

HEALTHWEST
FULL BOARD MINUTES

September 20, 2024

8:00 a.m.

**376 E. Apple Ave.
Muskegon, MI 49442**

CALL TO ORDER

The meeting of the Full Board was called to order by Chair Thomas at 8:00 a.m.

ROLL CALL

Members Present: Janet Thomas, Cheryl Natte, Janice Hilleary, John M. Weerstra, Kim Cyr, Marcia Hovey-Wright, Thomas Hardy, Charles Nash, Remington Sprague, M.D., Tamara Madison

Members Absent: Jeff Fortenbacher, Mary Vazquez

Others Present: Rich Francisco, Holly Brink, Gina Post, Brandy Carlson, Melina Barrett, Christy LaDronka, Kristi Chittenden, Gina Kim, Linda Wagner, Stephanie Baskin, Brandon Baskin, Anissa Goodno, Rachel Harden, Shannon Morgan, Tasha Kuklewski, Amber Berndt, Ann Gatt

Guests Present: Matt Farrar, Stephanie Umlor

MINUTES

HWB 130-B - It was moved by Mr. Hardy, seconded by Ms. Hilleary, to approve the minutes of the August 23, 2024 Full Board meeting as written.

MOTION CARRIED

HWB 131-B - It was moved by Mr. Hardy, seconded by Ms. Natte, to approve the minutes of the August 16, 2024 Finance Committee meeting as written.

MOTION CARRIED

ITEMS FOR CONSIDERATION

HWB 132-B – It was moved by Mr. Hardy, seconded by Dr. Sprague, to approve expenditures for the month of July 2024, in the total amount of \$7,775,797.09.

MOTION CARRIED

Monthly Report from the Chief Financial Officer

Ms. Carlson, Chief Financial Officer, presented the July report, noting an overall cash balance of \$8,085,168.75 as of July 31, 2024.

Finance Update Memorandum

Ms. Carlson, Chief Financial Officer, presented the Finance Update Memorandum for the Board review.

HWB 133-B – It was moved by Mr. Hardy, seconded by Dr. Sprague, to approve the HealthWest Board of Directors to sign a contract with Byerly II Enterprise LLC effective October 1, 2024, through September 30, 2025, to provide specialized residential services to eligible HealthWest consumers. The funding is within the HealthWest AFC Specialized Residential Budget of \$19,405,100

MOTION CARRIED

HWB 134-B – It was moved by Mr. Hardy, seconded by Mr. Weerstra, to approve the HealthWest Board of Directors to approve the projected expenditures with Reliance Community Care Partners with a total not to exceed \$120,000.00 effective October 1, 2023 through September 30, 2024.

MOTION CARRIED

HWB 135-B – It was moved by Mr. Hardy, seconded by Dr. Sprague, to approve the FY25 contracted Vendors/Providers listed under the five funding sources. The total budget for the five funding services is \$38,453,087.00 effective October 1, 2024, through September 30, 2025.

MOTION CARRIED

HWB 136-B – It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to approve the attached FY25 Vendors list and further authorize the payment of the contracts.

MOTION CARRIED

HWB 137-B – It was moved by Mr. Hardy, seconded by Mr. Weerstra to approve the HealthWest Board to contract with Mission Ambition, LLC (39160 Lakeshore Drive, Harrison Township, MI 48045) for Fiscal Year 2025 at an amount not to exceed \$30,000.00

MOTION CARRIED

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATION

There was no communication.

DIRECTOR'S COMMENTS

Mr. Francisco, Executive Director, presented his Formal Director's report.

MDHHS Updates:

- FY25 LRE Contracts with MDHHS (PIHP Contract) – Mary Dumas at the LRE provided an update in the LRE Executive Committee on 09/18/2024 that LRE legal has advised the LRE to sign the contract with MDHHS but to cross out the Waskul language stated in the MDHHS contract. According to Mary this is what she will be taking to the board as a

recommendation for the LRE. I have also heard other PIHP's doing the same thing at the CMH Director's forum that occurred on September 4th and 5th which I attended.

- CFAP (Conflict Free Access and Planning) – From an update at the CMH Director's forum on September 4th and 5th, Belinda Hawks from MDHHS provided an update regarding CFAP that it has been moved back from the 10/1/2024 implementation date to a later time but no date was provided.
- Various MDHHS level initiatives that have gone live or will be going live Oct. 1, 2024, are the **EVV** – (Electronic Visit Verification) software system that MDHHS is implementing and the other is **MichiCANS** which HW has been involved with as a pilot with MDHHS since January of 2024. HW staff also presented to HW board on MichiCANS in the 09/16/2024 HW Board work session.

Lakeshore Regional Entity updates:

- **FY25 LRE Contracts** with the CMHSP are still in progress and continue to be worked on. The LRE and the region will not meet the FY25 Oct. implementation date as the contract language is still being reviewed on both sides. The LRE will be proposing a 45-day extension to our existing contract with the LE.
- **CMHSPs Spending Plans:** All the CMHSPs have submitted spending plans to the LRE for FY25. N180 has submitted a budget that shows a deficit of about 11M. West Michigan submitted a deficit budget but is really covered by local CMH funds and so should end up in a balanced budget. The other 3 CMHSP HW, OnPoint, Ottawa all submitted budgets that have surplus/balanced budget. This would result in about a 10M deficit for the region starting out in FY25.
- **LRE FY25 Annual Public Budget meeting** is scheduled for next week but all this hinges on the LRE receiving the Final Rate certification from Milliman, which has not been released yet. The LRE and other PIHP's were told that it would come sometime in the second week of September but had heard nothing currently. This is a critical element to our budget process because these final rates determine how much revenue the region and the CMHSPs are going to receive for the coming year.

CMH level:

- HW board work session that occurred on 9/16th was a success with HW staff presenting a series of information on CCBHC (Certified Community Behavioral Health Clinical), CSU (Crisis Stabilization Unit), Unit Rates calculations based on SCA (Standard Cost Allocation), SUD (substance use disorder) and Clubhouse. Thank you to all the board members that attended and to the staff for putting on an informative session. Thank you to Linda Anthony, Heather Wiegand, Christy LaDronka, Brandy Carlson, Ann Gatt, and Jerry Parker.
- Wage Study: The contract has now been signed by both HW and Amy Cell, who will be our consultant for the wage study. We have had a meeting with Amy Cell for the kickoff meeting and they will be providing a more detailed project plan but the first phase was to provide Amy Cell with all our Job Descriptions (about 150 different ones) so that Amy Cell can begin to evaluate them. We hope to have the study completed by January 2025, but it may push past that.
- Quality Assurance staff have been busy with responding to various audits from the LRE and CARF but are also working on the waiver audit coming up in October. For the region, it starts on Oct. 14 and ends Dec. 4. HW is currently **scheduled for Nov. 4 – 8**.
- Leadership has also been working with Managers and supervisors on seeing a lot more data and reports related to operations. The clinical team has embarked on process improvement addressing productivity measures, workflow analysis and process analysis to understand

gaps in our system. One of the goals we have as an agency is to develop reports and metrics that are accurate and useful for the HW teams to view and act towards improvement.

- HW staff will be participating in an event Partnership for Health Conference on September 25th – this year's team is "Aligning as Allies". Kathy Moore from Public Health invited us. I do not believe this is open to the public but other Health and Human services agencies will be attending.
- Today at Hackley Park is our Recovery Fest from 1pm to 5pm. I wanted to give Gary and his team a huge shout out for continue to assist and plan these events for the community. They just wrapped up the Health, Wellness, Recovery Picnic and today recovery fest. If you get a chance to attend, please do so.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 8:35 a.m.

Respectfully,



Janet Thomas
Board Chair
/hb



TO: HealthWest Board Members

FROM: Janet Thomas, Board Chair, via Rich Francisco, Executive Director

SUBJECT: Full Board Meeting
September 20, 2024
376 E. Apple Ave., Muskegon, MI 49442
<https://healthwest.zoom.us/j/92330401570?pwd=TFNHMWhnQmF5NVYbWRQVG54Tk1GZz09>
One tap mobile: (309)205-3325, 92330401570# Passcode: 428623

AGENDA

- | | | |
|----|---|--------|
| 1) | Call to Order | Action |
| 2) | Approval of Agenda | Action |
| 3) | Approval of Minutes | |
| | A) Approval of the Full Board Minutes of August 23, 2024
(Attachment #1 – pg. 1-4) | Action |
| | B) Approval of the Finance Committee Minutes of August 16, 2024
(Attachment #2 – pg. 5-7) | Action |
| 4) | Public Comment (on an agenda item) | |
| 5) | Items for Consideration | |
| | A) Authorization of Expenditures for July 2024
(Attachment #3 – pg. 8) | Action |
| | B) Monthly Report from the Chief Financial Officer
(Attachment #4 – pg. 9-12) | |
| | C) Finance Update Memorandum
(Attachment #5 – 13-16) | |
| | D) Authorization to Approve Contract with Byerly II Enterprise LLC
(Attachment #6 – pg. 17) | Action |
| | E) Authorization to Approve Projected Increase with Reliance Community
Care Partners
(Attachment #7 – pg. 18) | Action |
| | F) Authorization to Approve FY25 Vendors/Providers
(Attachment #8 – pg. 19-31) | Action |
| | G) Authorization to Approve FY25 Vendor List
(Attachment #9 – pg. 32-34) | Action |
| | H) Authorization to Approve Contract with Mission Ambition, LLC
(Attachment #10 – pg. 35) | Action |

- 6) Old Business
- 7) New Business
- 8) Communication
 - A) CMHA Fall Conference
(Attachment #11 – pg. 36-40) Information
 - B) Director's Report – Rich Francisco, Executive Director
(Attachment #12 – pg. 41-42) Information
- 9) Public Comment
- 10) Adjournment Action

/hb

HEALTHWEST
FULL BOARD MINUTES

August 23, 2024

8:00 a.m.

