

HEALTHWEST

FINANCE COMMITTEE MEETING MINUTES

Friday, February 16, 2024

8:00 a.m.

CALL TO ORDER

The regular meeting of the Finance Committee was called to order by Committee Chair Fortenbacher at 8:00 a.m.

ROLL CALL

Committee Members Present: Jeff Fortenbacher, Janet Thomas, Thomas Hardy, Commissioner Marcia Hovey-Wright, Commissioner Charles Nash, Remington Sprague, M.D.

Also Present: Rich Francisco, Holly Brink, Shannon Morgan, Gina Post, Brandy Carlson, Gary Ridley, Gordon Peterman, Amber Berndt, John Weerstra, Gina Kim, Anissa Goodno, Jackie Farrar, Kristi Chittenden, Cyndi Blair, Jennifer Hoeker, Kim Davis, Justine Belvitch, Brittani Duff, Suzanne Beckeman

Guests Present: Angela Gasiewski

MINUTES

It was moved by Mr. Hardy, seconded by Ms. Thomas, to approve the minutes of the January 19, 2024, meeting as written.

MOTION CARRIED

ITEMS FOR CONSIDERATION

A. Approval of Expenditures for December 2023

It was moved by Commissioner Hovey-Wright, seconded by Dr. Sprague, to approve expenditures for the month of December 2023, in the total amount of \$8,365,703.80.

MOTION CARRIED

B. Monthly Report from the Chief Financial Officer

Ms. Carlson presented the December report, noting an overall cash balance of \$1,988,471.96 as of December 31, 2023.

C. December Balance Sheets

Ms. Carlson presented the December Balance Sheets for the Board review.

D. Finance Update Memorandum

Ms. Carlson presented the Finance Update Memorandum for the Board review.

E. Authorization for Removal of Estimated Vendors / Providers Projections Replacing with Five Funding Sources

It was moved by Ms. Thomas, second by Mr. Hardy, to approve the HealthWest Executive Director to allow spending among the sources based on the approved budget(s) for the term of the contract.

MOTION CARRIED

F. Authorization to Approve Increase Projected Contract Expenditures for Harbor Hall, Inc., Cretsinger Care Homes, Ltd., Services De Esperanza, LLC (Services of Hope)

Ms. Thomas pulled the motion due to Item E passing.

MOTION PULLED

G. Authorization to Approve Continuation of Contracting with Service Vendors from FY2023

It was moved by Ms. Thomas, seconded by Dr. Sprague, to contract with the service vendors, Covenant Academies, Lakeshore Training System, Brewer & Bristow Training, Peter Change Enterprises, Rehman Robson and Roslund Prestige Company, through the term of their contract.

MOTION CARRIED

H. Authorization to Approve Contract Great Lakes Recovery

It was moved by Mr. Hardy, seconded by Dr. Sprague, to authorize the HealthWest executive Director to sign a contract with Great Lakes Recovery Centers, Inc., for March 1, 2024 through September 30.

MOTION CARRIED

I. Authorization to Approve Contract with Pharon's Rest Haven

It was moved by Ms. Thomas, seconded by Commissioner Hovey-Wright, to authorize the HealthWest Executive Director to sign a contract with Pharon's Best Haven to provide specialized residential services to eligible HealthWest consumers.

MOTION CARRIED

J. Authorization to Approve Contract with Living Hope Home Care, LLC.

It was moved by Mr. Hardy, seconded by Dr. Sprague, to authorize the HealthWest Executive Director to sign a contract with Living Hope Home Care, LLC. for the period March 1, 2024 through September 30, 2025 to provide CLS and Respite services to eligible HealthWest consumers.

MOTION CARRIED

K. Authorization to Approve Contract with Pine Rest Christian Mental Health Services

It was moved by Mr. Hardy, seconded by Dr. Sprague, to authorize HealthWest Executive Director to sign contract with Pine Rest Christian Mental Health Services effective March 1, 2024 through September 30, 2025 to provide Crisis Residential Services to eligible HealthWest Consumers.

MOTION CARRIED

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

There was no communication.

DIRECTOR'S COMMENTS

Mr. Francisco, Executive Director, provided his Director's Report:

LRE Updates:

- HealthWest continues to monitor the enrollment and eligibility files and reviewing of those individuals that have lost Medicaid funding. Our IT team has submitted a list of cases to Finance ROAT and the LRE IT. I updated the board during the last Finance Committee, that the LRE is working with MDHHS to determine what the causes are, in terms of drops in revenue across the state. The list of cases will be presented to MDHHS, Kristen Jordan, so that they can review what is happening and address the concerns of many CMHSPs across the state. Our biggest concern is the individuals that are dropping off HSW and DABs and getting converted to TANF and other funding sources.
- Contracts Renewal with LRE is still ongoing, I have submitted the aggregated feedback from all CMHSP to our corporate counsel FosterSwift, for the second round of reviews. The LRE will determine the next steps to move the negotiations forward, including all the language changes and requirement updates which are new in the contract.
- Regional COFR discussions. The CMH CEOs is leading a group of staff regionally to develop a COFR (County of Financial Responsibility) guidance. The hope is that all CMHSPs will follow these guidelines to determine how we would handle these arrangements when individuals from another CMHSPs seeks service at HW for example. The guidance will also speak about how CCBHC versus non-CCBHC CMHSPs will be handled. This is posing a complexity regionally and statewide because as a CCBHC demonstration site, we cannot turn anyone away. The issue is, what is stopping non-CCBHC demonstration CMHSP from sending consumers to us for services they normally don't provide because they are not CCBHC.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 8:36 a.m.

Respectfully,

Jeff Fortenbacher
Committee Chair

/hb

PRELIMINARY MINUTES
To be approved at the Finance Meeting on
March 15, 2024



FINANCE COMMITTEE

February 16, 2024 – 8:00 a.m.

