cece Riley, Gary Ridley, Melina Barrett, Gordon Peterman,

Guests Present: Matt Farrar

MINUTES

It was moved by Mr. Hardy, seconded by Ms. Umlor, to approve the minutes of the January 13, 2023 meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

It was moved by Ms. Umlor, seconded by Mr. Hardy, to authorize the position changes as outlined in the motions above and on the attached Position Change Spreadsheet for FY 2023 County Budget, effective March 27, 2023, or as otherwise noted in the written motions.

MOTION CARRIED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATION

Mr. Plaska presented the Key Performance Indicator Report to the board.

Ms. Brink shared reminder of the CCBHC Board Work Session for Monday, March 20th @ 5:00pm – 7:00pm. Dinner will be provided and agenda to follow.

DIRECTOR'S COMMENTS

Ms. Blair, Interim Director, informed the board that we are continuing as we have been and looking at the needs of our consumers as well as the needs of our staff. We are seeing between 85-90 new intakes per month on our Adult MI teams. This is not feasible to the large caseloads already assigned for our current staff to manage in the quality performance we expect at HealthWest. We are determining if an additional staff are needed to complete these additional assignments, or if we can restructure the current workload. The goal is for staff to connect with the new consumers, understanding the needs and meeting the goals as they are assigned to the teams.

AUDIENCE PARTICIPATION

Human Resources provided a recruitment update. They have attended 9 career fairs. Currently have 7 masters level clinicians that will be applying with the potential for 12 total. This is very exciting for HealthWest to onboard these employees that are excited to join public services. Throughout this we have also learned changes to our process were needed to remain competitive in the workforce.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 8:20 a.m.

Respectfully,

Cheryl Natte
Program/Personnel Committee Chair

CN/hb

PRELIMINARY MINUTES
To be approved at the Program/Personnel Committee Meeting on
April 14, 2023

HEALTHWEST**FINANCE COMMITTEE REPORT TO THE BOARD****via Janet Thomas, Committee Chair**

1. The Finance Committee met on March 17, 2023
- * 2. It was recommended, and I move, to approve the minutes of the February 17, 2023, meeting as written.
- * 3. It was recommended, and I move, to approve expenditures for the month ending February 28, 2023, in the total amount of \$5,854,472.25.
- * 4. It was recommended, and I move, to approve the increase in the projected expenditure as stated above for Hinman Lake, LLC totaling \$115,000.00, effective March 1, 2023 through September 30, 2023.
- * 5. It was recommended, and I move, to approve a rate increase to Cherry Street Services, CRC Recovery, and Eastside Outpatient Services Substance Use Services, effective October 1, 2022, at the cost not-to-exceed \$375,000.00 for FY23.
- *6. It was recommended, and I move, to approve accepting the adult inpatient rates negotiated by Lakeshore Regional Entity with Mercy Health Partners, effective March 1, 2023 through September 30, 2024.
- *7. It was recommended, and I move, to approve authorizing renewal of the Microsoft Enterprise Agreement with CDW Government, LLC at a cost not to exceed \$245,423.48 annually (Total of \$736,270.44 over the 36-month term).
- *8. It was recommended, and I move, to approve Covid Provider Relief Funds an amount not to exceed \$97,764.44 to providers listed on Attachment A, through funding provided by the LRE.
- *9. It was recommended, and I move, to approve HealthWest Board of Directors to approve contracts for new direct care service providers. They include the Wrzesinski Family Home, Beacon Harbor Homes, Lenora AFC, Anikare's Home, ProCare Unlimited Services, Heartland Center for Autism, and The Arc of Calhoun County. The total for FY23 shall not exceed \$395,000.00 for the time period effective October 1, 2022 through September 30, 2023.
- *10. It was recommended, and I move, to approve HealthWest Interim Executive Director to sign the amendment to the 2023 contract with **Relias LLC** to purchase 25 additional Training Seats, increasing the total expenditure not to exceed \$61,035.03 effective March 1, 2023 through September 30, 2023.
- *11. It was recommended, and I move, to approve HealthWest to approve quote# 23-1021 from Taylor Office Furniture at a cost not to exceed \$18,760.00.