**376 E. Apple Ave.
Muskegon, MI 49442**

CALL TO ORDER

The meeting of the Full Board was called to order by Vice Chair Natte at 8:00 a.m.

ROLL CALL

Members Present: Cheryl Natte, Janice Hilleary, Jeff Fortenbacher, John Weerstra, Kim Cyr, Marcia Hovey-Wright, Thomas Hardy, Charles Nash, Remington Sprague, M.D., Tamara Madison

Members Absent: Janet Thomas, Mary Vazquez

Others Present: Rich Francisco, Holly Brink, Gina Post, Brandy Carlson, Melina Barrett, Gordon Peterman, Christy LaDronka, Kristi Chittenden, Gina Kim, Linda Wagner, Jason Bates, Stephanie Baskin, Kelly Betts, Rebecca St. Clair, Calvin Davis

Guests Present: Mark Eisenbarth

MINUTES

HWB 126-B - It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to approve the minutes of the July, 26 2024 Full Board meeting as written.

MOTION CARRIED

COMMITTEE REPORTS

Program Personnel Committee

HWB 114-P - It was moved by Ms. Hilleary, seconded by Mr. Hardy, to approve the minutes of the June 14, 2024, meeting as written.

MOTION CARRIED

HWB 117-P - It was moved by Mr. Hardy, seconded by Ms. Thomas, to approve the HealthWest Policy and Procedure for Cell Phones, effective September 1, 2024.

MOTION CARRIED

Recipient Rights Committee

HWB 115-R - It was moved by Ms. Thomas, seconded by Mr. Hilleary, to approve the minutes of the June 14, 2024, meeting as written.

MOTION CARRIED

HWB 116-R - It was moved by Ms. Hilleary, seconded by Ms. Thomas, to approve the Recipient Rights Reports for June 2024 / July 2024.

MOTION CARRIED

Finance Committee

HWB 117-F - It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to approve the minutes of the July 19, 2024, meeting as written.

MOTION CARRIED

HWB 118-F - It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to approve expenditures for the month of June 2024, in the total amount of \$8,975,525.84.

MOTION CARRIED

HWB 119-F - It was moved by Dr. Sprague, seconded by Commissioner Hovey-Wright to approve the HealthWest Executive Director to sign a contract with Kalamazoo Probation Enhancement Program (KPEP) for SUD outpatient services effective October 1, 2024 through September 30, 2024. The Funding is within the approved SUD budget of \$7,035,144.00

MOTION CARRIED

HWB 120-F - It was moved by Commissioner Hovey-Wright, seconded by Mr. Hardy, to authorize the HealthWest Board of Director to approve adding Guardian Trac LLC, and Stuart Wilson, CPA, PC under the Outpatient budget of \$7,558,082.00 for October 1, 2023, through September 30, 2024

MOTION CARRIED

HWB 121-F - It was moved by Mr. Hardy, seconded by Dr. Sprague, to authorize the HealthWest Board of Directors to contract with GenStar Insurance Service, LLC for Professional Liability Insurance, at a cost not to exceed \$79,591.25, effective August 7, 2024, through August 7, 2025.

MOTION CARRIED

HWB 122-F - It was moved by Mr. Hardy, seconded by Dr. Sprague, to approve the attached FY2024 HealthWest Fee Schedule effective September 1, 2024.

MOTION CARRIED

HWB 123-F - It was moved by Mr. Hardy, seconded by Dr. Sprague, to approve the HealthWest FY2024 Budget Amendment in the amount of \$118,912,197 for both revenues and expenditures.

MOTION CARRIED

HWB 124-F - It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to approve the HealthWest FY2025 Budget Amendment in the amount of \$97,711, 477 for both revenues and expenditures.

MOTION CARRIED

HWB 125-F - It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to approve the HealthWest Board of Directors to approve the FY25 budgets for the five Provider Network categories, effective October 1, 2024.

MOTION CARRIED

ITEMS FOR CONSIDERATION

HWB 127-B – It was moved by Mr. Hardy, seconded by Mr. Weerstra, to approve the HealthWest Chief Financial Officer to sign the contract between Michigan Department of Health and Human Services and HealthWest for Managed Mental Health Supports and Services for the period of October 1, 2024 through September 30, 2025.

MOTION CARRIED

HWB 128-B – It was moved by Mr. Hardy, seconded by Dr. Sprague, to approve the HealthWest Board of Directors to amend the budgets for the three Provider Network categories with a \$3,621,425 increase and staying within the total FY24 Contractual Budget of \$47,108,056.

MOTION CARRIED

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATION

Pam Kimble, Director of Quality Assurance, presented the HealthWest Quality Assurance Improvement Plan and the QAPIP FY24 Presentation.

Ms. Madison provided a Consumer Advisory Council update.

DIRECTOR'S COMMENTS

Mr. Francisco, Executive Director, presented his Formal Director's report.

Director's Update

MDHHS Updates:

- FY25 CMHSP Contract Update – CMHSPs are still reviewing the contract with the LRE and our corporate counsel are still in the process of reviewing it. Foster Swift has already provided an initial review back in December 2023 based on the older version, but I did send our corporate counsel an updated version from the LRE at the end July. The LRE would like to have our final feedback by August 23 (end of day today's date).
- CFAP – We have heard from several different meetings at the state now that CFAP due date has been pushed back and is no longer 10/1/2024. MDHHS has not shared a new implementation date for CFAP and so we are all just waiting.

- EVV (Electronic Visit Verification for CLS and Respite codes) implementation date has also been pushed back to a start date of 09/09/2024. The original date was for 9/12/2024.
- The Director's Forum is next month on the 4th and 5th, and I plan on attending virtually for these meetings.

Lakeshore Regional Entity updates:

- N180 deficit request for 8M from LRE will be processed for FY24, however, there is still an ongoing issue with future budget as N180 gets into FY25 and issues are not really resolved even after N180 presented their deficit reduction strategies to the Executive Board this past Wednesday for FY24 and the coming year.
- OHH (Opioid Health Homes) discussion with the LRE: HW staff will be attending the SUDHH (Substance use Health Home) kick off meeting hosted by MDHHS and MPHI (Michigan Public Health Institute) – Tuesday 27th. HW has not landed on a decision yet if we should pursue this, but we know that Ottawa will be one in our region to be a OHH in Oct. 2024.
- All CMHSP's are starting to prepare their spending plans for submission to the LRE for FY25. Based on an initial submission number, 2 CMHSP are forecasting deficit N180 and West Michigan for FY25.

CMH level:

- HW Board Work Session September 16th and will be here in this board room. We will be covering some education topics related to CCBHC, CSU, Rate of Units and MichiCANS.
- The big focus right now is on various projects related to productivity and defining outcomes with teams and programs. Leadership along with Quality team is looking at ways we can improve our numbers via the KATA process and define outcome metrics where there is none. There has been significant dashboard development to view data to inform staff of where a team or program is at with productivity. In time this will allow our teams to make better decisions related to clinical practice and quality of service.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 9:02 a.m.

Respectfully,

Cheryl Natte
Board Vice Chair
/hb

***PRELIMINARY MINUTES
To be approved at the Full Board Meeting of
September 20, 2024***

HEALTHWEST**FINANCE COMMITTEE MEETING MINUTES****August 16, 2024****8:00 a.m.****CALL TO ORDER**

The regular meeting of the Finance Committee was called to order by Committee Vice Chair Thomas at 8:00a.m.

ROLL CALL

Committee Members Present: Janet Thomas, Thomas Hardy, Commissioner Marcia Hovey-Wright, Remington Sprague, M.D.

Committee Members Absent: Commissioner Charles Nash, Jeff Fortenbacher

Also Present: Rich Francisco, Holly Brink, Gina Post, Brandy Carlson, John Weerstra, Melina Barrett, Christy LaDronka, Jackie Farrar, Kristi Chittenden, Jason Bates, Linda Wagner, Gina Kim, Justine Belvitch, Jennifer Stewart, Gary Ridley, Mickey Wallace

Guests Present: Angela Gasiewski, Kari Whitman

MINUTES

It was moved by Mr. Hardy seconded by Commissioner Hovey-Wright, to approve the minutes of the July 19, 2024, meeting as written.

MOTION CARRIED**ITEMS FOR CONSIDERATION****A. Approval of Expenditures for June 2024**

It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to approve expenditures for the month of June 2024, in the total amount of \$8,975,525.84.

MOTION CARRIED**B. Monthly Report from the Chief Financial Officer**

Ms. Carlson, Chief Financial Officer, presented the June report, noting an overall cash balance of \$8,301,876.03 as of June 30, 2024.

C. Finance Update Memorandum

Ms. Carlson, Chief Financial Officer, presented the Finance Update Memorandum for the Board review.

D. Authorization to Approve Contract with Kalamazoo Probation Enhancement Program

It was moved by Dr. Sprague, seconded by Commissioner Hovey-Wright to approve the HealthWest Executive Director to sign a contract with Kalamazoo Probation Enhancement Program (KPEP) for SUD outpatient services effective October 1, 2024 through September 30, 2024. The Funding is within the approved SUD budget of \$7,035,144.00

MOTION CARRIED

E. Authorization to Approve Additional FY2024 Contracts

It was moved by Commissioner Hovey-Wright, seconded by Mr. Hardy, to authorize the HealthWest Board of Director to approve adding Guardian Trac LLC, and Stuart Wilson, CPA, PC under the Outpatient budget of \$7,558,082.00 for October 1, 2023, through September 30, 2024

MOTION CARRIED

F. Authorization to Approve Contract with GenStar Insurance Service, LLC

It was moved by Mr. Hardy, seconded by Dr. Sprague, to authorize the HealthWest Board of Directors to contract with GenStar Insurance Service, LLC for Professional Liability Insurance, at a cost not to exceed \$79,591.25, effective August 7, 2024, through August 7, 2025.