376 E. Apple Ave. Muskegon, MI 49442

Committee Chair: Jeff Fortenbacher
Committee Vice-Chair: Janet Thomas

AGENDA

- | | | |
|----|--|-------------|
| 1. | Call to Order | Quorum |
| 2. | Approval of Minutes | |
| | A. Approval of the Minutes of January 19, 2024
(Attachment #1 pg.1-4) | Action |
| 3. | Items for Consideration | |
| | A. Approval of Expenditures for December 2023
(Attachment #2 pg. 5) | Action |
| | B. Monthly Report from the Chief Financial Officer
(Attachment #3 pg. 6-7) | Information |
| | C. December Balance Sheets
(Attachment #4 pg. 8-9) | Information |
| | D. Finance Update Memorandum
(Attachment #5 pg. 10-11) | Information |
| | E. Authorization to Approve Removal of Estimated Vendors / Providers
and Replace with Five Funding Sources
(Attachment #6 pg. 12-25) | Action |
| | F. Authorization to Approve Increase Projected Contract
Expenditures for Harbor Hall, Inc., Cretsinger Care Homes, Ltd.,
Services De Esperanza, LLC (Services of Hope)
(Attachment #7 pg. 26) | Action |
| | G. Authorization to Approve Continuation of Contracting with
Service Vendors from FY2023
(Attachment #8 pg. 27-28) | Action |

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HealthWest.net

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|----|---|-------------|
| H. | Authorization to Approve Contract with Great Lakes Recovery
(Attachment #9 pg. 29) | Action |
| I. | Authorization to Approve Contract with Pharaoh's Rest Haven
(Attachment #10 pg. 30) | Action |
| J. | Authorization to Approve Contract with Living Hope Home Care, LLC.
(Attachment #11 pg. 31) | Action |
| K. | Authorization to Approve Contract with Pine Rest
Christian Mental Health Services
(Attachment #12 pg. 32) | Action |
| 4. | Old Business | |
| 5. | New Business | |
| 6. | Communication | |
| 7. | Director's Comments | Information |
| 8. | Audience Participation | |
| 9. | Adjournment | Action |

/hb

HEALTHWEST

FINANCE COMMITTEE MEETING MINUTES

Friday, January 19, 2024

8:00 a.m.

CALL TO ORDER

The regular meeting of the Finance Committee was called to order by Committee Chair Fortenbacher at 8:00 a.m.

ROLL CALL

Committee Members Present: Jeff Fortenbacher, Janet Thomas, Thomas Hardy, Commissioner Marcia Hovey-Wright, Commissioner Charles Nash

Committee Members Absent: Remington Sprague, M.D

Also Present: Rich Francisco, Holly Brink, Shannon Morgan, Gina Post, Brandy Carlson, Gary Ridley, Gordon Peterman, Amber Berndt, John Weerstra, Brandon Baskin, Christy LaDronka, Ann Judson, Jennifer Stewart, Mickey Wallace, Gina Kim, Rebecca StClair, Anissa Goodno, Jackie Farrar, Kristi Chittenden

MINUTES

It was moved by Mr. Hardy, seconded by Ms. Thomas, to approve the minutes of the December 8, 2023, meeting as written.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

A. Approval of Expenditures for November 2023

It was moved by Mr. Hardy, seconded by Ms. Thomas, to approve expenditures for the month ending November 31, 2023, in the total amount of \$7,716,758.53.

MOTION CARRIED

B. Monthly Report from the Chief Financial Officer

Ms. Carlson presented the November report, noting an overall cash balance of \$7,381,882.14. as of November 30, 2023.

C. November Balance Sheets

Ms. Carlson presented the November Balance Sheets for the Board review.

D. Finance Update Memorandum

Ms. Carlson presented the Finance Update Memorandum for the Board review.

E. Roslund Prestage & Company Communication

Ms. Carlson presented the Audit Communication for the Board review.

F. Authorization to Continue Contract with Byerly Enterprise LLC, Slim Haven LLC, and Relias Learning Recovery

It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to approve continuation of the contracts with Byerly Enterprises LLC, Slim Haven LLC, to provide services to eligible HealthWest consumers and Relias Learning to HealthWest at a cost not to exceed the approved caps for the vendors of \$223,086.79 for FY2024.

MOTION CARRIED

G. Authorization to Approve Contract Increases with Stephens Home, LLC

It was moved by Mr. Hardy, seconded by Ms. Thomas, to approve the increases in projected expenditures as stated for Stephens Home LLC, totaling \$246,700.00 effective December 29, 2023 through September 30, 2024.

MOTION CARRIED

H. Authorization to Approve Contract Rate Increases for Mental Health Providers

It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to authorize the rate increases to the Mental Health Network Providers, effective January 1, 2024, at a cost not to exceed \$35,108,212.50 FY24.

MOTION CARRIED

I. Authorization to Approve Singel Case Agreements

It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to authorize the HealthWest Executive Director to sign single case agreements with out of network providers in the amount of \$46,160.00 for services for HealthWest consumers.

MOTION CARRIED

J. Authorization to Approve Contract with Stars Behavioral Health Group, Inc.

It was moved by Mr. Hardy, seconded by Ms. Thomas, to authorize the HealthWest Executive Director to sign a contract with Stars Behavioral Health Group, Inc. to provide consultation, training, mentoring, and technical assistance to two site-based trainers to HealthWest Supervisors, at a cost not to exceed \$12,495.00 effective January 1, 2024 through December 31, 2024

MOTION CARRIED

K. Authorization to Approve Contract Increase with Life Align

It was moved by Mr. Hardy, seconded by Ms. Thomas, to authorize HealthWest to approve the projected expenditure and funding sources for Life Align as stated, with a total not to exceed \$140,844.00, effective October 1, 2023 through September 30, 2024.

MOTION CARRIED

L. Authorization to Approve Contract with Organic Care, LLC

It was moved by Ms. Thomas, seconded by Mr. Hardy, to authorize the HealthWest Executive Director to sign a contract with Organic Care, LLC to provide specialized residential services to eligible HealthWest consumers, at a cost not to exceed \$182,250.00 for FY2024.

MOTION CARRIED

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

There was no communication.