/hb

HEALTHWEST

FINANCE COMMITTEE MEETING MINUTES

Friday, March 17, 2023

8:00 a.m.

CALL TO ORDER

The regular meeting of the Finance Committee was called to order by Chair Thomas at 8:01a.m.

ROLL CALL

Committee Members Present: Charles Nash, Steph Umlor, Marcia Hovey-Wright, Jeff Fortenbacher, Janet Thomas, Thomas Hardy

Committee Members Absent: Remington Sprague, M.D.

Also Present: Holly Brink, Cyndi Blair, Brandy Carlson, Shannon Morgan, Tasha Percy, Amber Berndt, Justine Belvitch, Brian Speer, Jackie Farrar, Chris Yeager, Mickey Wallace, Kelly Betts, MaryAnn Trach, Cece Riley, Karen Ruben-Fortier, Danielle Bush, Kim Davis, Tony Newton, Nate Kennert, Brandon Baskin, Chris Yeager, Gordon Peterson, Phil McPherson, Stephanie Baskin, Gary Ridley, Mike Kimble, Calvin Davis

Guests: Angie Gasiewski, Matt Farrar, Kristen Wade, Mark Eisenbarth, Matt Kelliher, Shane Littler, Zach Schaner, Anthony Wedeven, Kevin Barrett

MINUTES

It was moved by Ms. Umlor, seconded by Commissioner Hovey-Wright, to approve the minutes of the February 17, 2023, meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

A. Approval of Expenditures for January 2023

It was moved by Mr. Hardy, seconded by Commissioner Nash, to approve expenditures for the month ending February 28, 2023, in the total amount of \$5,854,472.25.

MOTION CARRIED

B. Monthly Report from the Chief Financial Officer

Ms. Carlson presented the February report for board member review, noting an overall cash balance of (\$4,196,523). Also presented were the month-end projection trends for board member review.

MOTION CARRIED.

C. Program Budget Report

Ms. Carlson presented the HealthWest Expenditures Financial Statement for February 2023, which shows that expenditures to date are under budget by \$1,898,041.55.

D. Financial Status Report

Chief Financial Officer, Brandy, presented the January 2023 FSR, with a total LRD savings of \$6.3 through January 2023 and a projected FYE savings of \$3 million. It should be noted that a new spending plan continues to be needed since revenue continues to come in \$5 million less than originally projected. Within the next 60 days, the Finance team will work with the Interim Director to continue to update spending plan process.

E. Authorization to Increase Expenditures for Lease Agreement with Hinman Lake LLC

It was moved by Mr. Hardy, seconded by Ms. Umlor, to approve the increase in the projected expenditure as stated above for Hinman Lake, LLC totaling \$115,000.00, effective March 1, 2023 through September 30, 2023.

MOTION CARRIED.

F. Authorization to Contract with Kell and Associates, LLC

It was moved by Commissioner Hovey-Wright, seconded by Mr. Hardy, to approve to sign an agreement with Kell and Associates, LLC, for contracted services at a rate of \$75.00 per hour, effective February 15, 2023 through June 30, 2023, for a total expenditure not to exceed \$7,500.00.

It was moved by Ms. Umlor, seconded by Mr. Hardy, to table the proposed motion until further grant information provided.

MOTION TABLED.

G. Authorization to Increase Expenditures for Preferred Lawn Care & Snow Plowing LLC

It was moved by Mr. Hardy, seconded by Ms. Umlor, to approve the increase in the projected expenditure as stated above for Preferred Lawn Care & Snow Plowing LLC not to exceed \$70,091.00 effective March 1, 2023 through September 30, 2023.

It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright to oppose the motion until we have an opportunity to allow another local vendor an opportunity to bid the services.

MOTION OPPOSED.

