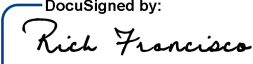




Policy/Procedure Title: Environment of Care	Policy and Procedure #: 10-009	<u>Review Dates</u>	
Category: Provider Network Subject: The purpose of this policy is to ensure persons receiving services, staff, and visitors have a safe, accessible, effective, and efficient environment in which services occur.	Prepared by: Name: Jackie Farrar Title: Network Manager Approved by: DocuSigned by:  <small>AA7FED48ABE04A3..</small> Rich Francisco, Executive Director		
	Effective Date: 6/28/2002	Last Revised Date: 04/05/2024	

I. POLICY

It is the policy of HealthWest to require all contracted Providers to comply with applicable State, Federal, and local environment of care/infection control standards and regulations.

II. APPLICATION

All contracted Providers of HealthWest.

III. DEFINITIONS

- A. Environment of Care: Site where Behavior Health Services are provided.
- B. Safety Coordinator (or equivalent): Designated individual(s) responsible for safety measures in the environment, including oversight of policy/procedure development and implementation, staff training, inspections and drills, required documentation, and reports and compliance recommendations.
- C. Element of Environment of Care: Elements of Environment of Care include:
 - 1. Safety: Protection from injury.
 - 2. Security: Protection from harm.
 - 3. Hazardous Materials Management: Safe control of HAZMAT.
 - 4. Emergency Preparedness: Effective response to disasters.
 - 5. Life Safety.
 - 6. Utilities Systems Management: Operational reliability of utilities.
 - 7. Equipment: Medical and non-medical equipment maintenance.
 - 8. Infection Control: Practices to minimize/prevent occurrence of infections.

IV. PROCEDURE

- A. HealthWest staff will assure contract language/Provider Manual includes requirements for compliance with monitoring of and consequences for non-compliance of State, Federal and local environment of care standards/regulations as detailed in A. and B. Responsibilities for orientation, competency, and monitoring activities specific to Licensed Independent Practitioners subcontracted by a Community Mental Health Services Program (CMHSP) accredited Provider are delegated to the accredited Provider.

B. Requirements and Monitoring:

Provider Type	Requirement	Evidence	Monitoring Schedule	Monitoring Method
Accredited Provider (TJC,CARF And COA only)	<p>Compliance with State, Federal & Local regulations and standards for:</p> <ul style="list-style-type: none"> • General Safety. • Life Safety • Clinical Equipment • Utilities • Security • Emergency Preparedness • Hazardous Materials • Waste & Chemicals • Infection Control <p>Mandatory submission of safety incident reports.</p>	<p>TJC/CARF/COA (Behavioral) Accreditation Report.</p> <p>Applicable State of Michigan license(s) (full report).</p>	<p>Application/ Re-application.</p> <p>Quarterly (Performance Indicators).</p> <p>Adverse Incident.</p>	<p>Document Review.</p> <p>Data Analysis by Network staff/designee.</p>
Non-Accredited Provider (or other than TJC/CARF/ COA)	Same as above.	<p>State of Michigan Dept. Health and Human Services License.</p> <p>Other applicable license(s).</p> <p>Policies/ Procedures/Plan</p> <p>Orientation/ Training.</p> <p>Documentation of Inspection and Drill reports (internal/external).</p> <p>HealthWest/Lakeshore Regional Entity</p>	Same as above.	<p>Document Review.</p> <p>Facility Inspection.</p> <p>Data Analysis by Network staff/designee.</p>

Provider Type	Requirement	Evidence	Monitoring Schedule	Monitoring Method
		inspection document. Performance Improvement Actions.		
Licensed Independent Practitioner	<p>If services provider is under contract with an accredited provider, see Accredited Provider.</p> <ul style="list-style-type: none"> • regulations • evidence • monitoring <p>If service provider is under contract with a non-accredited provider, see Non-Accredited Provider.</p>			

C. Consequences for non-compliance:

1. If there is a threat to the safety of a person receiving services, the requirement is to correct immediately.
2. Completion and implementation of a Plan of Correction.
3. Contract termination.

VI. REFERENCES

Department of Health and Human Services licensing regulations and requirements
 MIOSHA/OSHA Standards
 CARF Environment of Care Standards
 Public Health Acts

Authors Initials JF/hb