MOTION CARRIED

G. Authorization to Approve FY2024 Fee Schedule

It was moved by Mr. Hardy, seconded by Dr. Sprague, to approve the attached FY2024 HealthWest Fee Schedule effective September 1, 2024.

MOTION CARRIED

H. Authorization to Approve HealthWest FY2024 Budget Amendment

It was moved by Mr. Hardy, seconded by Dr. Sprague, to approve the HealthWest FY2024 Budget Amendment in the amount of \$118,912,197 for both revenues and expenditures.

MOTION CARRIED

I. Authorization to Approve HealthWest FY2025 Budget Amendment

It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to approve the HealthWest FY2025 Budget Amendment in the amount of \$97,711, 477 for both revenues and expenditures.

MOTION CARRIED

J. Authorization to Approve FY2025 Provider Network Category Budgets

It was moved by Mr. Hardy, seconded by Commissioner Hovey-Wright, to approve the HealthWest Board of Directors to approve the FY25 budgets for the five Provider Network categories, effective October 1, 2024.

MOTION CARRIED

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATIONS

There was no communication.

DIRECTOR'S COMMENTS

Rich Francisco, Executive Director HW

- LRE Contracts and CMHSP contracts are still being reviewed and are currently with our corporate compliance for review. For the CMHSP contract, our association has also reviewed and found no issues related to the contract and has advised the field to sign. The LRE contract has been updated and has been sent to the CMHSP for review. There is still quite a bit of discussion surrounding how to meet operational requirements of the contract which the CMHSP and LRE are discussing.
- I have instructed Brandy to proceed with a GF 236 transfer. Allegan will have a surplus, and HW will be in need of additional GF dollars to offset some of our GF overages. We are predicting about \$151k in GF but we also are seeing some deficits in the non-Medicaid CCBHC which can be covered by additional GF that we may receive from the field and local dollars.
- I have mentioned in several past board meetings and board committee meetings that we are delving into the cost per unit of service data, productivity numbers, and ongoing evaluation activities to review how efficiently we are delivering services. This will be ongoing for this year and is being completed in a variety of ways, such as using KATA, reviewing dashboards and altering practice and workflows as needed. Ultimately, our goal is to be able to provide more services with the funding we receive.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 8:33 a.m.

Respectfully,

Janet Thomas Vice Chair

/hb

PRELIMINARY MINUTES
To be approved at the Finance Meeting on
September 20, 2024

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON-BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Finance	REQUEST DATE September 20, 2024	REQUESTOR SIGNATURE Brandy Carlson, Chief Financial Officer	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Expenditures for the month of July 2024 totaled \$7,775,797.09. Large or unusual expenditures for the month includes:</p> <ol style="list-style-type: none"> 1. Payments to Beacon Services in the amount of \$195,419.24 for Residential Services. 2. Payments to CDW Government in the amount of \$258,794.25 for Office Equipment, Software Maintenance and Support. 3. Payments to Cherry Street in the amount of \$204,445.35 for SUD Services. 4. Payments to Daybreak in the amount of \$133,744.76 for Outpatient Services. 5. Payments to HGA in the amount of \$277,624.26 for Residential Services. 6. Payments to Mercy Health Partners MHP in the amount of \$202,157.51 for Community Inpatient Services. 7. Payments to MOKA in the amount of \$606,389.51 for Residential Services. 8. Payments to Pine Rest in the amount of \$162,861.42 for Community Inpatient Services. 9. Payments to Pioneer Resources in the amount of \$153,448.38 for Residential, Autism and Skill Building Services. 			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to approve expenditures for the month of July 2024, in the total amount of \$7,775,797.09.			
COMMITTEE DATE	COMMITTEE APPROVAL		
	_____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL		
September 20, 2024	_____ Yes _____ No _____ Other		

HealthWest



July 2024

Board Report

**COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 2220
MENTAL HEALTH**

July 31, 2024

ASSETS		THIS YEAR	LAST YEAR
Cash in Bank		8,085,168.75	4,648,390.03
Imprest (Petty) Cash		2,700.00	2,700.00
Accounts Receivable		159,343.50	80,887.19
Due From Other Funds		2,588.67	4,414.73
Prepaid Items		658,780.10	549,294.15
Due from other governments		2,060,092.93	8,401,839.35
Total Assets		<u>\$ 10,968,673.95</u>	<u>\$ 13,687,525.45</u>
LIABILITIES AND EQUITY			
Accounts Payable	\$	42,159.79	\$ 48,822.90
Undistributed Receipts		12,752.14	1,078.39
Medicaid Children's Waiver		-	64,235.45
Medicaid SED Waiver		-	42,589.82
Unearned Revenue - Lilac St Donation		-	50,100.00
Total Liabilities and Equity	\$	<u>54,911.93</u>	<u>\$ 206,826.56</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred Medicaid fee for services and capitation	\$	<u>8,217.16</u>	<u>\$ 10,160,086.86</u>
Fund Balance at beginning of year		(1,855,032.17)	(17,073,240.73)
Nonspendable FB-Prepays		607,018.22	
**Total Fund Balance	\$	<u>(1,248,013.95)</u>	<u>\$ (17,073,240.73)</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE	\$	<u>(1,184,884.86)</u>	<u>\$ (6,706,327.31)</u>
NET OF REVENUES VS EXPENDITURES		<u>\$ 12,153,558.81</u>	<u>\$ 20,393,852.76</u>
Transferred to HealthWest LRE FY2019 Account for:			
Due to Fund 2220 HealthWest (2221-0000-214.222)		\$0.00	\$0.00
Fund 2221 Fund Balance		\$2,242.12	\$0.00
Transferred to County Equipment Revolving Account for:			
Mental Health Center Building (6660-0000-349220)		\$2,520,773.57	\$2,591,539.87
Future Equipment Purchases (6660-0000-349222)		\$117,184.04	\$89,534.24

**COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 7930
CMH CLIENT FUNDS**

July 31, 2024

ASSETS		
	THIS YEAR	LAST YEAR
Cash	\$ 328,414.03	\$ 480,173.80
Imprest Cash	\$ 64,046.57	\$ 41,122.63
Accounts Receivable	\$ 177.00	\$ 177.00
Total Assets	<u>\$ 392,637.60</u>	<u>\$ 521,473.43</u>
 LIABILITIES AND EQUITY		
Accounts Payable	\$ -	\$ -
Due to Other Funds	\$ 2,030.76	\$ 4,404.56
Undistributed Receipts	\$ 390,606.84	\$ 517,068.87
	<u>\$ 392,637.60</u>	<u>\$ 521,473.43</u>

HealthWest

Statement of Revenues, Expenditures and Changes in Fund Balances

Budget to Actual

For the Period from October 1, 2023 through July 31, 2024

	Original Budget	YTD Budget	YTD Actual	Over (Under) YTD Budget
Revenues				
Medicaid funding:				
Medicaid capitation	\$ 72,696,245	\$ 60,580,204	\$ 57,262,183	\$ (3,318,021)
Medicaid - Autism capitation	9,452,219	7,876,849	7,899,558	22,709
Medicaid capitation - settlement	-	-	(15,452,338)	(15,452,338)
Healthy Michigan Plan	7,781,138	6,484,282	6,254,085	(230,197)
Healthy Michigan Plan - settlement	-	-	1,991,060	1,991,060
CCBHC Supplemental	11,558,313	9,631,928	10,129,429	497,501
CCBHC - Settlement	-	-	1,119,312	1,119,312
State General Fund:				
Formula Fundings	2,066,287	1,721,906	1,521,084	(200,822)
Settlement	-	-	-	-
Grant Revenue	6,437,645	5,364,704	4,486,017	(878,687)
Local revenue:				
County appropriation	706,819	589,016	589,015	(1)
Client and third party fees	701,826	584,855	513,586	(71,269)
Performance Based Incentive Program (PBIP)	-	-	-	-
Interest income	155,261	129,384	177,343	47,959
Other revenue	15,909	13,258	126,621	113,363
Total revenue	111,571,662	92,976,386	76,616,955	(16,359,431)
Expenditures				
Salaries and wages	32,427,457	27,022,881	23,422,816	(3,600,065)
Fringe benefits	25,013,022	20,844,185	12,888,155	(7,956,030)
Staff professional development	651,377	542,814	326,847	(215,967)
Contractual expense	237,230	197,692	6,999,636	6,801,944
Autism	1,640,155	1,366,796	961,498	(405,298)
Community Inpatient	7,234,700	6,028,917	5,352,078	(676,839)
Outpatient	7,043,082	5,869,235	5,702,260	(166,975)
Specialized Residential	23,917,745	19,931,454	17,027,743	(2,903,711)
SUD Services	7,035,144	5,862,620	4,138,786	(1,723,834)
Overhead expense	3,460,310	2,883,592	2,011,941	(871,651)
Supplies	1,045,480	871,233	327,271	(543,962)
Utilities	417,090	347,575	306,190	(41,385)
Insurance	451,755	376,463	410,712	34,249
Capital outlay	5,060	4,217	3,083	(1,134)
Other expenses	705,045	587,538	744,262	156,724
Transfers	287,010	239,175	232,932	(6,243)
Total expenditures	111,571,662	92,976,387	80,856,209	(12,120,178)
Net change in fund balance	0	(1)	(4,239,254)	(4,239,253)
Fund balance (deficit), beginning of year	(1,248,014)	(1,248,014)	(1,248,014)	-
Fund balance (deficit), end of year	\$ (1,248,014)	\$ (1,248,015)	\$ (5,487,268)	\$ (4,239,253)

This financial report is for internal use only. It has not been audited, and no assurance is provided.