H. Authorization to Approve Rate Increase for Outpatient and Jail Services for Service Code H0020.

It was moved by Mr. Hardy, seconded by Ms. Umlor, to approve a rate increase to Cherry Street Services, CRC Recovery, and Eastside Outpatient Services Substance Use Services, effective October 1, 2022, at the cost not-to-exceed \$375,000.00 for FY23.

MOTION CARRIED.

I. Authorization to Approve Adult Inpatient Rate for Mercy Health dba Trinity Health Muskegon

It was moved by Ms. Umlor, seconded Commissioner Hovey-Wright, to accept the adult inpatient rates negotiated by Lakeshore Regional Entity with Mercy Health Partners, effective March 1, 2023 through September 30, 2024.

MOTION CARRIED.

J. Authorization to Approve Renewal of Microsoft Enterprise Agreement with CDW Government LLC

It was moved by Commissioner Nash, seconded Mr. Hardy, to authorize renewal of the Microsoft Enterprise Agreement with CDW Government, LLC at a cost not to exceed \$245,423.48 annually (Total of \$736,270.44 over the 36-month term).

MOTION CARRIED.

K. Authorization to Approve HealthWest Providing Covid-19 Provider Relief Funds

It was moved by Mr. Hardy, seconded Ms. Umlor, to authorize Covid Provider Relief Funds an amount not to exceed \$97,764.44 to providers listed on Attachment A, through funding provided by the LRE.

MOTION CARRIED.

L. Authorization to Approve Contracting with Providers Giving Direct Care Services

It was moved by Mr. Hardy, seconded Ms. Umlor, to authorize HealthWest Board of Directors to approve contracts for new direct care service providers. They include the Wrzesinski Family Home, Beacon Harbor Homes, Lenora AFC, Anikare's Home, ProCare Unlimited Services, Heartland Center for Autism, and The Arc of Calhoun County. The total for FY23 shall not exceed \$395,000.00 for the time period effective October 1, 2022 through September 30, 2023.

MOTION CARRIED

M. Authorization to Approve Increase of Expenditures for Contract with Relias Learning

It was moved by Ms. Umlor, seconded Commissioner Hovey-Wright, to authorize HealthWest Interim Executive Director to sign the amendment to the 2023 contract with **Relias LLC** to purchase 25 additional Training Seats, increasing the total expenditure not to exceed \$61,035.03 effective March 1, 2023 through September 30, 2023.

MOTION CARRIED

N. Authorization to Approve Quote from Taylor Office Furniture

It was moved by Ms. Umlor, seconded Commissioner Hovey-Wright, to authorize HealthWest to approve quote# 23-1021 from Taylor Office Furniture at a cost not to exceed \$18,760.00.

MOTION CARRIED

O. Authorization to Approve Contracting with eSentire, Inc.

It was moved by Ms. Umlor, seconded Mr. Hardy, to authorize HealthWest Interim Executive Director to sign an agreement with eSentire, Inc., for contracted services effective April 3, 2023 through March 31, 2026, for a total annual expenditure not to exceed \$105,259.07.

It was moved by Commissioner Hovey-Wright, seconded by Commissioner Nash to table motion. Projects of this dollar amount are required to go through Procurement per Policy.

MOTION TABLED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

Ms. Brink informed the Board of the CCBHC Board Work Session scheduled for Monday, March 20th from 5:00pm – 7:00pm. This will take place here in the HealthWest Board Rooms. Dinner will be provided.

DIRECTOR'S COMMENTS

There was no Director's comments.

AUDIENCE PARTICIPATION

Mr. Eisenbarth thanked the board and updated them on the search for a new Director.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 9:27 a.m.