DIRECTOR'S COMMENTS

Mr. Francisco, Executive Director, provided his Director's Report:

LRE Updates:

- Finance ROAT update from the LRE - The Enrollment numbers presented still look as though there are still significant decrease in revenue, based on the enrollment numbers of individuals dropping off DABs. HealthWest is keeping an eye on the numbers of DABs that have switched to other funding sources during the PHE (Public Health Ending). The LRE is going to be presenting data to MDHHS and point specific instances where this is happening, and which individuals are affected. Mary Dumas will present the findings for our region to Kristen Jordan, to assist them in understanding the problem. Some of the findings include DAB consumers switching to Plan First (TANF) and Medicaid Spenddown.
- Network 180 has sent a memo and request to the LRE requesting 25M to cover the cost of services for this year from ISF (this will leave the ISF with about 4M). They are citing higher levels of utilization especially in the Autism area. N180 would like to be able to address the inflation and workforce shortages so they can provide services. This request will be presented to the CEO Ops committee for discussion next week. All CEOs must agree to help N180 and their anticipated funding deficit and vote to do so. Some of the concerns regarding this include--what if there is more than one CMHSP in the coming year that will have a deficit (it is still early to tell) allowing N180 to pull funds from the ISF may not leave any for the other CMHSPs who can make the same argument for increased utilization, inflation, etc. I am not sure the CEOs will agree to this.
- Contracts Renewal with LRE, there is review and back and forth discussion that is happening with our corporate counsel and LRE staff.

HealthWest Updates:

- HealthWest is also working on ensuring that those individuals who lost DAB and were HSW waiver recipient—HW is following up on getting these individuals back on the DAB and waiver status. The LRE has voiced concerns for some of regular HSW individuals, we did not get payment for in November, so a further review of the data and revenue is needed.
- HealthWest will be working on a spenddown report to track how much GF we are utilizing to get in Medicaid dollars. We need to proactively work on activities that ensure we are spending our consumers down monthly, as this could be a significant impact to our GF dollars.
- The Finance team has been working on flowcharting the various processes related to Billing. This includes: 3rd party billing (commercial), grants, GF, Encounter Billing, etc. The team throughout the process have identified areas that have gaps and could be improved. The next step for this is working on KATA initiatives to begin looking at ways to improve these processes. The finance team will continue to meet and work on process mapping the Claims processing activities next.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 8:39 a.m.

Respectfully,

Jeff Fortenbacher
Committee Chair

/hb

PRELIMINARY MINUTES
To be approved at the Finance Meeting on
February 16, 2024

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE February 16, 2024	REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Expenditures for the month of December 2023 totaled \$8,365,703.80. Some unusual expenditures for the month include \$19,179.00 to CMHA-CEI for Fiscal Year 2024 dues, \$147,008.21 to Forest View Psychiatric Hospital for community inpatient services, \$66,916.00 to Havenwyck Hospital for community inpatient services, \$59,640.83 to Ivy Rehab Michigan LLC for multiple months of autism services, \$507,197.58 to Mercy Health Partners – Hackley Campus for community inpatient services, \$298,420.00 to Pine Rest Christian Hospital for community inpatient services, \$30,744.00 to Trinity Health – Michigan for community inpatient services,</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to approve expenditures for the month of December 2023, in the total amount of \$8,365,703.80.			
COMMITTEE DATE February 16, 2024	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE February 23, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

HealthWest



December 2023

Board Report

HealthWest

Statement of Revenues, Expenditures and Changes in Fund Balances

Budget to Actual

For the Period from October 1, 2023 through December 31, 2023

	Original Budget	YTD Budget	YTD Actual	Over (Under) YTD Budget
Revenues				
Medicaid funding:				
Medicaid Capitation	\$ 62,472,930.00	\$ 15,618,232.50	\$ 18,181,399.68	\$ 2,563,167.18
Medicaid - Autism Capitation	\$ 8,901,598.00	\$ 2,225,399.50	\$ 1,587,703.28	\$ (637,696.22)
Medicaid Capitation - Settlement	\$ -	\$ -	\$ -	\$ -
Healthy Michigan Plan	\$ 7,443,215.00	\$ 1,860,803.75	\$ 2,479,090.45	\$ 618,286.70
Healthy Michigan Plan - Settlement	\$ -	\$ -	\$ -	\$ -
CCBHC Supplemental	\$ 9,829,312.00	\$ 2,457,328.00	\$ 2,051,224.49	\$ (406,103.51)
CCBHC - Settlement	\$ -	\$ -	\$ -	\$ -
State General Fund:				
Formula Fundings	\$ 2,066,287.00	\$ 516,571.75	\$ 577,663.01	\$ 61,091.26
Settlement	\$ -	\$ -	\$ 67,878.00	\$ 67,878.00
Grant Revenue	\$ 7,196,098.00	\$ 1,799,024.50	\$ 549,380.29	\$ (1,249,644.21)
Local Revenue:				
County Appropriation	\$ 706,819.00	\$ 176,704.75	\$ 176,701.00	\$ (3.75)
Client and Third Party Fees	\$ 283,778.00	\$ 70,944.50	\$ 881,467.43	\$ 810,522.93
Performance Based Incentive Program (PBIP)	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 138,398.00	\$ 34,599.50	\$ 59,747.11	\$ 25,147.61
Other Revenue	\$ 364,845.00	\$ 91,211.25	\$ 21,811.20	\$ (69,400.05)
Total Revenue	\$ 99,403,280.00	\$ 24,850,820.00	\$ 26,634,065.94	\$ 1,783,245.94
Expenditures				
Salaries and Wages	\$ 30,094,233.00	\$ 7,523,558.25	\$ 6,697,201.46	\$ 826,356.79
Fringe Benefits	\$ 15,449,498.00	\$ 3,862,374.50	\$ 3,629,565.81	\$ 232,808.69
Staff Professional Development	\$ 430,517.00	\$ 107,629.25	\$ 66,023.10	\$ 41,606.15
Contractual Expense	\$ 47,337,069.00	\$ 11,834,267.25	\$ 8,779,114.32	\$ 3,055,152.93
Overhead Expense	\$ 1,710,429.00	\$ 427,607.25	\$ 464,050.34	\$ (36,443.09)
Supplies	\$ 1,119,514.00	\$ 279,878.50	\$ 74,844.82	\$ 205,033.68
Utilities	\$ 320,634.00	\$ 80,158.50	\$ 62,659.75	\$ 17,498.75
Insurance	\$ 386,476.00	\$ 96,619.00	\$ -	\$ 96,619.00
Capital Outlay	\$ 112,253.00	\$ 28,063.25	\$ -	\$ 28,063.25
Transfers Out	\$ 244,579.00	\$ 61,144.75	\$ 58,233.00	\$ 2,911.75
Other Expenses	\$ 2,198,078.00	\$ 549,519.50	\$ 66,553.16	\$ 482,966.34
Total Expenditures	\$ 99,403,280.00	\$ 24,850,820.00	\$ 19,898,245.76	\$ 4,952,574.24
Net Change in Fund Balance	\$ -	\$ -	\$ 6,735,820.18	\$ (3,169,328.30)

This financial report is for internal use only. It has not been audited, and no assurance is provided.

**COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 2220
MENTAL HEALTH**

December 31, 2023

ASSETS	THIS YEAR	LAST YEAR
Cash in Bank	1,988,471.96	(7,471,610.89)
Imprest (Petty) Cash	2,700.00	2,700.00
Due from Credit Cards	-	-
Accounts Receivable	26,546.59	109,454.72
Due From Other Funds	2,481,661.59	1,468.44
Prepaid Items	565,686.87	306,001.25
Due from other governments	7,127,930.09	15,654,008.43
Total Assets	<u>\$ 12,192,997.10</u>	<u>\$ 8,602,021.95</u>
 LIABILITIES AND EQUITY		
Accounts Payable	\$ 120,009.39	\$ 84,839.00
Undistributed Receipts	4,772.29	1,450.71
HAB Supports Waiver	(697,832.06)	-
Medicaid Children's Waiver	(7,806.38)	25,115.84
Medicaid SED Waiver	(6,051.08)	36,803.28
State Advance	(61,090.01)	-
Capitation Medicaid	(2,068,116.84)	-
Medicaid - B3 Services	-	-
Accrued Wages and Fringes	-	-
Medicaid - Healthy Michigan	(188,919.76)	-
Medicaid - Autism	-	-
SA Federal Pass Thru	(50,509.15)	-
SA State Plan Medicaid	(178,548.32)	-
SA B3 Services	-	-
SA Healthy Michigan	(225,326.83)	-
SA PA2 Dollars	(157.00)	-
Unearned Revenue - Lilac St Donation	-	50,100.00
Total Liabilities and Equity	<u>\$ (3,359,575.75)</u>	<u>\$ 198,308.83</u>
 DEFERRED INFLOWS OF RESOURCES		
Deferred Medicaid fee for services and capitation	<u>\$ 6,797,539.04</u>	<u>\$ 20,119,747.21</u>
Fund Balance at beginning of year	(17,073,240.73)	(17,073,240.73)
Nonspendable FB-Prepays	319,982.25	-
**Total Fund Balance	<u>\$ (16,753,258.48)</u>	<u>\$ (17,073,240.73)</u>
 TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE		
	<u>\$ (13,315,295.19)</u>	<u>\$ 3,244,815.31</u>
 NET OF REVENUES VS EXPENDITURES		
	<u>\$ 25,508,292.29</u>	<u>\$ 5,357,206.64</u>
 Transferred to HealthWest LRE FY2019 Account for:		
Due to Fund 2220 HealthWest (2221-0000-214.222)	\$2,482,170.15	\$0.00
Fund 2221 Fund Balance	\$2,242.12	\$0.00
 Transferred to County Equipment Revolving Account for:		
Mental Health Center Building (6660-0000-349220)	\$2,563,026.13	\$2,627,959.12
Future Equipment Purchases (6660-0000-349222)	\$89,534.24	\$89,534.24

**COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 7930
CMH CLIENT FUNDS**

December 31, 2023

ASSETS	THIS YEAR	LAST YEAR
Cash	\$ 454,444.90	\$ 735,716.60
Imprest Cash	\$ 61,531.92	\$ 42,100.33
Accounts Receivable	\$ 177.00	\$ 177.00
Total Assets	<u>\$ 516,153.82</u>	<u>\$ 777,993.93</u>
 LIABILITIES AND EQUITY		
Due to Other Funds	\$ 1,345.13	\$ 1,420.24
Undistributed Receipts	\$ 514,813.69	\$ 776,573.69
	<u>\$ 516,153.82</u>	<u>\$ 777,993.93</u>



MEMORANDUM

Date: February 16, 2024

To: HealthWest Board of Directors
Rich Francisco, Executive Director

CC: Mark Eisenbarth, Muskegon County Administrator
Matt Farrar, Muskegon County Deputy Administrator
Angie Gasiewski, Muskegon County Accounting Manager

From: Brandy Carlson, Chief Financial Officer

Subject: **Finance Update**

During the month of February, HealthWest will bring the following motions to the County Commissioners for approval.

- Move to authorize the release of a solicitation for a salary study. The last salary study completed for HealthWest was in 2018. The recent Muskegon County salary study did not include HealthWest positions. To stay market competitive, HealthWest is requesting to contract with an outside vendor to conduct a salary study for HealthWest positions.
- Move to reclassify Technology Analyst, Position X88707, Wage Grade HX-00300, to Help Desk Technician, Wage Grade HX-00160 (Cost Center 7124) Prior to filling our vacant Technology Analyst position (HX-00300, \$29.615/hr. - \$37.439/hr.), our IT team evaluated their needs and determined a help desk focused position would best fit the needs of the team instead of a Technology Analyst. This will allow our higher-level IT staff to focus more on project work and advanced-level responsibilities while still assisting with the help desk when needed. The Help Desk Technician position (HX-00160, \$21.353/hr. - \$26.897/hr.) requires lower qualifications than a Technology Analyst, making it less difficult to fill. This change will save \$26,548 in salaries and benefits.
- Move to authorize HealthWest to enter into a Master Agreement with Enterprise Fleet Management to manage the HealthWest fleet of vehicles for Fiscal Year 2024 at a cost not to exceed \$300,000. HealthWest has a fleet of 83 vehicles, of which we manage completely internally with two staff members. The current fleet age is negatively impacting the overall budget and fleet operations. Forty-nine percent (49%) of the current light and medium duty fleet is over ten (10) years old. The resale of the aging fleet is significantly reduced. Newer vehicles have

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a significantly lower maintenance expense and have increased fuel efficiency with new technological implementations.

Enterprise Fleet Management has been able to identify an effective vehicle life cycle that maximizes potential equity at the time of resale, creating conservative savings of over \$190,338 in ten (10) years. Employee safety will be increased with newer vehicles. They will be utilizing the Sourcewell awarded RFP #060618-EFM that addresses access to all fleet management services as applicable to the needs of our community and supports HealthWest's need for fleet evaluation on a quarterly basis, assessing costs and reviewing best practices.