MEMORANDUM

Date: September 13, 2024

To: HealthWest Board of Directors
Rich Francisco, Executive Director

CC: Mark Eisenbarth, Muskegon County Administrator
Matt Farrar, Muskegon County Deputy Administrator
Angie Gasiewski, Muskegon County Accounting Manager

From: Brandy Carlson, Chief Financial Officer

Subject: **Program Update**

During the month of September, HealthWest will bring the following motions to the County Commissioners for approval.

- Move to eliminate Position X20705, Contract Specialist, and layoff the current employee in this position, effective September 30, 2024.

HealthWest is requesting to eliminate the filled Contract Specialist, Position X20705 (Wage Grade HX 00250, \$25.662/hr. - \$32.37/hr.), and layoff the current employee in this position, effective September 30, 2024. When HealthWest was preparing to move to an Authority in Fiscal Year 2021, many administrative positions were added to our teams. This was done to appropriately staff and manage the Department without the assistance of the County Administrative offices. Now that we are no longer considering becoming an Authority this position is no longer required. The current Provider Network Team of three staff members can meet all demands of our contracts with the assistance of the County Procurement Team for the administrative contracts which have now come to this board. This elimination will reduce the salaries and benefits for HealthWest's Provider Network Team by \$70,001.36.

- Move to adjust the agreement to the terms for the annual Covenant Academies - MCA & Hall lease.

HealthWest leases 24,744 square footage of space at 1364 Terrace Street, 1352 Terrace Street and 125 Catherine from Covenant Academies. The total lease amount per month is \$25,797.18. However, this does not include utilities. Utilities have been rising monthly. Therefore, the current approved amount of \$360,000 is not sufficient to cover all expenses. HealthWest is requesting to add \$15,000 for a total of \$375,000 to cover the lease agreements and utilities through the end of this fiscal year.

Main Office

- Move to authorize HealthWest to enter into lease agreements with Enterprise Fleet Management for 38 vehicles for an amount not to exceed \$300,000 per year for a 5-year (60 months) term for each lease effective 3/06/2024 and authorize administration signature of the lease.

During the February 2024 meetings, the Commissioners approved HealthWest to enter a contract with Enterprise Fleet Management to manage the HealthWest fleet of vehicles for FY24 at a cost not to exceed \$300,000. Within this cost is the cost for the lease payments and full maintenance. However, this motion did not approve HealthWest to sign the lease agreements. HealthWest has received twenty-nine (29) 2024 Chevrolet Equinox's and nine (9) 2024 Chrysler Pacifica's during FY24. The vehicles HealthWest has secured are: Sixteen (16) - 2024 Chevrolet Equinox on May 17, 2024, Twelve (12) - 2024 Chevrolet Equinox on May 24, 2024, One (1) - 2024 Chevrolet Equinox on June 5, 2024, and Nine (9) - 2024 Chrysler Pacifica on July 18, 2024. Per the agreement with Enterprise Fleet Management, Enterprise secures and finances the vehicles for HealthWest. Then, when the current vehicles reach specific mileage and maintenance costs, Enterprise sells them. The revenue from the sold vehicles then goes towards the lease payments.

- Move to reclassify the Executive Assistant, Position X34504 (Wage Grade HX-00210) to a Senior Executive Assistant (Wage Grade HX-00250), Funding Account 7120.

HealthWest is requesting to reclassify the Executive Assistant, Position X34504 (Wage Grade HX-00210, \$23.528/hr - \$29.615/hr) to a Senior Executive Assistant, (Wage Grade HX-00250, \$25.662/hr - \$32.37/hr). The HealthWest Executive Assistant, Position X34504, is responsible for the Executive Director, along with the HealthWest Board of Directors. HealthWest has three Executive Assistant positions currently. One for the Chief Clinical Officer, one for the Chief Financial Officer and this one for the Executive Director. Position X34504 is Executive Assistant, who must also manage the entire Board of Directors, which entails scheduling meetings, coordinating conferences and training, booking hotels, reconciling travel and reimbursements, attending conferences, etc. This reclassification will increase the salaries and benefits budget for the HealthWest Administrative Department by \$8,025. The increase will be fully funded by our current Medicaid funds.

- Move to authorize HealthWest to award the purchase of security products DUO, Umbrella, Cloud Email Secure, Firepower, AnyConnect and Meraki to Sentinel Technologies through their MiDeal cooperative agreement, at a cost not to exceed \$244,860.33 for a 36-month period October 31, 2024 through October 30, 2027 and to authorize the HealthWest Executive Director to sign the contract.

HealthWest currently uses DUO, Umbrella, Cloud Email Secure, Firepower, AnyConnect and Meraki. The new contract through Sentinel Technologies combines HealthWest's existing security agreements into a single enterprise agreement with a discounted rate available through the MiDeal cooperative agreement. HealthWest uses multi-factor authentication using Cisco's DUO Mobile platform to protect local and remote systems from unauthorized access. Duo protects the computer network and client data systems by enforcing a two-step

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verification process before accessing protected systems. It is used as a second source of validation to verify user identity before granting access. Cisco Umbrella Web Browser Isolation and DNS filtering is used to protect HealthWest assets by filtering unwanted web traffic, monitoring internet access, and providing access list and DLP rules. Cisco Umbrella is critical in providing protection to HealthWest devices, especially those that are connected to the internet while outside a HealthWest location. Websites are compared to a list and designated as Safe, Bad, or Unknown, and security measures are put in place based on those designations. Additionally, the Data Loss Prevention system will analyze files sent to a website to prevent the deliberate or accidental sharing of Personal Identifying Information, strengthening our HIPAA and Corporate Compliance posture. HealthWest uses Firepower for a firewall for network security to prevent unauthorized remote access to systems and to prevent malicious program access. HealthWest utilizes a VPN to restrict remote access to internal systems. The VPN requires an agency-assigned login name and password. Staff utilize the Cisco AnyConnect client as the entry to this VPN. Cisco AnyConnect is used in conjunction with Cisco Duo Multifactor Authentication. Meraki System Manager is installed on all HealthWest phones, tablets, and computers to provide device monitoring, remote wipe, security, and compliance settings. HealthWest issues cell phones to offer mobility, safety, and security. Cell phones are also utilized for Multifactor authentication.

- Move to approve the First Addendum to Tenant Lease Agreement effective October 1, 2024, between Muskegon County d/b/a HealthWest, and Trinity Health – Michigan d/b/a Mercy Health Saint Mary's. Further, authorize the Administrator to sign the agreement.

HealthWest has partnered with Trinity Health since 2013 to provide an in-house pharmacy located within the Mental Health Center at 376 E. Apple Avenue. HealthWest is acutely aware of the difficulty in obtaining transportation to the pharmacy and the lack of coordinated care this can create. An in-house pharmacy provides the opportunity for individuals to leave their appointments with their medications filled and in-hand, thereby increasing medication adherence. The pharmacist becomes a part of our care team for one-on-one consultations, group meetings, and medication reviews, as well as assistance with insurance prior authorizations. As part of the team, the pharmacy staff are much more aware of the challenges such as transportation, funding, medication adherence, and communication which allows us to work closely to provide solutions to these challenges.

- Move to amend the FY2024 budget as presented.

It is necessary to revise the current FY2024 revenue and expenditure budgets to more closely reflect the latest projected financial resources and uses. Supporting details for the requested revisions are attached and include:

1. A summary of General Fund revenues and expenditures by category as originally adopted compared to the revised recommendations.
2. Summary reports for the General Fund and other funds that compare the original budget and recommended FY2024 budget amounts. In the summary reports, original amounts are included in the "FY2023-24 Original Budget" column and the new recommended amounts are included in the "2023-24 Projected Budget" column.
3. Listing of position labor distribution funding transfers.

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The revised FY2024 General Fund budget is balanced with expenditures of \$63,239,778 funded by revenues of \$61,349,756, restricted fund balance of \$27,805, assigned fund balance of \$817,706 and unassigned fund balance (in the form of departmental surplus reserves) of \$1,129,907.

While this speaks largely to the General Fund, this budget amendment is inclusive of the HealthWest budget.

- Move to approve the one (1) year storage lease with American Workshops LLC. Further, authorize the Executive Director for HealthWest to sign the lease agreement.

HealthWest is currently facing a shortage of storage space for necessary materials, furniture, and equipment. This lease will enable proper storage of necessary items, which will create clear hallways, cubicles, and non-designated storage areas. The proper storage of items will address Fire Marshall code violations, which in turn will reduce potential safety and accessibility risks. This initiative will also create a more professional, organized, and productive environment. The allocated space will cater to various teams for both short-term and long-term storage needs, such as creating additional workspace for staff, providing a dedicated area for equipment used during annual events, properly storing materials, and much more.