Respectfully,

Janet Thomas
Board Chair

JT/hb

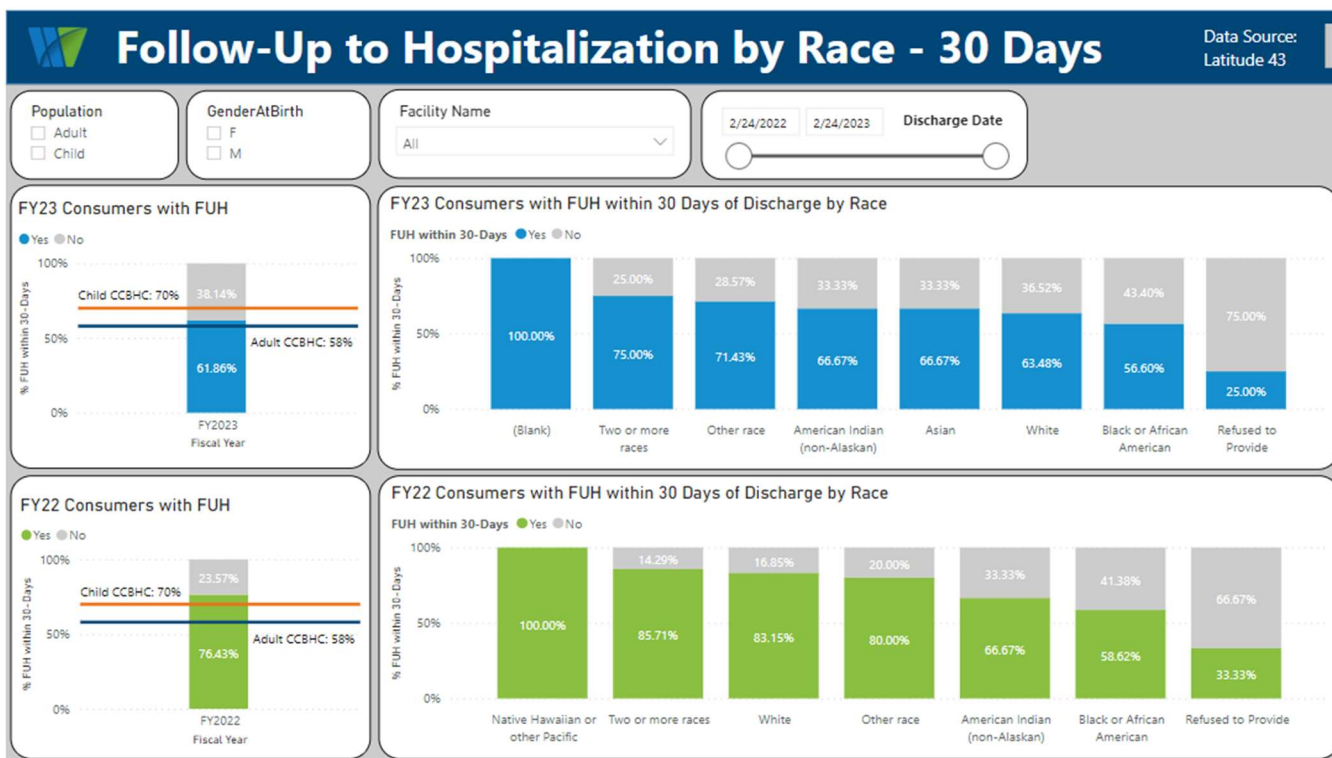
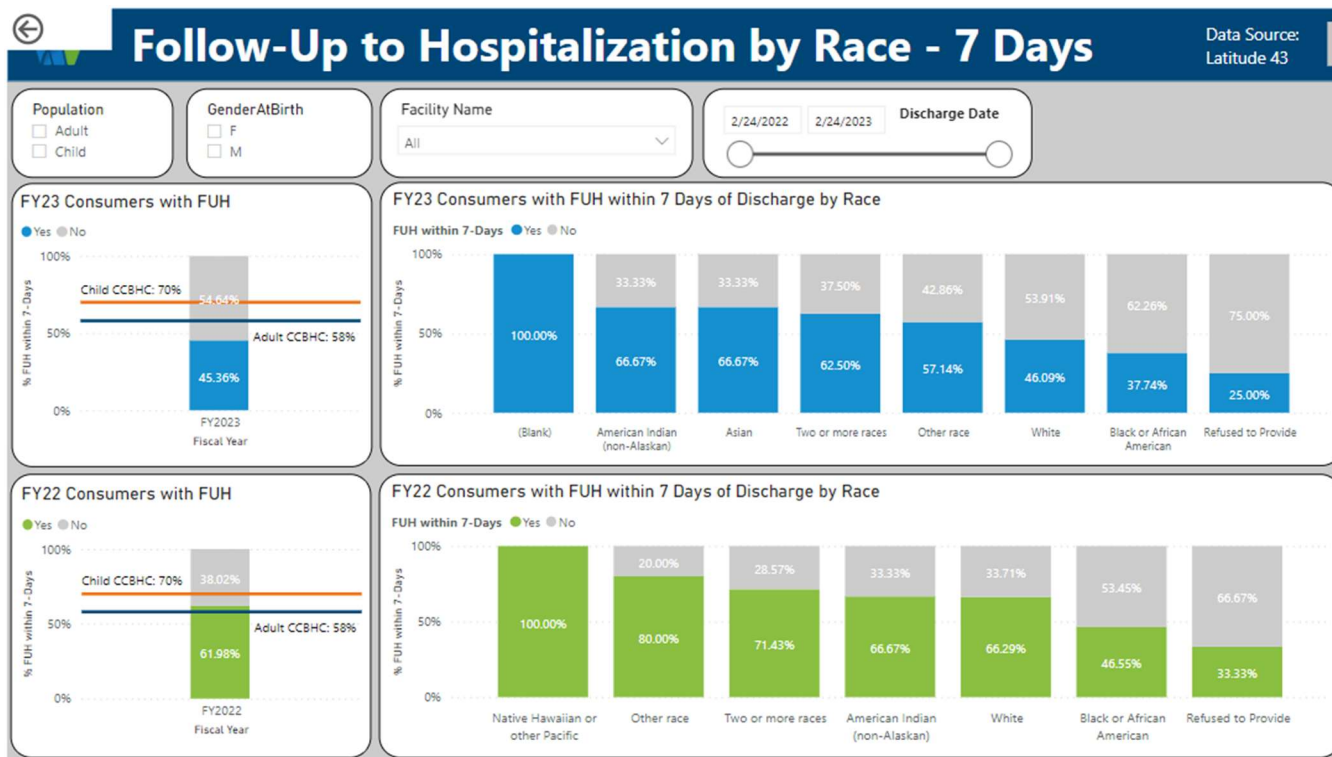
**PRELIMINARY MINUTES
To be approved at the Finance Meeting on
April 21, 2023**

