

HEALTHWEST

FINANCE COMMITTEE MEETING MINUTES

November 15, 2024

8:00 a.m.

CALL TO ORDER

The regular meeting of the Finance Committee was called to order by Committee Chair Fortenbacher at 8:01a.m.

ROLL CALL

Committee Members Present: Jeff Fortenbacher, Janet Thomas, Thomas Hardy, John M. Weerstra, Commissioner Charles Nash, Commissioner Marcia Hovey-Wright

Committee Members Absent: Remington Sprague, M.D.

Also Present: Rich Francisco, Holly Brink, Gina Maniaci, Brandy Carlson, Melina Barrett, Kristi Chittenden, Jennifer Stewart, Linda Wagner, Amber Berndt, Gordon Peterman, Mickey Wallace, Gary Ridley

Guests Present: Angela Gasiewski, Carson Lehigh

ITEMS FOR CONSIDERATION

A. Approval of Minutes

It was moved by Mr. Hardy, seconded by Mr. Weerstra, to approve the minutes of the October 18, 2024, meeting as written.

MOTION CARRIED

B. Approval of Expenditures for September 2024

It was moved by Ms. Thomas, seconded by Mr. Hardy, to approve expenditures for the month of September 2024, in the total amount of \$11,319,509.91.

MOTION CARRIED

C. Monthly Report from the Chief Financial Officer

Ms. Carlson, Chief Financial Officer, presented the September report, noting an overall cash balance of \$8,237,686.27 as of September 30, 2024.

D. Finance Update Memorandum

Ms. Carlson, Chief Financial Officer, presented the Finance Update Memorandum for the Board review.

E. Authorization to Approve Contract with Adult Foster Care (AFC)

It was moved by Mr. Hardy, seconded by Ms. Thomas, to authorize the HealthWest Executive Director to sign a contract with Enriched Living LLC, effective December 1, 2024, through September 30, 2025, to provide specialized residential services to eligible HealthWest consumers. The funding is within the HealthWest AFC Specialized Residential Budget of \$19,405,100.00.

MOTION CARRIED

F. Authorization to Approve 3% Salary Increase

It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to authorize a 3% COLA increase for the HealthWest Executive Director, effective the first full pay in October 2024.

MOTION CARRIED

G. Authorization to Approve Contract with Bear River Health

It was moved by Commissioner Hovey-Wright, seconded by Ms. Thomas, to authorize the HealthWest Executive Director to sign a contract with Walloon Lake Recovery Lodge, LLC. Dba Bear River Health for SUD treatment services effective December 1, 2024, through September 30, 2025. The funding is within the approved SUD budget of \$7,035,144.00.

MOTION CARRIED

H. Authorization to Contract with Alternative Choices, LLC.

It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to approve the HealthWest Executive Director to sign a contract with Alternative Choices, LLC. For the period of December 1, 2024, through September 30, 2025 to provide skill building services to eligible HealthWest consumers. The funding is within the approved Outpatients Services budget of \$4,711,620.00.

MOTION CARRIED

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

There was no communication.

DIRECTOR'S COMMENTS

Rich Francisco, Executive Director HW:

- CMHSP contract with the LRE is getting closer to being finalized. Currently, 4 out of the 5 CMHSPs have reviewed and don't believe there is anything in the contract that would prevent them from signing. Network 180 still has a couple of items that they would like the LRE to address.
- The LRE is again working on the RMS (Risk Management Strategy) plan to be submitted to MDHHS for FY25. So far only 2 CMHSPs (this does include HW) have sent updated spending plans for FY25. The deadline is today 11/15 for the other CMHSPs. LRE presented a projection for FY25 and based on this projection all except HW are projecting a deficit. HW projects a surplus. However, the total regional deficit for FY25 is estimated to be about 10.6 million. This could change after all spending plans are submitted and final. The LRE still must send the RMS plan to MDHHS to explain how this deficit will be covered. I have voiced my opinion in the CEO Ops meeting with the other CEOs this past Wednesday, stating that HW would not want to use PBIP (Performance Bonus Incentive Payments) to cover the deficit in FY25. The LRE has some PBIP savings from previous years and HW is fine with using that. However, any payments for PBIP for FY25 should be paid out to the CMHSPs. The rationale is that PBIP once paid to the CMHSP becomes local dollars and the CMHSP can then keep that as savings.
- Samaritas update: HealthWest has completed the reviews of the proposals from various providers. We have notified the top two providers and have asked the providers to do a walk through with the home. Samaritas will be available in the next week to schedule these walk-throughs. We have also asked the top two responders to come back with their final rates after the walk-through. The goal is for HW to have those in by next week and hopefully decide before thanksgiving.
- Wage Study: HealthWest is at a point in the wage study where Amy Cell, our consultant, is ready to meet to present the preliminary data findings from data gathered and begin discussion to compare and evaluate data.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 8:43a.m.