By partnering with Enterprise Fleet Management, HealthWest will be better able to leverage its buying power, implement a tighter controlled resale program to lower total cost of ownership and in turn minimize operational spending. HealthWest will reduce fuel costs by twenty percent (20%) and reduce maintenance costs from \$55.80 per month on average to \$31.21 per unit. Leveraging an open-end lease maximizes cash flow and recognizes equity from vehicles sold, creating an internal replacement fund. Furthermore, HealthWest will leverage Enterprise Fleet Management's ability to sell vehicles at an average of 109% above Black Book (wholesale) value. By shifting from re-actively replacing inoperable vehicles to proactively planning vehicle purchases, HealthWest will be able to replace all its vehicles over the course of five (5) years while creating an overall savings.

- Move to authorize the Executive Director to sign a contract with Vonage Business Inc. to upgrade the phone system to a cloud-based service provider, at a cost not to exceed \$39,000.00 per year, effective March 1, 2024, through February 28, 2027. HealthWest is looking to upgrade our phone system to a cloud-based service provider, leveraging our current Microsoft Teams infrastructure. HealthWest's current phone system licensing and hardware are due for both a refresh of new equipment, and a refresh of licensing to stay under active support and compliance by May 2024. We believe, now that we are using Microsoft 365 E5 licensing, this is a great opportunity to move to a cloud-based service provider that can leverage the security and performance features, scalability, and high availability of the Microsoft Teams environment we are already using. Benefits for this system will include increased security, high availability/phone system up-time, built-in disaster recovery, and expanded features, increased support for remote workers, additional call quality, call volume, and administrative reporting capabilities, and support for future scalability if needed. HealthWest issued a Request for Proposals on November 30, 2023, and received eleven (11) responses. Of these eleven (11) responses, Vonage Business Inc, received the highest technical score from our procurement process with the County of Muskegon Purchasing team.

Main Office

376 E. Apple Ave | Muskegon, MI 49442 | P (231) 724-1111 | F (231) 724-3659

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Provider Network	REQUEST DATE February 16, 2024	REQUESTOR SIGNATURE Brandy Carlson	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Authorization is requested for the HealthWest Board to approve removing the estimated projections from the approved FY24 contracts dated October 1, 2023, through September 30, 2025. The Vendors/Providers are listed under the five funding sources effective October 1, 2023, through September 30, 2024.</p> <ol style="list-style-type: none"> 1. Specialized Residential - \$20,998,125.00 2. Community Inpatient - \$6,167,000.00 3. SUD Services - \$4,772,435.00 + \$2,262,709.00 (grant funding) = \$7,035,144.00 4. Outpatient Services - \$7,179,000.00 + \$379,082.00 = \$7,558,082.00 5. Autism Services - \$1,491,050.00 <p>It is impossible to predict how much funds will be needed by providers; however, we can predict how much is needed in each funding category. Some services may require more and others less throughout the fiscal year. This Board motion will allow the HealthWest Chief Financial Officer to monitor expenses in each category and move funds back and forth as needed by the needs of consumers. HealthWest is not asking for additional funding but the flexibility to meet the needs of the consumers we serve.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to allow the HealthWest Executive Director to allow spending among the sources based on the approved budget(s) for the term of the contract.			
COMMITTEE DATE February 16, 2024	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE February 23, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

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Specialized Residential
Approved Budget: \$20,998,125.00

<i>Vendor</i>	<i>Primary Services</i>
<i>ADIA</i>	Specialized Residential Home
<i>Alval By The Lake</i>	Specialized Residential Home
<i>Amanda Family, Inc.</i>	Specialized Residential Home
<i>Anikare Inc.</i>	Specialized Residential Home
<i>Beacon Specialized Living Services</i>	Specialized Residential Homes (34)
<i>Bracey AFC Home</i>	Specialized Residential Home
<i>Brightside Living, LLC</i>	Specialized Residential Home
<i>Cornerstone AFC, LLC</i>	Specialized Residential Homes (4)
<i>Cornerstone I, Inc.</i>	Specialized Residential Homes (2)
<i>Cornerstone II, Inc.</i>	Specialized Residential Homes (3)
<i>Cornerstone Management Group</i>	Specialized Residential Home
<i>Covenant Enabling Residences of Michigan</i>	Specialized Residential Homes (2)
<i>Creetsinger Care Homes, LLC</i>	Specialized Residential Homes (4)

Continuation of FY23 Vendors/Providers with their Projected Expenditures through September 30, 2024

<i>Vendor</i>	<i>Primary Services</i>
<i>Fa-Ho-Lo Family, Inc.</i>	Specialized Residential Home
<i>Falco- Allegan enrichment</i>	Specialized Residential Homes (3)
<i>Flatrock Manor</i>	Specialized Residential Homes (6)
<i>Heartland Center for Autism</i>	Specialized Residential Homes (3)
<i>Hernandez Homes, LLC</i>	Specialized Residential Homes (3)
<i>HGA Support Services</i>	Specialized Residential Homes (5)
<i>Hope Network Behavioral Health</i>	Specialized Residential Homes (17) Crisis Residential Homes (4)
<i>Hope Network West Michigan</i>	Specialized Residential Homes (2)
<i>JBC Home</i>	Specialized Residential Home
<i>Kelly's Kare AFC</i>	Specialized Residential Home
<i>Lydia's AFC</i>	Specialized Residential Home
<i>MOKA Corporation</i>	Specialized Residential Homes (11)
<i>Pioneer Resources, Inc.</i>	Specialized Residential Homes (5)
<i>Residential Opportunities, Inc.</i>	Specialized Residential Home

Continuation of FY23 Vendors/Providers with their Projected Expenditures through September 30, 2024

<i>Vendor</i>	<i>Primary Services</i>
<i>Samaritas</i>	Specialized Residential Homes (6)
<i>Shel-Mar AFC</i>	Specialized Residential Home
<i>Stephens Home, LLC</i>	Specialized Residential Home
<i>Turning Leaf Residential Rehabilitation</i>	Specialized Residential Homes (16)
<i>Wrezinski AFC</i>	Specialized Residential Home
<i>You're Always at Home AFC</i>	Specialized Residential Home
Approved Residential Budget: \$20,998,125.00	

