

HEALTHWEST

Policy and Procedure

No. 10-009

Prepared by:

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Approved by:

Subject: Environment of Care

DocuSigned by:



Rich Francisco, Executive Director

I. POLICY

It is the policy of HealthWest to require all contracted Providers to comply with applicable State, Federal, and local environment of care/infection control standards and regulations.

II. PURPOSE

The purpose of this policy is to ensure persons receiving services, staff, and visitors have a safe, accessible, effective, and efficient environment in which services occur.

III. APPLICATION

All contracted Providers of HealthWest.

IV. DEFINITIONS

- A. Environment of Care: Site where Behavior Health Services are provided.
- B. Safety Coordinator (or equivalent): Designated individual(s) responsible for safety measures in the environment, including oversight of policy/procedure development and implementation, staff training, inspections and drills, required documentation, and reports and compliance recommendations.
- C. Element of Environment of Care: Elements of Environment of Care include:
 - 1. Safety: Protection from injury.
 - 2. Security: Protection from harm.
 - 3. Hazardous Materials Management: Safe control of HAZMAT.
 - 4. Emergency Preparedness: Effective response to disasters.

5. Life Safety.
6. Utilities Systems Management: Operational reliability of utilities.
7. Equipment: Medical and non-medical equipment maintenance.
8. Infection Control: Practices to minimize/prevent occurrence of infections.

V. PROCEDURE

A. HealthWest staff will assure contract language/Provider Manual includes requirements for compliance with monitoring of and consequences for non-compliance of State, Federal and local environment of care standards/regulations as detailed in A. and B. Responsibilities for orientation, competency, and monitoring activities specific to Licensed Independent Practitioners subcontracted by a Community Mental Health Services Program (CMHSP) accredited Provider are delegated to the accredited Provider.

B. Requirements and Monitoring:

Provider Type	Requirement	Evidence	Monitoring Schedule	Monitoring Method
Accredited Provider (TJC,CARF And COA only)	Compliance with State, Federal & Local regulations and standards for: <ul style="list-style-type: none"> • General Safety. • Life Safety • Clinical Equipment • Utilities • Security • Emergency Preparedness • Hazardous Materials • Waste & Chemicals • Infection Control Mandatory submission of safety incident reports.	TJC/CARF/COA (Behavioral) Accreditation Report. Applicable State of Michigan license(s) (full report).	Application/ Re-application. Quarterly (Performance Indicators). Adverse Incident.	Document Review. Data Analysis by Network staff/designee.
Non-Accredited Provider (or other than TJC/CARF/COA)	Same as above.	State of Michigan Dept. Health and Human Services License. Other applicable license(s). Policies/	Same as above.	Document Review. Facility Inspection. Data Analysis by Network staff/designee.

Provider Type	Requirement	Evidence	Monitoring Schedule	Monitoring Method
		Procedures/Plan. Orientation/ Training. Documentation of Inspection and Drill reports (internal/external). HealthWest/Lakeshore Regional Entity inspection document. Performance Improvement Actions.		
Licensed Independent Practitioner	If services provider is under contract with an accredited provider, see Accredited Provider. <ul style="list-style-type: none"> • regulations • evidence • monitoring If service provider is under contract with a non-accredited provider, see Non-Accredited Provider.			

C. Consequences for non-compliance:

1. If there is a threat to the safety of a person receiving services, the requirement is to correct immediately.
2. Completion and implementation of a Plan of Correction.
3. Contract termination.

VI. REFERENCES

Department of Health and Human Services licensing regulations and requirements
 MIOSHA/OSHA Standards
 CARF Environment of Care Standards
 Public Health Acts

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