Respectfully,

Jeff Fortenbacher
Committee Chair

/hb

PRELIMINARY MINUTES
To be approved at the Finance Meeting on
December 13, 2024



FINANCE COMMITTEE

November 15, 2024 – 8:00 a.m.

376 E. Apple Ave. Muskegon, MI 49442

Committee Chair: Jeff Fortenbacher
Committee Vice-Chair: Janet Thomas

AGENDA

- | | | |
|----|---|-------------|
| 1. | Call to Order | Quorum |
| 2. | Approval of Agenda | Action |
| 3. | Items for Consideration | |
| | A. Approval of the Minutes of October 18, 2024
(Attachment #1 pg. 1-4) | Action |
| | B. Approval of Expenditures for September 2024
(Attachment #2 pg. 5) | Action |
| | C. Monthly Report from the Chief Financial Officer
(Attachment #3 pg. 6-9) | Information |
| | D. Finance Update Memorandum
(Attachment #4 pg. 10-11) | Information |
| | E. Authorization to Approve Contract with Adult Foster Care
(Attachment #5 pg. 12) | Action |
| | F. Authorization to Approve 3% Salary Increase
(Attachment #6 pg. 13) | Action |
| | G. Authorization to Approve Contract with Bear River Health
(Attachment #7 pg. 14) | Action |
| | H. Authorization to Approve Contract with Alternative Choices, LLC.
(Attachment #8 pg. 15) | Action |
| 4. | Old Business | |
| 5. | New Business | |

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- | | | |
|----|------------------------|-------------|
| 6. | Communication | Information |
| 7. | Director's Comments | Information |
| 8. | Audience Participation | |
| 9. | Adjournment | Action |

/hb

HEALTHWEST

FINANCE COMMITTEE MEETING MINUTES

**October 18, 2024
8:00 a.m.**

CALL TO ORDER

The regular meeting of the Finance Committee was called to order by Committee Chair Fortenbacher at 8:00a.m.

ROLL CALL

Committee Members Present: Jeff Fortenbacher, Janet Thomas, Thomas Hardy, Remington Sprague, M.D., John M. Weerstra

Committee Members Absent: Commissioner Charles Nash, Commissioner Marcia Hovey-Wright

Also Present: Rich Francisco, Holly Brink, Gina Maniaci, Brandy Carlson, Melina Barrett, Kristi Chittenden, Jason Bates, Linda Wagner, Gina Kim, Shannon Morgon, Anissa Goodno, Carrie Crummett, Urbain Ndoye, Amber Berndt, Jen Hoeker, Brandon Baskin, Gordon Peterman

Guests Present: Angela Gasiewski, Carly Hysell, Carson Lehigh

ITEMS FOR CONSIDERATION

A. Approval of Expenditures for August 2024

It was moved by Mr. Hardy, seconded by Dr. Sprague, to approve expenditures for the month of August 2024, in the total amount of \$10,077,522.27.

MOTION CARRIED

B. Monthly Report from the Chief Financial Officer

Ms. Carlson, Chief Financial Officer, presented the August report, noting an overall cash balance of \$6,894,672.02 as of August 31, 2024.

C. Finance Update Memorandum

Ms. Carlson, Chief Financial Officer, presented the Finance Update Memorandum for the Board review.