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REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NOT BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Provider Network Management	REQUEST DATE September 20, 2024	REQUESTOR SIGNATURE Anissa Goodno, Provider Network Specialist	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> HealthWest Board authorization is requested to contract with the Adult Foster Care (AFC) provider below: Byerly II Enterprise LLC, located in Clarkston, Michigan to provide specialized residential services effective October 1, 2024, through September 30, 2025. The name of the home is Eastlawn Manor. It is a six-bed group home and is located at 6490 Eastlawn Ave., Clarkston, MI 48346. This vendor has been credentialed through the Lakeshore Regional Entity and will be paid with Medicaid funding within the currently requested HealthWest AFC Specialized Residential budget of \$19,405,100.			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> I move to authorize the HealthWest Executive Director to sign a contract with Byerly II Enterprise LLC effective October 1, 2024, through September 30, 2025, to provide specialized residential services to eligible HealthWest consumers. The funding is within the HealthWest AFC Specialized Residential Budget of \$19,405,100.			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE September 20, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED																					
REQUESTING DIVISION Provider Network	REQUEST DATE September 20, 2024	REQUESTOR SIGNATURE Jackie Farrar, Provider Network Manager																						
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> HealthWest Board authorization is requested to increase the projected contract expenditure with Reliance Community Care Partners located at 2100 Raybrook Street SE, Suite 203, Grand Rapids, MI. 49546. HealthWest is requesting an increase from \$95,000.00 to a total not to exceed \$120,000.00 to cover the number of increased Omnibus Budget Reconciliation Act (OBRA) Assessments covered by the Pre-Admission Screening Grant.																								
<table border="1"> <thead> <tr> <th>Service Description</th> <th>Reporting Unit</th> <th>Rate</th> </tr> </thead> <tbody> <tr> <td>MI OBRA</td> <td>Assessment</td> <td>\$1,265.00</td> </tr> <tr> <td>MI/DD OBRA</td> <td>Assessment</td> <td>\$1,265.00</td> </tr> <tr> <td>DD OBRA</td> <td>Assessment</td> <td>\$1,265.00</td> </tr> <tr> <td>Occupational Therapy</td> <td>Assessment</td> <td>\$220.00</td> </tr> <tr> <td>Partial Assessment</td> <td>Hourly</td> <td>\$110.00</td> </tr> <tr> <td>Psychological Assessment</td> <td>Hourly</td> <td>\$110.00</td> </tr> </tbody> </table>				Service Description	Reporting Unit	Rate	MI OBRA	Assessment	\$1,265.00	MI/DD OBRA	Assessment	\$1,265.00	DD OBRA	Assessment	\$1,265.00	Occupational Therapy	Assessment	\$220.00	Partial Assessment	Hourly	\$110.00	Psychological Assessment	Hourly	\$110.00
Service Description	Reporting Unit	Rate																						
MI OBRA	Assessment	\$1,265.00																						
MI/DD OBRA	Assessment	\$1,265.00																						
DD OBRA	Assessment	\$1,265.00																						
Occupational Therapy	Assessment	\$220.00																						
Partial Assessment	Hourly	\$110.00																						
Psychological Assessment	Hourly	\$110.00																						
The intent of OBRA is to prevent people from being admitted or being kept in nursing homes, who do not need or want to be there.																								
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> I move to authorize the HealthWest Board of Directors to approve the projected expenditure with Reliance Community Care Partners with a total not to exceed \$120,000.00 effective October 1, 2023 through September 30, 2024.																								
COMMITTEE DATE	COMMITTEE APPROVAL																							
	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other																							
BOARD DATE	BOARD APPROVAL																							
September 20, 2024	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other																							

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Provider Network	REQUEST DATE September 20, 2024	REQUESTOR SIGNATURE Brandy Carlson	
<p><u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u></p> <p>Authorization is requested for the HealthWest Board to approve the FY25 Vendors/Providers (carried over from fiscal year 2024) listed under the five funding sources totaling \$38,453,087.00 effective October 1, 2024, through September 30, 2025.</p> <ol style="list-style-type: none"> 1. Specialized Residential - \$19,405,100.00 2. Community Inpatient - \$6,033,831.00 3. SUD Services - \$7,035,144.00 4. Outpatient Services - \$4,711,620.00 5. Autism Services - \$1,267,392.00 <p>While it is not possible to predict the exact amount of funds providers will require, we can estimate the needs for each funding category. Some services may need more funding, while others need less throughout the fiscal year. This Board motion will allow the HealthWest Chief Financial Officer to monitor expenses within each category and reallocate funds as necessary as required by the needs of consumers we serve.</p>			
<p><u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u></p> <p>I move to authorize the HealthWest Board of Directors to approve the FY25 contracted Vendors/Providers listed under the five funding sources. The total budget for the five funding services is \$38,453,087.00 effective October 1, 2024, through September 30, 2025.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL		
	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other		
BOARD DATE	BOARD APPROVAL		
September 20, 2024	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other		

HWB 135-B

Autism Services

Budget: \$1,267,392.00

<i>Vendor</i>	<i>Primary Services</i>
<i>Ivy Rehab Michigan, LLC</i>	Autism Services
<i>Pioneer Resources, Inc.</i>	Autism Services, SED Services
<i>Positive Behavior Supports</i>	Autism Services
<i>Rebound Rehabilitation Services, Inc.</i>	Autism Services

Community Inpatient

Budget: \$6,033,831.00

<i>Vendor</i>	<i>Primary Services</i>
BCA StoneCrest 15000 Gratiot Ave Detroit, MI 48205 (IMD)	Adult Inpatient Child Inpatient
COFR - MICMH	Determined as Needed
Co-Pays	Determined as Needed
DBT Institute of Michigan	Crisis Inpatient
Forest View Hospital 1055 Medical Park Drive Grand Rapids, MI 49546 (IMD)	Adult Inpatient Partial Hospitalization
Harbor Oaks Hospital 35031 23 Mile Road New Baltimore, MI 48047 (IMD)	Adult Inpatient Child Inpatient Specialized Ped Unit
Havenwyk Hospital dba Cedar Creek Hospital 101 W. Townsend Road St Johns, MI 48879	Adult Inpatient Child Inpatient
Havenwyk Hospital 1525 University Drive Auburn Hills, MI 48326 (IMD)	Adult Inpatient Child Inpatient

<i>Vendor</i>	<i>Primary Services</i>
Holland Community Hospital 602 Michigan Avenue Holland , MI 49423	Adult Inpatient ECT- Inpatient ECT- Outpatient Intensive OP Partial Hospitalization
Mercy Health - Hackley Behavioral 1700 Clinton Muskegon, MI 49442	Adult Inpatient
Pine Rest Christian Mental Health Hospital 300 68th Street SE Grand Rapids, MI 49548 (IMD)	Adult Inpatient Child Inpatient Partial Hospitalization ECT- Inpatient ECT- Outpatient
Samaritan Behavioral Center 555 Conner Avenue Suite 3N Detroit, MI 48213 (IMD)	Adult Inpatient
Single Case Agreements (SCA)	Determined As Needed
Trinity Health Grand Rapids Hospital 200 Jefferson Street SE Grand Rapids, MI 49501	Adult Inpatient Older Adult Services Adult Partial Hosp ECT- Inpatient ECT- Outpatient

Outpatient Services

Budget: \$4,711,620.00

<i>Vendor</i>	<i>Primary Services</i>
Amy Jo Hamman	Specialized Therapist Services
Case Management of MI, Inc.	Ancillary Services Case Management
COFR - MICMH	Determined as Needed
Comprehensive Therapy Center	Speech and Language Pathology Services
Cornerstone Management Group	Community Living Supports
Daybreak Adult Services, Inc.	Community Living Supports
Flatrock Manor	Personal Care & Community Living Supports Targeted Case Management
Goodwill Industries of West Michigan	Enclave, Mobile Work Crew, Skill Building Pre-Vocational, Supported Employment
Guardian Trac, LLC	Fiscal Intermediary Services
HGA Support Services	CLS Services Personal Care & Community Living Supports Supported Employment
Heart and Hands In Home Care, LLC	Community Living Supports Respite
Hope Network Behavioral Health	Personal Care & Community Living Supports

Vendor	Primary Services
The Indian Trails Camp (IKUS)	Enrichment Services
Kelly's Kare Community Life Skills, LLC	Community Living Supports
Lazarusman Consulting, PLLC	Behavioral Health Services Designated Collaborating Organization (DCO)
Living Hope Home Care LLC	Personal Care & Community Living Supports
MOKA Corporation	Community Living Supports Personal Care & Community Living Supports Supported Employment, Skill Building
Martell & Company Home Care and Assistance, LLC	Community Living Supports Respite
Overcoming Barriers, Inc.	Community Living Supports Skill Building, Supported Independent Living
Pathfinders	Respite Skill Building
Pioneer Resources, Inc.	Community Living Supports, Transportation Personal Care & Community Living Supports Skill Building, Supported Employment Supported Independent Living Recreation Club, Mobile Work Crew
Preferred Employment and Living Supports	Community Living Supports Supported Employment, Skill Building Health Services, Respite
Pro Care Unlimited, Inc.	Community Living Supports Respite Care
Samaritas	Personal Care & Community Living Supports

<i>Vendor</i>	<i>Primary Services</i>
<i>Servicios De Esperanza, LLC (Services of Hope)</i>	Behavioral Health Services Designated Collaborating Organization (DCO)
<i>St. Johns Health Care, PC</i>	Medical Respite Care Services Private Duty Nursing
<i>Stuart Wilson, CPA, PC</i>	Fiscal Intermediary Services
<i>Turning Leaf Residential Rehabilitation</i>	Personal Care & Community Living Supports Supported Independent Living Community Living Supports, Ancillary Services
<i>West Michigan Counseling & Psychological</i>	Diagnostic Testing
<i>West Shore Medical Personnel Services</i>	Community Living Supports, Health Services Private Duty Nursing, Respite