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Full Board	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE March 24, 2023	REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested to contract with Kell and Associates, LLC, (2061 Belmont Drive, Norton Shores, MI 49441), to provide consultation services, effective February 15, 2023, through June 30, 2023, for a total expenditure up to \$7,500.00.</p> <p>The contract services will include the following areas:</p> <ul style="list-style-type: none"> • Supporting HealthWest staff with Grant Writing and Review of the GBHI Grant. <p>This grant will provide the following services for Homeless Individuals:</p> <ul style="list-style-type: none"> • Substance use disorders or co-occurring mental and substance use disorders treatment and other recovery-oriented services. • Coordination of housing and services that support the implementation and/or enhance the long-term sustainability of integrated community systems that provide permanent housing and supportive services to the target population. • Efforts to engage and connect clients who experience substance use disorders or co-occurring disorders to enrollment resources for health insurance, Medicaid, and mainstream benefits programs. <p>Grants are awarded for up to 5 years to domestic public and private nonprofit entities.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to sign an agreement with Kell and Associates, LLC, for contracted services at a rate of \$75.00 per hour, effective February 15, 2023, through June 30, 2023, for a total expenditure not to exceed \$7,500.00.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Program Personnel/Full Board	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION HealthWest	REQUEST DATE March 23, 2023	REQUESTOR SIGNATURE Cyndi Blair	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>HealthWest Board authorization is requested to approve the following:</p> <p>Recipient Rights New Positions Add one Recipient Rights Advisor position to the Recipient Rights Team, Wage Grade HX-00250 (\$25.036 - \$31.580), Funding Account 7000. The reason for this request is to support the Recipient Rights Team due to upcoming limited availability of the Recipient Rights Officer. The team currently has over 6,500 lives they serve. Adding this position would give the current Recipient Rights Advisor the support needed to continue providing adequate services to the community.</p> <p>Equipment In addition, we are requesting approval to purchase the equipment necessary for approved new position(s), which includes computers, monitors, keyboards, and cell phones and will cost \$2,500 for each new position. Equipment will be funded through the same funding sources as the new position(s).</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
I move to authorize the position changes and related equipment costs as outlined in the motions above for FY 2023 County Budget, effective March 27, 2023.			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		