D. Fiscal Year 2025 MDHHS Rate Adjustments

Ms. Carlson, Chief Financial Officer, presented the Fiscal Year 2025 MDHHS Rate Adjustments for the Board review.

E. Authorization to Approve Landlords for HUD Grant Funding

It was moved by Mr. Hardy, seconded by Dr. Sprague, to authorize the HealthWest Board of Director to approve the above landlords for the HUD grant funding for Fiscal Year 2025, at a cost not to exceed the HUD approved dollars of \$333,453 and approve Brandon Baskin to sign the MSHDDA Agreement.

MOTION CARRIED

F. Authorization to Approve Grant Funded Agreements

It was moved by Mr. Hardy, seconded by Ms. Thomas, to authorize acceptance of the attached grants and of the requirements within for a total of \$6,360,960 for Fiscal Year 2025.

MOTION CARRIED

G. Authorization to Contract with Amani, LLC

It was moved by Mr. Hardy, seconded by Mr. Weerstra, to approve the HealthWest Executive Director to sign a contract with Amani, LLC effective November 1, 2024, through September 30, 2025, to provide specialized residential services to eligible HealthWest consumers. The funding is within the HealthWest AFC Specialized Residential Budget of \$19,405,100.00.

MOTION CARRIED

H. Authorization to Approve Contract with Better Living, AFC, LLC

It was moved by Mr. Hardy, seconded by Mr. Weerstra, to approve the HealthWest Executive Director to sign a contract with Better Living AFC, LLC effective November 1, 2024 through September 30, 2025, to provide specialized residential service to eligible HealthWest consumers. The funding is within the HealthWest AFC Specialized Residential Budget of \$19,405,100.00.

MOTION CARRIED

I. Authorization to Approve Contract with Delight Care, LLC

It was moved by Dr. Sprague, seconded by Mr. Hardy, to approve the HealthWest Executive Director to sign a contract with Delight Care, LLC effective November 1, 2024 through September 30, 2025, to provide specialized residential services to eligible HealthWest consumers. The Funding is within the HealthWest AFC Specialized Residential Budget of \$19,405,100.00.

MOTION CARRIED

J. Authorization to Approve Contract with Dignified Care, LLC

It was moved by Mr. Hardy, seconded by Ms. Thomas, to approve the HealthWest Executive Director to sign a contract with Dignified Care LLC, dba Ascension Homes, effective November 1, 2024, through September 30, 2025, to provide specialized residential services to eligible HealthWest consumers. The funding is within the HealthWest AFC Specialized Residential Budget of \$19,405,100.00.

MOTION CARRIED

K. Authorization to Approve Contract with Ivy Lane Residence

It was moved by Mr. Hardy, seconded by Dr. Sprague, to approve the HealthWest Executive Director to sign a contract with Ivy Lane Residence effective November 1, 2024 through September 30, 2025, to provide specialized residential services to eligible HealthWest consumers. The funding is within the HealthWest AFC Specialized Residential Budget of \$19,405,100.00.

MOTION CARRIED

L. Authorization to Approve Contract with Zawadi USA, LLC

It was moved by Mr. Hardy, seconded by Mr. Weerstra, to approve the HealthWest Executive Director to sign a contract with Zawadi USA LLC effective November 1, 2024 through September 30, 2025, to provide specialized residential services to eligible HealthWest consumers. The funding is within the HealthWest AFC Specialized Residential Budget of \$19,405,100.00.

MOTION CARRIED

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

There was no communication.

DIRECTOR'S COMMENTS

Rich Francisco, Executive Director HW

- The CMHSP contract with the LRE is still in progress and still being negotiated. There will likely be another 45-day extension as the LRE continues to work out the details of the contracts with CMHSPs. At the last Executive Committee meeting, October 16th, it

was discussed, and that this topic will be at the LRE Board work session on Wednesday October 23rd.