Community Inpatient

Approved Budget: \$6,167,000.00

<i>Hospital</i>	<i>Provider Service</i>	<i>Per Diem Rates 10/01/23-9/30/24</i>	<i>Incentive Rate based on Value-Based Payment</i>
BCA StoneCrest 15000 Gratiot Ave Detroit, MI 48205 (IMD)	Adult Inpatient Child Inpatient	\$849.50 \$858.00	
Forest View Hospital 1055 Medical Park Drive Grand Rapids, MI 49546 (IMD)	Adult Inpatient Partial Hospitalization	\$1,039.00 \$462.00	\$1,060.00
Harbor Oaks Hospital 35031 23 Mile Road New Baltimore, MI 48047 (IMD)	Adult Inpatient Child Inpatient Specialized Ped Unit	\$800.00 \$800.00 \$1,200.00	
Havenwyk Hospital d/b/a Cedar Creek Hospital 101 W. Townsend Road St Johns, MI 48879	Adult Inpatient Child Inpatient	\$1,075.00 \$1,075.00	
Havenwyk Hospital 1525 University Drive Auburn Hills, MI 48326 (IMD)	Adult Inpatient Child Inpatient	\$806.00 \$806.00	
Holland Community Hospital 602 Michigan Avenue Holland , MI 49423	Adult Inpatient ECT- Inpatient ECT- Outatient Intensive OP Partial Hospitalization	\$861.00 \$249.00 \$722.00 \$345.00 \$410.00	\$878.00
Mercy Health - Hackley Behavioral 1700 Clinton Muskegon, MI 49442	Adult Inpatient	\$1,066.00	
Trinity Health Grand Rapids Hospital 200 Jefferson Street SE Grand Rapids, MI 49501	Adult Inpatient Olcer Adult Services Adult Partial Hosp ECT- Inpatient ECT- Outpatient	\$1,098.00 \$1,140.00 \$453.00 \$744.00 \$960.00	

Continuation of FY23 Vendors/Providers with their Projected Expenditures through September 30, 2024

<i>Hospital</i>	<i>Provider Service</i>	<i>Per Diem Rates 10/01/23-9/30/24</i>	<i>Incentive Rate based on Value-Based Payment</i>
<i>Pine Rest Christian Mental Health Hospital</i> 300 68th Street SE Grand Rapids, MI 49548 (IMD)	Adult Inpatient	\$1,218.00	\$1,242.00
	Child Inpatient	\$1,289.00	\$1,315.00
	Partial Hospitalization	\$528.00	
	ECT- Inpatient	\$837.00	
	ECT- Outpatient	\$1,040.00	
<i>Samaritan Behavioral Center</i> 555 Conner Avenue Suite 3N Detroit, MI 48213 (IMD)	Adult Inpatient	\$875.00	
Single Case Agreements (SCA)	Determined on Need	Varies	
Approved Community Inpatient Budget: \$6,167,000.00			

Substance Abuse Disorder (SUD)

Approved Budget: \$7,035,144.00

<i>Vendor</i>	<i>Vendor/Provider Services/Funding Source</i>
ACAC, Inc.	ASAM Level of Care 1.0 Outpatient including Medication Assisted Treatment Funding Source: Medicaid/SUD Block Grant
Addiction Treatment Services, Inc.	ASAM Level of Care 1.0 Outpatient and 2.1 Intensive Outpatient ASAM Level of Care 2.5 Partial/Day Treatment ASAM Level of Care 3.5 Clinically Managed High Intensity ASAM Level of Care 3.7 Medically Monitored High Intensity ASAM Level of Care 3.7 Sub-Acute Withdrawal Management Funding Source: Medicaid/SUD Block Grant
Arbor Circle Corporation	ASAM Level of Care 1.0 Outpatient Recovery Management Team Womans Specialtiy Services (WSS) Funding Source: Woman's Specialty Services Funding Source: Medicaid/SUD Block Grant Funding Source: PA-2
Building Men for Life, Inc.	Recovery Housing Funding Source: SUD Block Grant
Catholic Charities West Michigan	ASAM Level of Care 1.0 Outpatient and 2.1 Outpatient Funding Source: Medicaid/SUD Block Grant
Cherry Street Services, Inc., dba Cherry Health	ASAM Level of Care 1.0 Opioid Treatment Program ASAM Level of Care 1.0 Opioid Treatment Program - Jail Based Services Funding Source: Medicaid/SUD Block Grant/COVID Block Grant
Community Healing Centers	ASAM Level of Care 1.0 Outpatient ASAM 3.1 Clinically Managed Low Intensity ASAM 3.3 Clinically Managed Population Specific ASAM 3.5 Clinically Managed High Intensity ASAM 3.7 Medically Monitored High Intensity ASAM 3.7 WD Medically Monitored Inpatient Withdrawal Management Recovery Housing Funding Source: Medicaid/SUD Block Grant

<i>Vendor</i>	<i>Vendor/Provider Services/Funding Source</i>
CRC Recovery Inc., dba Western MI Treatment Services	ASAM Level of Care 1.0 Opioid Treatment Program Funding: Medicaid/SUD Block Grant
Eastside Outpatient Services	ASAM Level of Care 1.0 Opioid Treatment Program ASAM Level of Care 1.0 Opioid Treatment Program - Jail Based Services Funding Source: COVID Block Grant Funding Source: Medicaid/SUD Block Grant
Every Woman's Place	Recovery Housing Recovery Coaching Founding Source: Sud Block Grant
Family Outreach Center	ASAM Level of Care 1.0 Funding Source: SOR Founding Source PA-2 Funding Source: Medicaid/SUD Block Grant
Fresh Coast Alliance (previously 70x7 Life Recovery Muskegon)	Recovery Housing Recovery Coaching Funding Source: Medicaid/SUD Block Grant
Harbor Hall, Inc.	ASAM Level of Care 1.0 Outpatient and 2.1 Intensive Outpatient ASAM Level of Care 2.5 Partial/Day Treatment ASAM Level of Care 3.5 Clinically Managed High Intensity ASAM Level of Care 3.2 Sub Acute Withdrawal Management Funding Source: Medicaid/SUD Block Grant
Life Align	Recovery Community Organization - Adults Funding Source: ARPA Funding Source: SUD Transportation Grant
Our Hope Association	ASAM 3.5 Clinically Managed High Intensity Residential Services for Adults Funding Source: Medicaid/SUD Block Grant
Reach for Recovery, INC.	ASAM Level of Care 1.0 Outpatient ASAM 3.1 Clinically Managed Low Intensity Funding Source: Medicaid/SUD Block Grant