Notes About the Measures and Data Set:

- Follow-Up to Hospitalization for Mental Illness (FUH) HEDIS measure: FUH-C (ages 6-17) and FUH-A (ages 18+)
- FUH technical specifications define parameters for inclusion, qualifying diagnoses, and CPT codes that count as follow-up care
- Aligns with evaluations by MDHHS (CCBHC quality measures/QBP metrics) and LRE (regional performance improvement project)
- Race/ethnicity is self-reported (matches categories used by MDHHS); gender refers to assigned gender at birth; age is based on age at time of discharge; the measure counts discharges (not consumers); report limited to Medicaid recipients
- Data is only a point-in-time snapshot. Further analysis ongoing regarding follow-up care that was outside the 7- and 30-day time standards, not a qualifying service, or not provided at all; health disparities between populations; and potential for improvement.

Average and Median Days to FUH by Race

Data Source: Latitude 43



Consumer Count of No FUH after 30 Days by Race

Data Source: Latitude 43



Notes about the Measure and Data Set

- In addition to monitoring whether follow-up care happened within the 7- and 30-day thresholds of the measure, HealthWest is monitoring the average and median number of days that elapse between discharge and follow-up care, as well as the number of consumers who never receive any qualifying follow-up care.
- Calculations use same definitions as FUH measure, with one exception: consumers who never received follow-up care are counted as a “No” in FUH percentages, but are omitted from calculation of average and median time to follow-up care
- No follow-up counts include all reasons – consumer cancellations, no-shows, consumer choice, systemic/workflow issues, etc.
- Detailed analysis ongoing to identify trends, strengths, and areas with potential to improve aftercare and reduce disparities.

Positive Recognition from Consumer Advisory Committee Meeting 2/10/2023

Pacia Savage – Masters Level Clinician / Ashley Hill – Masters Level Clinician / Kevin Schmidt – Lead Family Contact Community Relations

Pacia, Ashley & Kevin,

Our Consumer Advisory Committee meeting was held this Wednesday and your names were recognized with outstanding service by one of our committee members. We had Phil McPherson and Chelsea Kirksey present for the meeting as guest speakers and were speaking on employee retention, strategic planning and the work that is being done within Healthwest to build staff morale and retention. Thank you for the work that you are doing and providing excellence in care and services.

Thank you,

Kelly Betts, CTRS-QIDP

Customer Service Specialist

Positive Recognition from Consumer Advisory Committee Meeting

Rashanna Dotson – Case Manager II / Caitlin Keglovitz – Clinical Services Supervisor Adult Comm Based IDD Team 1

Rashanna & Caitlin,

Our Consumer Advisory Committee meeting was held this Wednesday and your names were recognized with outstanding service by one of our committee members. We had Phil McPherson and Chelsea Kirksey present for the meeting as guest speakers and were speaking on employee retention, strategic planning and the work that is being done within Healthwest to build staff morale and retention. Thank you for the work that you are doing and providing excellence in care and services.

Rashanna- specifically wanted to thank you for your support with this consumer. I have seen growth and stabilization in his symptoms with your support.

Thank you,

Kelly Betts, CTRS-QIDP

Customer Service Specialist