- We did receive our rates for FY25 and the amended rates for FY24, which gave our region a little more revenue. However, this was not enough to cover the regional deficit. I believe we were right around 4M in additional income for FY24 and as you know the regional deficit from one of our partners (N180) is significantly higher. The FY25 rates increased for the entire region mostly in CCBHC funding. HealthWest will be updating our spending plan and budget for the LRE which will be due to them by November 15th.
- Samaritas Closures: I gave an update at the Program Personnel Committee and Recipient Rights, that I have been in several meetings after receiving the notice from Samaritas regarding their 60-day closure of 5 homes in Muskegon leased by Samaritas. We have 22 individuals in the 5 homes and 2 other individuals in a home near Ludington, which will also be affected. HW connected with them right away and held a planning meeting. After the meeting, their interim CEO David Morin, sent out an email extending the closure notice for 4-5 months out. HW is hosting a meeting on October 23rd to facilitate a meeting with interested providers who could potentially take over the 5 homes that are affected in Muskegon. The goal is to allow the providers to ask questions and submit proposals for consideration. HW will do whatever we can to keep these homes for our consumers in Muskegon.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 8:34 a.m.

Respectfully,

Jeff Fortenbacher
Committee Chair

/hb

**PRELIMINARY MINUTES
To be approved at the Finance Meeting on
December 13, 2024**

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Finance	REQUEST DATE November 15, 2024	REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Expenditures for the month of September 2024 totaled \$11,319,509.91. Large or unusual expenditures for the month includes:</p> <ol style="list-style-type: none"> 1. Payments to Beacon Residential in the amount of \$357,198.80 for Residential Services. 2. Payments to Day Break in the amount of \$135,132.90 for Outpatient Services 3. Payments to Flatrock in the amount of \$111,895.88 for Residential Services. 4. Payments to Forest View in the amount of \$271,157.00 for Psychiatric Inpatient Services. 5. Payments to HGA in the amount of \$235,244.15 for Residential Services. 6. Payments to Mercy Health Partners MHP in the amount of \$229,990.35 for Community Inpatient Services. 7. Payments to MOKA in the amount of \$654,643.42 for Residential Services. 8. Payments to Turning Leaf in the amount of \$108,476.76 for Residential Services. 			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to approve expenditures for the month of September 2024, in the total amount of \$11,319,509.91.			
COMMITTEE DATE November 15, 2024	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE November 22, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

HealthWest



September 2024

Board Report

**COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 2220
MENTAL HEALTH
PRELIMINARY
September 30, 2024**

ASSETS	THIS YEAR	LAST YEAR
Cash in Bank	8,237,686.27	5,625,205.08
Imprest (Petty) Cash	1,600.00	2,700.00
Accounts Receivable	186,195.38	89,215.63
Due From Other Funds	617.52	2,479,928.03
Prepaid Items	734,352.76	606,018.22
Due from other governments	1,381,769.03	4,457,027.46
Total Assets	<u>\$ 10,542,220.96</u>	<u>\$ 13,260,094.42</u>
 LIABILITIES AND EQUITY		
Accounts Payable	\$ 2,943,528.04	\$ 6,310,289.55
Undistributed Receipts	30,388.34	(153.72)
Accrued Wages and Fringes	1,062,756.03	849,220.02
Total Liabilities and Equity	<u>\$ 4,036,672.41</u>	<u>\$ 7,159,355.85</u>
 DEFERRED INFLOWS OF RESOURCES		
Deffered Medicaid fee for services and capitation	<u>\$ 8,217.16</u>	<u>\$ 7,348,752.52</u>
Fund Balance at beginning of year	(1,855,032.17)	(17,073,240.73)
Nonspendable FB-Prepays	607,018.22	
**Total Fund Balance	<u>\$ (1,248,013.95)</u>	<u>\$ (17,073,240.73)</u>
 TOTAL LITABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE		
	\$ 2,796,875.62	\$ (2,565,132.36)
 NET OF REVENUES VS EXPENDITURES		
	<u>\$ 7,745,345.34</u>	<u>\$ 15,825,226.78</u>
 Transferred to County Equipment Revolving Account for:		
Mental Health Center Building (6660-0000-349220)	\$2,508,701.41	\$2,581,134.37
Future Equipment Purchases (6660-0000-349222)	\$117,184.04	\$89,534.24

**COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 7930
CMH CLIENT FUNDS
PRELIMINARY
September 30, 2024**

ASSETS	THIS YEAR	LAST YEAR
Cash	\$ 357,081.80	\$ 552,953.25
Imprest Cash	\$ 800.00	\$ 46,486.77
Accounts Receivable	\$ -	\$ 177.00
Total Assets	<u>\$ 357,881.80</u>	<u>\$ 599,617.02</u>
LIABILITIES AND EQUITY		
Accounts Payable	\$ -	\$ -
Due to Other Funds	\$ 5.30	\$ -
Undistributed Receipts	\$ 357,876.50	\$ 599,617.02
	<u>\$ 357,881.80</u>	<u>\$ 599,617.02</u>

HealthWest

Statement of Revenues, Expenditures and Changes in Fund Balances

Budget to Actual

For the Period from October 1, 2023 through September 30, 2024

	Original Budget	YTD Budget	YTD Actual	Over (Under) YTD Budget
Revenues				
Medicaid funding:				
Medicaid capitation	\$ 80,036,780	\$ 80,036,780	\$ 66,766,187	\$ (13,270,593)
Medicaid - Autism capitation	9,452,219	9,452,219	9,537,406	85,187
Medicaid capitation - settlement	-	-	(12,584,021)	(12,584,021)
Healthy Michigan Plan	7,781,138	7,781,138	7,369,637	(411,501)
Healthy Michigan Plan - settlement	-	-	2,178,013	2,178,013
CCBHC Supplemental	11,558,313	11,558,313	12,389,922	831,609
CCBHC - Settlement	-	-	1,026,641	1,026,641
State General Fund:				
Formula Fundings	2,066,287	2,066,287	1,865,465	(200,822)
Settlement	151,068	151,068	551,890	400,822
Grant Revenue:	6,103,631	6,103,631	4,748,184	(1,355,447)
Local revenue:				
County appropriation	706,819	706,819	706,819	-
Client and third-party fees	701,826	701,826	1,616,525	914,699
Performance Based Incentive Program (PBIP)	-	-	1,005,491	1,005,491
Interest income	155,449	155,449	202,219	46,770
Other revenue	198,667	198,667	205,778	7,111
Total revenue	118,912,197	118,912,197	97,586,156	(21,326,041)
Expenditures				
Salaries and wages	36,923,385	36,923,385	29,971,799	(6,951,586)
Fringe benefits	23,361,701	23,361,701	15,476,222	(7,885,479)
Staff professional development	651,377	651,377	423,747	(227,630)
Provider network services:				
Specialized residential	23,657,621	23,657,621	22,934,881	(722,740)
Community Inpatient	7,427,482	7,427,482	7,131,690	(295,792)
SUD Services	6,057,256	6,057,256	5,845,591	(211,665)
Outpatient Services	8,741,915	8,741,915	7,861,581	(880,334)
Autism Services	1,613,539	1,613,539	1,305,917	(307,622)
Contractual expense	(384,697)	(384,697)	3,211,538	3,596,235
Overhead expense	3,455,250	3,455,250	2,512,562	(942,688)
Supplies	1,045,480	1,045,480	460,503	(584,977)
Utilities	417,090	417,090	380,543	(36,547)
Insurance	451,755	451,755	460,303	8,548
Capital outlay	5,060	5,060	3,833	(1,227)
Other expenses	3,752,137	3,752,137	850,446	(2,901,691)
Transfers	287,010	287,010	232,932	(54,078)
Total expenditures	117,463,361	117,463,361	99,064,088	(18,399,272)
Net change in fund balance	1,448,836	1,448,836	(1,477,932)	(2,926,769)
Fund balance (deficit), beginning of year	(1,248,014)	(1,248,014)	(1,248,014)	-
Fund balance (deficit), end of year	\$ 200,822	\$ 200,822	\$ (2,725,946)	\$ (2,926,769)

This financial report is for internal use only. It has not been audited, and no assurance is provided.