<i>Vendor</i>	<i>Vendor/Provider Services/Funding Source</i>
Recovery Road, LLC.	Recovery Housing Funding Source: SUD Block Grant
RLC Property Management, LLC, The Comfort Home	Recovery Housing Funding Source: SUD Block Grant
Sacred Heart Rehabilitation Services, Inc.	ASAM 3.5 Clinically Managed High Intensity ASAM 3.7 Medically Monitored Inpatient Withdrawal Management ASAM 1.0 Opioid Treatment Program - Methadone dosing for detox or residential clients only ASAM 3.5 Clinically Managed High Intensity ASAM 3.7 Medically Monitored Inpatient Withdrawal Management Residential Funding Source: Medicaid/SUD Block Grant
Salvation Army Turning Point	ASAM 3.1 Clinically Managed Low Intensity ASAM 3.5 Clinically Managed High Intensity ASAM Level 3.7-WM – Medically Monitored Inpatient Withdrawal Management (Residential Withdrawal Management) Adult Funding Source: Medicaid/SUD Block Grant
The Grand Rapids Red Project	Overdose Prevention and Intervention Provision of Naloxone Kits Recovery Coaching Funding Source: SOR and SUD Block Grant
Wedgwood Christian Services	ASAM Level of Care 1.0 Outpatient ASAM Level of Care 3.5 Clinically Managed Medium Intensity - Adolescent Funding Source: Woman's Specialty Services (WSS) Funding Source: Medicaid/SUD Block Grant
HealthWest SUD Budgeted \$4,772,435.00 Grant Funding \$2,262,709.00 Total Approved SUD Budget: \$7,035,144.00	Funding Sources: Medicaid: \$4,827,493.00 SUD Block Grant Funding: \$548,780.00 SOR: \$1,180,955.00 COVID Block Grant Funding: \$64,343.00 Women's Specialty (WSS) Funding: \$115,000.00 PA-2 Funding: \$185,011.00 ARPA Funding: \$164,900.00 SUD Treatment and Recovery Transportation Grant Funding: \$3,720.00

Outpatient Services

Approved Budget \$7,558,082.00

<i>Vendor</i>	<i>Primary Services</i>
<i>Case Management of MI, Inc.</i>	Ancillary Services Case Management
<i>Comprehensive Therapy Center</i>	Speech and Language Pathology Services
<i>Cornerstone AFC, LLC</i>	Personal Care & Community Living Supports
<i>Cornerstone I, Inc.</i>	Personal Care & Community Living Supports
<i>Cornerstone II, Inc.</i>	Personal Care & Community Living Supports
<i>Cornerstone Management Group</i>	Personal Care & Community Living Supports
<i>Covenant Enabling Residences of Michigan</i>	Personal Care & Community Living Supports
<i>Cretsinger Care Homes, LLC</i>	Personal Care & Community Living Supports
<i>Daybreak Adult Services, Inc.</i>	Community Living Supports
<i>Fa-Ho-Lo Family, Inc.</i>	Personal Care & Community Living Supports
<i>Falco- Allegan enrichment</i>	Personal Care & Community Living Supports
<i>Flatrock Manor</i>	Personal Care & Community Living Supports
<i>Goodwill Industries of West Michigan</i>	Enclave, Mobile Work Crew, Skill Building Pre-Vocational, Supported Employment

Continuation of FY23 Vendors/Providers with their Projected Expenditures through September 30, 2024

Vendor	Primary Services
Heart and Hands In Home Care, LLC	Community Living Supports Respite
Heartland Center for Autism	Personal Care & Community Living Supports
Hernandez Homes, LLC	Personal Care & Community Living Supports
HGA Support Services	CLS Services, SED Services Personal Care & Community Living Supports Supported Employment
Hope Network Behavioral Health	Personal Care & Community Living Supports
Hope Network West Michigan	Personal Care & Community Living Supports
JBC Home	Personal Care & Community Living Supports
Kelly's Kare AFC	Personal Care & Community Living Supports
Kelly's Kare Community Life Skills, LLC	Community Living Supports
Lydia's AFC	Personal Care & Community Living Supports
Martell & Company	Community Living Supports Respite
MOKA Corporation	Community Living Supports Personal Care & Community Living Supports Supported Employment, Skill Building
Overcoming Barriers, Inc.	Community Living Supports Skill Building, Supported Independent Living

<i>Vendor</i>	<i>Primary Services</i>

Vendor	Primary Services
Pathfinders	Respite Skill Building
Pioneer Resources, Inc.	Community Living Supports, Transportation Personal Care & Community Living Supports Skill Building, Supported Employment Supported Independent Living Recreation Club, Mobile Work Crew
Preferred Employment and Living Supports	Community Living Supports Supported Employment, Skill Building Health Services, Respite
Pro Care Unlimited, Inc.	Community Living Supports Respite Care
Residential Opportunities, Inc.	Personal Care & Community Living Supports
Samaritas	Personal Care & Community Living Supports
Servicios De Esperanza, LLC (Services of Hope)	Behavioral Health Services Designated Collaborating Organization (DCO)
Shel-Mar AFC	Personal Care & Community Living Supports
St. Johns Health Care, PC	Medical Respite Care Services Private Duty Nursing
Stephens Home, LLC	Personal Care & Community Living Supports
Turning Leaf Residential Rehabilitation	Personal Care & Community Living Supports Supported Independent Living Community Living Supports, Ancillary Services
West Shore Medical Personnel Services	Community Living Supports, Health Services Private Duty Nursing, Respite

<i>Vendor</i>	<i>Primary Services</i>
Wrezinski AFC	Personal Care & Community Living Supports
You're Always at Home AFC	Personal Care & Community Living Supports
Outpatient Budget: \$7,179,000.00 Additonal Revenue/PPS: \$379,082.00 Total Approved Budget: \$7,558,082.00	

Autism Services

Approved Budget \$1,491,050.00

<i>Vendor</i>	<i>Primary Services</i>
<i>Ivy Rehab Michigan, LLC</i>	Autism Services
<i>Pioneer Resources, Inc.</i>	Autism Services, SED Services
<i>Positive Behavior Supports</i>	Autism Services
<i>Rebound Rehabilitation Services, Inc.</i>	Autism Services
<i>West Michigan Counseling & Psychological</i>	Autism Services
Approved Autism Budget: \$1,491,050	