Specialized Residential

Budget: \$19,405,100.00

<i>Vendor</i>	<i>Primary Services</i>
ADIA	Specialized Residential Home
Alval By The Lake	Specialized Residential Home
Amanda Family, Inc.	Specialized Residential Home
Anikare, Inc.	Specialized Residential Home
Beacon Specialized Living Services	Specialized Residential Homes (34)
Bracey AFC Home	Specialized Residential Home
Brightside Living, LLC	Specialized Residential Home
Byerly Enterprises, LLC dba Hidden Acres Manor	Specialized Residential Home
COFR - MICMH	Determined as Needed
Cornerstone AFC, LLC	Specialized Residential Homes (4)
Cornerstone I, Inc.	Specialized Residential Homes (2)
Cornerstone II, Inc.	Specialized Residential Homes (3)

<i>Vendor</i>	<i>Primary Services</i>
<i>Covenant Enabling Residences of Michigan</i>	Specialized Residential Homes (2)
<i>Cretsinger Care Homes, LLC</i>	Specialized Residential Homes (4)
<i>DBT Institute of Michigan</i>	Specialized Residential
<i>Fa-Ho-Lo Family, Inc.</i>	Specialized Residential Home
<i>Falco- Allegan Enrichment</i>	Specialized Residential Homes (3)
<i>Flatrock Manor</i>	Specialized Residential Homes (6)
<i>HGA Support Services</i>	Specialized Residential Homes (5)
<i>Heartland Center for Autism</i>	Specialized Residential Homes (3)
<i>Hernandez Homes, LLC</i>	Specialized Residential Homes (3)
<i>Hope Network Behavioral Health</i>	Specialized Residential Homes (17) Crisis Residential Homes (4)
<i>Kelly's Kare AFC</i>	Specialized Residential Home
<i>Lydia's AFC</i>	Specialized Residential Home

<i>Vendor</i>	<i>Primary Services</i>
MOKA Corporation	Specialized Residential Homes (11)
Organic Care	Specialized Residential Home
Pendogani GL, LLC	Specialized Residential Home
Pine Rest	Specialized Residential Home
Pioneer Resources, Inc.	Specialized Residential Homes (5)
Residential Opportunities, Inc.	Specialized Residential Home
Samaritas	Specialized Residential Homes (6)
Shel-Mar AFC	Specialized Residential Home
Slim Haven, LLC, dba Lenora AFC	Specialized Residential Home
Stephens Home, LLC	Specialized Residential Home
Turning Leaf Residential Rehabilitation	Specialized Residential Homes (16)
Wrezinski AFC	Specialized Residential Home
You're Always at Home AFC	Specialized Residential Home

Substance Use Disorder (SUD)

Budget: \$7,035,144.00

<i>Vendor</i>	<i>Vendor/Provider Services/Funding Source</i>
<i>ACAC, Inc.</i>	ASAM Level of Care 1.0 Outpatient including Medication Assisted Treatment
<i>Addiction Treatment Services, Inc.</i>	ASAM Level of Care 1.0 Outpatient and 2.1 Intensive Outpatient ASAM Level of Care 2.5 Partial/Day Treatment ASAM Level of Care 3.5 Clinically Managed High Intensity ASAM Level of Care 3.7 Medically Monitored High Intensity ASAM Level of Care 3.7 Sub-Acute Withdrawal Management
<i>Arbor Circle Corporation</i>	ASAM Level of Care 1.0 Outpatient Recovery Management Team Womans Specialty Services (WSS)
<i>Building Men for Life, Inc.</i>	Recovery Housing
<i>Catholic Charities West Michigan</i>	ASAM Level of Care 1.0 Outpatient and 2.1 Outpatient
<i>Cherry Street Services, Inc., dba Cherry Health</i>	ASAM Level of Care 1.0 Opioid Treatment Program ASAM Level of Care 1.0 Opioid Treatment Program - Jail Based Services
<i>Community Healing Centers</i>	ASAM Level of Care 1.0 Outpatient ASAM 3.1 Clinically Managed Low Intensity ASAM 3.3 Clinically Managed Population Specific ASAM 3.5 Clinically Managed High Intensity ASAM 3.7 Medically Monitored High Intensity ASAM 3.7 WD Medically Monitored Inpatient Withdrawal Management Recovery Housing
<i>Community Programs, Inc. dba Meridian Health Services</i>	ASAM 1.0 Opioid Treatment Program - Methadone Dosing For Detox or Residential Clients Only ASAM Level of Care 3.5 Clinically Managed High Intensity ASAM 3.7 WD Medically Monitored Inpatient Withdrawal Management
<i>CRC Recovery, Inc. dba Western MI Treatment Services</i>	ASAM Level of Care 1.0 Opioid Treatment Program

Vendor	Vendor/Provider Services/Funding Source
Eastside Outpatient Services	ASAM Level of Care 1.0 Opioid Treatment Program ASAM Level of Care 1.0 Opioid Treatment Program - Jail Based Services
Every Woman's Place	Recovery Housing Recovery Coaching
Family Outreach Center	ASAM Level of Care 1.0
Fresh Coast Alliance (Formerly 70 x 7 Life Recovery Muskegon)	Recovery Housing Recovery Coaching
Harbor Hall, Inc.	ASAM Level of Care 1.0 Outpatient and 2.1 Intensive Outpatient ASAM Level of Care 2.5 Partial/Day Treatment ASAM Level of Care 3.5 Clinically Managed High Intensity ASAM Level of Care 3.2 Sub Acute Withdrawal Management
Kalamazoo Probation Enhancement Program (KPEP)	ASAM Level of Care 1.0 Outpatient
Life Align	Recovery Community Organization - Adults
Our Hope Association	ASAM 3.5 Clinically Managed High Intensity Residential Services for Adults
Reach for Recovery, Inc.	ASAM Level of Care 1.0 Outpatient ASAM 3.1 Clinically Managed Low Intensity
Recovery Road, LLC.	Recovery Housing
RLC Property Management, LLC, The Comfort Home	Recovery Housing
Sacred Heart Rehabilitation Services, Inc.	ASAM 3.5 Clinically Managed High Intensity ASAM 3.7 Medically Monitored Inpatient Withdrawal Management ASAM 1.0 Opioid Treatment Program - Methadone Dosing For Detox or Residential Clients Only ASAM 3.5 Clinically Managed High Intensity ASAM 3.7 Medically Monitored Inpatient Withdrawal Management Residential

Vendor	Vendor/Provider Services/Funding Source
Salvation Army Turning Point	ASAM 3.1 Clinically Managed Low Intensity ASAM 3.5 Clinically Managed High Intensity ASAM Level 3.7-WM – Medically Monitored Inpatient Withdrawal Management (Residential Withdrawal Management) Adult
The Grand Rapids Red Project	Overdose Prevention and Intervention Provision of Naloxone Kits Recovery Coaching
Wedgwood Christian Services	ASAM Level of Care 1.0 Outpatient ASAM Level of Care 3.5 Clinically Managed Medium Intensity - Adolescent

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Provider Network	REQUEST DATE September 20, 2024	REQUESTOR SIGNATURE Jackie Farrar, Provider Network Manager	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u> <p>Authorization is requested for the HealthWest Board to approve the FY25 Vendors/Providers (carried over from fiscal year 2024) listed on Attachment A effective October 1, 2024, through September 30, 2025. These vendors are currently providing services for HealthWest, and the expenditures are within the HealthWest FY25 Budget.</p> <p>Attachment A includes</p> <ol style="list-style-type: none"> 1. Provider/Vendor Name 2. Service Provided 3. Projected Expenditure 			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u> <p>I move to authorize the HealthWest Board of Directors to approve the attached FY25 Vendors list and further authorize the payment of the contracts.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE September 20, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