MEMORANDUM

Date: November 15, 2024

To: HealthWest Board of Directors
Rich Francisco, Executive Director

CC: Mark Eisenbarth, Muskegon County Administrator
Matt Farrar, Muskegon County Deputy Administrator
Angie Gasiewski, Muskegon County Accounting Manager

From: Brandy Carlson, Chief Financial Officer

Subject: **Program Update**

During the month of November, HealthWest will bring the following motions to the County Commissioners for approval.

- Move to authorize HealthWest to enter into lease agreements with Enterprise Fleet Management for forty-seven (47) vehicles for an amount not to exceed \$384,574.22 per year for five (5) year (60 months) term for each lease effective no later than September 30, 2025, and authorize the Board Chair signature of the lease.

Under the HealthWest Enterprise Agreement, HealthWest is working to secure forty-seven (47) vehicles; Thirty-eight (38) – 2025 Nissan Rogue, Three (3) – 2025 Chrysler Voyager Lift Van, Four (4) – 2025 Ford Transit 12 Passenger Medium Roof Van, and Two (2) – 2025 Ford Transit 15 Passenger Medium Roof Vans upon availability.

Per the agreement with Enterprise Fleet Management, Enterprise secures and finances the vehicles for HealthWest. Then, when the current vehicles reach specific mileage and maintenance costs, Enterprise sells them on behalf of HealthWest. The revenue from the sold vehicles then goes towards the lease payments.

In Fiscal Year 2024, HealthWest sold Twenty-four (24) vehicles for a total of \$104,198. This is \$16.198 more than anticipated.

- Move to approve wage increases for all HealthWest employees, of three percent (3.0%) effective the first full pay period following October 1, 2024 (FY2025).

In order to be consistent with the County of Muskegon non-bargaining employees and to assist in offsetting the rise in insurance costs, it is requested that an overall general wage

Main Office

increase be implemented for HealthWest employees, of three percent (3%) for fiscal year 2025. This has not been included in the approved HealthWest budget. However, HealthWest has received their revenue budget from the Michigan Department of Health and Human Services, which has funds to cover these expenses. HealthWest will include this in their FY2025 Budget Amendment that they are requesting approval on their the following motion.

- Move to amend the Fiscal Year 2025 HealthWest Budget to \$107,278,335 inclusive of all staff stipends and incentives, effective October 1, 2024.

HealthWest Board approval is requested to amend the Fiscal Year 2025 Budget proposed by the County of Muskego from \$99,303,637 to \$107,278,335 for both revenues and expenditures.

Revenue from Lakeshore Regional Entity for Medicaid, Healthy Michigan, and CCBHC has increased by \$6,620,384, Commercial Insurance has increased by \$1,000,000, and Miscellaneous Reimbursements has increased by \$354,324. This leaves the County General Fund Contribution unchanged at \$706,819.

The funds will be budgeted toward Salary & Fringe Benefits and Contractual Services. There is a decrease in supplies and transfers due to historical trends.

Included in this budget is the County-approved COLA and Longevity payments to benefit eligible staff only and the department-specific staff stipends and incentives.

- Move to approve the fifth amendment to the lease agreement between No More Sidelines and Muskegon County HealthWest until December 31, 2026.

Staff requests authorization to approve the fifth amendment to the rental lease between No More Sidelines and Muskegon County HealthWest.

The original lease was executed in May of 2013 and has been extended since. In January of 2023, the lease was amended to extend the term through December 31, 2026. Since 2013, HealthWest has authorized payment of the lease by annually placing this list on the Continued Vendor Relationship list to be approved by the Board.

Staff is requesting authorization for the term of the remaining contract which is consistent with all other leases and contracts.