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Provider Network	REQUEST DATE February 16,2024	REQUESTOR SIGNATURE Jackie Farrar, Manager of Provider Network	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested for HealthWest to continue contracting with the service vendors from fiscal year 2023. Included is a list of vendors, projected expenditure, and service. The six vendors all provided services for HealthWest in FY23, and the expenditures are within the HealthWest budget for services.</p> <p>Attachment A: Continuation from 2023 Vendors, Expenditure, and Services totaling \$860,787.00.</p> <ol style="list-style-type: none"> 1. Covenant Academies – MCA and Hall: Lease goes through August 31, 2025. 2. Lakeshore Training System (LMS): Agreement goes through September 30, 2024. 3. Brewer & Bristow Training: Agreement goes through September 30, 2024. 4. Peter Chang Enterprises dba, PCE: Agreement goes through March 31, 2025 (auto renew after). 5. Rehmann Robson: Agreement will auto renew until terminated by either party. 6. Roslund Prestage Company: Agreement FY24 to audit FY23. 			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to continue to contract with the service vendors, Covenant Academies, Lakeshore Training System, Brewer & Bristow Training, Peter Change Enterprises, Rehman Robson and Roslund Prestige Company, through the term of their contract</p>			
COMMITTEE DATE February 16, 2024	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE February 23, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

Vendor	Service
Covenant Academies Foundation <i>Projected Expenditure for MCA: \$110,000.00</i> <i>Projected Expenditure for Hall: \$250,000.00</i> <i>Expenditure not to exceed: \$360,000.00</i>	Lease Space MCA Building and Covenant Hall
LMS - Lakeshore Training System <i>Expenditure not to exceed: \$40,987.00</i>	Network180
Brewer & Bristow Training <i>Expenditure not to exceed: \$29,800.00</i>	Motivational Interviewing
Peter Chang Enterprises Inc, dba PCE <i>Expenditure not to exceed: \$360,000.00</i>	Electronic Health Records (EHR)
Rehmann Robson <i>Expenditure not to exceed: \$25,000.00</i>	Consulting
Roslund Prestage Company <i>Expenditure not to exceed: \$45,000.00</i>	Audit
Total = \$860,787.00	

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Provider Network Management	REQUEST DATE February 16, 2024	REQUESTOR SIGNATURE Anissa Goodno, Provider Network Specialist	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested to approve a contract with Great Lakes Recovery, located at 97 S. 4th St, Ste C, Ishpeming MI, 49849. The contract is to provide services effective March 1, 2024 through September 30, 2025 for Long Term adolescent Residential Treatment, and will be paid with funding within the HealthWest budget, at a cost not to exceed \$72,081.00.</p> <ol style="list-style-type: none"> 1. References completed with West Michigan CMH on January 31, 2024 2. LRE Credentialing and approval completed on April 28, 2022 <p>HealthWest currently has one other provider who provides Residential Treatment for Adolescents. That provider often has a long wait list to take adolescent consumers. HealthWest has utilized Great Lakes Recovery with Single Case Agreements. This provider will be funded through the SUD Budget.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to sign a contract with Great Lakes Recovery Centers, Inc., for March 1, 2024 through September 30.</p>			
COMMITTEE DATE February 16, 2024	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE February 23, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Provider Network Management	REQUEST DATE February 16, 2024	REQUESTOR SIGNATURE Anissa Goodno, Provider Network Specialist	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested to contract with the AFC provider listed below:</p> <p>1. Pharoh's Rest Haven is located at 1044 S. MLK Jr. Drive, Jackson MI 49203 to provide specialized residential services effective March 1, 2024 through September 30, 2025. Pharoh's Rest Haven was credentialed and approved through the Lakeshore Regional Entity on January 25, 2024. Pharoh's Rest Haven will be paid with funding within the HealthWest budget, at a cost not to exceed \$139,100.00.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to sign a contract with Pharoh's Rest Haven to provide specialized residential services to eligible HealthWest consumers.</p>			
COMMITTEE DATE February 16, 2024	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE February 23, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Provider Network Management	REQUEST DATE February 16, 2024	REQUESTOR SIGNATURE Anissa Goodno, Provider Network Specialist	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested to contract with Living Hope Home Care, LLC, located at 11671 Finkbeiner Rd., Middleville MI 49333 to provide the services listed below. The agreement will be effective March 1, 2024 through September 30, 2025. Living Hope Home Care is in the process of being credentialed through the Lakeshore Regional Entity. Living Hope Home Care, LLC will be paid with funding within the HealthWest budget at a cost not to exceed \$95,850.00.</p> <p>1. Community Living Support (CLS): Providing Personal Care & Assistance in a General Adult Foster Care Home</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to sign a contract with Living Hope Home Care, LLC., for the period March 1, 2024 through September 30, 2025 to provide CLS and Respite services to eligible HealthWest consumers.</p>			
COMMITTEE DATE February 16, 2024	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE February 23, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Provider Network Management	REQUEST DATE February 16, 2024	REQUESTOR SIGNATURE Gina Kim, Provider Network Specialist	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board approval is requested for HealthWest to contract with Pine Rest Christian Mental Health Services with a primary location at 300 68th Street, SE, Grand Rapids, MI 49548 for Crisis Residential services effective March 1, 2024, through September 30, 2025, at the two locations below:</p> <ol style="list-style-type: none"> 1. Beechwood Crisis Residential Program: 7053 Madison, Grand Rapids, MI 49548. 2. Centerpointe Recovery Center I & II: 1145/1147 Oakland Drive, Kalamazoo, MI 49008. <p>These Crisis Residential Units (CRU) provide a short-term alternative to inpatient psychiatric services for individuals experiencing an acute psychiatric crisis.</p> <p>HealthWest, despite having its own CRU, faces periods when these units reach full capacity, limiting accessibility for consumers in need. The recent closure of an alternative CRU provider at the end of June 2023 added to this challenge, eliminating an available option for crisis intervention. Therefore, securing alternative options for CRU services is crucial to ensure continued and expanded access to timely services.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to sign a contract with Pine Rest Christian Mental Health Services effective March 1, 2024, through September 30, 2025 to provide Crisis Residential services to eligible HealthWest consumers.</p>			
COMMITTEE DATE February 16, 2024	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE February 23, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

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