Fiscal Year 2025 Vendor List

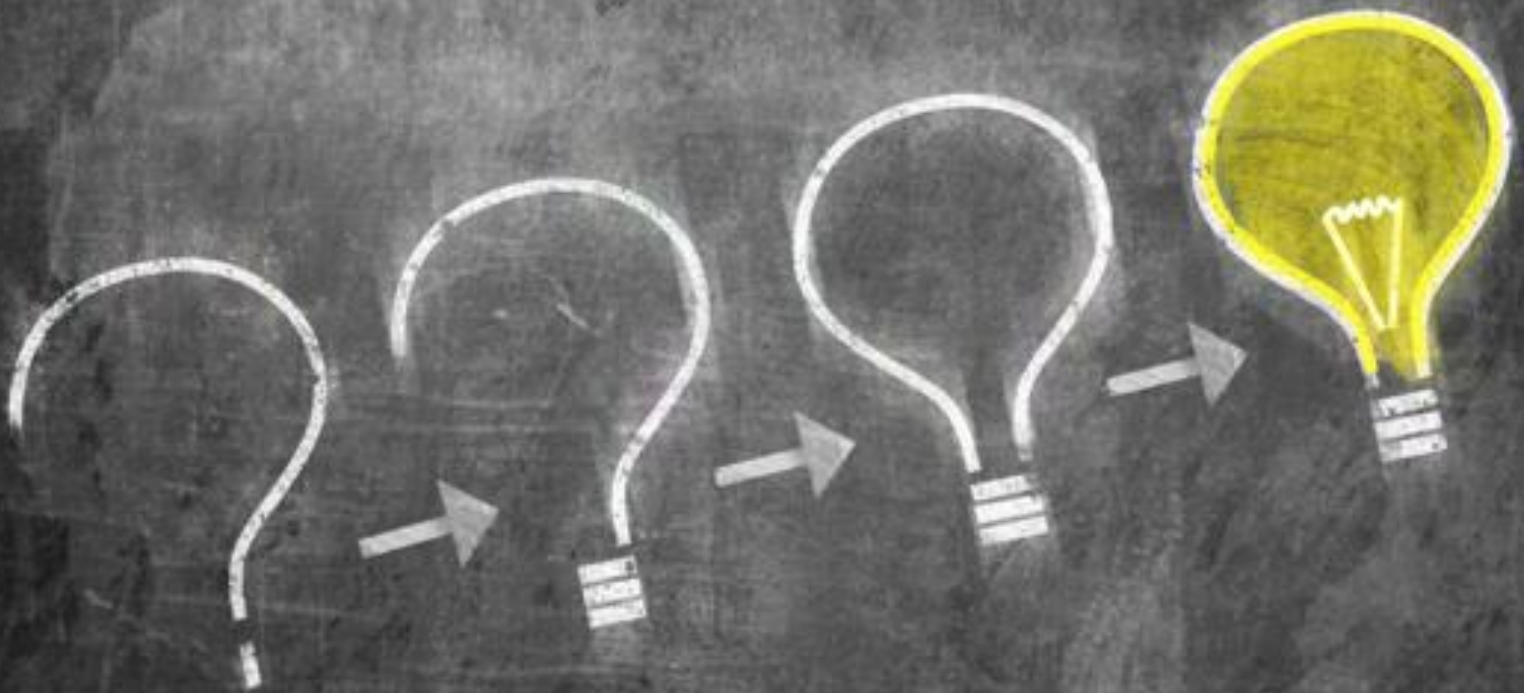
<i>Vendor</i>	<i>Services</i>	<i>Contract Term Date</i>	<i>Estimate Annual Expense</i>
AMN Healthcare Language Services, Inc.	Translation Services	1/1/2025	45,000.00
The Arc-Muskegon	Consumer Support/Training, CLS	9/30/2025	36,000.00
Bertelsmann Learning, LLC	Relias - Behavioral Health Learning Management System	1/01/2027	75,000.00
CMHA-CEI	Membership	1/01/2025	25,000.00
Sue Huffstutter-Lauver MD	Psychiatric Services	9/30/2026	175,000.00
Katherine Jawor MD	Psychiatric Services	9/30/2026	187,200.00
Johnston Lewis Associates, Inc.	Professional Liability Insurance - Physicians	8/07/2025	50,000.00
Dr. Joanne Kolean, Ph.D.	Psychologist	9/30/2026	37,500.00
Maner Costerisan & Ellis PC	Sage Intacct Implementation Services	Auto Renewal	45,329.00
Michigan Department of Labor -MRS	Interagency Cash Transfer Agreement	9/30/2025	69,200.00
No More Sidelines	Services	9/30/2025	50,000.00
Recovery Cooperative of Muskegon	Recovery Related Services and Drop-In Center	9/30/2025	115,500.00
	Grant Expenses	9/30/2025	7,500.00
Rehmann LLC	Consultation Services - Audits	Auto Renewal	54,000.00
Reliance Community Care Partners	Provision of OBRA Screenings	9/30/2025	120,000.00

<i>Vendor</i>	<i>Services</i>	<i>Contract Term Date</i>	<i>Estimate Annual Expense</i>
Trinity Pharmacy	Medications for CMH Consumers	2/28/2025	250,000.00
Voices for Health, Inc.	Interpretation Services Face-to-Face and Telephone Document Translation	9/30/2026	40,000.00

REQUEST FOR HEALTHWEST BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Care Coordination	REQUEST DATE September 20, 2024	REQUESTOR SIGNATURE Brandon Baskin, Care Coordination Manager	
<p><u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u></p> <p>HealthWest Board authorization is requested to not renew the current Veteran's Grant support of \$30,000.00 with WINC (Women in Combat) for FY25, and transfer this contract to Mission Ambition, LLC (39160 Lakeshore Drive, Harrison TWP, MI 48045) for the same support services in Muskegon County.</p> <p>Mission Ambition, LLC is a Female Veteran Owned organization, started in 2019. They will be providing quarterly site visits, and weekly online visits. Mission Ambition, LLC will also provide small groups, regular presence for female veterans and 1 (one) gathering per month for veterans. They promote and provide leadership to representatives, by external development meetings teaching the community how to interact with veteran women.</p> <p>This will be fully funded the Connecting Veterans Grant.</p>			
<p><u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u></p> <p>I move to authorize the HealthWest Board to contract with Mission Ambition, LLC (39160 Lakeshore Drive, Harrison Township, MI 48045) for Fiscal Year 2025 at an amount not to exceed \$30,000.00.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE September 20, 2024	BOARD APPROVAL _____ Yes _____ No _____ Other		

Community Mental Health Association of Michigan Annual Fall Conference



SHARING SOLUTIONS

October 21 & 22, 2024
Grand Traverse Resort • Traverse City, Michigan

CONFERENCE REGISTRATION

CONFERENCE REGISTRATION OPENS THURSDAY, SEPTEMBER 12, 2024!

REGISTRATION FEES (per person)

Conference registration fee provides you with a program packet, admission to all keynote sessions, all workshops, 2 breakfasts, 2 lunches, and all breaks.

	Member Early Bird	Member After 10/11/24	Non-Member Early Bird	Non-Member After 10/11/24
Full Conference	\$435	\$475	\$517	\$566
One Day	\$340	\$380	\$404	\$452

SCHOLARSHIPS AVAILABLE

A limited number of scholarships are available to individuals who receive services and their families.

Conference scholarships will cover conference registration fees only.

Consumers who serve as CMH board members are not eligible.

Deadline to request scholarship: Friday, October 11, 2024.

To request a scholarship form, contact Chris Ward at cward@cmham.org or 517-237-3143.

EARLY BIRD DEADLINE: FRIDAY, OCTOBER 11, 2024

PAYMENT METHODS AND CANCELLATION POLICY

- Payment will be required prior to attendance.
- Payment methods are available in advance and onsite: credit card, check or exact cash.
- If payment has not been received, fees will be collected at registration the day of the event unless alternate arrangements are pre-approved by CMHA.
- Purchase Orders are not considered payment.
- All No Shows will be billed the full amount.

To Pay By Check: Make payable to CMHA and mail to 507 S. Grand Avenue, Lansing, MI 48933

Cancellation Policy: Substitutions are permitted at any time. No-shows will be billed at the full training rate. Cancellations must be received in writing at least 10 business days prior to the conference for a full refund less a \$25 administrative fee. If cancellation is received less than 10 business days prior to the training, no refund will be given. Please notify apiesz@cmham.org if you cannot attend the conference.

Evaluation: There will be an opportunity for each participant to complete an evaluation of the course and the instructor. If you have any issues with the way in which this conference was conducted or other problems, you may note that on your evaluation of the conference or you may contact CMHA at 517-374-6848 or through our website at www.cmham.org for resolution.

HOTEL INFORMATION AND RESERVATIONS

Grand Traverse Resort

100 Grand Traverse Village Boulevard, Acme, MI 49610-0404

2024 Room Rates: Rates below do not include 6% state tax, 5% city assessment, or \$19.95 nightly resort fee.

Room Type	Rate	Room Type	Rate
Hotel Guest room	\$143	Tower Guest Room	\$163
Studio Condo	\$143	1 Bedroom Condo	\$178
2 Bedroom Condo	\$208	3 Bedroom Condo	\$248

Guarantee Policy:

A one night deposit or half your package total required. Credit cards or debit cards used to confirm your reservation must be presented by the card holder at check-in, otherwise a credit card authorization is required. Deposit does NOT include taxes or resort fee.

Online Hotel Reservations: [CLICK HERE TO BOOK YOUR ROOM!](#)

Or for reservations by phone (800) 236-1577 and indicate code: MHB2024

Deadline for Reduced Hotel Rate: Friday, September 20, 2024.

Hotel Cancellation Deadline & Policy:

72 hours' notice required for cancellations for a refund less a \$25 processing fee.

Check in: 4:00pm Check out: 11:00am

Early Check-In Fee (based on availability):

There is an early check-in fee of \$35 for any guest checking in between 10am – 1pm.

There is an early check-in fee of \$60 for any guest checking in before 10am.

Early check-in after 1pm is complimentary.

Resort Amenities and Updated Hours:

The hotel may be experiencing staffing issues. We appreciate your understanding and courtesy to those working hard at the Resort to ensure our conference is a success. In an effort to respect your space, and to keep you and the Resort staff safe, **they will not be providing housekeeping service for the duration of your stay.** Should you need additional towels or other amenities, please call the front desk and they will be happy to deliver the items and place them outside your door.

KEYNOTES

Addressing Stigma to Optimize Health and Healing

- *Devika Bhushan, MD, Chief Medical Officer, Daybreak Health*

In this presentation, the four facets of stigma will be defined, with key personal and research-based examples of how they can impact belonging, professional success, and health. Attendees will gain tools for crafting clinical communication that is free of stigma and bias to enhance equity in outcomes and will also understand key systemic and individual strategies that work in tandem to both reduce stigma and enhance well-being, including lessons from the speaker's own journey. Objectives: 1. Define stigma and its attributes. 2. Describe potential impacts of carrying a stigmatized identity on belonging, professional success and health. 3. Gain tools for crafting clinical communication that is free of stigma and bias. 4. Understand systemic and individual strategies to reduce stigma and enhance well-being.

