

Daily Progress Note: CLS/Skill Building/Respite/Vocational

Consumer Name:

Consumer ID:

Today's Date:

Case Manager:

Start Time:

Stop Time:

Expected Goal/Obj. from IPOS related to CLS/Skill Building/Respite/Vocational
1. Increase the number of participants who are employed or engaged in meaningful activities. 2. Enhance the skills and knowledge of participants in various areas, including social skills, self-management, and problem-solving. 3. Provide participants with opportunities for social interaction and support. 4. Increase the number of participants who are able to manage their daily lives independently. 5. Provide participants with access to resources and services that can help them achieve their goals.

Staff Expected Interventions/Action Areas from IPOS (as applicable)

CLS/Respite/Skill Building

OT and/or Speech Plan:

Behavior Plan:

Data Collection:

Task/ Intervention Level	Obj. Area(s) from IPOS	Comments	Staff Initials
Progress: Obj. A: ☐ Met ☐ Not Met ☐ Not Addressed Today Obj. B: ☐ Met ☐ Not Met ☐ Not Addressed Today Obj. C: ☐ Met ☐ Not Met ☐ Not Addressed Today Overall, do you believe progress on the goal has: ☐ Decreased ☐ Stayed the Same ☐ Improved			
Staff Signature: <i>*Must be legal name on employment documents, not a nickname or shortened name.</i>			
Signature, Credential, Date		Print Name	