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REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Provider Network Management	REQUEST DATE 11/15/2024	REQUESTOR SIGNATURE Jackie Farrar, Provider Network Manager	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested to contract with the Adult Foster Care (AFC) provider below:</p> <p>Enriched Living LLC, located at:</p> <ol style="list-style-type: none"> 1) Enriched Living – Highlander: 242 Highlander Dr. NE, Rockford, MI 49341 (Capacity 6) 2) Enriched Living - Legion: 344 Legion St., Howard City, MI 49329 (Capacity 6) 3) Enriched Living – Maplerow: 929 Maplerow Ave., NW, Walker, MI 49534 (Capacity 6) 4) Enriched Living – Richview: 2006 Richview Ave., NW, Grand Rapids, MI 49534 (Capacity 6) <p>to provide specialized residential services effective December 1, 2024, through September 30, 2025. This vendor is credentialed through the LRE and will be paid with Medicaid funding within the approved HealthWest AFC Specialized Residential budget of \$19,405,100.00.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to sign a contract with Enriched Living LLC effective December 1, 2024, through September 30, 2025, to provide specialized residential services to eligible HealthWest consumers. The funding is within the HealthWest AFC Specialized Residential Budget of \$19,405,100.00.</p>			
COMMITTEE DATE November 15, 2024	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE November 22, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Finance	REQUEST DATE November 15, 2024	REQUESTOR SIGNATURE Brandy Carlson, CFO	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested to increase the Executive Director Salary Schedule by 3%. This is an increase of \$5,421.56. The increase coincides with the request for a 3% Cost of Living increase for all HealthWest staff that is going to the Muskegon County Human Resources Committee on November 12, 2024.</p> <p>To be consistent with the County of Muskegon non-bargaining employees and to assist in offsetting the rise in insurance costs, an overall general wage increase is requested to be implemented for HealthWest employees, of three percent (3%) for fiscal year 2025. This has not been included in the original FY2025 budget. However, HealthWest has received their revenue budget from the Michigan Department of Health and Human Services, which has funds to cover these expenses. HealthWest will include this in their FY2025 Budget Amendment that they are also bringing to Humans Services at the same time.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to authorize a 3% COLA increase for the HealthWest Executive Director, effective the first full pay in October 2024.			
COMMITTEE DATE November 15, 2024	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE November 22, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Quality Assurance	REQUEST DATE November 15, 2024	REQUESTOR SIGNATURE Jennifer Stewart, SUD Treatment Quality Assurance Manager	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board approval is requested for HealthWest to contract with Walloon Lake Recovery Lodge, LLC dba Bear River Health effective January 1, 2024 through September 30, 2025. Bear River Health is a Substance Use Disorder (SUD) agency with multiple locations throughout Northern Michigan. They provide all levels of the ASAM Continuum including Outpatient Care, Short- and Long-Term Residential Treatment as well as Detox. The rationale is related to the increasing overdose rate in Muskegon County and the need to provide options for treatment. They have service locations in Boyne Falls, Gaylord, Harbor Springs, Charlevoix and Mt. Pleasant. Bear River Health is credentialed by the Lakeshore Regional Entity and will be paid with funding within the approved HealthWest SUD budget of \$7,035,144.00.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to sign a contract with Walloon Lake Recovery Lodge, LLC. dba Bear River Health for SUD treatment services effective December 1, 2024 through September 30, 2025. The funding is within the approved SUD budget of \$7,035,144.00.</p>			
COMMITTEE DATE November 15, 2024	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE November 22, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

HWB 22-F

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Provider Network Management	REQUEST DATE November 15, 2024	REQUESTOR SIGNATURE Anissa Goodno, Provider Network Specialist	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>HealthWest Board authorization is requested to contract with Alternative Choices, LLC. located at 493 W. Michigan Ave., Battle Creek, MI 49037 to provide skill building and community living supports to HealthWest Consumers residing in this area. The agreement will be effective December 1 through September 30, 2025. Alternative Choices, LLC. has been credentialed and approved as a provider through the Lakeshore Regional Entity. Alternative Choices, LLC. will be paid with funding within the approved HealthWest Outpatient Services budget of \$4,711,620.00</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the HealthWest Executive Director to sign a contract with Alternative Choices, LLC. for the period December 1, 2024 through September 30, 2025 to provide skill building services to eligible HealthWest Consumers. The funding is within the approved Outpatient Services budget of \$4,711,620.00</p>			
COMMITTEE DATE November 15, 2024	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE November 22, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		