Improving Access and Quality of Behavioral Health Services through Behavioral Health Homes (BHH) and Certified Community Behavioral Health Clinics (CCBHC)

- *Lindsey Naeyaert, MPH, State Administrative Manager, Michigan Department of Health and Human Services*
- *Jennifer Ruff, MPA, CCBHC Demonstration Certification Manager, Michigan Department of Health and Human Services*

The Behavioral Health Home provides comprehensive care management and coordination services to Medicaid beneficiaries with a select serious mental illness/serious emotional disturbance (SMI/SED) diagnosis utilizing an interdisciplinary team. The Certified Community Behavioral Health Clinic Demonstration is a service delivery model that increases access to behavioral health services to anyone regardless of insurance type, geographic location, or severity of need. These two models of care are transforming the way Michiganders access care while driving quality of services and enhancing the payment structure for providers. This presentation will provide a brief history of each model, discuss the complementary nature of these models, highlight key outcomes, and share future goals. Objectives: 1. Understand the delivery system structure between two integrated behavioral health models in Michigan. 2. Learn how each model increases access and quality of services for people in Michigan. 3. Understand how practices can participate in each model.

Key Issues Update from Michigan Department of Health and Human Services

- *Elizabeth Hertel, Director, Michigan Department of Health and Human Services*
- *Robert Sheehan, CEO, Community Mental Health Association of Michigan*

During this conference, the Key Issues Update (a longstanding tradition at the Association's conferences) will again use an interview format, allowing Elizabeth Hertel, the Director of the Michigan Department of Health and Human Services, the opportunity to discuss a wide range of issues that impact the CMH, PIHP, and provider systems, and the people and communities served by those systems.

Real Stories of Change: A Family and Care Team's Journey in Family-Driven, Youth-Guided Mental Health Practices

- *Logan Fish, LLMSW, Social Worker, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties*
- *Nova Harahap, Wraparound Specialist/Clinician, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties*
- *Michael Bunker, LMSW, TF-CBT Therapist, Community Mental Health of Clinton, Eaton, and Ingham Counties; Through the Storm Counseling Services*
- *Sunshine Riddle, BA, Family-Driven, Youth-Guided Analyst, Association for Children's Mental Health of Michigan*
- *Ethel-Regina Lewis, BA, MFA, Youth Grandmother*
- *Carla Pretto, BA, RN, Executive Director, Association for Children's Mental Health*
- *Justin Tate, MSW, Manager, Family and Community Partnership Section, Michigan Department of Health and Human Services*

The panel will explore the vital role that families and youth play in shaping mental health care. This discussion will feature a real family, alongside members of their youth's mental health care team, to share their personal experiences with Family-Driven, Youth-Guided (FDYG) practices. The panelists will discuss successful strategies, and the challenges faced in implementing FDYG approaches, providing a firsthand perspective on how these practices can transform care. Attendees will gain valuable insights into how collaboration between families, youth, and providers can enhance mental health services and create a more inclusive system. The session will also offer practical takeaways for attendees to apply FDYG principles in their own work and advocate for systemic improvements. Objectives: 1. Gain a clear understanding of FDYG principles and their importance in mental health care. 2. Discover effective strategies for implementing FDYG practices in mental health settings. 3. Identify common challenges in promoting FDYG approaches and explore solutions for overcoming them. 4. Learn how to foster collaboration between families, youth, and providers to improve mental health services. 5. Discuss steps to further integrate FDYG principles within broader mental health care systems and advocate for systemic changes.

EDUCATIONAL WORKSHOPS

- Supporting Adults and Youth through Psychiatric Residential Treatment Facility and Intensive Community Transition Services
- Comprehensive Solutions For Saving Lives: Enhancing Safety Planning And Lethal Means Safety Practices For Suicide Prevention
- Preventing Targeted Violence through Behavioral Threat Assessment and Management
- SUD Recovery Incentives Pilot
- Integrated Approaches to Teen Health: Addressing Marijuana Use and Disordered Eating through Group Therapy and Psychoeducation
- Building a Behavioral Health Crisis Stabilization Unit as a CMH/Hospital Collaboration in Kent County
- Poverty Solutions for Your Clients: Community Action Leading the Way
- Situational Awareness for Emergency Response
- Getting the Most Out of Your CCBHC Status through Pharmacy Partnership
- Strategic Approaches to Building and Supporting your Workforce
- Boardworks 2.0: Management – System
- Boardworks 2.0: Foundations: Intended Beneficiary Command
- The Impact of HCBS Services and On-Going Monitoring Solutions
- Empowering Counselors: Navigating Burnout while Enhancing Efficiency in Behavioral Health Clinics
- A New Approach to Real-time Community Service Delivery
- Overdose Response Strategy (ORS): Cross-sector Partnership Innovation
- Behavioral Health Quality Transformation: 3 Year Plan
- AOT in Michigan - One Year of Research
- Administrative Efficiencies Project
- Social Determinants of Health (SDoH) Innovations Across the Country and What the New MDHHS ILOS Policy Means to Future SDoH Efforts in Michigan
- MDHHS Updates on Autism Services
- Addressing the Needs of Transition-Age Youth and Adults with Autism Spectrum Disorder
- Behavior Treatment Plans and Behavior Support Plans: How to Differentiate between the Two
- Transforming Crisis Response: Expanding the Training Model
- Mental Health in the School: A Collaborative Approach
- Understanding Access, Utilization, and Effectiveness of Children's Behavioral Health Services Using Data Analytics and Dashboarding
- The Michigan Child and Adolescent Needs and Strengths Tool (MichiCANS)
- Putting Children First: Sharing Solutions for Infants, Toddlers, Children, and Their Families
- AI in the CMH setting
- Emotional Intelligence Mastery: Elevate Your Influence, Ignite Your Team's Success
- Using LifeCourse Tools to Arrange Supported Decision Making
- Decision-Making In The Voting Process: What People With IDD and CMH Personnel Need to Know

CONFERENCE REGISTRATION OPENS THURSDAY, SEPTEMBER 12, 2024!



MEMORANDUM

Date: September 20, 2024

To: HealthWest Board of Directors

CC: Mark Eisenbarth, Muskegon County Administrator
Matt Farrar, Muskegon County Deputy Administrator
Angie Gasiewski, Muskegon County Accounting Manager

From: Rich Francisco, Executive Director

Subject: **Director's Update**

MDHHS Updates:

- FY25 LRE Contracts with MDHHS (PIHP Contract) – Mary Dumas at the LRE provided an update at our LRE Executive Committee on 09/18/2024. LRE legal has advised the LRE to sign the contract with MDHHS. However, they have advised to cross out the Waskul language stated in the MDHHS contract. According to Mary this is what she will be taking to the board as recommendation for the LRE. I have also heard other PIHP's doing the same thing at the CMH Director's forum that occurred on September 4th and 5th which I was in attendance.
- CFAP (Conflict Free Access and Planning) – Update from CMH Director's forum on September 4th and 5th, Belinda Hawks from MDHHS provided an update regarding CFAP that it has been moved back from the 10/1/2024 implementation date to a later time. However, no date has been provided as of now.
- Various MDHHS level initiatives that have gone live or will be going live Oct. 1, 2024 are the **EVV** – (Electronic Visit Verification) software system that MDHHS is implementing and the other is **MichiCANS**. HealthWest has been involved as a pilot with MDHHS since January of 2024. HW staff presented MichiCANS to our HW board in the 09/16/2024 HW Board work session.

Lakeshore Regional Entity updates:

- **FY25 LRE Contracts** with the CMHSP still in progress and continue to be worked on. The LRE and the region will not meet the FY25 Oct. implementation date as the contract language is still being reviewed on both sides. The LRE will be proposing a 45-day extension to our existing contract with the LE.

- **CMHSPs Spending Plans:** All the CMHSPs have submitted spending plans to the LRE for FY25. N180 has submitted a budget that shows a deficit of about 11M. West Michigan submitted a deficit budget but is really covered by local CMH funds and should end up in a balanced budget. The other 2 CMHSP HW, OnPoint, Ottawa all submitted budgets that have surplus/balanced budget. This would result in about a 10M deficit for the region starting out in FY25.
- **LRE FY25 Annual Public Budget meeting** is scheduled for next week, but all this hinges on the LRE receiving the Final Rate Certification from Milliman, which has not been released yet. The LRE and other PIHP's were told that it should be expected sometime in the second week of September. However, we have not heard anything yet. This is a critical element to our budget process as these final rates determine how much revenue the region and the CMHSPs are going to receive for the coming year.

CMH level:

- HW board work session that occurred on 9/16 was a success with HW staff presenting a series of information on CCBHC (Certified Community Behavioral Health Clinical), CSU (Crisis Stabilization Unit), Unit Rates calculations based on SCA (Standard Cost Allocation), SUD (substance use disorder) and Clubhouse. Thank you to all the board members that attended and to the staff for putting on an informative session. Thank you to Linda Anthony, Heather Wiegand, Christy LaDronka, Brandy Carlson, Ann Gatt, and Jerry Parker.
- Wage Study: The contract has now been signed by both HW and Amy Cell, who will be our consultant for the wage study. We had a meeting with Amy Cell for the kickoff meeting and they will be providing a more detailed project plan. The first phase was to provide Amy Cell with all our Job Descriptions (about 150 different ones) so that Amy Cell can begin to evaluate them. We hope to have the study completed by January 2025 but it may push past that.
- Quality Assurance staff have been busy with responding to various audits from the LRE and CARF but is also working on the waiver audit coming up in October. For the region, this starts on Oct. 14 and ends Dec. 4. HW is currently **scheduled for Nov. 4 – 8**.
- Leadership has also been working with managers and supervisors on seeing a lot more data and reports related to operations. The clinical team has embarked on process improvement addressing productivity measures, workflow analysis and process analysis to understand gaps in our system. One of the goals we have as an agency is to develop reports and metrics that are accurate and useful for the HW teams to view and act towards improvement.
- HW staff will be participating in an event, Partnership for Health Conference, on September 25th – this year's team is "Aligning as Allies". Kathy Moore from Public Health invited us. I do not believe this is open to the public but other Health and Human services agencies will be attending.